

THE CITY OF STREETSBORO, OHIO  
BOARD OF CONTROL MEETING AGENDA

**Wednesday, April 14, 2025**

**TIME: 9:30 a.m.**  
**PLACE: Council Chambers**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Disposition of Minutes**  
Board of Control Meeting of March 12, 2025
5. **Approve Expenditures – Advantech (Chief Reinholz)**
6. **Annual Code Updates -American Legal Publishing (Kremer)**
7. **Approve Expenditure: Duo Security, LLC - IT Security Contract (Coffman)**
8. **Purchase AED for City Park (Parks & Rec)**
9. **Repair Dog Park Fencing (Parks & Rec)**
10. **ICA Bill Poston (Parks & Rec)**
11. **ICA Robert Keith Pickleball Instructor (Parks & Rec)**
12. **Woodsy's Brew & BBQ Event (Stage and lighting) (Parks & Rec)**
13. **ICA Doug Liebler (Band: Mother Ale) Park Entertainment (Parks & Rec)**
14. **Approve Expenditure for Water Tower, Midco Diving & Marine (B. Miller)**
15. **Approve Additional Expenditure-Silco Fire & Security \$244.50 (Chief Wain)**
16. **Adjournment**

**Advantech Service and Parts LLC**

5609 Gundy Dr. PO Box 556

Midvale, OH 44653

740 922-2727

FIND US ON FACEBOOK

Repair Order # 0018911

Date : 1/20/2025 Page 1 of 1

Orig Est #: Center : 1

P.O.# :25-003564

Customer : STREETSBORO FIRE DEPT

Address : 9184 STATE RTE 43

City : STREETSBORO, OH 44241-

Phone 1 : ( 330 ) 626-4664 Ext :

Phone 2 : ( 330 ) 626-5918 Ext : FAX

Op	Tech	Description	Part Description	Reason for Replacement	Labor	Parts	Subtotal
	Quan	Part Number				Price	
		MISCELLANEOUS PARTS				488.98	488.98
	2.00	091-55NH	SUPER AUTO EJECT COVER, 1			133.44	
	2.00		SHIPPING			21.94	
	5.00	091-55RD	SUPER AUTO EJECT COVER, :			333.60	

## Payments:

(On Account), \$488.98, on 1/20/2025

RECEIVED

MAR 17 2025

CLERK OF COUNCIL  
STREETSBORO, OHIONO RETURN ON ELECTRICAL OR SPECIAL ORDER ITEMS. PAYMENT IN FULL REQUIRED ON  
SPECIAL ORDER OR CUSTOM BUILD ITEMS.PARTS MUST BE RETURNED WITHIN 10 DAYS. ALL RETURNS SUBJECT TO 20% HANDLING  
CHARGE.PLEASE PAY FROM THIS INVOICE. TERMS: PAYMENT DUE UPON RECEIPT, 1.5% LATE  
FEE/MONTH.

CREDIT CARD SALES SUBJECT TO ADDITIONAL 3% FEE FROM INVOICE TOTAL.

THANK YOU FOR YOUR BUSINESS!

Labor :	\$0.00
Parts :	\$467.04
Sublet :	\$0.00
Other Fees :	\$21.94
Supply Chrg	\$0.00
Subtotal :	\$488.98
Sales Tax :	\$0.00
Total :	\$488.98
Paid :	\$0.00
Due :	\$488.98

Signature X \_\_\_\_\_

**Advantech Service and Parts LLC**

5609 Gundy Dr. PO Box 556

Midvale, OH 44653

740 922-2727

FIND US ON FACEBOOK

Repair Order # 0004320

Date : 2/24/2025 Page 1 of 1

Orig Est #:

Center : 1

Customer : STREETSBORO FIRE DEPT

Address : 9184 STATE RTE 43

City : STREETSBORO, OH 44241

Phone 1 : ( 330 ) 626-4664 Ext :

Phone 2 : ( 330 ) 626-5918 Ext : FAX

Op	Tech	Description	Part Description	Reason for Replacement	Labor	Parts Price	Subtotal
Quan	Part Number						
		MISCELLANEOUS PARTS				788.86	788.86
2.00	711375		GA TANK LVL CL-1 TRNSDUC			753.16	
2.00			SHIPPING			35.70	

water level senders for  
2618

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CLERK OF COUNCIL  
STREETSBORO, OHIOTHIS IS AN ESTIMATE ONLY. PRICES MAY CHANGE WITHOUT NOTICE. SHIPPING IS  
ADDITIONAL.

