THE CITY OF STREETSBORO, OHIO

BOARD OF CONTROL MEETING AGENDA

Wednesday, October 8, 2025

TIME:

9:30 a.m.

PLACE:

Council Chambers

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. **Disposition of Minutes**Board of Control Meeting of September 10, 2025
- 5. Upfit SRO and Unmarked Police Cars (Wain)
- 6. Annual Sundance Systems Agreement (Wain)
- 7. Purchase DARE Supplies and Awards (Wain)
- 8. Purchase Tires for the Police Fleet (Wain)
- 9. Authorize Expenditure w/Penn Care not to Exceed \$9,000 (Reinholz)
- 10. Parks and Recreation Contract for Sergio Street Magic (Edgar)
- 11. Parks and Recreation Contract for Costumed Characters (Edgar)
- 12. Parks and Recreation Contract w/Fulmer for Santa (Edgar)
- 13. Contract w/VanCuren for Tree Removal (Czekaj)
- 14. Adjournment



STREETSBORO POLICE DEPARTMENT

2080 State Route 303
Streetsboro OH 44241-1707
www.streetsboropolice.org

Patricia J. Wain Chief of Police

Phone: 330.626.4976 Fax: 330.626.5239

info@streetsboropolice.com

TO: Board of Controls

FROM: Chief Patricia Wain

DATE: September 9, 2025

REFERENCE: Board of Controls - October 2025 Meeting

RECEIVED

SEP 09 2025

CLERK OF COUNCIL STREETSBORO, OHIO

1. Amount:

\$6,741.30

Vendor(s):

Hall Public Safety

Account(s):

401.11.5741 Capital Cruisers

Description:

SRO and unmarked car upfit

For 2026, we budgeted to get an unmarked car due to the conditions of our current vehicles. One of the cars is 12 years old and has rusted through, the second car is 11 years old and regularly requires battery jumps and air in the tires even though the battery was replaced and the tires are new. Because we got so far off cycle with the new cruisers and had several employees off for extended periods of time, our fleet mileage did not meet predictions, leaving us with unexpected options. Currently our School Resource Officers are using a donated Nissan Murano and a Hyundai Tucson without all of the standard police equipment. By moving the cars around, we will be able to put the SRO's in fully functional and equipped patrol Tahoes. With the limited mileage the SRO's put on their cars annually, we hope to have them last for several years. The Murano and Tucson will be moved to replace the old, unmarked cars that we will auction off leaving us with a decommissioned Explorer for a school/court car and the Equinox for the unmarked. Rather than spending the budgeted +\$30,000, we will spend \$6.741.08. That will pay for the lightbars and gun-racks for the new Durangos that we will not be removing from the Tahoes and the covert lightbars for the Murano and Tucson.

Thank you,

Patricia Wain Chief of Police

Patricial War



Estimate # EST-15804

Hall Public Safety Upfitters 2002 Midway Dr. Twinsburg, Ohio 44087 3304251626 Hallpublicsafety.com Remit to/Mailing Address 12400 Beechlawn Ave. N.E. Alliance, Ohio 44601

Customer

Streetsboro Police Department

2080 S.R. 303

Streetsboro, OH 44241

Ship To

Attn: Scott Hermon

2080 S.R. 303

Streetsboro, OH 44241

Estimate Date:

September 09, 2025

Expiration Date:

October 31, 2025

Project:

add on items for builds

Sales rep:

Caleb Hall

#	Item & Description	Qty	Rate	Amount
1	Whelen 54" Legacy DUO WeCanX Lightbar- Red/Blue with white front and amber rear SKU: EB2SP3) current tahoes will stay in service, new lightbars for durangos.	2.00 EA	2,549.00	5,098.00
2	Setina Single Vertical Gun Rack with XL Universal Łock, Handculf Key SKU: GK10271UHK rifle rack upfront in new durangos.	2 00 EA	34165	615-30
3	Whelen Super LED Slimlighter- Red/Blue SKU: SLPMMRB For db cars- service will remove mini light bars- add slim lighter to front visor.	2.00 EA	404 00	808.00
		Sub	Total	6,601.30
		Shipping cl	narge	140.00
			Total	\$6,741.30

Notes

Thank you for your business !!

