

THE CITY OF STREETSBORO, OHIO

SERVICE COMMITTEE MEETING AGENDA

Monday, December 8, 2025

TIME: Immediately following the Safety Committee Meeting
PLACE: Streetsboro City Council Chambers
CHAIR: Marianne Glenn 330-780-5355
VICE-CHAIR: Anthony Lombardo 440-669-6922

1. **Call to Order**
2. **Roll Call**
3. **Disposition of Minutes**
None.
4. **Old Business**
None.
5. **New Business**
 - a. T-7898 Amend Code Section 149.15 Parks and Recreation Fee for New Construction Developments (O'Malia)
 - b. T-7899 Amend and Approve Community Center Rental Agreement (Edgar)
 - c. T-7900 Purchase/Install Permanent LED Lights on City Hall (Edgar)
 - d. T-7901 Purchase/Install Permanent LED Lights on Splash Park Restroom (Edgar)
 - e. T-7902 Purchase/Install Permanent LED Lights on Fire Station (Edgar)
 - f. T-7903 Purchase/Install Permanent LED Lights on Community Center (Edgar)
 - g. T-7904 Apply for AMATS Funds for Road Improvements (Engineering)
 - h. T-7905 Contract w/JPL for IT Services for Access Control System at the New City Hall (Coffman)
 - i. T-7906 Authorize 5-year Pavement Marking Program (Bill Miller)
 - j. T-7907 Authorize 2026 Contract w/QCI for Engineering Inspection Services (Mayor)
6. **Citizens' Comments**
7. **Announcements**
A Regular Council Meeting will immediately follow this meeting.
8. **Adjournment**

RECORD OF ORDINANCES

T-7898

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20_____

AN ORDINANCE AMENDING SECTION 149.15 OF CHAPTER 149 OF THE CODIFIED ORDINANCES OF THE CITY OF STREETSBORO RELATING TO FEES AND PERMIT CHARGES AND DECLARING AN EMERGENCY IN ORDER TO EFFECTUATE THE CHANGES TIMELY.

WHEREAS, this council has determined that it is in the best interest of the City to amend Section 149.15 of Chapter 149 of the Codified Ordinances relating to Fees and Permit Charges.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: Section 149.15 shall be amended to provide as follows:

149.15 PARK AND RECREATION FEE FOR NEW CONSTRUCTION DEVELOPMENTS.

Prior to the issuance of a building permit(s) for the development and construction of any new major and/or minor subdivision(s), single family home(s), multi-family apartments, condominiums, planned unit developments or conversion of any single family home(s), the Building Inspector shall collect a Parks and Recreation fee in accordance with the following subsections:

- (a) Fee. A fee of six two hundred dollars (\$6200.00) shall be collected per new dwelling unit to be constructed. Effective January 1, 2027 the fee shall increase by 2.5% and shall increase every subsequent year at a rate of 2.5% per year.
(b) Payment. Payment in full shall be made prior to the issuances of the building permits(s)

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 3: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City and in order to effectuate the changes timely and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council.

PASSED: _____ Date _____ President of Council _____

ATTEST: _____ Caroline L. Kremer, Clerk of Council

APPROVED: _____ Date _____ Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____ Joseph Grandinetti, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Patrick O'Malia, Economic Development Director

Other City Parks and Rec Fee Structure

City	Parks and Rec Fee Reference to Code	Fee	Notes
Streetsboro	149.15	\$200 / dwelling unit	Passed Ordinance 2014-64
Aurora	1101.10	\$1,191 / dwelling unit	Ordinance 2024-148 indexed rate to inflation (CPI)
Kent	1191.01 – 1191.08	\$500 / dwelling unit	City of Kent also matches the \$500 into a capital improvements fund for park
Macedonia	1321.09	\$400 / lot or require developer to dedicate at least 10% of land area for park	
Stow	Not cited in response	10% of current estimated market value of the entire property or \$500 / dwelling unit, whichever is greater	Fee likely collects more as it looks at dwelling unit so things like apartments pay a ton
Green		Does not yet have a fee	Considering a fee after conversation

While we are only looking at four other cities for this fee, a total of nine were polled. The Cities of Ravenna, Hudson, New Franklin, Solon, and Barberton were asked about their fee structure but I received no response. Twinsburg feels that this is covered by the Summit County Building Department but Summit County reports that the fees are individually based by municipality. The fact that Stow and Macedonia have their own fees lends support to this argument. The Mayor reports that Twinsburg may be unique as they are more focused on having developers create pocket parks for every housing development.

RECEIVED
 NOV 25 2025
 CLERK OF COUNCIL
 STREETSBORO, OHIO

RECEIVED

DEC 01 2025

CLERK OF COUNCIL
STREETSBORO, OHIO

From: Samantha Edgar
Sent: Monday, December 1, 2025 9:38 AM
To: Streetsboro Law Department
Cc: Caroline Kremer, Glenn Broska
Subject: Revised Rental Form Agreement- Legislation request for December 8th (if necessary)
Attachments: Revised Rental Form.pdf

Good morning!

- Requesting legislation (if necessary) for the following to include in the December 8th council meeting to approve changes to the Streetsboro Community Center Rental Agreement. Information provided below:

In an effort to improve our rental policy and procedure, we met as a team to review our current Community Center Rental Request form. During this process, we have discussed all aspects of Community Center Rentals, including:

- Grammatical changes, wording or adjustments to the rental document itself
- Staffing operations
- Pricing structure
- Procedures for reserving the facility
- Ways to improve efficiency & sustainability (clerical, setup & tear down, building monitor duties, etc.)
- Eliminate inconsistencies between our website, program guide, and rental form.

Below is an outline of proposed changes to the agreement we believe are important to implement moving forward. If possible, I would like to have these changes effective January 1, 2026.

A "Revised Rental Form" is attached highlighted tracked changes for reference.

A. Booking & Rentable Hours

- o Booking:
 - Add that reservations **cannot** be made less than 2 weeks before the rental date. – This is currently listed on our website, but not the rental agreement itself.
- o Rentable Hours
 - Current Saturday hours are listed as 9am – 10pm, and the wedding package hours are listed 9am-11:59pm. Proposed hours are 9am-11pm, as 11pm maximizes rental time while also allowing end of the night duties to be performed at a reasonable time, including cleaning between rentals.
 - Friday and Sunday Hours will remain unchanged.

B. Pricing Structure

- o Rates & Current Options:
 - Keep 2/3 Hall with kitchen: Resident \$60 per hour, Non-Res \$95 per hour
 - Keep Full Hall with kitchen: Resident \$90 per hour. Non-Res \$145 per hour

- Remove Wedding Package- Does not align with current hourly rates and does not include any other pricing/fees/discounts or any other specified accommodations/amenities.
 - EX- Wedding package Residents listed as \$1000 total, vs 14 hours at rental rate of \$90/hour = \$1260
 - EX- Wedding package non-residents listed as \$1600, vs 14 hours at rental rate of \$145/hour = \$2030
 - Instead, we will simply do rentals by the hour.

C. Room Setup

- Slight modifications made to reflect the accommodations of room setups more accurately
- Building Monitor to assist in the setup the morning of a rental if changes are needed.

D. Agreements and Waivers

- Various clauses amended to provide clarity, reduce redundancy, and improve understanding of agreements.

If you have any questions please feel free to contact me to discuss!

Best,

Samantha Edgar

Director of Parks & Recreation

City of Streetsboro, Ohio

Phone: 330-552-3394 ext 3101

www.cityofstreetsboro.com

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3336 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

AN ORDINANCE AMENDING SECTION 151.02(a) OF CHAPTER 151 OF THE CODIFIED ORDINANCES OF THE CITY OF STREETSBORO RELATING TO PARK FACILITY FEES AND RENTAL POLICIES AND DECLARING AN EMERGENCY IN ORDER TO EFFECTUATE THE CHANGES TIMELY.

WHEREAS, this council has determined that it is in the best interest of the City to amend Section 151.02(a) of Chapter 151 the Codified Ordinances relating to Park Facility Fees and Rental Policies.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: Section 151.02(a) shall be amended to provide as follows:

151.02 PARK FACILITY FEES AND RENTAL POLICIES.

(a) The Director of Parks and Recreation is authorized to rent the Event Hall at the Streetsboro Community Center to private parties on an hourly or daily basis according to the following rate schedule:

Rented Space	Resident individual & Noncommercial Renters	Non-Resident individual & Commercial Renters
One-third of the Event Hall	\$30/hour	\$50/hour
Two-thirds of the Event Hall	\$60/hour	\$95/hour
Entire Event Hall	\$90/hour	\$145/hour
Entire Event Hall—daily (9:00 a.m.—12:00 midnight)	\$1,000/day	\$1,500/day

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 3: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City and in order to effectuate the changes timely and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council.

