

THE CITY OF STREETSBORO, OHIO
BOARD OF CONTROL MEETING AGENDA

Wednesday, July 9, 2025

TIME: 9:30 a.m.
PLACE: Council Chambers

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Disposition of Minutes**
Board of Control Meeting of June 11, 2025
5. **Authorize Expenditures for Purchase and Disposal of Oils and Fluids (Bill Miller)**
6. **Authorize Parks and Recreation Contract w/S. Kowalski for John Doe Band at August 2025 Beer and BBQ Bash (Edgar, Kuhstos)**
7. **Authorize Parks and Recreation Contract w/F. Schwab-Davis for DJ/MC Services at August 2025 Beer and BBQ Bash (Edgar, Kuhstos)**
8. **Authorize Parks and Recreation Contract w/R. Hill for Caricatures at August 2025 Beer and BBQ Bash (Edgar, Kuhstos)**
9. **Adjournment**

City of Streetsboro

Administrative Offices

9184 St. Rt. 43
Streetsboro, Ohio 44241-5322
(330) 626-4942



Service Department

2094 St. Rt. 303
Streetsboro, Ohio 44241-1707
(330) 626-2856

CITY OF STREETSBORO MEMORANDUM

TO: Board of Control

FROM: Bill Miller
Service Director

DATE: July 9th, 2025

RE: Oils and Fluids for Mechanics

Vendor: Genuine Parts Company, Inc (NAPA), Northeast Lubricants.

Cost: Not to exceed \$19,500.00

Line Item: 101.81.5628 Oil and Fluids

RECEIVED

JUL 02 2025

CLERK OF COUNCIL
STREETSBORO, OHIO

The Service Department is requesting approval of expenditures up to \$19,500.00 for the purchase and disposal of oils and fluids.

Should you have any questions, please feel free to contact me.

**Streetsboro Parks &
Recreation**

Memo

To: Board of Control
From: Mike Kuhstos
cc: Samantha Edgar
Date: 7/2/25
Re: Brew & BBQ Bash Support Talent (John Doe)

RECEIVED

JUL 07 2025

CLERK OF COUNCIL
STREETSBORO, OHIO

The Parks and Recreation Department is requesting the city's approval for a contract with Sherry Kowalski (aka:John Doe) to provide entertainment and support act for the **Brew & BBQ Bash** event scheduled for Saturday, August 16, 2025; from 12:00 PM to 7:00pm at Streetsboro City Park (8970 Kirby Lane), the event services have been budgeted from line item 205.32.5668 (Community Picnic).

Thank you

Mike Kuhstos

Independent Contractor Agreement

Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: **Steve Blankenship (aka, band: John Doe); 2174 Summers Ave., Streetsboro, OH 44241.** (Referred to as the "contractor").

(1) *Scope of Agreement* Contractor agrees to provide the Department **entertainment** through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Mike Kuhstos, the Event Coordinator.

(2) *Term* the contractor shall perform such services during the following determinate period of time on **August 16, 2025** for the Brew & BBQ Bash. The hours and time of performance are to be as required by the Department Director.

(3) *Independent Contract* The contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* As an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* The contractor is to be compensated for the services to be performed under this agreement as follows: **The contractor will receive \$500.00 per performance. A check will be mailed within 30 days of the dated invoice.** No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* The contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims, charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) *Employment Eligibility Verification* Before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* Except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) *Integration Provision* This instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on _____, 20____.

City of Streetsboro:

Contractor:

By: _____
Glenn M Broska, Mayor

Certificate of Available Funds

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 205.32.5668 (Community Picnic).

By: _____
Matthew Miller, Finance Director

Date: _____, 20____

Approved As To Form: _____
Law Department

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* Except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.


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IN WITNESS WHEREOF, the parties have executed this agreement on _____, 20____.

City of Streetsboro:

Contractor:

By: _____
Glenn M Broska, Mayor



Certificate of Available Funds

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 217-53,5338 (Senior Contract Services).

By: _____
Matthew Miller, Finance Director

Date: _____, 20____

Approved As To Form: _____
Law Department

**Streetsboro Parks &
Recreation**

Memo

To: Board of Control
From: Mike Kuhstos
cc: Samantha Edgar
Date: 7/2/25
Re: Brew & BBQ Bash- DJ Krooze (Fallon Schwab-Davis)

RECEIVED
JUL 07 2025
CLERK OF COUNCIL
STREETSBORO, OHIO

The Parks and Recreation Department is requesting the city's approval for a contract with Fallon Schwab-Davis (aka: DJ Krooze) to provide entertainment at the **Brew & BBQ Bash** event scheduled for Saturday, August 16, 2025; from 12:00 PM to 7:00pm at Streetsboro City Park (8970 Kirby Lane), the DJ event services have been budgeted from line item 205.32.5668 (Community Picnic).