****Remit to/Mailing Address*****
12400 Beechlawn Ave.
Alliance, Ohio 44601

Terms & Conditions

Estimate is good for 30 days



Patricia J. Wain Chief of Police

Phone: 330.626.4976 Fax: 330.626.5239

info@streetsboropolice.com

To: Board of Controls

From: Chief Patricia Wain

Date: September 8, 2025

Reference: Board of Controls - October Meeting

RECEIVED
SEP 0 9 2025

CLERK OF COUNCIL STREETSBORO, OHIO

1. Amount:

\$10,850

Vendor:

Sundance Systems

Account:

101.11.5433, Department Services

Description:

CAD Support

We have used the CAD (Computer Aided Dispatch) and RMS (Records Management System) provided by Sundance Systems since 2007. Their software provides us the ability to manage all calls for service, complete all reports, utilize the computers in our cars to complete all the reports as well, track patrol cars via GPS and much more. Their yearly support cost for the software is \$9,000 which has not changed since 2007. This cost provides us with 24/7 software support and any updates and upgrades to the software package.

We also use Sundance Systems to provide the public with the capability to download traffic crash reports. Using their software, we upload all crash reports then provide a link on our website to those reports. The public can then download those crash reports at no cost to the public. Sundance provides this feature for \$400 per year.

Also, we utilize the Sundance Systems E-Storage which allows us to scan documents related to reports in order to have a complete electronic record in the system. The annual cost for this feature is \$450.00

There is also a \$1000.00 support cost for the multi-agency dispatch module. We began dispatching for Windham PD in 2016 which required the addition of the multi-agency support.

The funds will be paid from our Department Services line which was a pre-planned expense in our 2025 budget.

Thank you,

Patricia Waln

Patricia Wain
Chief of Police

Sundance Systems, Inc. 8001 Sweet Valley Dr. Valley View, OH 44125 Ph# 1 216 220 255

Ph# 1-216-328-8551 Fx# 1-216-328-0854

Invoice

DATE	INVOICE#
7/1/2025	98-5540

BILL TO	SHIP TO
Streetsboro PD 2080 S.R. 303 Streetsboro, Ohio 44241 Attn:Chief Wain	

P.O. NO. TERMS		DUE DATE	REP	PROJECT	
	Due on receipt	7/1/2025		Supp 2025/26 CAD/R	

ITEM	DESCRIPTION	QTY	RATE	SERVICED	DISCOUNT	AMOUNT
Support Support Support Support	Police Software CAD/RMs 9/1/25-8/31/26 Windham Disp 9/1/25-8/31/26 PR Online 9/1/25-8/31/26 EStorage 9/1/25-8/31/26	1 1 1	9,000.00 1,000.00 400.00 450.00		,	9,000.00 1,000.00 400.00 450.00
	Sales Tax		0.00%			0.00
						٥
			**			
				Tota	I	\$10,850.00



STREETSBORO POLICE DEPARTMENT

2080 State Route 303 Streetsboro OH 44241-1707 www.streetsboropolice.org Patricia J. Wain

Chief of Police Phone: 330.626.4976

Fax: 330.626.5239 info@streetsboropolice.com

TO: Board of Controls

FROM: Chief Patricia Wain

DATE: September 10, 2025

REFERENCE: Board of Controls - October 2025 Meeting

RECEIVED

SEP 1 0 2025

CLERK OF COUNCIL STREETSBORO, OHIO

1. Amount:

\$7,000.00

Vendor(s):

DARE Catalog

Account(s): Description:

101.11.5619 DARE

Every year we buy supplies for school children for the DARE program and successfull completion of the program. Normally we use multiple vendors but this year we are purchasing everything through the DARE Catalog which pushes our one vendor total into meeting the Board of Controls minimums. Items purchased will include program supplies, certificates, and awards.

