

THE CITY OF STREETSBORO, OHIO
SERVICE COMMITTEE MEETING AGENDA

Monday, September 8, 2025

TIME: Immediately following the Safety Committee Meeting
PLACE: Streetsboro City Council Chambers
CHAIR: Marianne Glenn 330-780-5355
VICE-CHAIR: Anthony Lombardo 440-669-6922

1. **Call to Order**
2. **Roll Call**
3. **Disposition of Minutes**
Regular Service Committee Meeting of August 11, 2025
4. **Old Business**
None.
5. **New Business**
 - a. T-7832 Adopt Portage County Solid Waste Management Plan (Mayor)
 - b. T-7833 Decommission/Remove Donated Playground at City Park (Edgar)
 - c. T-7834 Contract for Natural Gas for City Buildings (Mayor)
 - d. T-7835 Contract for Fueling Station Construction (Bill Miller)
 - e. T-7836 Purchase Concrete for Flag Plaza/Sidewalks at New City Hall (Bill Miller)
 - f. T-7837 Amend Chapter 161 Board of Control Membership (Kremer)
6. **Citizens' Comments**
7. **Announcements**
A Regular Council Meeting will immediately follow this meeting.
8. **Adjournment**

RECORD OF RESOLUTIONS

Government Forms and Supplies (844) 224-3338 FORM NO. 30245

Resolution No. _____ Passed _____, 20____

A RESOLUTION TO ADOPT THE SOLID WASTE MANAGEMENT PLAN FOR THE PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT IN THE CITY OF STREESBORO AND DECLARING AN EMERGENCY TO TIMELY APPROVE THE ADOPTION.

WHEREAS, the City of Streetsboro is located within the jurisdiction of the Portage County Solid Waste Management District (District), and

WHEREAS, the District Policy Committee prepared and adopted a final draft of the Solid Waste Management Plan in accordance with the Ohio Revised Code Sections 3734.53, 3734.54 and 3734.55, and

WHEREAS, the District provided a copy of the final draft solid waste management plan for ratification of each of the legislative authorities of the District, and

WHEREAS, the City of Streetsboro must decide whether it approves of said draft solid waste management plan within ninety days (90) of receipt of the Final Draft Plan.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The City of Streetsboro approves the Portage County Solid Waste Management Plan.

The Clerk is hereby directed to send the District a copy of this resolution to the attention of Dawn Collins, Director, Portage County Solid Waste Management District, 3588 Mogadore Road, Kent, Ohio 44240, dcollins@portageco.com.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 3: This resolution is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason stated in the Preamble hereof, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council.

PASSED: _____
Date _____ Justin Ring, President of Council

ATTEST: _____
Caroline Kremer, Clerk of Council

APPROVED: _____
Date _____ Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Joseph Grandinetti, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Mayor Broska

From: Dawn Collins <dcollins@portageco.com>
Sent: Wednesday, August 13, 2025 10:04 AM
To: Glenn Broska <gbroska@cityofstreetsboro.com>
Cc: Melissa Procop <mprocop@cityofstreetsboro.com>; Bill Miller <bmiller@cityofstreetsboro.com>
Subject: request for Ordinance

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, please contact your IT Department.

Good Morning Mayor,

The Solid Waste District is respectfully requesting a ordinance to approve our draft solid waste plan. This occurs every five years. The draft is available for review at <https://portagerecycles.com/>.

Thank you for your time and consideration,

Dawn

Dawn Collins
Director
Portage County Recycling
Portage County Solid Waste
330-678-8808
<https://portagerecycles.com/>
<https://www.facebook.com/PortageCountyRecycling/>
Recycling turns things into other things, which is like magic.

Caroline Kremer

From: Caroline Kremer
Sent: Tuesday, August 12, 2025 10:59 AM
To: Samantha Edgar
Subject: RE: Blue Playground at City Park
Attachments: Ord No 2015-97 Donation of playground equip from School.pdf

I found this. I hope it's what you needed. Let me know if you need anything else.
I can add the demolition of the playground to the September 9 Service Committee and Regular Council meetings, especially if you're going to use an outside company to do the removal.
Even if the removal is done by City staff, it's good to have it documented through Council.