CREDIT CARD SALES SUBJECT TO ADDITIONAL 3% FEE FROM INVOICE TOTAL.

WARRANTY IS 30 DAYS UNLESS SPECIFIED OTHERWISE.

NO RETURNS ON SPECIAL ORDER OR CUSTOM BUILT ITEM(S) AND ELECTRONICS.

PAYMENT IN FULL REQUIRED ON SPECIAL ORDER AND CUSTOM BUILD ITEMS.

THANK YOU FOR YOUR BUSINESS!

Labor :	\$0.00
Parts :	\$753.16
Sublet :	\$0.00
Other Fees :	\$35.70
Supply Chrg	\$0.00
Subtotal :	\$788.86
Sales Tax :	\$0.00
Total :	\$788.86
Paid :	\$0.00
Due :	\$788.86

Signature X \_\_\_\_\_

**Advantech Service and Parts LLC**

5609 Gundy Dr. PO Box 556

Midvale, OH 44653

740 922-2727

FIND US ON FACEBOOK

Estimate #0004343

Date : 3/12/25

Page : Page 1 of 1

Center : 1

Customer : STREETSBORO FIRE DEPT

Address : 9184 STATE RTE 43

City : STREETSBORO, OH 44241

Phone 1 : ( 330 ) 626-4684

Ext :

Phone 2 : ( 330 ) 626-5918

Ext : FAX

Vehicle : 2016 E-ON TYPHOON RESCUE PUMPER

License : SO#139856

HRS : 2516

VIN : 4EN6AHA82G2009856

Fleet #: 2614

Engine : CUMMINS

Trans : ALLISON

Mileage :

UNIT : 2614

Op	Tech	Description	Part Description	Reason for Replacement	Labor	Parts	Subtotal
Quan	Part Number					Price	
1.00		MISCELLANEOUS PARTS				2710.33	2710.33
	1112302-002		HEAD UNIT GEN 7 HIGH TEM			2710.33	

*Def sending unit for 2614*

**RECEIVED**  
MAR 17 2025  
CLERK OF COUNCIL  
STREETSBORO, OHIO

OK	Bad	Recommendation	OK	Bad	Recommendation	OK	Bad	Recommendation
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THIS IS AN ESTIMATE ONLY. PRICES MAY CHANGE WITHOUT NOTICE. SHIPPING IS ADDITIONAL.

CREDIT CARD SALES SUBJECT TO ADDITIONAL 3% FEE FROM INVOICE TOTAL.

WARRANTY IS 30 DAYS UNLESS SPECIFIED OTHERWISE.

NO RETURNS ON SPECIAL ORDER OR CUSTOM BUILT ITEM(S) AND ELECTRONICS.

PAYMENT IN FULL REQUIRED ON SPECIAL ORDER AND CUSTOM BUILD ITEMS.

THANK YOU FOR YOUR BUSINESS!

Labor :	\$0.00
Parts :	\$2,710.33
Sublet :	\$0.00
Other Fees :	\$0.00
Supply Charg	\$108.41
Subtotal :	\$2,818.74
Sales Tax :	\$0.00
Total :	\$2,818.74
Estimate Only	

**Advantech Service and Parts LLC**

5609 Gundy Dr. PO Box 556

Midvale, OH 44653

740 922-2727

**FIND US ON FACEBOOK**

Estimate #0004347

Date : 3/14/25

Page : Page 1 of 1

Center : 1

Customer : STREETSBORO FIRE DEPT

Address : 9184 STATE RTE 43

City : STREETSBORO, OH 44241

Phone 1 : ( 330 ) 626-4664 Ext :

Phone 2 : ( 330 ) 626-5918 Ext : FAX

Vehicle : 2025 E-ON RESCUE/PUMPER

License : SO# 145955

HRS :

