

CITY OF STREETSBORO, OHIO

**BOARD OF CONTROL MEETING MINUTES**

Wednesday, January 8, 2020

This Board of Control meeting was called to order on Wednesday, January 8, 2010, at 8:34 a.m. by Mayor Broska. Mayor Broska led the Pledge of Allegiance.

PRESENT: Jenny Esarey, Bill Miller, Mayor Broska, Frank Beni

ABSENT: None.

ALSO PRESENT: Rachel Miller, Parks and Recreation Clerk  
Darin Powers, Police Chief  
Melissa Procop, Mayor's Administrative Assistant  
Caroline Kremer, Clerk

**Disposition of Minutes**

**MOTION: TO APPROVE THE BOARD OF CONTROL MEETING MINUTES OF DECEMBER 13, 2019 AS WRITTEN.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**Getac Video Storage Service**

Chief Powers said this was the cost for the video storage for the 12 body cams and the 11 in-car cruiser cams. This service allowed the Department to access the video through the internet. The yearly cost was \$8,280 and it was budgeted for 2020.

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**Renew Google G Suite Subscription**

Chief Powers said the Department used Google G Suite for their email and their data cloud storage. The cost was \$12/month per user. There were approximately 40 users, so the total cost was \$5,760 for one year of Google G Suite products. This was budgeted for 2020.

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**Annual Metro SWAT Fair Share Payment**

Chief Powers said Streetsboro paid a fair share fee of \$5,100 for the use of the Metro SWAT team.

This fee had been consistent for the last couple of years. Streetsboro paid the fee to the City of Stow and it was budgeted for 2020.

**MOTION: TO APPROVE THIS EXPENDITURE.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**Annual LEADS Access**

Chief Powers said Streetsboro paid the State of Ohio for access to LEADS (Law Enforcement Automated Data System) which allowed the officers to run license plates, check for warrants, driver's license numbers, etc. It was \$600/month or \$7,200/year and it was budgeted for 2020.

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**Annual MARCS Radio System Service Charge**

Chief Powers said this was for the use of the radio system; the Department now used the MARCS (Ohio Multi Agency Radio Communication System) system. It cost \$10/portable radio and \$10/car radio and \$20/control radio (dispatch) per month which was paid to the State of Ohio. He had initially totaled the cost to be \$6,240, but it should be a total of \$6,360 which was budgeted for 2020.

**MOTION: TO APPROVE THE EXPENDITURE OF \$6,360 FOR THE MARCS RADIO SYSTEM SERVICE CHARGE OUT OF 101-11-5433.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**B&C Communications Annual Service Agreement**

Chief Powers said this was a service agreement that covered all of the Police radio equipment and the dispatch center including the MARCS radios and it covered the NTI security system. The Department had used B&C Communications for many years and budgeted for this again in 2020.

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**Annual Expenditure for Nixle Service**

Chief Powers said last year the City had switched from the Nixle free service to a paid service provided by Nixle that allowed the Police Department to send out text alerts, landline alerts, internal notifications and provided other features the City could take advantage of. Since it was a service that multiple departments (Police, Fire and Service) utilized it was paid out of a City Contractual account line. It would cost \$6,150 and was budgeted in #101-81-5341 for 2020. This was cheaper than last year.

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**Annual Portage County Water Lab Testing**

Mr. Miller this was the lab testing for the year by Portage County which did all the bacteria testing for the normal sampling and the emergency sampling. It would be paid out of #501-52-5338 and would not exceed \$8,500. It was budgeted for 2020.

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Ms. Esarey, seconded by Mr. Beni. Upon voice vote, **motion carried.**

**Annual Fee for Public Water System License to Operate**

Mr. Miller said this was the annual fee for the City's Public Water System license. It was budgeted for each year in #501-52-5339 and should not exceed \$7,200 for 2020.

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Ms. Esarey, seconded by Mr. Beni. Upon voice vote, **motion carried.**

**Authorize Annual Expenditure for Updates to the Code**

Mrs. Kremer said this was the annual expenditure for getting the updates for the previous year into the Code (hardcopy and online). The updates should arrive by the end of the month and then there would be an invoice which should not exceed \$6,500. This amount was budgeted for 2020.

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**Authorize Payments for DATTO IT Back Up Support**

Mrs. Procop said this was the yearly expenditure for back up and support from TTx. It would cost \$5,268 which was budgeted in 101-80-5341 Network Contractual Services for 2020.

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**Authorize Payment for Trend Micro IT Data Security**

Mrs. Procop said this was also a yearly expense for data security. It would cost \$4,316 and was also budgeted in 101-80-5341 Network Contractual Services for 2020

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**Authorize Payment for Mitel Support Warranty and TTx Support**

Mrs. Procop said the lease for the City phones had ended this year, so this was TTx's support and warranty for the phone system. It would cost \$4,915 and was budget for 2020 also in 101-80-5341 Network Contractual Services.

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**Parks and Recreation Contract for Silver Sneakers Yoga Classes**

Mrs. Miller said the Department had been using this yoga instructor for about a year and wanted to renew his contract for 2020. This contract would be paid out of 101-33-5338 Senior Contract Services.

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**Parks and Recreation Contract for June Shred Event**

Mrs. Miller said this was for the annual shred event in June. This would be the third year with this provider and they would be paid out of a statutory account #101-81-5341. The cost would be about \$520. She commented that they would not get enough people to do the shred event twice a year.

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

There being no further business to come before this Board, and upon motion by Ms. Esarey, seconded by Mr. Beni, this meeting adjourned at 8:46 a.m.

ATTEST:

APPROVED:

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Caroline L. Kremer, Clerk of Council

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Glenn M. Broska, Mayor