From: Samantha Edgar <sedgar@cityofstreetsboro.com>
Sent: Monday, August 11, 2025 11:03 AM
To: Caroline Kremer <ckremer@cityofstreetsboro.com>
Subject: Blue Playground at City Park

Hi Caroline,

Do you happen to know if there is an ordinance pertaining to the acceptance or construction of the blue playground here in City Park.

It was originally at the schools if that helps. Trying to determine if it needs to go to council to be approved for removal.

Best,
Samantha Edgar
Director of Parks & Recreation
City of Streetsboro, Ohio
Phone: 330-552-3394 ext 3101
www.cityofstreetsboro.com

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____

Passed _____, 20____

AN ORDINANCE AUTHORIZING DECOMMISSIONING OF THE BLUE PLAYGROUND AT CITY PARK AND DECLARING AN EMERGENCY IN ORDER TO EFFECTUATE THE TIMELY REMOVAL OF THE PLAYGROUND EQUIPMENT

WHEREAS, the City Council has determined that it is in the best interest of the City to decommission the blue playground at City Park.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The Mayor is hereby authorized to take all requisite actions necessary to decommission the blue playground at City Park.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 3: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that the City needs to remove all used playground equipment, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

PASSED: _____

Date _____

Justin Ring, President of Council

ATTEST: _____

Caroline Kremer, Clerk of Council

APPROVED: _____

Date _____

Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____

Joseph Grandinetti, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Director of Parks and Recreation

Ordinance No. _____ Passed _____, 20____

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH MY CHOICE ENERGY TO SUPPLY NATURAL GAS TO THE CITY OF STREETSBORO MUNICIPAL PROPERTIES AT A COST NOT TO EXCEED \$4.27/MCF FOR A PERIOD OF TWELVE MONTHS AND DECLARING AN EMERGENCY IN ORDER TO EXPEDITE THE CONTRACT.

WHEREAS, the City wishes to enter into a contract with My Choice Energy to supply natural gas to the City of Streetsboro municipal properties at a cost not to exceed \$4.27/MCF for a period of twelve months.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The Mayor is hereby authorized to enter into an agreement with My Choice Energy to supply natural gas to the City of Streetsboro municipal properties at a cost not to exceed \$4.27/MCF for a period of twelve months as set forth in Exhibit "A" attached hereto and made a part hereof as if fully rewritten.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 3: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that this Council wishes to expedite the natural gas supply contract for the municipal properties, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor.

PASSED: _____
Date Justin Ring, President of Council

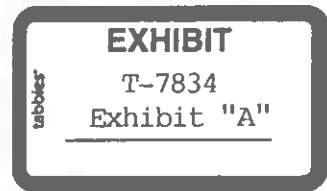
ATTEST: _____
Caroline L. Kremer, Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Joseph Grandinetti, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Mayor Broska



LARGE COMMERCIAL GAS CUSTOMER CONTRACT FOR ENBRIDGE GAS OHIO

TERM: 09/01/2025-08/31/2026

PRICE PER MCF: \$4.27

CONTRACT DATE: 8/20/2025

NAME OR COMPANY:	CITY OF STREETSBORO
ACCOUNT NUMBER:	SEE ATTACHMENT A
NUMBER OF FACILITIES:	7
SERVICE ADDRESS:	SEE ATTACHMENT A
HOME PHONE / BUSINESS PHONE:	330 626 4942
EMAIL:	mmiller@CityofStreetsboro.com
MAILING ADDRESS (IF DIFFERENT FROM SERVICE ADDRESS)	9184 State Route 43 Streetsboro, Ohio 44241
COUNTY:	PORTAGE
REFERRED BY:	BUCKEYE ENERGY BROKERS

☐ I acknowledge that I am the account holder or legally authorized person to execute a contract and legally bind the business in this contract. I understand that by signing this contract, I am switching the gas Supplier for this large commercial account to My Choice Energy. I understand that gas purchased for this commercial account by My Choice Energy will be delivered through the delivery system of the utility identified above. By signing, I acknowledge I have received the attached Terms and Conditions.

Purchaser Signature: Glenn M. Broska Company Title: City of Streetsboro

Printed Name: Glenn M. Broska Date: 08/20/2025

Please Check: ☒ Account Holder ☒ Authorized Person

If you are an Authorized Person, what is your relationship with the Account Holder? _____

A Confirmation Letter will be sent to you within 1-2 business days from today, to confirm your contract.