VIN : 4EN6AAA89S1005955

Fleet #:

Engine : CUMMINS

Trans : ALLISON

Mileage :

UNIT :

Op	Tech	Description	Part Description	Reason for Replacement	Labor	Parts	Subtotal
Quan	Part Number					Price	
NISO	JB	INSTALL WHEEL CHOCKS ON DRIVER'S SIDE - ONE (1) IN FRONT OF REAR AXLE AND ONE (1) BEHIND REAR AXLES.			437.50	888.08	1325.58
2.00	SAC-44-E		FLDNG CHOCK 44"			675.44	
2.00	SQCH-44-H		CHOCK BRACKET			212.64	
	MISCELLANEOUS PARTS					269.62	269.62
1.00	553-5PK		28" COLLAPSIBLE CONES 5			269.62	

RECEIVED  
MAR 17 2025  
CLERK OF COUNCIL  
STREETSBORO, OHIO

OK	Bad	Recommendation	OK	Bad	Recommendation	OK	Bad	Recommendation
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THIS IS AN ESTIMATE ONLY. PRICES MAY CHANGE WITHOUT NOTICE. SHIPPING IS ADDITIONAL.

CREDIT CARD SALES SUBJECT TO ADDITIONAL 3% FEE FROM INVOICE TOTAL.

WARRANTY IS 30 DAYS UNLESS SPECIFIED OTHERWISE.

NO RETURNS ON SPECIAL ORDER OR CUSTOM BUILT ITEM(S) AND ELECTRONICS.

PAYMENT IN FULL REQUIRED ON SPECIAL ORDER AND CUSTOM BUILD ITEMS.

THANK YOU FOR YOUR BUSINESS!

Labor :	\$437.50
Parts :	\$1,157.70
Sublet :	\$0.00
Other Fees :	\$0.00
Supply Charg	\$81.31
Subtotal :	\$1,676.51
Sales Tax :	\$0.00
Total :	\$1,676.51
Estimate Only	

## MEMORANDUM

RECEIVED

MAR 27 2025

CLERK OF COUNCIL  
STREETSBOBO, OHIO

TO: Board of Control Members

FROM: Caroline Kremer, Clerk of Council

DATE: March 27, 2025

SUBJECT: Codification

I forgot to put this on the January Board of Control agenda while I was out sick but I would like to get the Code updated for the last two quarters of 2024 and for 2025. We have an ongoing contract with American Legal Publishing for our Codification Updates. There are quarterly invoices for each quarterly update of the Code (hard copies and online). The total cost for the year should not exceed \$14,600. This amount has been budgeted in 2025 in account #101-81-5337 Codification.

Please authorize the expenditures for the 2025 invoices for updates to the Code. Thank you.

## Duo Security LLC

130 S. 1st Street  
Ann Arbor, MI 48104  
United States  
Email: [selfservicebilling@duosecurity.com](mailto:selfservicebilling@duosecurity.com)

## Invoice

Invoice # 11497647  
Billed On Mar 19, 2025  
Terms On-Receipt  
Due On Mar 19, 2025

Bill To

**Glenn Broska**

City of Streetsboro  
9184 State Route 43  
Streetsboro, OH 44241  
United States

**PAID**

on Mar 19, 2025

**\$5,400.00** USD

Date	Description	Qty	Price	Subtotal
Mar 19, 2025 – Mar 19, 2026	Duo Premier Annual	50	\$108.00	\$5,400.00

Subtotal \$5,400.00

**Total \$5,400.00**

Paid (\$5,400.00)

**Amount Due \$0.00**

### Payments

Mar 19, 2025 \$5,400.00 Payment from MasterCard ... 1040

### Notes

All amounts in United States Dollars (USD)

**RECEIVED**

MAR 31 2025

CLERK OF COUNCIL  
STREETSBORO, OHIO

**Streetsboro Parks &  
Recreation**

# Memo

RECEIVED

MAR 25 2025

CLERK OF COUNCIL  
STREETSBORO, OHIO

**To:** Board of Control  
**From:** Rachel Miller  
**cc:** Matthew Miller  
**Date:** 3.25.25  
**Re:** Approval Request for AED Device Purchase

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Dear Members of the Board of Control,

I am requesting approval for the purchase of AED devices from the AED Team for installation at the Splash Pad and City Park. While the quoted amount is just under the Board of Control's spending limit, we seek approval to accommodate any additional items that may be necessary to ensure proper functionality, given the remote locations of these devices.

