

CITY OF STREETSBORO, OHIO

BOARD OF CONTROL MEETING MINUTES

Wednesday, August 13, 2025

This Board of Control meeting was called to order on Wednesday, August 13, 2025 at 9:30 a.m. by Mayor Broska. Mayor Broska led the Pledge of Allegiance.

PRESENT: Matt Miller, Bill Miller, Joe Grandinetti, Mayor Broska

ABSENT: None.

ALSO PRESENT: Robert Reinholz, Fire Chief
Sam Edgar, Parks and Recreation Director
Kate Harrison, Water Department Administrator
Melissa Procop, Mayor's Executive Assistant
Justin Czekaj, Municipal Engineer
Caroline Kremer, Clerk

Disposition of Minutes

MOTION: TO APPROVE THE BOARD OF CONTROL MEETING MINUTES OF JULY 23, 2025 AS WRITTEN.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Contract for Electrical Service for PACE Project

Bill Miller said they were finally getting ready to get this PACE project done. They received four quotes, but a few did not want to provide electrical permits, so the Service Department wanted to go with MJ Tech to do the work for \$6,000.

MOTION: TO APPROVE EXPENDITURE WITH MJ TECH.

Moved by Matt Miller, seconded by Bill Miller. Upon voice vote, **motion carried.**

Annual Service Contract w/Trane

Chief Reinholz said this was the annual service contract with Trane. Usually there were two contracts: one was the maintenance and inspection HVAC agreement for \$6,718, and a second one for the intelligent service agreement which monitored the air movement through the Indianapolis offices. Chief Reinholz said he did not want to renew the intelligent service agreement because it had not served the Department well and in-house staff could monitor any issues from an in-house computer. Chief Reinholz asked to just renew the maintenance and inspection agreement at an amount not to exceed \$8,000 to cover the agreement cost and any repair costs/filters that may result because of the maintenance and inspections.

MOTION: TO AUTHORIZE THE EXPENDITURE FOR THE ANNUAL SERVICE CONTRACT AND REPAIRS NOT TO EXCEED \$8,000.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Lexipol Annual Fire Manual Renewal

Chief Reinholz said this was for the SOGs/Best Practices. The renewal wouldn't come up for a month or two but he was asking for authorization to pay the renewal which was \$7,182.71 last year. He asked for authorization to pay up to \$7,500 this year in case there was a slight increase in the annual cost.

MOTION: TO APPROVE THE OVERALL EXPEDITURE NOT TO EXCEED \$7,500.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Annual Cot Preventative Maintenance w/EMSAR

The annual contract was \$4,035 for regular maintenance checks. Chief Reinholz asked for approval for the contract cost plus some more money for repairs or replacement parts not to exceed \$7,000 for the year. Last year he spent \$8,000. This will come out of GL account 101-12-5338 Contractual Services.

MOTION: TO APPROVE THE OVERALL EXPENDITURE NOT TO EXCEED \$7,000.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Purchase Compressor, etc. from Pfund Superior Sales

Chief Reinholz said Pfund was where the Department purchased the ambulances and there was an issue that required repairs of \$1,512. The Department had already spent approximately \$3,900 in previous repairs, so this additional expense would put them over the departmental threshold. He asked Board of Control to authorize the \$1,512 expenditure and total expenditures with Pfund Superior Sales not to exceed \$10,000 for the year. This would come out of GL account 101-12-5613.

MOTION: TO APPROVE THE OVERALL EXPENDITURE WITH PFUND SUPERIOR SALES NOT TO EXCEED \$10,000 FOR THE YEAR.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Purchase Fire Hose from MES

The Department had received three quotes for fire hose. They had 13 lengths of 2.5" to be put out of service because the hoses were going to be beyond their useful life based on NFPA standards (older than 10 years old). He planned to replace the high-rise 2.5" hose with 2" hose to save a little money and make it more maneuverable with two guys. This purchase would be for 11 lengths of 2" hose. This would come out of GL account 402-12-5745 Equipment.

MOTION: TO APPROVE THE EXPENDITURE FOR NEW FIRE HOSE.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Annual Preventative Maintenance Agreement w/Stryker for Lifepak and LUCAS Machines

Chief Reinholz said this was for the annual preventative maintenance contract to make sure the machines were working properly. The contract was for \$12,563.40. There was a five-year plan for \$50,000 but he didn't have the money to do that. A new Lifepak machine was \$55,000-\$60,000, so the maintenance agreement was worth the expense. Mayor Broska said the machines had planned obsolescence and would have to be replaced eventually. Chief Reinholz asked for approval for the annual contract of \$12,563.40 plus more money for any repairs or replacement parts not to exceed \$16,563.40 for the year.

MOTION: TO APPROVE THE EXPENDITURE NOT TO EXCEED \$16,563.40 FOR THE YEAR.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Purchase Playground Mulch for City Park

Ms. Edgar said this request was initially just for the playground mulch, however she would like authorization to spend up to \$6,000 from Ready Field Solutions for all mulch needed at the park. They would deliver and install the mulch. The GL account was 101-32-5611.

MOTION: TO APPROVE THE EXPENDITURE FOR MULCH NOT TO EXCEED \$6,000.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Revisit Moral Claim Regarding Damage to Land Rover Vehicle

Bill Miller said this situation resulted in a lesser price than originally thought. The prior Board of Control meeting had approved about \$453 for the car rental, but the rental went up to \$719.05. The actual cost for Action Auto Body to repair the damage was \$1999.02 which was a little cheaper than the estimate. The total cost for this moral claim was \$2,718.07 which was less than the previously authorized not to exceed limit of \$3,317.40. The claimant did not need to re-sign anything because the previously signed waiver was at the higher amount. The issue was resolved and the claimant has had the car fixed and returned to him.

MOTION: TO APPROVE THE EXPENDITURE.

Moved by Matt Miller, seconded by Bill Miller. Upon voice vote, **motion carried.**

Andrews Moving Estimate for City Hall Move

Mrs. Procop had provided an estimate from Andrews of \$14,766 to move the offices to the new City Hall in January 2026 from GL account 101-81-5338 Contractual Services. She asked for authorization to spend up to \$15,000 for any unforeseen costs during the move.

MOTION: TO APPROVE THE EXPENDITURE WITH ANDREWS NOT TO EXCEED \$15,000.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

There being no further business to come before this Board, and upon motion by Bill Miller, seconded by Matt Miller, this meeting adjourned at 9:45 a.m.

ATTEST:

APPROVED:

Caroline L. Kremer, Clerk of Council

Glenn M. Broska, Mayor