Toll Free: 1-888-505-9104

6034 King Rd.

Marine City, MI 48039

Direct: (810) 765-8903

www.fostermchoice.com

Customer Service E-mail: mychoice@fosteroil.com

Customer Service Hours: 7:30 a.m. to 4:30 p.m. (Eastern), weekdays, except holidays

MY CHOICE ENERGY OHIO TERMS AND CONDITIONS

My Choice Energy ("MCE") will supply natural gas to the account holder's place of business for heating and/or processing, subject to the eligibility requirements of the local utility identified above ("Utility"), and acceptance by MCE. MCE is a certificated competitive retail natural gas supplier by the Public Utility Service Commission ("PUCO") and is an authorized participant in your Utility's Natural Gas Customer Choice Programs ("Choice Program").

1. **Utility Services.** By signing this Contract I am authorizing MCE to be my agent for purposes of requesting payment and usage history, supplying my natural gas requirements, and enrolling me as a participant in the Choice Program with my Utility under the below stated terms and conditions, which I have read and agreed to. Your social security number and/or account number will not be released without your affirmative written consent except where such release is required by court order or by PUCO order or rule. As a participant in the Choice Program, only the supplier of your natural gas will change. All other functions, including delivery, repair, billing, meter reading, and customer service will continue to be provided by the Utility. You will continue to call your Utility in the event of an emergency or service outage.

2. **Terms and Contract Renewals.** Service will begin on the Utility's next available meter reading date after the processing of the Contract by the Utility, and will continue through the Term Expiration date in accordance with this Contract unless terminated earlier or continued as provided in this Contract. MCE will mail a renewal offer at least 45 days, and not more than 90 days, prior to the Term Expiration date in the Contract. If MCE does not hear back from you, MCE will continue supply your natural gas on a month-to-month basis after the initial Term Expiration date stated on the front of this Contract. As part of the qualifying process, MCE reserves the right to investigate your credit and payment history, and/or your utility account status. MCE reserves the right to decline your enrollment if your financial conditions under MCE's credit policy, or your Utility status, is unsatisfactory.

3. **Pricing.** The price shall be a fixed rate as indicated on the front of this Contract and in accordance with the terms and conditions of this Contract. After the initial term, if you do not cancel according to Section 4 of this Contract, and you have not agreed to a new fixed price and term, your Contract with MCE will automatically continue on a month-to-month basis at then current market rates without providing additional notification. For all service provided under this Contract, you will continue to be responsible for all charges assessed by the Utility, including any fees, surcharges or taxes associated with providing your service. If your business is exempt from Ohio sales tax, and we do not already have a copy of your exemption form, please mail us your exemption form. Without the form, we are required to collect sales tax and the Utility will add applicable taxes to your bill. In the event that any tax included in the price, or related expense, is modified due to legislation or regulation application to the Ohio Choice Program, we shall include such modification in our price. If you voluntarily return to the Utility after choosing MCE, you may be charged a price other than the Utility's regulated sales service rate.

4. **Early Termination Fee:** a) **Small Commercial:** You have the right to cancel this Contract the later of any time within 7 days of entering this Contract or within seven days post-marked notice from the utility without penalty if your aggregated annual consumption is 5000 ccfs or less (500 Mcf). If you cancel this Contract after the 7 day grace period and prior to the Term Expiration date, then the termination fee will be \$20 per month for the remaining months of term agreement. You may cancel this Contract without penalty if your account is beyond the initial Term Expiration date and under a Month-to-Month contract. The exercise of this right by you may occur through either verbal or written communication to MCE. b) **Large Commercial:** You have the right to cancel this Contract at any time within 7 days of entering this Contract without penalty if your aggregated annual consumption is greater than 5,000 ccfs (500 Mcf). If you cancel this Contract at any time under a fixed price/fixed term Contract, then you will be subject to an early termination fee as calculated below. The exercise of this right by you may occur through either verbal or written communication to MCE. "Liquidated Damages" is calculated by multiplying your projected consumption by the greater of twenty cents (\$0.20) per Ccf/ two dollars (\$2.00) per Mcf or the difference between the price on the front of this contract and the market price on the date the contract was cancelled. Projected consumption is defined as the actual 12-month historical gas consumption as provided by your gas utility or, if actual data is not available, your Utility's estimate of average yearly gas consumption by customers in your rate class. This volume will be divided by 12 then multiplied by the number of months remaining in the Contract. Market price is defined as the average of the NYMEX plus Basis cost for each month remaining in the Contract. In the event MCE engages an attorney and/or agency to seek the collection of monies due under this Contract or to protect any other interest, with or without judicial proceedings, Customer agrees to pay and/or reimburse MCE for all reasonable fees and other costs and expenses incurred by MCE in connection with such collection efforts.