Funding for this purchase has been allocated within our materials and supplies budget under line item **101.32.5611**. Please refer to the attached quote for further details.

Let me know if you have any questions.

Thank you,

Rachel Miller



AED Team  
2115 Colonial Ave SW Ste 121  
Roanoke, VA 24015  
+1 8442331600  
info@aedteam.com  
https://www.aedteam.com

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MAR 25 2025

CLERK OF COUNCIL  
STREETSBORO, OHIO



**ADDRESS**

Greg Mytlinger  
City of Streetsboro Parks and  
Recreation  
9184 St. Rt. 43  
Streetsboro, OH 44241

**SHIP TO**

Greg Mytlinger  
City of Streetsboro Parks and  
Recreation  
9184 St. Rt. 43  
Streetsboro, OH 44241

Estimate 3065

DATE 02/11/2025

	QTY	RATE	AMOUNT
CE-TEK 4000 ALL WEATHER AED ENCLOSURE CE-TEK 4000 OUTDOOR AED ENCLOSURE The CE-TEK All Weather AED Enclosure protects AEDs from direct sunlight, cold temperatures, moisture, dust, tamper, and theft while ensuring 24/7 Public Access to Defibrillation. Manufactured in the UK from a durable polycarbonate, the CE-TEK All Weather AED Enclosure boasts an IP-66 rating against dust and water intrusion. A thermostat controlled heater inside the enclosure ensures that AED pads and emergency medication remain at safe operating temperatures regardless of the environment outside. To access lifesaving equipment, bystanders call 911 to receive the access code to open the enclosure.	2	1,195.00	2,390.00T
samaritan® PAD 350P samaritan® PAD 350P Includes 1 Adult Pad-Pak, 1 Standard Carry Case, User Manual	2	1,285.00	2,570.00T
AED TEAM Response Kit AED TEAM Response Kit	2	0.00	0.00T
AED Sign AED Sign - Three Dimensional	2	0.00	0.00T
SUBTOTAL			4,960.00
TAX			0.00
TOTAL			\$4,960.00

**Streetsboro Parks &  
Recreation**

# Memo

RECEIVED

APR 03 2025

CLERK OF COUNCIL  
STREETSBORO, OHIO

**To:** Board of Control  
**From:** Sal Ruffo  
**cc:** Matt Miller  
**Date:** 4.3.25  
**Re:** Thomas Heritage Dog Park Fence Repairs

---

Members of Board of Control,

As you may be aware, the fencing at Thomas Heritage Dog Park is in disrepair and requires replacement. This park is a popular location for residents and their pets, and ensuring its safety and functionality is a priority.

Attached you will find three (3) quotes from Teece Bros. Fencing, Auburn Fence Co., and Great Northern Fencing for the necessary fence replacement. We have met with each company on site, and all have quoted replacing the existing fence to the same specifications meeting all city codes and ordinance . The total cost for the project came back as follows:

1. Teece Bros. Fence \$ 18,500
2. Auburn Fence Co. \$ 24,090
3. Great Northern Fence \$27,000

Funding for these repairs has been allocated from the Parks and Recreation Capital Improvement line item 403.31.5773.

If you have any questions or need additional information, please let me know.

Best regards,

Salvatore Ruffo

# Proposal

Page No. \_\_\_\_\_ of \_\_\_\_\_ Pages



## TEECE BROS. FENCE

2825 State Route 303

Mantua, OH 44255

626-4541



Wood & Chain Link Specialist  
Satisfaction Guaranteed

Chuck Teece, Owner

PROPOSAL SUBMITTED TO <i>Streetsboro City Park</i>		PHONE	DATE
STREET <i>St. Rt. 303</i>		JOB NAME <i>Thomas</i>	
CITY, STATE AND ZIP CODE <i>Streetsboro</i>		JOB LOCATION <i>Heritage Way Park</i>	
ARCHITECT	DATE OF PLANS <i>3-28-25</i>	JOB PHONE	