PASSED: _____
Date President of Council

ATTEST: _____
Caroline L. Kremer, Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Joseph Grandinetti, Law Director

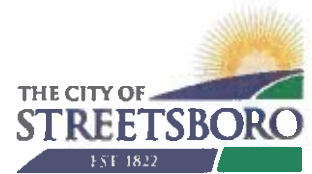
Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Samantha Edgar, Parks and Recreation Director

Streetsboro Parks & Recreation Department

Community Center Rental Request Form

8970 Kirby Lane | Streetsboro, OH | 44241 | 330.626.3802



RENTER INFORMATION

Renter's Name: _____ Today's Date: ____/____/____

Renter's Address: _____ Phone: () _____

City | State | Zip: _____

Email: _____

Please bring proof of residency (ID and Utility Bill). For Staff: Provided? ____ Yes ____ No | Attached Copy? ____ Yes ____ No

RENTAL DETAILS

Date of Rental Request: _____ Time Requested: _____ - _____

Type of Event: _____ Estimated # of People: _____

2/3 Hall for Resident	_____ hours x \$60.00 =	\$ _____
2/3 Hall for Non-Resident	_____ hours x \$95.00 =	\$ _____
Full Hall for Resident	_____ hours x \$90.00 =	\$ _____
Full Hall for Non-Resident	_____ hours x \$145.00 =	\$ _____
____ Standard Security Deposit \$250	____ Security Deposit + Alcohol \$500 + SPD request form	
Total Cost:		\$ _____

For Staff to Fill Out Only:	
Staff Approving Request _____	PO # _____
Date Deposit Paid: ____/____/____	Date Paid in Full: ____/____/____

Advanced Reservations:

Streetsboro Resident: Reservations are accepted up to 12 months (or 1 year) before the rental date.

Non-Streetsboro Residents: Reservations are accepted up to 6 months before the rental date.

Reservations cannot be made less than 2 weeks before the rental date.

**Reservations are approved based on the availability of the facility and surrounding park activities.*

Statement of understanding: I understand that this form is a request for rental, the completion of this form does not guarantee my rental of the requested facility. A rental agreement and deposit must be included along with approval from the Parks & Recreation Department. _____ (Renters Initials)

ROOM SETUP

Please select one of the facilities setup styles below.

- | | | |
|--|--|--|
| <input type="checkbox"/> Lecture Style | <input type="checkbox"/> Banquet Style 2 | <input type="checkbox"/> Square Style |
| <input type="checkbox"/> Classroom Style | <input type="checkbox"/> Circle Discussion Style | <input type="checkbox"/> Diagram Supplied |
| <input type="checkbox"/> Banquet Style 1 | <input type="checkbox"/> U-Shape | <input type="checkbox"/> None (Clear Room) |

See room setup details & examples on Community Center Rental Information at cityofstreetsboro.com.

Number of tables needed: 6-foot round tables _____ 4-foot round tables _____ 6-foot rectangle tables _____

Number of chairs needed: _____

SPECIAL ARRANGEMENTS

Will a caterer be used? Yes _____ No _____ Catering Company Name: _____

Catering phone number: () _____ Catering Company Contact Person: _____

Will open flame (Sterno cans) be used to warm food: Yes _____ No _____

RENTAL RULES & AGREEMENT

Cancellations: Cancellations and refund requests must be submitted in writing to the Streetsboro Parks & Recreation Department. Please see the cancellation guidelines below:

- **90 + days before rental date: Full refund – including any fees already paid.**
- **89-60 days before the rental date: 75% of the rental deposit (and full rental fee if applicable).**
- **59-31 days before the rental date: 50% of the rental deposit (and full rental fee if applicable).**
- **30 days or less before rental date: NO REFUND (this includes deposit and fees/payments made).**

_____ Initial

Return of Deposit: Renters will receive a return deposit within 4 weeks of the end of the rental. A refund check will be made out to the renter listed on the application and mailed to the address listed on the application. If the facility rental begins and ends at the agreed-upon time and the facility is left in the same condition found at the start of the rental, renters should have little issue in having the entire amount of their deposit returned. However, below are listed some examples of reasons why a portion or all of a deposit may be withheld:

- The renter listed on the Rental Application was not present during the entire rental.
- The renter did not make the final payment within 30 days of the rental date.
- **Renter arrived earlier to set up or stayed later than was agreed to in the Rental Agreement.**
- Kitchen or other special equipment was used that was not included in the original Rental Agreement.
- The facility was left dirty or in worse condition than was presented to the Renter at the start of the rental.
- City of Streetsboro equipment or facilities were damaged during the rental.
- Trash was not removed/disposed of as was agreed upon in the Rental Agreement.
- False information was provided on the Rental Application.
- Triggering the fire alarm without proper cause.

_____ Initial

Renter Responsibilities & General Guidelines:

1. The renter is responsible for leaving the facility in the same condition it was found. All decorations must be removed, tables and chairs must be wiped down, the floor must be swept, and any other necessary cleaning must be done within the scheduled rental time.
2. **No decorations are to be taped or tacked to the walls.**
3. Deep frying is not permitted.
4. **All trash is to be picked up, bagged, and taken to the dumpster located on the East side of the building. If trash is not disposed of, a \$25 trash removal fee will be deducted from the deposit.**
5. The renter (the specific person listed on the Rental Application) is required to be present for the entire length of the event – including setup and cleanup.
6. Additionally, the renter understands that the rooms are used for other programs throughout the year and rooms may have program-related furniture/material tucked away in corners and materials posted on walls that must remain intact.
7. The Renter is responsible for their own actions and the actions of those in attendance at their event as well as ensuring that all activities are properly controlled and supervised. Adequate adult chaperones must be provided for guests under 19 years of age (generally at least one (1) adult chaperone should be provided for every 10 youth in attendance).
8. Use of tobacco products, including cigarettes, chewing tobacco, and electronic smoking devices, is prohibited in city parks within 150 feet of playgrounds, shelters, ballfields, tennis courts, basketball courts, or other structures. ~~Use is only permitted at designated areas within the park.~~
9. Please report any malfunctions or damage promptly to the building monitor on site.
10. In case of security problems, contact the Streetsboro Police Department at 330-626-4976, or in case of an emergency dial 911.
11. All functions serving alcohol must have a Streetsboro Police Officer on site for security. The attached security form must be completed and submitted 30 days before the event to the Streetsboro Police Department. The renter will pay the officer directly by cash or personal check at the rental.
12. Failure to abide by any of the following responsibilities will result in the forfeit of the renter's security deposit and possible future denial of renting from the City of Streetsboro.
13. ~~No pets please, only trained service animals permitted in the building.~~
14. ~~The Renter may assist in setting up and tearing down upon the request of the building monitor on site.~~

_____ Initial

Use of an Event Caterer:

1. The renter/caterer is responsible for providing their own food, dishware, utensils, serving dishes and serving utensils and other needed items for their event. All of these items are to be removed by the Renter after the event.
2. The renter/caterer is prohibited from using any food items, dishware, utensils, serving dishes, serving utensils, storage containers, and any other item located in the cupboards.
3. The break room is to be used only for the final presentation of food being served. Using the break room/kitchen to cook food for an event is **prohibited**.
4. The renter/caterer will have use of the refrigerator for the holding of renters' food during the event. All food from the renter/caterer must be removed at the end of your event unless other arrangements with the city have been made.

_____ Initial

Appliances in the Break Room/Kitchen:

1. Renters will have access to the following items during rentals:
 - a. Refrigerator – for the storage of food items during the event. No items may be left without arrangements made ahead of time.
 - b. Oven/stove – for warming up food items. No cooking is to be done in the break room. Proper cookware/bakeware should be used when using the oven/stove.
 - c. Merchandise refrigerator – for the use of keeping cans/bottles cold during the event.

- ~~d. Coffee maker—Please read usage instructions before brewing. Coffee and coffee cups are not included in the rental.~~
- e. Sink and disposal.
- f. The dishwasher is not to be used during rentals.