5. **Payment and Billing.** For both the initial Term and any subsequent renewal periods your Utility will continue to send you a single monthly bill covering the utility's distribution and monthly service charge as well as MCE's supply charge. MCE's supply charge only replaces the supply charge previously charged by your Utility. The total MCE supply charges for the applicable billing period is the amount of gas you consumed during the billing period multiplied by the Fixed Price agreed to on the front of this Contract. The MCE supply price does not include any sales or gross receipt tax. You agree to continue to pay your Utility for the entire gas bill under your utility's payment terms and conditions. In the event you fail to pay your bill or meet any other agreed-upon payment arrangement, your natural gas service may be terminated in accordance with the Utility's tariffs, and this Contract may be automatically terminated. You have the right to request from the Utility up to 24 months of your payment history for services rendered by MCE without charge. For any billing disputes regarding volumes or metering, please contact your Utility. For other questions regarding gas pricing only, contact MCE at 888-505-9104.

6. **Miscellaneous.** You must notify MCE promptly of any material changes in gas consumption after your initial enrollment. MCE may choose not to accept this Contract for any reason or to cancel this Contract if gas consumption does not reflect current home or business heating usage. This Contract and the confirmation letter reflect MCE's entire Contract and supersede any oral or written statements made in the connection with your gas supply. There may be delays in commencing gas service under this Contract and MCE is not responsible for any such delays. MCE may assign this Contract to another supplier authorized by the Utility and the PUCO, provided that MCE gives no less than 30 days written notice to you and the assignee assumes all of the responsibilities and duties under this Contract. Any notice required shall be deemed to have been made if delivered by mail to the appropriate party.

7. **Emergency Service.** In the event of an emergency or service outage, customers must call their Utility at the telephone number listed on the front of their bill and/or emergency personnel at 911.

8. **Liability and Force Majeure.** Liabilities not excused by reason of force majeure or otherwise shall be limited to direct actual damages. Neither party will be liable to the other for consequential, incidental, punitive, exemplary or indirect damages. These limitations apply without regard to the cause of the liability or damage. There are no third party beneficiaries to this Contract.

9. **Customer Care Service.** Questions and concerns about gas supply should be directed to the MCE Customer Care Center from 9:00 am until 5:00 pm Monday through Friday excluding holidays at 1-888-505-9104, or by sending a letter to 6034 King Rd., Marine City, MI 48039. You may email your inquiry to mychoice@fosteroil.com. MCE will refer all complaints to a representative who will acknowledge them promptly and work out a mutually satisfactory resolution. If your complaint is not resolved after you have called MCE and/or your Utility, or for general utility information, residential and business customers may contact the PUCO for assistance at 1-800-686-7826 (toll free) or for TTY at 1-800-686-1570 (toll free) from 8:00 am to 5:00 pm weekdays, or at www.PUCOohio.com. Residential customers may also contact the Ohio Consumers' Counsel for assistance with complaints and utility issues at 1-877-742-5622 (toll free) from 8:00 am to 5:00 pm weekdays, or at www.pickocc.org.