Thank you

Mike Kuhstos

Independent Contractor Agreement

Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: **Fallon Schwab-Davis (aka DJ Krooze) 605 South Prospect St., Ravenna, OH 44266** (Referred to as the "contractor").

(1) *Scope of Agreement* Contractor agrees to provide the Department **Entertainment/DJ Services** through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Mike Kuhstos, Event Coordinator.

(2) *Term* the contractor shall perform such services during the following determinate period of time on **August 16, 2025** for the Brew & BBQ Bash. The hours and time of performance are to be as required by the Event Coordinator.

(3) *Independent Contract* The contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* As an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* The contractor is to be compensated for the services to be performed under this agreement as follows: **The contractor will receive \$300.00 per performance. A check will be mailed within 30 days of the dated invoice.** No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* The contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims, charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) *Employment Eligibility Verification* Before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* Except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

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IN WITNESS WHEREOF, the parties have executed this agreement on _____, 20____.

City of Streetsboro:

Contractor:

By: _____
Glenn M Broska, Mayor

Certificate of Available Funds

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 205.32.5668 (Community Picnic).

By: _____
Matthew Miller, Finance Director

Date: _____, 20____

Approved As To Form: _____
Law Department

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

(9) *Early Termination* Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.

(10) *Arbitration Provisions* Except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) *Integration Provision* This instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on _____, 20____.

City of Streetsboro:

Contractor:

By: _____
Glenn M Broska, Mayor

Fallon Schwab - Davis

Certificate of Available Funds

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number ~~217.33.5338 (Senior Contract Services)~~

By: _____
Matthew Miller, Finance Director

Date: _____, 20____

Approved As To Form: _____
Law Department

**Streetsboro Parks &
Recreation**

Memo

To: Board of Control
From: Mike Kuhstos
cc: Samantha Edgar
Date: 7/2/25
Re: Brew & BBQ Bash- artist, Ron Hill

RECEIVED

JUL 07 2025

CLERK OF COUNCIL
STREETSBORO, OHIO

The Parks and Recreation Department is requesting the city's approval for a contract with the artist, Ron Hill to provide caricature services at the **Brew & BBQ Bash** event scheduled for Saturday, August 16, 2025; from 12:00 PM to 7:00pm at Streetsboro City Park (8970 Kirby Lane), the services have been budgeted from line item 205.32.5668 (Community Picnic).

Thank you

Mike Kuhstos

Independent Contractor Agreement

Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: **Ron Hill (aka Ron Hill Artist) 7394 Portage Street, Solon, OH 44139** (Referred to as the "contractor").

(1) *Scope of Agreement* Contractor agrees to provide the Department **entertainment (Caricatures services)** through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Mike Kuhstos, the Event Coordinator

(2) *Term* the contractor shall perform such services over or during the following determinate period of time **August 16, 2025 (The Brew & BBQ Bash)**. The hours and time of service are to be as required by the Event Coordinator (12pm-6p- Total duration 6hrs. with 1 hour break)

(3) *Independent Contract* The contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.

(4) *No Benefits to Contractor* As an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.

(5) *Payment* The contractor is to be compensated for the services to be performed under this agreement as follows: **The contractor will receive \$1,000.00 FLAT for the day's service. A check will be mailed within 30 days of the dated invoice.** No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.

(6) *Indemnity Requirements; Worker's Compensation; Assignment* The contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims, charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.

(7) *Employment Eligibility Verification* Before commencing performance under this agreement, the contractor shall complete and return to the Event Coordinator the attached form and any other form(s) required by the City, as required by law.

(8) *Payment of Local Taxes* The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.

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IN WITNESS WHEREOF, the parties have executed this agreement on _____, 20____.

City of Streetsboro:

Contractor:

By: _____
Glenn M Broska, Mayor

Certificate of Available Funds

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number 205.32.5668 (Community Picnic).

By: _____
Matthew Miller, Finance Director

Date: _____, 20____

Approved As To Form: _____
Law Department

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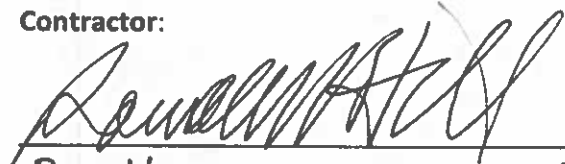
(11) *Integration Provision* This instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on _____, 20____.

City of Streetsboro:

Contractor:

By: _____
Glenn M Broska, Mayor


Ron Hill JUNE 10, 2025

Certificate of Available Funds

In accordance with R.C. 5705.14(D), I certify that the amount required to meet this obligation is available in line item number ~~217-33-5338 (Senior Contract Services)~~.

By: _____
Matthew Miller, Finance Director

Date: _____, 20____

Approved As To Form: _____
Law Department