_____ Initial

Ice Machine: The ice machine is available for use during rentals. NO food items may be stored in the ice machine.

_____ Initial

Event Decorations & Permitted Activities:

1. All materials, decorations, and equipment brought into the rented facility must be removed upon the completion of the rental. The Parks & Recreation Department assumes no responsibility for any accident, theft, or loss of property.
2. ~~There are no provisions for renters to store any items before or after any rental unless approved in writing in advance (and at an additional cost).~~ Dropping off decorations prior to the event is prohibited.
3. All decorations must be free-standing (nothing can be attached to walls, doors, ceilings, or windows). Helium balloons must be weighed. Table covers are required to ensure that tables are not damaged and to ensure easy cleanup.
4. No confetti, glitter, flower petals, silly string, or any other items of this nature may be used by the renter or anyone in the renter's party.
5. Fog/Smoke or bubble machines are prohibited.
6. No tape shall be used on the floor. Cords on the floor shall be covered with mats. (not provided by facility)
7. ~~Requests for the use of any open flames including candles, "Sterno," etc. must be noted on the application and approved in writing in advance.~~ Open flames are prohibited, unless "Sterno" cans are being used to warm food. Flameless candles are preferred permitted.
- ~~8. Outdoor decorations must be removed at the end of the event.~~
9. No type of substance may be used on the floor for dance purposes.
10. The renter provides table linens, chair coverings, and place settings.
11. All decorations, including those outside, must be removed at the end of the event, or they will be discarded by the city.
12. Any extra custodial time needed for cleanup, repairs, etc. following the event will be deducted from your security deposit at a rate of \$50.00/hour.
13. Hall capacities shall not be exceeded.
14. Use of the outdoor patio is included in the rental agreement and is permitted.
15. Renters must provide their own propane for use of fire pit on the outdoor patio.
16. The renter is responsible for any food related damage to the fire pit or patio. (was on building monitor duties)
17. Bounce houses and other inflatables are prohibited, inside and outside.
18. Event room TVs can be made available upon request.
19. All events must comply with, and adhere to City's noise ordinance:
<https://codelibrary.amlegal.com/codes/streetsboro/latest/overview> (ORD to review, but not limited to: 509.10, 1501)

_____ Initial

Functions Serving Alcohol:

- Any function serving alcohol at the Community Center must have police security on site. The Streetsboro Police Department will schedule an officer to be on the premises one-half (1/2) hour before and one (1) hour after the function with a minimum of (4) four (4) hours. Please complete the Streetsboro Off-Duty Employment Request Form, attached.

- To request a Security renter MUST contact the Streetsboro Police Department directly. The Parks and Recreation Department will not be responsible for scheduling or canceling the renter's security.
- The Security Request Form must be submitted 30 days before the event.
- Rate (subject to change without notice): \$50.00 per hour (minimum of (4) four (4) hours) to be paid in cash or personal check directly to the officer on the day of the function. Payment is still due even if the officer does not stay the entire time. The officer has the right to deny extra rental time if permission is requested on the rental night.
- If the Streetsboro Police Department cannot fulfill security needs, it is up to the renter to find appropriate security, per ORD 151.02 (c). If the renter cannot find appropriate security, no alcohol may be served at the renter's event.
- Cancelling Security: The renter is responsible for canceling the officer should they cancel their event. The Streetsboro Police Department may be contacted at 330-626-4976. Failure to cancel the contracted officer in this manner will result in the renter being held responsible for a (4) four (4) hour minimum fee for the police officer.

_____ Initial

Public Park Use: Please note that Streetsboro City Park is a shared open area for public enjoyment, including activities like basketball, picnics, hikes, and outdoor gatherings. Streetsboro Parks & Recreation is not responsible for outside visitors who use park amenities, wander near the Community Center, or use the parking space during scheduled events.

_____ Initial

Waiver & Release of Claims: By signing below, I understand and agree to follow all guidelines set forth in this document. I recognize that I am responsible for my actions as well as those of anyone else in attendance at my event, invited or uninvited. To the extent permitted by law, my organization, representatives, guests, and I will indemnify, save, defend, and hold harmless the Streetsboro Parks & Recreation Department agents, volunteers, and employees (hereinafter referred to as "city") from and against any and all liabilities, obligations, claims, damages, penalties, cause of actions, costs and expenses (including reasonable attorney and paralegal fees) from any and all claims resulting from injuries, damages, and losses sustained arising directly or indirectly in connection with, or under, or as a result of this application process and permitted event. Should I or my guests fail to follow the rules and guidelines outlined in this agreement, and perform adequate clean-up, or if damage occurs to physical property, I understand that I will be billed at full cost plus overhead for clean-up and repair. In addition, such failure may result in the denial of future approval for a facility rental or the requirement of a larger deposit for future events.

Renter Signature

Date

Parks & Recreation Staff Member

Date

attach SPD form

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20_____

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT, WITHOUT COMPETITIVE BIDDING, WITH TRIMLIGHT OF NORTHEAST OHIO FOR CITY HALL LIGHTING AND DECLARING AN EMERGENCY IN ORDER TO EXPEDITE THE PURCHASE.

WHEREAS, the City wishes to enter into a contract, without competitive bidding, with Trimlight of Northeast Ohio for City Hall lighting.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The Mayor is hereby authorized to enter into a contract, without competitive bidding, with Trimlight of Northeast Ohio for City Hall lighting as set forth in exhibit "A" attached hereto and made a part hereof as if fully rewritten.

SECTION 2: The Director of Finance is hereby authorized and directed to make payment for the same from account #401-81-5752.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 4: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City and to expedite the purchase, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

PASSED: _____
Date President of Council

ATTEST: _____
Caroline L. Kremer, Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Joseph Grandinetti, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Samantha Edgar, Parks and Recreation Director



Trimlight of Northeast Ohio

1540 Eastern Road | Suite 4 | New Franklin, Ohio 44203
3305720398 | trimlightneo@gmail.com | Trimlightbywonderly.com



RECIPIENT:

Sam Edgar
8790 Kirby Ln
Streetsboro, OH 44241

Quote #443	
Sent on	Nov 05, 2025
Total	\$21,696.95

Product/Service	Description	Total
Please choose from one of the options below	The final price of either option will reflect a 10% municipality discount if accepted by November 30th, 2025	
		Optional
The Premier Illumination	Installation of Trimlight Brand of permanent lights on four sides of Streetsboro City Hall (as shown in attached photo). Lifetime Product Warranty and 3 year Labor Warranty	\$24,107.72
		Not included
The Grand Illumination	Installation of Trimlight Brand of permanent lights on 4 sides of city hall and 4 sides of upper level building portion (as shown in attached photo). Lifetime Product Warranty and 3 year Labor Warranty	\$30,168.32

Subtotal	\$24,107.72
Discount (10.0%)	- \$2,410.77
Total	\$21,696.95

A deposit of 50% must be received before work will begin. The remaining 50% will be due at time of install. The full amount for materials (lighting and accessories) must be paid in full upon completion of installation. This agreement is for purchase and installation of Trimlight Brand permanent lighting.

Trimlight of Northeast Ohio is not responsible for any products damaged due to negligence, or lost due to vandalism, extreme weather conditions, or acts of God and will make efforts to replace any damaged product for an additional charge. Trimlight brand carries a lifetime product warranty and Trimlight of Northeast Ohio provides a 3 year labor warranty. If applicable, Trimlight Brand and Trimlight of Northeast Ohio offers a 1 year labor and product warranty for vertical lighting.

By accepting this contract, the customer acknowledges that Trimlight of Northeast Ohio fills their schedule and orders all necessary supplies well in advance, and that the 50% deposit will be retained for all cancellations initiated by the client.

All bids are made under the assumption that adequate power supplies and receptacles are available. Customer is responsible for maintaining and providing adequate electrical outlets adjacent to the proposed locations for the installation of the Trimlight control panel. Further, the customer is responsible for ground-fault circuit interrupter (GFCI) trip(s) diagnosis and resolution.

This contract is governed by OH State law and is the entire contract between parties. If a dispute arises out of this contract, the parties shall agree to resolve this dispute through arbitration in New Franklin before a single arbitrator. Any judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The prevailing party in arbitration shall be entitled to its reasonable attorney's fees and costs.