We hereby submit specifications and estimates for:

To replace existing dog park fence as stands.  
Install approx 800' of 4' high galvanized 1 1/2" x 1/4" line fence with 2" x 4" post 2' line post and 1/4" top rail. Post to be 50' @ 3' = 17 1/3 posts and 17 1/3 x 4' x 1 1/2" x 1/4" galvanized gates (Newline fittings). Total for this would be \$18,500. If new gates would be necessary to be made (2-10' double gates and 3-4' single gates) an additional cost of \$1240 would be needed.

Total job cost not to exceed \$19,740

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APR 03 2025

CLERK OF COUNCIL  
STREETSBORO, OHIO

We **Propose** hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

dollars (\$ \_\_\_\_\_).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

*Chuck Teece*

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**Acceptance of Proposal** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature

Signature

## Great Northern Fence, Inc.

185 Treat Road  
P.O. Box 361  
Aurora, Ohio 44202  
(330)562-3331  
Fax (330)562-1609  
City of Streetsboro  
Sal Ruffo

## Proposal

Page No. 1 Of 1 Pages

Job Name/No.

Thomas Heritage Park

Location:

Streetsboro, Ohio

Phone (cell) fax

Date

4-2-25

Furnish and install 820 LF of 4' high galvanized chain link fence

Refurbish existing gates with new chain link fabric

\$27,200.00

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APR 03 2025

CLERK OF COUNCIL  
STREETSBORO, OHIO

Grounding if required by others

Union Workforce

Grading, staking, and layout by others

Drug free workplace

Underground utilities to be located by others or ADD \$600.00 If by Great Northern Fence

OSHA Certified

Great Northern Fence is not responsible for any underground damages

WE PROPOSE hereby to furnish material and labor- complete in accordance with these specifications, for the sum of:

Payable as follows: Net 30 Days

All material is guaranteed to be specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge. Over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

William Mason

NOTE: This proposal may be withdrawn by us if not

if not accepted within 60 days.

**ACCEPTANCE OF PROPOSAL** - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.

Signature

Date

Signature

Date



**Auburn Fence Corp.**  
18096 Munn Rd.  
Chagrin Falls OH 44023  
Phone# 440-543-4850  
Email - info@auburnfence.com

Date                      Estimate #  
3/31/2025                033125

Customer Name  
Streetsboro City Park  
Salvatore Ruffo  
9184 St. Rte 43  
Streetsboro, OH 44241

Job Location:  
Dog Park

Customer Phone                      216-210-6806  
Customer E-mail                      sruffo@cityofstreetsboro.c...

Description		Amount
Furnish & install approximately 820' of 4' high all galvanized chain link fence. . 2-1/2" terminal posts, 2" line posts, 1-5/8" top rail, all pipe SS20, 9 gauge chain link fabric. All posts cemented. Re-cover and reuse existing gates.		24,090.00
<b>Note* Due to the volatility of market, pricing will be verified upon customer approval.</b>		
<b>Subtotal</b>		<b>\$24,090.00</b>
<b>Sales Tax (6.75%)</b>		<b>\$0.00</b>

**RECEIVED**  
APR 03 2025  
CLERK OF COUNCIL  
STREETSBORO, OHIO

Customer agrees to assume responsibility for boundary lines with regard to location of fence. Clear working area for erection of fence to be provided by customer unless otherwise noted above and charged accordingly. Ground area is assumed to be free of underlying rock, foundations, or any material that would interfere with normal digging and necessitate use of drilling or blasting equipment at an additional charge. Purchaser also agrees that the Auburn Fence will not be held responsible or liable for any damage of any nature to underground obstructions or utilities. All materials are covered by manufacturers warranties. Wood is a natural product, no tree is perfect. Therefore, we cannot be held responsible for natural shrinking, knots, checking or warping.

**Acceptance of Proposal** - The prices, specifications and conditions are satisfactory and are hereby accepted. Auburn Fence is authorized to do the work as specified. All materials remain the property of Auburn Fence until fully paid for and can be removed for non- payment. Balance will be made upon completion.