AGREEMENT
ATTACHMENT A

Consumers	
DTE	
SEMCO	
MGU	
DUKE	
COH	
EGO	X

Pricing Date
8/20/2025

Sign Date
08/24/25

Price
4.27 / Mcf

Term
12-months

Phone
330 621-4942

Email
mmiller@cityofstreetsboro.com

City of Streetsboro

Name or Company

Address

AUTHORIZED SIGNATURE

PRINTED NAME

Account Name	Account Number	Street	City	State	Zip	County	Utility	Broker
City of Streetsboro	2 5000 4989 5276	10312 State Route 43	Streetsboro	OH	44241	Portage	EGO	Buckeye Energy Brokers
City of Streetsboro	2 1800 1357 9801	2094 State Route 303 Gar Storage For Truck	Streetsboro	OH	44241	Portage	EGO	Buckeye Energy Brokers
City of Streetsboro	2 4214 0010 0242	2094 State Route 303 Apt 4	Streetsboro	OH	44241	Portage	EGO	Buckeye Energy Brokers
City of Streetsboro	2 1800 2072 0282	555 Frost Rd Unit A	Streetsboro	OH	44241	Portage	EGO	Buckeye Energy Brokers
City of Streetsboro	2 1800 1282 3375	9184 State Route 43 BLDG SS	Streetsboro	OH	44241	Portage	EGO	Buckeye Energy Brokers
Streetsboro Police Dept	2 4214 0041 2434	2080 State Route 303	Streetsboro	OH	44241	Portage	EGO	Buckeye Energy Brokers
Streetsboro Municipal Building	7 1800 0712 5909	555 Frost Rd Unit H	Streetsboro	OH	44241	Portage	EGO	Buckeye Energy Brokers

City of Streetsboro

Administrative Offices
9184 St. Rt. 43
Streetsboro, Ohio 44241-5322
(330) 626-4942



Service Department
2094 St. Rt. 303
Streetsboro, Ohio 44241-1707
(330) 626-2856

RECEIVED

AUG 22 2025

CLERK OF COUNCIL
STREETSBORO, OHIO

To: City Council Members
From: Bill Miller, Service Director
Date: September 8, 2025
Subject: New Fueling Station

I would like to discuss at the September 8th Service Committee Meeting the Fuel Station Project. The Service Department is working with Collins Equipment for this project. This project is state pricing; the Ohio buy DAS Contract. By buying in bulk the city will save a minimum of .10 cents a gallon. The total for this whole project will be \$625,000.00. Please see attached quote for this project.

Amount: \$625,000.00
Vendors: Collins Equipment
Account: 401.51.5704 Building Improvement
402.12.5745 Building Improvement
503.52.5704 Building Improvement
201.61.5704 Building Improvement

Thank you,

Bill Miller, Service Director

COLLINS EQUIPMENT CORP.

3005 EAST 55TH STREET
CLEVELAND, OH 44127-1290
216-641-4300

Sales Quote 33752
Date: 5/6/25 Rev 8/20/25
Page: 1 of 5

Sell
To: BILL MILLER
CITY OF STREETSBORO
2094 STATE ROUTE 303
STREETSBORO, OH 44241

Ship
To: CITY OF STREETSBORO
BILL MILLER
2094 ST RT 303
STREETSBORO, OH 44241

Ship Via
Terms: PROGRESS PAYMENT
NO APPLICABLE TAXES INCLUDED

Customer ID A-EX
Salesperson D. Bates

Quotation updated 8/20/25

We are pleased to quote on furnishing the following equipment per your request:

Qty 1: 26' x 38' rectangular canopy with four (4) columns, fascia, and bronze decking.

Canopy to include the following:

Fascia: 36" White ACM (or other standard color of your choice)
Clear Height: 17'-0" Sub-Set: 1'-6"
Width Spacing: 8'-0", 10'-0", 8'-0"
Length Spacing: 12'-3", 13'-6", 12'-3"
Deck: 20 gage Smooth Bronze
Drainage: Internal Drains
Lights: owner supplied led
Conduit: (2) Two - 1" Electrical Conduit w/SO
Drawings: Engineered drawings for canopy and footer design.

Erection:

We will furnish all non-union labor, materials, and equipment to install the canopy. We will ship anchor bolts and hardware to you for installation in your footers. Our installers will unload and install the canopy and lights at your facility per the drawings.

Cost for above...\$69,309.00 (price includes prevailing wage for installers)

Exclusions:

The following items are not included in the general scope of work under this project summary:

1. Bonding, permitting or inspection fees.
2. Finish painting of structure, electrical, plumbing or concrete work.

By _____
PURCHASER

By David Bates

DULY AUTHORIZED AGENT

Date _____

TITLE

Terms and Conditions printed on reverse side of this sheet, and any attachments hereto, constitute a part of this quotation and contract.

Add 3% convenience fee if paying by credit card.