By accepting these terms and conditions, you consent to having photos of your illuminated property used by Trimlight of Northeast Ohio for any business purposes such as advertising/marketing or training, without payment or other consideration. You agree that you have no rights to the Images, and they may be edited, altered and/or combined with other images, text and graphics as the company deems appropriate.



Trimlight of Northeast Ohio

1540 Eastern Road | Suite 4 | New Franklin, Ohio 44203
3305720398 | trimlightneo@gmail.com | Trimlightbywonderly.com

By accepting this proposal and submitting the 50% deposit, you agree to the terms of this contract and accept this proposal on those terms. Furthermore, you declare that you are authorized to accept this document, either as an owner of the property, or as an agent for the owner or entity.

Please note that 1.5% per month (18% per year) will be added to all outstanding balances.

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20_____

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT, WITHOUT COMPETITIVE BIDDING, WITH TRIMLIGHT OF NORTHEAST OHIO FOR SPLASH PARK RESTROOM LIGHTING AND DECLARING AN EMERGENCY IN ORDER TO EXPEDITE THE PURCHASE.

WHEREAS, the City wishes to enter into a contract, without competitive bidding, with Trimlight of Northeast Ohio for Splash Park Restroom lighting.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The Mayor is hereby authorized to enter into a contract, without competitive bidding, with Trimlight of Northeast Ohio for Splash Park Restroom lighting as set forth in exhibit "A" attached hereto and made a part hereof as if fully rewritten.

SECTION 2: The Director of Finance is hereby authorized and directed to make payment for the same from account #401-81-5751.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 4: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City and to expedite the purchase, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

PASSED: _____
Date President of Council

ATTEST: _____
Caroline L. Kremer, Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Joseph Grandinetti, Law Director

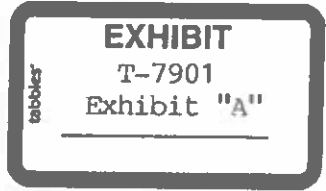
Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Samantha Edgar, Parks and Recreation Director



Trimlight of Northeast Ohio

1540 Eastern Road | Suite 4 | New Franklin, Ohio 44203
3305720398 | trimlightneo@gmail.com | Trimlightbywonderly.com



RECIPIENT:

Sam Edgar
8790 Kirby Ln
Streetsboro, OH 44241

Quote #445	
Sent on	Nov 05, 2025
Total	\$3,996.72

Product/Service	Description	Total
The final price will reflect a 10% municipality discount if accepted by November 30th, 2025		
		Optional
The Grand Illumination	Installation of Trimlight Brand permanent lights on four sides of City of Streetsboro Splash Pool Restrooms(as shown in attached photos). Lifetime Product Warranty and 3 year Labor Warranty	\$4,440.80
The Grand Illumination		
The Grand Illumination		
The Grand Illumination		

Subtotal	\$4,440.80
Discount (10.0%)	- \$444.08
Total	\$3,996.72

A deposit of 50% must be received before work will begin. The remaining 50% will be due at time of install. The full amount for materials (lighting and accessories) must be paid in full upon completion of installation. This agreement is for purchase and installation of Trimlight Brand permanent lighting.

Trimlight of Northeast Ohio is not responsible for any products damaged due to negligence, or lost due to vandalism, extreme weather conditions, or acts of God and will make efforts to replace any damaged product for an additional charge. Trimlight brand carries a lifetime product warranty and Trimlight of Northeast Ohio provides a 3 year labor warranty. If applicable, Trimlight Brand and Trimlight of Northeast Ohio offers a 1 year labor and product warranty for vertical lighting.

By accepting this contract, the customer acknowledges that Trimlight of Northeast Ohio fills their schedule and orders all necessary supplies well in advance, and that the 50% deposit will be retained for all cancellations initiated by the client.

All bids are made under the assumption that adequate power supplies and receptacles are available. Customer is responsible for maintaining and providing adequate electrical outlets adjacent to the proposed locations for the installation of the Trimlight control panel. Further, the customer is responsible for ground-fault circuit interrupter (GFCI) trip(s) diagnosis and resolution.

This contract is governed by OH State law and is the entire contract between parties. If a dispute arises out of this contract, the parties shall agree to resolve this dispute through arbitration in New Franklin before a single arbitrator. Any judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The prevailing party in arbitration shall be entitled to its reasonable attorney's fees and costs.

By accepting these terms and conditions, you consent to having photos of your illuminated property used by Trimlight of Northeast Ohio for any business purposes such as advertising/marketing or training, without payment or other consideration.



Trimlight of Northeast Ohio

1540 Eastern Road | Suite 4 | New Franklin, Ohio 44203
3305720398 | trimlightneo@gmail.com | Trimlightbywonderly.com

You agree that you have no rights to the Images, and they may be edited, altered and/or combined with other images, text and graphics as the company deems appropriate.

By accepting this proposal and submitting the 50% deposit, you agree to the terms of this contract and accept this proposal on those terms. Furthermore, you declare that you are authorized to accept this document, either as an owner of the property, or as an agent for the owner or entity.

Please note that 1.5% per month (18% per year) will be added to all outstanding balances.

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT, WITHOUT COMPETITIVE BIDDING, WITH TRIMLIGHT OF NORTHEAST OHIO FOR FIRE STATION LIGHTING AND DECLARING AN EMERGENCY IN ORDER TO EXPEDITE THE PURCHASE.

WHEREAS, the City wishes to enter into a contract, without competitive bidding, with Trimlight of Northeast Ohio for Fire Station lighting.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The Mayor is hereby authorized to enter into a contract, without competitive bidding, with Trimlight of Northeast Ohio for Fire Station lighting as set forth in exhibit "A" attached hereto and made a part hereof as if fully rewritten.

SECTION 2: The Director of Finance is hereby authorized and directed to make payment for the same from account #402-12-5704.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 4: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City and to expedite the purchase, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

PASSED: _____
Date President of Council

ATTEST: _____
Caroline L. Kremer, Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Joseph Grandinetti, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Samantha Edgar, Parks and Recreation Director



Trimlight of Northeast Ohio

1540 Eastern Road | Suite 4 | New Franklin, Ohio 44203
3305720398 | trimlightneo@gmail.com | Trimlightbywonderly.com



RECIPIENT:

Sam Edgar

8790 Kirby Ln
Streetsboro, OH 44241

Quote #444

Sent on Nov 05, 2025

Total \$29,973.60

Product/Service	Description	Total
The final price will reflect a 10% municipality discount if accepted by November 30th, 2025		
The King's Illumination	Installation of TRIMLIGHT Brand of permanent lights on four sides of the Streetsboro Fire Station (as shown in attached photos). Lifetime Product Warranty and 3 year Labor Warranty	\$33,304.00
The King's Illumination		
The King's Illumination		
The King's Illumination		
The King's Illumination		
The King's Illumination		
The King's Illumination		

Subtotal	\$33,304.00
Discount (10.0%)	- \$3,330.40
Total	\$29,973.60

A deposit of 50% must be received before work will begin. The remaining 50% will be due at time of install. The full amount for materials (lighting and accessories) must be paid in full upon completion of installation. This agreement is for purchase and installation of Trimlight Brand permanent lighting.

Trimlight of Northeast Ohio is not responsible for any products damaged due to negligence, or lost due to vandalism, extreme weather conditions, or acts of God and will make efforts to replace any damaged product for an additional charge. Trimlight brand carries a lifetime product warranty and Trimlight of Northeast Ohio provides a 3 year labor warranty. If applicable, Trimlight Brand and Trimlight of Northeast Ohio offers a 1 year labor and product warranty for vertical lighting.

By accepting this contract, the customer acknowledges that Trimlight of Northeast Ohio fills their schedule and orders all necessary supplies well in advance, and that the 50% deposit will be retained for all cancellations initiated by the client.

All bids are made under the assumption that adequate power supplies and receptacles are available. Customer is responsible for maintaining and providing adequate electrical outlets adjacent to the proposed locations for the installation of the Trimlight control panel. Further, the customer is responsible for ground-fault circuit interrupter (GFCI) trip(s) diagnosis and resolution.

This contract is governed by OH State law and is the entire contract between parties. If a dispute arises out of this contract, the parties shall agree to resolve this dispute through arbitration in New Franklin before a single arbitrator. Any judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The prevailing party in



Trimlight of Northeast Ohio

1540 Eastern Road | Suite 4 | New Franklin, Ohio 44203
3305720398 | trimlightneo@gmail.com | Trimlightbywonderly.com

arbitration shall be entitled to its reasonable attorney's fees and costs.