Thank You,

Patricia J. Wain Chief of Police



STREETSBORO POLICE DEPARTMENT

2080 State Route 303
Streetsboro OH 44241-1707
www.streetsboropolice.org

Patricia J. Wain

Chief of Police Phone: 330.626.4976

Fax: 330.626.5239 info@streetsboropolice.com

TO: Board of Controls

FROM: Chief Patricia Wain

DATE: September 17, 2025

REFERENCE: Board of Controls - October 2025 Meeting

RECEIVED

SEP 17 2025

CLERK OF COUNCIL STREETSBORO, OHIO

1. Amount:

Vendor:

\$7,000.00 Van's Tires

Account:

101.11.5432

Description:

Fleet Tires

Each year the police department replaces tires on an as needed basis for the patrol fleet and the unmarked cars including the detective bureau and the administrative vehicles. Past practice has been to work with a Streetsboro owned or operated business and we would like to continue that practice with Van's Tire. Van's provided us with a guarantee of keeping our marked cruiser tires in stock should they be needed for an emergency change to keep the vehicle in service and they have another store in Aurora to supplement their supply for any other vehicles we would schedule service. The original \$3,000 we asked for has already been used and now the Durangos, purchased last year, are all requiring tires at approximately \$800 a set. The additional funds will be used for any emergency repairs or replacements.

Thank you,

Patricia Wain Chief of Police

Patricia / War

Caroline Kremer

From:

Amber Wytosick

Sent:

Monday, September 29, 2025 3:20 PM

To:

Caroline Kremer

Subject:

BOC 10-08-25 agenda item



Good afternoon Caroline.

Can you please put the following item on the agenda for the 10-08-25 Board of Control meeting:

 Penn Care, Inc. has encumbrances of \$4,234. Chief is requesting approval, not to exceed \$9.000 from line #101.12.5615.

Thank you.

Best Regards,
Amber Wytosick
Administrative Assistant
Streetsboro Fire Department
9184 SR 43
Streetsboro OH 44241
330-626-4664 (non-emergency)
330-626-5918 (fax)

NOTE: This message and any response to it may constitute a public record and thus may be available to anyone who requests it.

CONFIDENTIALITY/PRIVACY NOTICE:

This message and any attachments transmitted with it is for the designated recipient only and may contain privileged or confidential information. If you have received it in error, please notify the sender via return e-mail immediately and permanently delete the original. Any unauthorized review, disclosure, dissemination, distribution, or copying of this e-mail is strictly prohibited.

Streetsboro Parks & Recreation

Memo

To:

Board of Control

From:

Samantha Edgar

cc:

Matthew Miller

Date:

10.1.2025

Re:

Sergio Castro Jr. (Sergio Magic)

RECEIVED

OCT 01 2025

CLERK OF COUNCIL STREETSBORO, OHIO

Dear Members of Board of Control,

The Parks and Recreation Department is seeking approval to contract Sergio Castro Jr. (Sergio Magic) to provide entertainment for the Trunk or Treat event, in the amount of \$350 from account 205.32.5369 Other Rec Program Contract Services

The signed Independent Contractor Agreement is attached.

Should you have any questions, please feel free to contact me.

Thanks.

Samantha Edgar

Independent Contractor Agreement

Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: Sergio Castro Jr. (aka, Sergio Magic) 62 Leyton Rd. Bedford, OH 44146 (referred to as the "contractor").

- (1) Scope of Agreement Contractor agrees to provide the Department "Sergio Magic: as street performer magic through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Mike Kuhstos, Event Coordinator.
- (2) *Term* The contractor shall perform such services over or during the following determinate period of time **Streetsboro Trunk or Treat (Thurs. Oct 16, 2025)- 5:15p-7:45p** The hours and time of performance are to be as required by the Department Director.
- (3) Independent Contract The contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.
- (4) No Benefits to Contractor As an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.
- (5) Payment The contractor is to be compensated for the services to be performed under this agreement as follows: Street Performing Magic -totaling \$350.00. Payment will be made 30 days from when the invoice is received. No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.
- (6) Indemnity Requirements; Worker's Compensation; Assignment The contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims, charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.
- (7) Employment Eligibility Verification Before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

- (8) Payment of Local Taxes The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.
- (9) Early Termination Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.
- (10) Arbitration Provisions Except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