**COST MATERIAL AND LABOR \$**                     \$24,090.00                    

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_ Proposed by: Don Simpson

RECEIVED

MAR 12 2025

CLERK OF COUNCIL  
STREETSBORO, OHIO

## Independent Contractor Agreement

### Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: **Bill Poston; 1232 Frost Rd., Streetsboro, OH 44241.** (Referred to as the "contractor").

(1) *Scope of Agreement* Contractor agrees to provide the Department **entertainment** through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Greg Mytinger, the Department Director.

(2) *Term* the contractor shall perform such services over or during the following determinate period of time **June 2025 – December 2025**. The hours and time of performance are to be as required by the Department Director.

(3) *Independent Contract* The contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* As an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* The contractor is to be compensated for the services to be performed under this agreement as follows: **The contractor will receive \$200.00 per performance. A check will be mailed within 30 days of the dated invoice.** No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* The contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims, charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) *Employment Eligibility Verification* Before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* Except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) *Integration Provision* This instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on March 11th, 2025.

**City of Streetsboro:**

**Contractor:**

By: \_\_\_\_\_  
Glenn M Broska, Mayor

BIL POSTON

**Certificate of Available Funds**

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 217.33.5338 (Senior Contract Services).

By: \_\_\_\_\_  
Matthew Miller, Finance Director

Date: \_\_\_\_\_, 20\_\_\_\_

Approved As To Form: \_\_\_\_\_  
Law Department

# Independent Contractor Agreement

## Parks and Recreation Department

RECEIVED

MAR 17 2025

CLERK OF COUNCIL  
STREETSBORO, OHIO

This Agreement is entered into by the City of Streetsboro (the "City") and Name of an independent contractor: Name: Robert Keith, 1066 West Nimisila Rd., New Franklin, OH 44216 (referred to as the "contractor").

(1) *Scope of Agreement* Contractor agrees to **Instruct Pickleball (for Seniors and community)**, through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Mike Kuhstos, the Event Coordinator.

(2) *Term* the contractor shall perform such services over or during the following determinate period: **June 2025 - December 2025**. The hours and time of performance are to be as required by the Event Coordinator.

(3) *Independent Contract* The contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or on behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* as an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, health insurance, worker's compensation, unemployment compensation, or unemployment compensation any other insurance or employee benefit.

(5) *Payment* The contractor is to be compensated for the services to be performed under this agreement as follows: **\$50 per session. A session will consist of 1 class per week for 4 consecutive weeks. Session and class times will be agreed upon by the contractor and City.** A check will be mailed within 30 days of the dated invoice. No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* the contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement.



(7) *Employment Eligibility Verification* Before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* either party may terminate this agreement with a 10-day written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) *Integration Provision* This instrument contains the parties' entire agreement, and it may be changed or modified only in writing and signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on \_\_\_\_\_, 20\_\_\_\_.

City of Streetsboro:

By: \_\_\_\_\_  
Glenn M Broska, Mayor

Contractor:

  
Instructor

**Certificate of Available Funds**

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 205.32.5369 (Rec Contract Services) AND 217.33.5341 (Senior Contract Services).

By: \_\_\_\_\_  
Finance Director

Date: \_\_\_\_\_, 20\_\_\_\_

Approved As To Form:

\_\_\_\_\_  
Law Director

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MAR 17 2025

CLERK OF COUNCIL  
STREETSBORO, OHIO



135 S. Water St. Kent, OH 44240  
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&  
ENGINEERING**  
**KENT, OHIO**  
**1-800-468-1525**

### PRICE QUOTATION

QTY	DESCRIPTION	UNIT PRICE	TOTAL
	<b>MR MIKE KUHSTOS</b> CITY OF STREETSBORO AUGUST 16 2025 BREW & BBQ EVENT PROPOSAL		
	MOBIL STAGE L W/ STAIRS AND BACKDROP		\$2,200.00
	3- INVERTER GENERATORS FOR LIGHTING, AUDIO AND STAGE POWER		\$375.00
	LIGHTING PACKAGE		\$1,200.00
	MAIN AUDIO SYSTEM PACKAGE WITH MONITOR RIG , MIC, STAND, CABLE PACKAGE		\$1,800.00
	CREW - LIGHTING, MONITOR, FRONT OF HOUSE		\$1,200.00
	<b>TOTAL</b>		<b>\$6,975.00</b>
	Thank you Please call w/ any questions Paul		
	NET 30	SUB TOTAL	\$ -
	30 DAYS	SALES TAX	
TERMS:	PAUL	DEPOSIT	
QUOTE VALID FOR:		TOTAL	