By accepting these terms and conditions, you consent to having photos of your illuminated property used by Trimlight of Northeast Ohio for any business purposes such as advertising/marketing or training, without payment or other consideration. You agree that you have no rights to the Images, and they may be edited, altered and/or combined with other images, text and graphics as the company deems appropriate.

By accepting this proposal and submitting the 50% deposit, you agree to the terms of this contract and accept this proposal on those terms. Furthermore, you declare that you are authorized to accept this document, either as an owner of the property, or as an agent for the owner or entity.

Please note that 1.5% per month (18% per year) will be added to all outstanding balances.

Ordinance No. _____ Passed _____, 20_____

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT, WITHOUT COMPETITIVE BIDDING, WITH TRIMLIGHT OF NORTHEAST OHIO FOR COMMUNITY CENTER LIGHTING AND DECLARING AN EMERGENCY IN ORDER TO EXPEDITE THE PURCHASE.

WHEREAS, the City wishes to enter into a contract, without competitive bidding, with Trimlight of Northeast Ohio for Community Center lighting.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The Mayor is hereby authorized to enter into a contract, without competitive bidding, with Trimlight of Northeast Ohio for Community Center lighting as set forth in exhibit "A" attached hereto and made a part hereof as if fully rewritten.

SECTION 2: The Director of Finance is hereby authorized and directed to make payment for the same from account #405-81-5821.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 4: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City and to expedite the purchase, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

PASSED: _____
Date President of Council

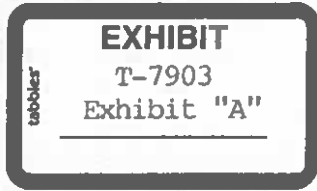
ATTEST: _____
Caroline L. Kremer, Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Joseph Grandinetti, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Samantha Edgar, Parks and Recreation Director



Trimlight of Northeast Ohio

1540 Eastern Road | Suite 4 | New Franklin, Ohio 44203
 3305720398 | trimlightneo@gmail.com | Trimlightbywonderly.com

RECIPIENT:

Sam Edgar
 8790 Kirby Ln
 Streetsboro, OH 44241

Quote #446	
Sent on	Dec 01, 2025
Total	\$9,523.80

Product/Service	Description	Total
The final price of either option will reflect a 10% municipality discount if accepted by November 30th, 2025		
The Premier Illumination	Installation of Trimlight Brand of permanent lights on front of the Streetsboro Community Center (as shown in attached photo). Lifetime Product Warranty and 3 year Labor Warranty	\$4,747.15 <small>Not included</small>
The Grand Illumination	Installation of Trimlight Brand of permanent lights on front and right side of the Streetsboro Community Center (as shown in attached photos). Lifetime Product Warranty and 3 year Labor Warranty	\$7,762.15 <small>Not included</small>
The Grand Illumination		
The King's Illumination	Installation of TRIMLIGHT Brand of permanent lights on front, right and rear of the Streetsboro Community Center (as shown in attached photos). Lifetime Product Warranty and 3 year Labor Warranty	\$10,582.00 <small>Optional</small>
The King's Illumination		
The Kings Illumination		

A deposit of 50% will be required to begin.

Subtotal	\$10,582.00
Discount (10.0%)	- \$1,058.20
Total	\$9,523.80



Trimlight of Northeast Ohio

1540 Eastern Road | Suite 4 | New Franklin, Ohio 44203
3305720398 | trimlightneo@gmail.com | Trimlightbywonderly.com

A deposit of 50% must be received before work will begin. The remaining 50% will be due at time of install. The full amount for materials (lighting and accessories) must be paid in full upon completion of installation. This agreement is for purchase and installation of Trimlight Brand permanent lighting.

Trimlight of Northeast Ohio is not responsible for any products damaged due to negligence, or lost due to vandalism, extreme weather conditions, or acts of God and will make efforts to replace any damaged product for an additional charge. Trimlight brand carries a lifetime product warranty and Trimlight of Northeast Ohio provides a 3 year labor warranty. If applicable, Trimlight Brand and Trimlight of Northeast Ohio offers a 1 year labor and product warranty for vertical lighting.

By accepting this contract, the customer acknowledges that Trimlight of Northeast Ohio fills their schedule and orders all necessary supplies well in advance, and that the 50% deposit will be retained for all cancellations initiated by the client.

All bids are made under the assumption that adequate power supplies and receptacles are available. Customer is responsible for maintaining and providing adequate electrical outlets adjacent to the proposed locations for the installation of the Trimlight control panel. Further, the customer is responsible for ground-fault circuit interrupter (GFCI) trip(s) diagnosis and resolution.

This contract is governed by OH State law and is the entire contract between parties. If a dispute arises out of this contract, the parties shall agree to resolve this dispute through arbitration in New Franklin before a single arbitrator. Any judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The prevailing party in arbitration shall be entitled to its reasonable attorney's fees and costs.

By accepting these terms and conditions, you consent to having photos of your illuminated property used by Trimlight of Northeast Ohio for any business purposes such as advertising/marketing or training, without payment or other consideration. You agree that you have no rights to the images, and they may be edited, altered and/or combined with other images, text and graphics as the company deems appropriate.

By accepting this proposal and submitting the 50% deposit, you agree to the terms of this contract and accept this proposal on those terms. Furthermore, you declare that you are authorized to accept this document, either as an owner of the property, or as an agent for the owner or entity.

Please note that 1.5% per month (18% per year) will be added to all outstanding balances.

RECORD OF RESOLUTIONS

Government Forms and Supplies (844) 224-3338 FORM NO. 30045

Resolution No. _____ Passed _____, 20____

A RESOLUTION ALLOWING THE MAYOR TO APPLY FOR FEDERAL SURFACE TRANSPORTATION BLOCK GRANT (STBG) AND TRANSPORTATION ALTERNATIVE SET ASIDE (TASA) FUNDS PROGRAMMED BY THE AKRON METROPOLITAN AREA TRANSPORTATION STUDY (AMATS) TO IMPROVE AURORA-HUDSON ROAD AND SEASONS ROAD AND CONSTRUCT IMPROVEMENTS ON FROST ROAD AND SR-303 AND DECLARE AN EMERGENCY TO TIMELY APPLY FOR THE GRANTS

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Streetsboro, State of Ohio:

SECTION 1: That the Mayor is hereby authorized to apply for Federal Surface Transportation Block Grant (STBG) and Transportation Alternative Set Aside (TASA) funds programmed by the Akron Metropolitan Area Transportation Study (AMATS) for the following projects:

- (1) Resurface (STBG) Aurora-Hudson Road from the west corporation limit to I-480 with an anticipated project costs of \$1,116,155.
- (2) Resurface (STBG) Seasons Road from Ravenna Road to State Route 43 with an anticipated project costs of \$2,764,660.
- (3) Reconstruction and widen (STBG) Frost Road between Philipp Parkway and State Route 43 with an anticipated project cost of \$9,075,433.
- (4) Construct sidewalks (TASA) along State Route 303 between Mount Vernon Drive and Page Road with an anticipated project cost of \$1,956,298.

SECTION 2: That the City of Streetsboro acknowledges and understands the AMATS "Funding Policy Guidelines" and confirms to the best of its knowledge that the information contained in the project application is accurate, that it intends to diligently pursue that project, and that a local share is required to match federal funds.

SECTION 3: That it is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were meeting open to the public and in compliance with the law.

SECTION 4: This resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, convenience and welfare of the City of Streetsboro and the inhabitants thereof, for the reason that it is necessary to apply for this funding within the next 30 days, and provided that it receives the approval of three-fourth of the members of Council, shall be in full force and effect from and after its passage and approval; otherwise to be in full force and effect from and after the earliest period allowed by law.