3005 EAST 55TH STREET
CLEVELAND, OH 44127-1290
216-641-4300

Sales Quote 33752
Date: 5/6/25 Rev 8/20/25
Page: 2 of 5

Sell
To:

BILL MILLER
CITY OF STREETSBORO
2094 STATE ROUTE 303
STREETSBORO, OH 44241

Ship

To: CITY OF STREETSBORO
BILL MILLER
2094 ST RT 303
STREETSBORO, OH 44241

Ship Via

Terms

PROGRESS PAYMENT
NO APPLICABLE TAXES INCLUDED

Customer ID

Salesperson

A-EX

D. Bates

Customer Duties: You, at your expense, will perform the following duties:

1. Recommended Site Conditions

- A. Free and clear access to the site for the TFC installer, crane, and the semi-truck to insure delivery of the canopy materials and equipment.
- B. The anchor bolts need to be installed with threads projections plumb and free of any debris to allow for column installation.
- C. Working area need to be level and free from trenches and holes.
- D. Perimeter area around the concrete slab must be level within 8'-10' and compacted to create safe working conditions for the installer. The perimeter grade should be within 6" of finish grade.

2. Dumpsters for crating & packaging materials, as well as all discarded and scrapped scope of work materials.

3. Give all notices to all authorities pertaining to the work and secure and pay for any permits, fees, licenses, assessments, approvals, consents, testing and inspections necessary to complete the work, including those matters pertaining to building codes, zoning laws and fire protection.

TANK AND EQUIPMENT

We will furnish the following equipment per your request as outlined in the drawings and specifications provided:

Qty 1: 15,000 gallon UL 142 storage tank compartmentalized into 7K/8k gallon compartments.

Qty 2: Fill systems including overfill prevention valves, drop tubes, spill prevention boxes, test mechanisms, ball valves, check valves and camlock adaptors as specified.

Qty 2: Submersible pumping systems and dispensers for Gasoline and On-Road Diesel. Systems to include submersible pumps, anti-siphon valves, ball valves, fusible link valves, dispenser pedestals with connection hardware, Wayne high speed single product dispensers, hanging hardware, high-hose-retrievers, and under-dispenser emergency valves.

Qty 1: OPW FMS fuel management system with DX Fleet cloud-reporting.

By _____
PURCHASER

By David Bates

DULY AUTHORIZED AGENT

Date _____

TITLE

Terms and Conditions printed on reverse side of this sheet, and any attachments hereto, constitute a part of this quotation and contract.

Add 3% convenience fee if paying by credit card.

COLLINS EQUIPMENT CORP.

3005 EAST 55TH STREET
CLEVELAND, OH 44127-1290
216-641-4300

Sales Quote 33752
Date: 5/6/25 Rev 8/20/25
Page: 3 of 5

Sell
To: BILL MILLER
CITY OF STREETSBORO
2094 STATE ROUTE 303
STREETSBORO, OH 44241

Ship
To: CITY OF STREETSBORO
BILL MILLER
2094 ST RT 303
STREETSBORO, OH 44241

Ship Via
Terms PROGRESS PAYMENT
NO APPLICABLE TAXES INCLUDED

Customer ID A-EX
Salesperson D Bates

Qty 1: Veeder Root TLS 4 Automatic tank gauge with console, software, two (2) tank probes, one (1) interstitial monitor, and necessary adaptors and float kits.

Qty 1: Kleer Blue DEF system with dispenser, 500-gallon bulk tank, dispenser and breakaway.

Cost for above equipment...\$164,490.00

Freight allowance for all equipment...\$4,500.00

Please note:

1. If site conditions require a UL 2805 Fireguard tank, please add \$34,108.00 to the above.

Budget for Installation

We are pleased to offer a budget for the turnkey installation of the above equipment:

Work will include the following:

1. Obtain necessary permits from the State Fire Marshal and coordinate all inspections through their office.
2. Obtain local building permit for canopy, concrete pad, and electrical installation.
3. Install four (4) footers for the canopy per the manufacturer's specifications.
4. Install new concrete pad and driving lanes as detailed on the drawings. The tank pad will be approximately 1,775 sq ft of 10" concrete with one grid of #4 rebar, 12" on center, and each way. Drive lanes will be approximately 12' x 32' x 8" with #6 wire on chairs. Tank pad will include 35 6" concrete filled steel bollards.
5. Bollards will be covered with protective plastic covers. Covers to be yellow with reflective red stripe.
6. Install necessary electrical wiring, conduits, and accessories as follows:
 - a. Install an electric panel and all associated fueling system controls on a stand-alone rack as shown on the drawings.
 - b. Install all underground conduits and wire from the rack to the tank pad area for fuel dispensers, submersible pumps, card reader and tank monitoring equipment.
 - c. Install an emergency stop shutoff switch at the rack area per the drawings.