(11) Integration Provision This inst changed or modified only in a writing sign	trument contains the entire agreement of the parties, and it may be ed by the parties.
IN WITNESS WHEREOF, the parties have e	xecuted this agreement on, 20
City of Streetsboro:	Contractor:
By: Glenn M Broska, Mayor	Sergio Castro Jr. (Sergio Magic)
Certificate of Available Funds	
	y that the amount required to meet this obligation is available in lice of the contract services
By: Matthew Miller, Finance Director	, 20
Annroyed As To Form	

Law Department

Streetsboro Parks & Recreation

Memo

To:

Board of Control

From:

Samantha Edgar

cc:

Matthew Miller

Date:

10.1.2025

Re:

Part of Their World

RECEIVED

OCT 01 2025

CLERK OF COUNCIL STREETSBORO, OHIO

Dear Members of Board of Control,

The Parks and Recreation Department is seeking approval to contract Part of Their World, to provide entertainment for the Trunk or Treat event, in the amount of \$400 from account 205.32.5369 Other Rec Program Contract Services

The signed Independent Contractor Agreement is attached.

Should you have any questions, please feel free to contact me.

Thanks,

Samantha Edgar

Independent Contractor Agreement

Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: (Part of Their World, LLC); 4098 Springdale Rd., Stow, OH 44224 (referred to as the "contractor").

- (1) Scope of Agreement Contractor agrees to provide the Department "Part of their World" actor/characters (ex: superheroes, princess etc.) as street walkers through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Mike Kuhstos, Event Coordinator.
- (2) *Term* The contractor shall perform such services over or during the following determinate period of time **Streetsboro Trunk or Treat (Thurs. Oct 16, 2025)- 530p-730p** The hours and time of performance are to be as required by the Department Director.
- (3) Independent Contract The contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.
- (4) No Benefits to Contractor As an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.
- (5) Payment The contractor is to be compensated for the services to be performed under this agreement as follows: actor/characters (ex: superheroes, princess etc.) totaling \$400.00. Payment will be made 30 days from when the invoice is received. No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.
- (6) Indemnity Requirements; Worker's Compensation; Assignment The contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims, charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.
- (7) Employment Eligibility Verification Before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

- (8) Payment of Local Taxes The contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.
- (9) Early Termination Either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.
- (10) Arbitration Provisions Except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.
- (11) Integration Provision This instrument contains the entire agreement of the parties, and it may be changed or modified only in a writing signed by the parties.

IN WITNESS WHEREOF, the parties have executed this agreement on September 5th, 2025.

City of Streetsboro: Contractor:

By: Glenn M Broska, Mayor

Part of Their World, LLC
Shelly L Johns Part of Their World LLC
Shelly L Johns
Part of Their World LLC

Certificate of Available Funds

In accordance with R.C. 5705.l4(D), I certify that the amount required to meet this obligation is available in line item number 205.32.5369 - OTHER REC PROGRAM CONTRACT SERVICES

By: Date: , 20____ Matthew Miller, Finance Director

Approved As To Form:

Law Department

Streetsboro Parks & Recreation

Memo

To:

Board of Control

From:

Samantha Edgar

cc:

Matthew Miller

Date:

10.3.2025

Re:

Frank Fulmer

RECEIVED

OCT 03 2025

CLERK OF COUNCIL STREETSBORO, OHIO

Dear Members of Board of Control,

The Parks and Recreation Department is seeking approval to contract Frank Fulmer for Santa Claus appearances for holiday parties and events, in the amount of \$60 per appearance from account 205.32.5369 Other Recreation Contract Services

The signed Independent Contractor Agreement is attached.

Should you have any questions, please feel free to contact me.

Thanks,

Samantha Edgar

Independent Contractor Agreement Parks and Recreation Department

This Agreement is entered into by the City of Streetsboro (the "City") and Name of independent contractor: Frank Fulmer Address: 6321 Waterloo Rd Apt. 2, Atwater, OH 44201, (330-389-2462). (referred to as the "contractor").