PASSED: _____
Date President of Council

ATTEST: _____
Caroline L. Kremer, Clerk of Council

City of Streetsboro

Mayor Glenn M. Broska



Administrative Offices
555 Frost Rd
Streetsboro, Ohio 44241
(330) 422-2095
(330) 626-6087 Fax

To: City Council
From: Matthew Coffman
City IT Administrator
Date: December 8, 2025, Council Meeting
Re: Contract with JPL Connect

RECEIVED
DEC 02 2025
CLERK OF COUNCIL
STREETSBORO, OHIO

Council Members:

Please find attached quote for contracting with JPL Connect, LLC to install and configure all equipment related to the new Access Control System being installed at new City Hall. Originally this was not included in the contract because they thought we were doing this ourselves. After meeting with Shannon Electric & JPL, and seeing what all is required to install & configure the new system, I would prefer to have Shannon Electric do the installation & configuration. This contract has been budgeted for in our Owner's Contingency for IT expenses budget for the new City Hall already authorized by Council and will be coming out of GL 401.81.5752 for a total expenditure not to exceed \$13,342.88.

This is a "Not to Exceed" Contract because I will be working side by side with Shannon Electric on this installation & configuration. Once we get going, if I feel that this is something that I can complete myself, Shannon will pull out and only bill us for the work actually performed. Council has already authorized the city to contract with JPL for "Phase one" of this project, which was installing all network and low voltage cabling at the new City Hall and "Phase Two", which was for the installation & configuration of all components in Council Chambers area. I am asking Council to approve this new contract with JPL at this evening's council meeting as an Emergency so that JPL (or its contractor) can get started on the job as soon as possible.

Please let me know if you have any questions. Please do not hesitate to either send me an e-mail at mcoffman@cityofstreetsboro.com or give me a call at 330-422-2095. Thank you!

Sincerely,

Matthew E. Coffman
City of Streetsboro IT Administrator

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30543

Ordinance No. _____ Passed _____, 20_____

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT, WITHOUT COMPETITIVE BIDDING, WITH JPL CONNECT, L.L.C. FOR IT SERVICES FOR ACCESS CONTROL SYSTEM SETUP AND CONFIGURATION IN THE CONSTRUCTION OF THE NEW CITY HALL AND DECLARING AN EMERGENCY IN ORDER TO CONTINUE CONSTRUCTION UNINTERRUPTED.

WHEREAS, the City requested proposals to obtain a Construction Manager at Risk ("CMR") for construction of a new proposed Streetsboro City Hall; and

WHEREAS, the City received and reviewed qualifications, proposals, and conducted interviews through an evaluation committee; and

WHEREAS, the evaluation committee and the City found that Cavanaugh Building Corporation ("Cavanaugh") to be the best value to construct the new proposed Streetsboro City Hall; and

WHEREAS, pursuant to Ordinance No. 2024-104 passed on July 22, 2024, the City entered into an agreement with Cavanaugh to construct the new proposed Streetsboro City Hall ("Project") at a Guaranteed Maximum Price ("GMP") of Seven Million, Fifty-two Thousand, Seven Hundred Thirty-nine Dollars and Zero Cents (\$7,052,739.00); and

WHEREAS, there were associated costs for the Project, the Owner's costs, which totaled Six Hundred Thirty-three Thousand, Seventy-nine Dollars and Zero Cents (\$633,079.00); and

WHEREAS, part of the owner's cost included costs for information technology services; and

WHEREAS, the Mayor wishes to enter into a contract, without competitive bidding, with JPL Connect, L.L.C. for IT services related to Council Chambers in the construction of the new City Hall.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The Mayor is hereby authorized to enter into a contract, without competitive bidding, with JPL Connect, L.L.C. for IT services in the construction of the new City Hall as set forth in Exhibit "A" attached hereto and made a part hereof as if fully rewritten.

SECTION 2: The Director of Finance is hereby authorized and directed to make payment for the same from the GL 401.81.5752

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 4: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that the Council wishes to continue construction of the new City Hall uninterrupted, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20_____

PASSED: _____
Date President of Council

ATTEST: _____
Caroline L. Kremer, Clerk of Council

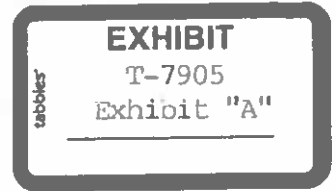
APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Joseph Grandinetti, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Mayor Broska

JPL CONNECT LLC
 8803 Brecksville Rd
 Suite # 7-202
 Brecksville, OH 44141 US
 +12164033385
 JLUSTRE@JPLCONNECT.COM
 www.jplconnect.com



Estimate

ADDRESS

Matt Coffman
 The City of Streetsboro
 9184 State Route 43
 Streetsboro, OH 44241
 United States

SHIP TO

Matt Coffman
 The City of Streetsboro
 9184 State Route 43
 Streetsboro, OH 44241
 United States

ESTIMATE # 1163

DATE 11/24/2025

P.O. NUMBER

Verbal

SALES REP

Jim

ACTIVITY	QTY	RATE	AMOUNT
IT Consulting Unifi Door Access Setup Streetsboro City Hall Building	1	13,342.88	13,342.88

Provide labor to install (6) Unifi 8 door access control panels.

Provide labor to make all proper connections to Unifi Door Access controllers.

Test (42) doors

Labor-2.5hrs per door x 42 doors=105.
 Material-42 RJ 45 male connectors.

Request to shift to 2026 invoicing.

Thank you for giving us the opportunity to provide you with this quote!
 If you have any questions, please contact Jim Lustre @
 jlustre@jplconnect.com or call at 216-403-3385. Thanks!

TOTAL

\$13,342.88

Accepted By

Accepted Date

CONTRACT AGREEMENT Between JPL Connect LLC and The City of Streetsboro

This Contract Agreement ("Agreement") is made and entered into as of December 8, 2025, by and between:

JPL Connect LLC 8803 Brecksville Rd Suite #7-202 Brecksville, OH 44141 Phone: +1 (216) 403-3385 Email: jlustre@jplconnect.com

and

The City of Streetsboro 9184 State Route 43 Streetsboro, OH 44241

1. Scope of Work

JPL Connect LLC agrees to perform the services outlined in Estimate #1163 dated November 24, 2025, and attached as Exhibit "A", including but not limited to:

- Installation of Access Control System Components
- Configuration of all Access Control System Components.

All work will be performed in accordance with the drawings and specifications provided by The City of Streetsboro as attached in Exhibit "B".

2. Subcontracting

JPL Connect LLC reserves the right to engage Shannon Electric as a subcontractor to perform part or all of the services described in this Agreement. JPL Connect LLC will remain fully responsible for the quality and completion of all work performed by Shannon Electric and will compensate JPL Connect LLC directly as part of this contract.

3. Materials and Equipment

The materials related to this contract have already been installed per previous contract. This new contract is solely to cover the installation and configuration of the Access Control System.

4. Compensation

The total cost for services rendered under this Agreement shall be **\$13,342.88**, as outlined in Estimate #1163. Payment terms shall be mutually agreed upon and documented separately. Any additions or changes orders shall be agreed to by both parties in writing prior to the work being completed.

5. Term and Termination

This Agreement shall commence on the date of acceptance and shall remain in effect until the completion of the work, unless terminated earlier by mutual written consent of both parties. The work shall not be considered completed until such time as the City of Streetsboro, and or its agents, inspect, approve and accept the same.

6. Insurance, Registration and Bonding

JPL Connect LLC and its subcontractors shall be registered, insured and bonded by the City of Streetsboro based upon the usual conditions and pursuant to its codified ordinances.

7. Acceptance

By signing below, both parties agree to the terms and conditions outlined in this Agreement.

Accepted and Agreed:

For JPL Connect LLC Signature: _____ **Name:** Jim Lustre
Date: _____

For The City of Streetsboro Signature: _____ **Name:** Glenn Broska
Date: _____

City of Streetsboro

Administrative Offices
9184 St. Rt. 43
Streetsboro, Ohio 44241-5322
(330) 626-4942



Service Department
2094 St. Rt. 303
Streetsboro, Ohio 44241-1707
(330) 626-2856

RECEIVED

DEC 02 2025

CLERK OF COUNCIL
STREETSBORO, OHIO

To: City Council Members
From: Bill Miller, Service Director
Date: December 8, 2025
Subject: 2026 Pavement Marking Program

I would like to discuss at the December 8th Council meeting the authorization to advertise for bids for the 2026 Pavement Marking Program. This program needs to be a five-year contract and awards the best bid. This is an emergency legislation.