By _____
PURCHASER

By David Bates

DULY AUTHORIZED AGENT

Date _____

TITLE

Terms and Conditions printed on reverse side of this sheet, and any attachments hereto, constitute a part of this quotation and contract

Add 3% convenience fee if paying by credit card.

COLLINS EQUIPMENT CORP.

3005 EAST 55TH STREET
CLEVELAND, OH 44127-1290
216-641-4300

Sales Quote 33752

Date: 5/6/25

Page: 4 of 5

Rev 8/20/25

Sell

To:

BILL MILLER
CITY OF STREETSBORO
2094 STATE ROUTE 303
STREETSBORO, OH 44241

Ship

To: CITY OF STREETSBORO
BILL MILLER
2094 ST RT 303
STREETSBORO, OH 44241

Ship Via

Terms

PROGRESS PAYMENT

NO APPLICABLE TAXES INCLUDED

Customer ID

A-EX

Salesperson

D. Bates

- d. Install conduit and wire to the office building for the tank monitor and card reader communications from the tank pad per the drawings.
- e. Supply and install one (1) 100 AMP, 30-circuit, single phase, raintight (3R) panel and breakers that will be fed from the truck garage panel.
- f. Complete wiring to the six (6) canopy lights to be controlled by a photocell at the electrical rack.
- g. Ground tanks and all equipment as needed.
7. Unload and set the tank on the concrete pad. Anchor tank as required.
8. Air test the tank compartments for the State Fire Marshal after unloading.
9. Install submersible pumps in the tanks.
10. Install new vents and emergency vents on the tanks.
11. Install fill systems on the tanks.
12. Install dispensers and dispenser containments on the concrete under the area of the canopy.
13. Install piping from submersible pumps to the dispensers. This piping will include necessary valves, fittings and supports to make the system complete.
14. Install card reader on island per drawings
15. Install new DEF system on island per drawings.
16. Perform air test and final testing for the State Fire Marshal.
17. Assist your personnel with the first filling of the tanks and start up and purge the equipment. (Please see note #1)

Cost for above...\$382,953.00

Grand total for turnkey project...\$621,252.00

Please note:

1. We do not include any fuel with this quotation.
2. Project is based on prevailing wage rates.
3. The quotation is based on the drawings supplied by Diamond Z.

Lead time: 16-20 Weeks for the tank

By

PURCHASER

DULY AUTHORIZED AGENT

By

David Bates

Date

TITLE

Terms and Conditions printed on reverse side of this sheet, and any attachments hereto, constitute a part of this quotation and contract.

Add 3% convenience fee if paying by credit card.

COLLINS
EQUIPMENT CORP.

3005 EAST 55TH STREET
CLEVELAND, OH 44127-1290
216-641-4300

Sales Quote **33752**

Date: 5/6/25

Rev 8/20/25

Page: 5 of 5

Sell

To:

BILL MILLER
CITY OF STREETSBORO
2094 STATE ROUTE 303
STREETSBORO, OH 44241

Ship

To:

CITY OF STREETSBORO
BILL MILLER
2094 ST RT 303
STREETSBORO, OH 44241

Ship Via

Terms

PROGRESS PAYMENT

NO APPLICABLE TAXES INCLUDED

Customer ID

A-EX

Salesperson

D. Bates

Due to the current lead time for the tank, we anticipate that this will have to be an early spring 2026 project. We anticipate 8 weeks of construction time for this turnkey project, placing this system into service sometime in Early June 2026.

Project Payment Terms:

--30% with order

--30% with tank delivery

--Balance upon completion.

This pricing for this quotation is based on our current contract with Ohio Department of Administrative Services: Collins Equipment ODAS STS Contract #RSI019986-I and Index #GDC119.

PURCHASER

By

DULY AUTHORIZED AGENT

By

David Bates

Date

TITLE

Terms and Conditions printed on reverse side of this sheet, and any attachments hereto, constitute a part of this quotation and contract.

Add 3% convenience fee if paying by credit card.

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 90043

Ordinance No. _____

Passed _____, 20____

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITHOUT COMPETITIVE BIDDING WITH COLLINS EQUIPMENT CORP. FOR THE PURCHASE AND INSTALLATION OF EQUIPMENT FOR THE FUEL STATION PROJECT FOR A TOTAL AMOUNT NOT TO EXCEED \$625,000.00 AND DECLARING AN EMERGENCY IN ORDER TO PURCHASE THE EQUIPMENT AND PROCEED WITH THE PROJECT AS SOON AS POSSIBLE.