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STREETSBORO, OHIO

## Independent Contractor Agreement

### Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: **Doug Liebler (aka, band: Mother Ale); 2211 Timber Ridge Trail, Streetsboro, OH 44241.** (Referred to as the "contractor").

(1) *Scope of Agreement* Contractor agrees to provide the Department **entertainment** through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Greg Mytinger, the Department Director.

(2) *Term* the contractor shall perform such services over or during the following determinate period of time **June 2025 – December 2025.** The hours and time of performance are to be as required by the Department Director.

(3) *Independent Contract* The contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* As an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* The contractor is to be compensated for the services to be performed under this agreement as follows: **The contractor will receive \$200.00 per performance. A check will be mailed within 30 days of the dated invoice.** No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* The contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims, charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) *Employment Eligibility Verification* Before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* Except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) *Integration Provision* This instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on 3/30, 2025.

**City of Streetsboro:**

**Contractor:**

By: \_\_\_\_\_  
Glenn M Broska, Mayor

  
\_\_\_\_\_

Certificate of Available Funds

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 217.33.5338 (Senior Contract Services).

By: \_\_\_\_\_  
Matthew Miller, Finance Director

Date: \_\_\_\_\_, 20\_\_\_\_

Approved As To Form: \_\_\_\_\_  
Law Department

**Administrative Offices**  
9184 St. Rt. 43  
Streetsboro, Ohio 44241-5322  
(330) 626-4942

# City of Streetsboro



**Service Department**  
2094 St. Rt. 303  
Streetsboro, Ohio 44241-1707  
(330) 626-2856

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APR 03 2025  
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STREETSBORO, OHIO

## CITY OF STREETSBORO MEMORANDUM

**TO:** Board of Control

**FROM:** Bill Miller  
Service Director

**DATE:** April 9th, 2025

**RE:** Cleaning of the Water Tower from Midco Diving & Marine.

**Vendor:** Midco Diving & Marine.

**Cost:** Not to exceed \$10,000.00

**Line Item:** 501.52.5338 Contractual Services

---

The Water Department is requesting approval of expenditures up to \$10,000.00 for Cleaning of the Water Tower from Midco Diving & Marine.

Should you have any questions, please feel free to contact me.



## **STREETSBORO POLICE DEPARTMENT**

2080 State Route 303  
Streetsboro OH 44241-1707  
[www.streetsboropolice.org](http://www.streetsboropolice.org)

**Patricia J. Wain**  
Chief of Police  
Phone: 330.626.4976  
Fax: 330.626.5239  
[info@streetsboropolice.com](mailto:info@streetsboropolice.com)

TO: Board of Controls

FROM: Chief Patricia Wain

DATE: April 7, 2025

REFERENCE: Board of Controls – April 9, 2025 Meeting

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STREETSBORO, OHIO

- 1. Amount:** \$9235.50 (total original requests) plus \$244.50 (final additional)  
**Vendor(s):** Silco Fire & Security  
**Account(s):** 101.11.5431, Building Contractual  
**Description:** Sprinkler Heads Replacement

At the end of last year, the Dry System of our Sprinkler System needed repairs with replacement pipes and joints. The project was started with PO 24-003257, \$3,774.00. Silco ordered our replacement parts, but they were delayed and not able to schedule repairs until January of this year. When they came out to complete the quoted project, they found added repairs and labor needed. This went over our PO by \$722 but was necessary to get our Fire System back in service. The technician completed further inspection and found the remaining pipes/joints are rusting and showing signs that they will cause a major leak soon. Quoted repairs are \$3,735.50. The final bill for the sprinkler repairs, after the pipe break and to prevent any future leaks, was \$3980.00. This last bill puts us over the authorized amount by \$244.50. I am requesting the amount be amended to include the additional \$244.50 to pay the last invoice.

