

THE CITY OF STREETSBORO, OHIO
SERVICE COMMITTEE MEETING MINUTES

Monday, September 8, 2025

This Service Committee Meeting was called to order on Monday, September 8, 2025, at 7:06 p.m. by Marianne Glenn, Chairman.

PRESENT: Justin Ring, Jennifer Wagner, Jon Hannan, Lisa McDaniel, Anthony Lombardo, Steve Michniak, Marianne Glenn

ABSENT: None.

ALSO PRESENT: Glenn Broska, Mayor
Joe Grandinetti, Law Director
Patricia Wain, Police Chief
Rob Reinholz, Fire Chief
Matt Miller, Finance Director
Bill Miller, Service Director
Justin Czekaj, Municipal Engineer
John Cieszkowski, Planning Director
Patrick O'Malia, Economic Development Director
Sam Edgar, Parks and Recreation Director
Shawna Lockhart-Reese, HR Manager
Matt Coffman, IT Network Administrator
Caroline Kremer, Clerk of Council

Disposition of Minutes

MOTION: TO ACCEPT THE REGULAR SERVICE COMMITTEE MEETING MINUTES OF AUGUST 11, 2025 AS WRITTEN.

Moved by Mr. Hannan, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

Old Business

None.

New Business

T-7832 Adopt Portage County Solid Waste Management Plan

Mayor Broska said the County updated the plan every five years and the municipalities were to review it and had to approve the draft within 90 days. The Streetsboro Law Department had reviewed the draft and did not have any issues with it. It was basically the same as it was before with no significant changes.

Mr. Lombardo mentioned that there was a typo in the heading of the Resolution.

MOTION: TO AMEND THE SPELLING IN THE HEADING FROM “STREESBORO” TO “STREETSBORO.”

Moved by Mr. Lombardo, seconded by Mrs. McDaniel. Upon voice vote, **motion carried.**

MOTION: TO MOVE THIS TO TONIGHT’S REGULAR COUNCIL MEETING AS AMENDED.

Moved by Mr. Ring, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

T-7833 Decommission/Remove Donated Playground at City Park

Ms. Edgar said this would be for the blue playground at City Park. It had originally been the School’s playground and they took it down to get something new and donated it to the City. It had well outlived its useful life and was quite rusty. The playground company had inspected it and the repairs (to over 90% of the playground) would cost over \$40,000. It has been determined it would be best to just take it down. It had also been flagged as a risk assessment from the City’s insurance company, so if it was taken down now it would not hit our insurance premiums for next year. It would be replaced with different types of play equipment in the future (not another playground since there is already one near it now).

MOTION: TO MOVE THIS TO TONIGHT’S REGULAR COUNCIL MEETING.

Moved by Mr. Ring, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

T-7834 Contract for Natural Gas for City Buildings

Mayor Broska said My Choice Energy, which was selected as the aggregate natural gas supplier for the residents, had offered a special price of \$4.47/mcf for 12 months for the City buildings. This price was lower than the aggregate for the residents but was only available to the municipality.

MOTION: TO MOVE THIS TO TONIGHT’S REGULAR COUNCIL MEETING.

Moved by Mr. Ring, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

T-7835 Contract for Fueling Station Construction

Bill Miller said this would be a fueling station for the City’s fleet. He’d been working on this issue for a couple of years. It was budgeted in 2025 and it was at State pricing through the DAS contract. Once it was up and running the City would be able to save ten cents per gallon by buying bulk fuel. The City goes through about 70,000 gallons of fuel each year. Currently the City was running on two temporary fuel pumps/tanks; it had been a “temporary” system for about 15 years now but the system had small tanks and the City sometimes ran out of fuel in the winter months during snowplow season.

Mr. Ring and other Council Members thought this purchase had been pulled from the 2025 budget and moved to 2026 to help fund the new City Hall. Matt Miller said the playground had been pulled, but this fuel station did not need to be pulled from the 2025 budget. The cost would be split between multiple funds that were all Capital Funds in nature, except the 201- Road Fund which was a Special Revenue Fund, but Mr. Grandinetti said that notation in the legislation didn't need to be clarified as long as all the GL account lines being used for this purchase were listed.

MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.

Moved by Mr. Ring, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

T-7836 Purchase Concrete for Flag Plaza/Sidewalks at New City Hall

Bill Miller said the Service Department was doing the construction of the flag plaza and would also do the sidewalk in front of the new City Hall from driveway to driveway so it was all brand new all at once. This ordinance would approve the expenditure to finish the project.

MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.

Moved by Mr. Ring, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

T-7837 Amend Chapter 161 Board of Control Membership

Mrs. Kremer explained that every once in a while there was a need for Special Board of Control meeting and sometimes it was difficult to get a quorum of the four department heads that were voting members of Board of Control, so it was recommended that the membership be adjusted to add designees for each of the Directors that were members of the Board as alternates; it would give more people to select from to make it easier to get a quorum. Years ago the City did not have Assistant Service Director or Assistant Finance Director, but now those positions were available to create this option.

Mr. Ring felt the wording of the legislation "or the Directors' appointed designees" was a little vague and indicated "anyone" could be appointed. For example, he didn't want the department Clerks to be appointed because the Board of Control members should be the department heads who really knew about their department and the overall budgeting/running of the City. He wanted the legislation language to be adjusted to clarify the Assistant Directors would be the appointed designees.

Mr. Grandinetti didn't have a problem revising the language to include Department Head/Assistant Department Head. He thought the main reason for the amendment to the Code was so that he could utilize Dean DePiero or Vince Ruffa, Streetsboro's Assistant Law Directors, if he was unavailable for a Board of Control meeting as the part-time Law Director. Mrs. Kremer mentioned that this ordinance was not written as emergency legislation, so a revised version could be prepared by the Law Department prior to the next reading in three weeks.

Mayor Broska asked that Council allow Executive Assistant to the Mayor to be added as his designee when he was unavailable for a meeting. Mr. Ring was fine with that.

MOTION: TO HAVE THE LANGUAGE ADJUSTED TO MENTION ASSISTANT DIRECTORS OR DEPARTMENT HEADS.

Moved by Mr. Ring, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING AS AMENDED FOR FIRST READING.

Moved by Mr. Ring, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

MOTION: TO ADD T-7838 REGARDING RIGHT OF WAY PERMIT FEES TO TONIGHT'S AGENDA AT THE CITY ENGINEER'S REQUEST.

Moved by Mrs. McDaniel, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

T-7838 Amend Right of Way Monitoring Permit Fees

Mr. Czekaj said when they had originally modified the fees, they didn't intend for the fees to cover excessively large linear projects. A lot of cities were now seeing fiber optics companies coming in to town to put in thousands of feet. To have an ordinance that limits the cap to \$800 would cause great stress on the Engineering Department and Finance Department. This legislation would allow for an appropriate permit fee to cover the costs for the larger projects (specifically related to the fiber optics projects) because the in-house Engineering Department couldn't handle those and would have to contract it out for a significant cost. Mr. Ring clarified exactly what would be changed in the Code.

MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.

Moved by Mr. Ring, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

Citizens' Comments

None.

Announcements

A Regular Council Meeting will immediately follow this meeting.

There being no further business to be addressed by this committee, and upon motion by Mr. Hannan, seconded by Mr. Lombardo, this meeting adjourned at 7:22 p.m.

ATTEST:

Caroline L. Kremer, Clerk of Council

Marianne Glenn, Chairman