- (1) Scope of Agreement Contractor agrees to Santa Claus appearances for holiday parties & events, through the City Parks and Recreation Department, under the terms and conditions in this agreement. All such services to be performed by the contractor must be pre-approved by Samantha Edgar the Department Director.
- (2) *Term* the contractor shall perform such services over or during the following determinate period of time **November 1 December 31, 2025**. The hours and time of performance are to be as required by the Department Director.
- (3) Independent Contract the contractor is an independent contractor and not an agent, officer, or employee of the City and has no authority to act as an agent of the City, nor enter into any agreement for or in behalf of the City. The contractor shall have control over the services and the manner and method of performance, for which he or she assumes all liability. The contractor shall be accountable to the City for his or her final work product only. The contractor is free to contract for similar services to be performed for other employers while he or she is under this agreement.
- (4) No Benefits to Contractor as an independent contractor, the contractor understands and agrees that he or she will not be covered by the City's general liability, life, accident, or health insurance, worker's compensation, unemployment compensation, or any other insurance or employee benefit.
- (5) Payment the contractor is to be compensated for the services to be performed under this agreement as follows: \$60 per appearance. A check will be mailed within 30 days of dated invoice. No other payment or remuneration of any kind is to be paid to the contractor. The City will not withhold income or FICA taxes from such compensation, nor provide any employee benefits of any type to the contractor.
- (6) Indemnity Requirements; Worker's Compensation; Assignment the contractor agrees to defend and indemnify the City, its officers, agents, and employees, against any claims charges, damages, costs, expenses (including counsel fees), fines, judgments, penalties, liabilities or losses of any kind or nature whatsoever resulting from injury to any person or damage to any property caused, negligently or otherwise, by the contractor in performing his or her obligations under this agreement. The contractor shall have a worker's compensation risk number before beginning any work under this agreement and is required to obtain and maintain worker's compensation through the term of this agreement. The contractor shall not assign this agreement without first obtaining written approval of the City.
- (7) Employment Eligibility Verification before commencing performance under this agreement, the contractor shall complete and return to the Department Director the attached form and any other form(s) required by the City, as required by law.

- (8) Payment of Local Taxes the contractor shall file and pay all income taxes required by City ordinances (and RITA) and shall require the same of any subcontractor or employee the contractor may employ under this Agreement.
- (9) Early Termination either party may terminate this agreement by 10-days written notice to the other party. Any rights to compensation are to terminate at the time this agreement terminates.
- (10) Arbitration Provisions except for injunctive relief to protect the City, any controversy or claim arising out of or relating to this agreement is to be resolved by arbitration in accordance with the rules of the Portage County Court of Common Pleas and judgment upon the award rendered may be entered into by such court.

Law Director

Caroline Kremer

From:

Cynthia Bennardo

Sent:

Wednesday, October 1, 2025 12:25 PM

To:

Caroline Kremer

Cc:

Justin Czekaj

Subject:

Request to BOC for meeting 10.8.25

Attachments:

VanCuren Services -quote for tree clearing.pdf

RECEIVED

OCT 01 2025

CLERK OF COUNCIL STREETSBORO, OHIO

October 1, 2025

To: Caroline Kremer and Board of Control

From: Cynthia Bennardo, Engineering Department Clerk

Re: VanCuren Services for tree clearing to Board of Control 10/8/2025

The Engineering Department would like to contract VanCuren Services for tree clearing at the intersection of St. Rt. 303 and Diagonal Rd.

The contract will be for \$16,200.00 from account #401-61-5717 and the funds are currently available in that account.

Please find attached the quote from VanCuren Services.

City of Streetsboro

Cynthia Bennardo

Engineering Clerk 9184 State Route 43

Streetsboro, Ohio 44241

330-626-4942 ext. 4120



a DAVEY® company

QUOTE

Date	Estimate #			
9/22/2025	24370			

Name / Address

City of Streetsboro 9184 State Route 43 Streetsboro, OH 44241 330-626-4942

P.O. No.	Payment Terms	Rep
	Due on receipt	DV

Description	Qty	Cost	Total
Streetsboro 303 / Diagonal Rd Tree Clearing			
Remove Trees Per Print -Chip Brush, Haul Chips and Wood		11,600.00	11,600.007
Grind Stumps Where Access Permits -Leave Grindings On Site			
MOBILIZATION		1,800.00	1,800.007
MAINTENANCE OF TRAFFIC		2,800.00 0.00%	2,800.007 0.00
	Total		\$16,200.00

Please contact the office to proceed with this work.

Customer Signature

Some stumps will be unable to be ground due to poor access, steep grades or slopes,