WHEREAS, the City wishes to build a new fueling station, and

WHEREAS, the equipment required can be purchased without competitive bid state pricing through Ohio buy DAS.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The Mayor is hereby authorized to enter into a contract without competitive bidding with Collins Equipment, Corp. for the purchase and installation of Equipment for the fuel station project in an amount not to exceed \$625,000.00.

SECTION 2: The Director of Finance is hereby authorized and directed to make payment for the same from the Capital Fund, Account Nos. 401.51.5704, 402.12.5745, 503.52.5704 and 201.61.5704.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 4: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason so that the City may purchase the equipment as soon as possible, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor.

PASSED: _____

Date _____

Justin Ring, President of Council

ATTEST: _____

Caroline L. Kremer, Clerk of Council

APPROVED: _____

Date _____

Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____

Joseph Grandinetti, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Service Director

City of Streetsboro

Administrative Offices
9184 St. Rt. 43
Streetsboro, Ohio 44241-5322
(330) 626-4942



Service Department
2094 St. Rt. 303
Streetsboro, Ohio 44241-1707
(330) 626-2856

To: City Council Members
From: Bill Miller, Service Director
Date: September 2, 2025
Subject: Authorization of Concrete/Cement Products

RECEIVED

SEP 01 2025

CLERK OF COUNCIL
STREETSBORO, OHIO

I would like to discuss at the September Service Committee meeting the purchase of concrete products for the City Center sidewalks on St Rt 43 as well as the installation of the flag plaza in front of City Hall. This is an emergency legislation.

Amount \$35,000.00
Account(s): 401.61.5732 & 401.81.5752
Vendors: O.K. Brugmann

Thank you,

Bill Miller, Service Director

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 5004D

Ordinance No. _____

Passed _____, 20____

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITHOUT COMPETITIVE BIDDING WITH O.K. BRUGMANN FOR THE PURCHASE OF CONCRETE PRODUCTS FOR THE CITY CENTER SIDEWALKS AND INSTALLATION OF THE FLAG PLAZA IN FRONT OF CITY HALL AND DECLARING AN EMERGENCY IN ORDER TO EFFECTUATE THE PURCHASE TIMELY.

WHEREAS, the City Council has determined that it is in the best interest of the City to enter into a contract without competitive bidding with O.K. Brugmann for the purchase of concrete products for the City Center sidewalks and installation of the Flag Plaza in front of City Hall.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The Mayor is hereby authorized to enter into a contract without competitive bidding with O.K. Brugmann for the purchase of concrete products for the City Center sidewalks and installation of the Flag Plaza in front of City Hall in an amount not to exceed \$35,000.00.

SECTION 2: The Director of Finance is hereby authorized and directed to make payment for the same from Account Nos. 401.61.5732 and 401.81.5752, in an amount not to exceed \$35,000.00

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 4: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that the City needs to effectuate the purchase, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

PASSED: _____
Date

Justin Ring, President of Council

ATTEST: _____
Caroline Kremer, Clerk of Council

APPROVED: _____
Date

Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Joseph Grandinetti, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Service Director

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 644-224-3336 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

AN ORDINANCE AMENDING SECTION 161.01 OF THE CODIFIED ORDINANCES OF THE CITY OF STREETSBORO RELATING TO BOARD OF CONTROL MEMBERS.

WHEREAS, this council has determined that it is in the best interest of the City to amend Section 161.01 of the Codified Ordinances relating to Board of Control Members; and

WHEREAS, Section 161.01 currently provides:

161.01 ESTABLISHMENT; MEMBERS

There is hereby created and established a Board of Control for the City, which shall consist of the Mayor, Law Director, Finance Director and Service Director.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: Section 161.01 shall be amended to provide as follows:

There is hereby created and established a Board of Control for the City, which shall consist of the Mayor, Law Director, Finance Director and Service Director or the Directors' appointed designees.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 3: This ordinance shall take effect and be in force at the earliest period allowed by law upon its passage and approval by the Mayor.

PASSED: _____
Date Justin Ring, President of Council

ATTEST: _____
Caroline L. Kremer, Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Joseph Grandinetti, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Clerk of Council