Accounts: 101-51-5350
201-61-5350
203-61-5350
401-61-5350

Thank you,
Bill Miller, Service Director

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20_____

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT AFTER COMPETITIVE BIDDING FOR THE PURCHASE OF THE CITY'S REQUIREMENTS FOR PAVEMENT MARKING AND STRIPING, FOR A PERIOD NOT TO EXCEED FIVE YEARS; AND DECLARING AN EMERGENCY IN ORDER TO ACCEPT TIME-SENSITIVE BIDS.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The City Engineer and/or his designated Consultant Engineer is hereby authorized to prepare plans and specifications and to conduct competitive bidding in accordance with Ohio law for the purchase, by competitive bid, of the City's requirements for pavement marking and striping for a period of five years of service. The Mayor is hereby authorized to enter into a contract for said services with the lowest and best bidder in compliance with the specifications, as determined by the Board of Control.

SECTION 2: The Director of Finance is hereby authorized and directed to make payment for the same from Fund Account Nos. 101.51.5350, 201.61.5350, 203.61.5350, and 401.61.5350

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 4: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that it is necessary to timely act upon time-sensitive bids, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

PASSED: _____
Date President of Council

ATTEST: _____
Caroline L. Kremer, Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Joseph Grandinetti, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Bill Miller, Service Director

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20_____

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT, WITHOUT COMPETITIVE BIDDING, WITH QUALITY CONTROL INSPECTION, INC. FOR ON CALL CONSTRUCTION ENGINEERING, ADMINISTRATION AND INSPECTION SERVICES AND DECLARING AN EMERGENCY IN ORDER TO EXPEDITE THE CONTRACT.

WHEREAS, the City wishes to enter into a contract, without competitive bidding, with Quality Control Inspection, Inc., for on call construction engineering, administration and inspection services.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The Mayor is hereby authorized to enter into a contract, without competitive bidding, with Quality Control Inspection, Inc., for on call construction engineering, administration and inspection services as set forth in exhibit "A" attached hereto and made a part hereof as if fully rewritten.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 3: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City and to expedite the contract, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

PASSED: _____
Date President of Council

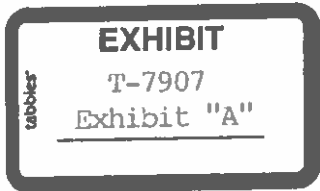
ATTEST: _____
Caroline L. Kremer, Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Joseph Grandinetti, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Mayor Broska



Agreement



Contract No.: 28-2026-146
Expiration: 12/31/2026
Client: City of Streetsboro
Service: On-call Construction Engineering,
Construction Administration &
Construction Inspection Services

This Agreement made this ___ day of _____, 202_ by and between Quality Control Inspection, Inc. ("QCI") and the City of Streetsboro ("CITY").

WITNESSETH:

WHEREAS, QCI is in the business of providing on-call consulting services relating to construction engineer, construction administration and construction inspection services (excluding: wastewater treatment plant, water plant, water towers, landfills, hazardous waste or treatment facilities, or projects adjudged by QCI to be of a specialized nature); and

WHEREAS, the CITY is desirous of engaging QCI to retain non-exclusive consulting services relating to construction engineering, construction administration and construction inspection services as more fully set forth below: and

WHEREAS, QCI and CITY have agreed to the terms and conditions for the consideration as more fully set forth below.

NOW THEREFORE, in consideration of the mutual promises and obligations observed and performed by the parties hereto, QCI and the CITY hereby agree as follows:

ARTICLE I - SCOPE OF SERVICE

QCI shall provide qualified Resident Project Representative(s) ("RPR"), Contract Administrators ("CA") and Construction Project Engineers ("CPE") for the use by the CITY and at the direction of the CITY's engineer ("ENGINEER") or authorized representative of the CITY to inspect, consult, or manage Work being performed by Contractors hired, or authorized to perform work, by the CITY, including work being performed by utility service providers. The CITY shall have the right to reasonably approve all personnel assigned by QCI including any additional or substitute personnel.

Prior to the commencement of any project for which the services of QCI are required and when requested by the CITY, QCI shall meet with the CITY, review the proposed project and provide the CITY with a QCI Pre-Project Support Services Plan and written estimate of cost proposed for services, consistent with Exhibit "A" fee schedule attached hereto, which written estimate must be approved in writing by CITY prior to commencement of the work.

1. Duties and Responsibilities of the RPR and CA (while working at the direction of the ENGINEER):
 - a.) Liaison: Serve as the CITY's and ENGINEER's liaison with Contractor working principally through Contractor's Superintendent and assist him/her in understanding the intent of the Contract Documents.

- b.) Review of work, Rejection of Defective Work, Inspection and Tests:
- (i) Conduct on-site observations of the work in progress to determine if the work is proceeding in accordance with the Contract Documents and that completed work will conform to the Contract Documents.
 - (ii) Report to the CITY and ENGINEER whenever QCI believes that any work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or does not meet the requirements of any inspections, tests, or approval required to be made or has been damaged prior to final payment; and advise CITY and ENGINEER when QCI believes work should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
 - (iii) Verify that tests are conducted as required by the Contract Documents and in presence of the required personnel, and that the Contractor maintains adequate records thereof; observe, record and report to the CITY and ENGINEER appropriate details relative to the test procedures.
 - (iv) Accompany visiting inspectors representing public or other agencies having jurisdiction over the project, record the outcome of these inspections and report to CITY and ENGINEER.
- c.) Interpretation of Contract Documents: Transmit to the Contractor clarifications and interpretations of the contract documents as approved by the CITY and ENGINEER.
- d.) Modification: Consider and evaluate Contractor's suggestions for modifications in Drawings or Specifications and report them with recommendations to CITY and ENGINEER.
- e.) Reports:
- (i) Furnish CITY and ENGINEER daily reports as required for progress of the work and Contractor's compliance with the approved progress schedule and schedule of Shop Drawings submissions. Included shall be pay items completed, test data, and comments relative to observations of the day's work.
 - (ii) Consult with CITY and ENGINEER in advance of scheduled major tests, inspections or start of important phases of work.
- f.) RPR:
- (i) The RPR is authorized to call to the attention of the Contractor any failure of the work or materials to conform to the Specifications and Contract, and report such findings in writing to the CITY and ENGINEER
 - (ii) The RPR is authorized to reject the use or attempted use of non-specified materials and report such rejection to the CITY and ENGINEER.
- g.) Payment Requisitions: Review applications for payment with Contractor for compliance with the established procedure for their submission and forward them with recommendations to CITY and ENGINEER, noting particularly their relation to the schedule of values, work completed and materials and equipment delivered at the site but not incorporated in the work.

- h.) Completion:
 - (i) Submit to Contractor a list of observed items requiring completion or correction and report such findings in writing to the CITY and ENGINEER.
 - (ii) Conduct final inspection in the presence of the CITY and ENGINEER and Contractor and prepare a final list of items to be completed or corrected, and report such findings in writing to the CITY and ENGINEER.
 - (iii) Verify that all items on final list have been completed or corrected and make recommendations to the CITY and ENGINEER concerning acceptance.
 - i.) Additional Duties and Responsibilities of the CA: In addition to the duties and responsibilities as spelled out in Paragraph 1 (a), at the request of the CITY or ENGINEER, the CA shall act as a representative of the CITY and shall, under the CITY's authority and control; use best effort to resolve, rectify, remedy, correct and/or modify all field problems of any nature whatsoever, included, but not limited to, making recommendations and/or suggestions of solutions to field problems to the CITY and ENGINEER.
2. Duties and Responsibilities of the Construction Project Engineer (CPE): When required by the CITY, QCI's CPE serves as the responsible engineer in charge of the construction and management of capital improvement projects. These individuals are Ohio Licensed professional engineers who possess a significant level of experience in managing projects in full compliance with a variety of local, state, and federal government programs.
- a.) The CPE shall provide sufficient organization, personnel and management to carry out the requirements of this Agreement in an expeditious and economical manner consistent with the best interests of the CITY.
 - b.) The CPE shall expeditiously review design documents during their development and advise on proposed site use and improvements, selection of materials, building systems and equipment, and methods of Project delivery. The CPE shall provide recommendations on relative feasibility of construction methods, availability of materials and labor, time requirements for procurement, installation and construction, and factors related to construction cost including, but not limited to, costs of alternative design or materials, preliminary budgets, and possible economies.
 - c.) The CPE shall consult with the CITY and ENGINEER and/or the CITY's architect ("ARCHITECT") regarding the Construction Documents and make recommendations whenever design details adversely affect constructability, cost or schedules.
 - d.) The CPE shall assist the CITY in selecting, retaining and coordinating the professional services of surveyors, special consultants and testing laboratories required for the Project.
 - e.) The CPE shall assist the CITY's ENGINEER and/or ARCHITECT with bid analyses and make recommendations to the CITY for the CITY's award of Contracts or rejection of bids.
 - f.) The CPE may assist the CITY in preparing Construction Contracts and advise CITY on acceptability of Subcontractors and material suppliers proposed by Contractors.
 - g.) The Construction Phase will commence with the award of the initial Construction

Contract or purchase order and, together with the CPE's obligation to provide Basic Services under this Agreement, will end 30 days after final payment to all Contractors is made.