Thank You,

*Patricia Wain*

Patricia Wain  
Chief of Police



Pay Online at  
[www.silcofs.com](http://www.silcofs.com)



Federal ID# 31-0620191

**Invoice: 2718631**

Customer Streetsboro Police Dept  
Customer Number 322330  
Invoice Date 03/14/2025  
PO Number \_\_\_\_\_  
Service Technician Daniel Bashlor-1180

[Click Here to Pay Online!](#)  
Registration Code: **7269E8**

**CURRENT CHARGES**

Quantity	Description	Rate	Amount
<i>Streetsboro Police Dept - 2080 State Route 303, Streetsboro, OH</i>			
1.00	Pipe and Fittings	\$2,324.00	\$2,324.00
9.00	Labor - Fire Systems Technician - M-F, 8-5	\$179.00	\$1,611.00
<b>Subtotal:</b>			<b>\$3,935.00</b>
Trip Charge			\$45.00
Fuel Recovery Fee			\$0.00
Tax			\$0.00
Payments/Credits Applied			\$0.00
<b>Invoice Balance Due:</b>			<b>\$3,980.00</b>

Quoted repair complete. Additional repairs were needed and pricing for additional parts and labor were adjusted to reflect the additional parts and time to complete the repair. At this time all systems are back in service and reporting normal. The attic was walked several time to ensure that there were no additional leaks. No leaks could be detected at this time.

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STREETSBORO, OHIO

Please detach and return this portion with your payment to ensure proper credit.



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**REMITTANCE INFORMATION**

Customer Number 322330  
Invoice Number 2718631  
Invoice Date 3/14/2025  
Due Date 03/29/2025  
**TOTAL DUE** **\$3,980.00**  
Amount enclosed: \_\_\_\_\_

Streetsboro Police Dept  
2080 State Route 303  
Streetsboro, OH 44241

REMIT TO:  
Silco Fire & Security  
PO BOX 933381  
CLEVELAND, OH 44193



Pay Online at  
[www.silcofs.com](http://www.silcofs.com)



Federal ID# 31-0620191

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### IMPORTANT MESSAGES

Service Departments: Cincinnati (513) 733-5655-----Dayton (937) 426-9717-----Columbus (614) 449-2101-----Akron (330) 535-4343-----Cleveland (216) 262-3861

Billing Department: (513) 483-3780 or [AR@silcofs.com](mailto:AR@silcofs.com). Past due accounts are subject to a \$5 late fee (or 1.5% per month if greater)

#### TERMS & CONDITIONS/LIMITATIONS OF LIABILITY

In any suit or action by a third party, Customer agrees to defend, indemnify, and hold harmless Silco to the fullest extent permitted by law. No suit or action shall be brought against Silco more than one (1) year after the accrual of the cause of action. Customer and Silco mutually agree that their respective insurance companies shall have no right of subrogation against the other on account thereof. If Silco is found negligent or otherwise liable for any goods sold and/or work performed, then Silco's liability shall be limited to a maximum of \$10,000, and this liability shall be exclusive; upon request and with payment of an additional fee this maximum liability can be increased and the increased limit will be set forth in a letter provided by Silco. See [www.silcofs.com/terms](http://www.silcofs.com/terms) and Silco's Inspection & Testing Reports for complete terms and conditions, which are incorporated herein and which Customer expressly acknowledges and agrees to. Silco objects to any additional or different terms or conditions contained in Customer's purchase order, agreement, acknowledgement, or other Customer document that has been issued or will be issued. Regardless whether Silco's Terms & Conditions were previously presented to the Customer, Silco's Terms & Conditions shall control the obligations of the parties unless disputed in writing within 10 days from the date of this agreement with such dispute delivered to Silco via certified mail. If Customer and Silco have signed or signs in the future Silco's alarm system monitoring agreement, then the terms and conditions of that agreement shall govern for any services listed in that agreement. The laws of Ohio shall govern the validity, enforceability, and interpretation of these Terms and Conditions.

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STREETSBORO, OHIO

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