ARTICLE II - LIMITATIONS

Except upon written instruction of the CITY and/or ENGINEER, the RPR(s), CA or CPE:

1. Shall not authorize any deviation from the Contract Documents or approve any substitute materials or equipment.
2. Shall not issue instructions contrary to the contract plans, specifications or contract documents.
3. Shall not exceed limitations of the CITY and/or ENGINEER's authority as set forth in the Contract Documents.
4. Shall not undertake any of the responsibilities of Contractor, Subcontractor or Contractor's Superintendent, or expedite the work inconsistent with the project schedule of completion.
5. Shall not advise on or issue directions relative to any aspect of the means, methods, techniques, sequences or procedures of construction unless such is specifically called for in the Contract Documents.
6. Shall not issue directions as to safety precautions and programs in connection with the work.

ARTICLE III - FEES

1. Fee Schedule:
 - a.) The CITY shall pay to QCI the fees as set forth in Exhibit "A" attached hereto.
 - b.) The fees shall be due and payable on a monthly basis upon presentation by QCI of a detailed invoice.
 - c.) QCI shall submit a monthly invoice to the CITY, specifying the project name, total RPR hours worked, CA hours worked, CPE hours worked, gas mileage, and reimbursable expenses.
 - d.) Payment shall be made to Quality Control Inspection, Inc., 9500 Midwest Avenue, Garfield Heights, Ohio 44145, or QCI assigned financial agent within THIRTY (30) days of the date the invoice was received by the CITY. The CITY shall be provided with a 2% discount on all hourly rates for services paid to QCI within 30-days of the dated invoice
 - e.) In the event the CITY or QCI desires to terminate this Agreement, it may be terminated upon THIRTY (30) days written notice by the party so desiring to terminate to the other party. QCI shall be paid for work completed and services performed up to the time of the notice of termination and in the event it is permitted to complete commenced projects, QCI shall be compensated at the rate provided for herein.

- f.) This agreement shall become effective upon "Acceptance" and remain in effect through December 31, 2026 and shall not be construed to provide for exclusive use of QCI or to guarantee utilization of the above stated services to any level stated or implied.

ARTICLE IV - PROFESSIONAL INSURANCE

1. Professional Insurance:

- e.) QCI shall at all times maintain in force and effect professional liability insurance with a limit of liability of not less than \$1,000,000.00 and in a form generally the same as its current coverage provided by National Union Fire Company of Pittsburgh, PA.

ARTICLE V - NON-SOLICITATION OF QCI EMPLOYEES

1. Solicitation of QCI Employees.

- a.) Information About QCI Employees. CITY may work closely with employees of QCI performing services under this Agreement. All information about such employees which becomes known to CITY during the course of this Agreement and which is not otherwise known to the public, including compensation or commission structure, is a Trade Secret of QCI and shall not be used by CITY in soliciting employees of QCI at any time. CITY agrees to protect the confidentiality of such information unless otherwise subject to disclosure pursuant to applicable Ohio or Federal law.
- b.) Solicitation of Employees Prohibited. During the term QCI is performing services for CITY and from one (1) year following the cessation of such services, CITY shall not directly or indirectly ask or encourage any employee(s) or former employee(s) of QCI to leave their employment with QCI, solicit any employee(s) of QCI or former employee(s) for employment, make any offer(s) of employment to any employee(s) or former employee(s) of QCI or employ any employee(s) or former employee(s) of QCI.
- c.) Injunctive Relief. CITY agrees and acknowledges that the violation of any of the provisions contained herein would cause irreparable injury to QCI, that the remedy of law for any violation or threatened violation thereof would be inadequate, and that QCI shall be entitled to temporary or permanent injunctive or other equitable relief without the necessity to prove actual damages. In any proceeding by QCI to enforce any of the provision of this Agreement, the prevailing party shall be entitled to reimbursement of all costs and reasonable attorney's fees incurred in such litigation.

ARTICLE VI - COPYRIGHTS

CITY acknowledges and agrees that QCI has certain licensing rights to Build A Form® Engineer Report System ("System") that will be utilized by QCI under this Agreement. QCI has proprietary rights in said System which shall remain the sole property of QCI and nothing herein shall be deemed to create any rights in CITY in violation of the rights or interest of QCI or any third party. CITY acknowledges that the remedy at law for any breach of this section will be inadequate and, accordingly, in the event of any breach or threatened breach by CITY of this section, QCI shall be entitled, in addition to any other remedies, to any injunction restraining any such breach.

ARTICLE VII - GENERAL

1. Heading. The headings to the Articles and Sections of the Agreement are inserted for convenience only and will not be deemed a part of this Agreement for purposes of interpreting or applying the provisions of this Agreement.
2. Governing Law. This Agreement will be governed in all respects by the laws of the State of Ohio.
3. Severability. If any provision or paragraph of this Agreement shall be prohibited by law or held to be invalid, such provision or paragraph shall be separable from this agreement without invalidating the remaining provisions or paragraphs hereof.
4. Amendments. During the term of this Agreement, CITY and QCI may amend this Agreement provided, however, any such amendment must be in writing and signed by both CITY and QCI.
5. Force Majeure. Neither party shall be liable for its failure to perform hereunder due to any contingency beyond its reasonable control, including acts of God or the public enemy, fire, explosion, accident, flood, drought, embargoes, war, riot, sabotage, action of any kind of governmental authority, whether valid or invalid, strikes, lockouts, labor disputes or shortages or any contingency, delay, failure or cause beyond the parties' reasonable control, whether or not of the kind specified herein.
6. Waiver. The waiver by either party of any breach or violation of any provision of this Agreement shall be effective only if given in writing and signed by the waiving party. Any waiver of one breach or violation shall not operate or be construed as a waiver of any subsequent breach or violation.
7. Entire Agreement. This instrument, including the appendices, exhibits, and attachments hereto, constitutes the entire Agreement between the parties covering the subject matter and supersedes all previous agreements and all proposals and negotiations not expressly set forth herein. No modifications or amendments shall be valid unless in writing and signed by both parties. Where conflicts may arise between this Agreement and the proposal of QCI, this Agreement shall prevail.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the day and year first above mentioned.

WITNESSES:

Mark Pace

Mark Pace
[print witness name]

Gabrielle Capone

Gabrielle Capone
[print witness name]

[print witness name]

[print witness name]

QUALITY CONTROL INSPECTION, INC.

By: Rick E. Capone

Print Name: Rick E. Capone

Title: President

CITY OF STREETSBORO

By: _____

Print Name: _____

Title: _____

EXHIBIT "A"

1. Fee.

- a.) **Resident Project Representative** – \$94.72 per hour, per person. Work performed on a Saturday, Sunday, Holiday and/or any hours which exceed a total of eight hours (8) per day will be regarded as an extra for which compensation will be in the sum of \$142.08 per hour, per person for each extra hour worked.
- b.) **Contract Administration** - \$180.00 per hour, per person.
- c.) QCI's rates conform to the following cost principles: Monday through Friday, five (5) eight (8) hour workdays.
- d.) CITY shall contact QCI one (1) hour prior to the start of any scheduled work to terminate any scheduled daily inspections. QCI shall forgo compensation for properly terminating scheduled daily inspection services. QCI shall be compensated for TWO (2) hours per person, for all scheduled inspection terminated before a two (2) hour working period, compensated for FOUR (4) hours per person for all scheduled inspection which exceeds two (2) hours but has not exceeded a four (4) hour working period and compensated for EIGHT (8) hours per person for all scheduled inspection exceeding four (4) hours and not exceeding an eight (8) hour working period.
- e.) Reimbursable expenses; mean the actual expenses incurred directly or indirectly, plus 10%, in connection with the project including: expendable materials, transportation and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; telephone calls, reproduction of reports, drawings and specifications and similar project related items.