

CITY OF STREETSBORO, OHIO

BOARD OF CONTROL MEETING MINUTES

Wednesday, February 12, 2020

This Board of Control meeting was called to order on Wednesday, February 12, 2020, at 8:49 a.m. by Mayor Broska.

PRESENT: Bill Miller, Jenny Esarey, Mayor Broska, Frank Beni

ABSENT: None.

ALSO PRESENT: Kevin Grimm, Fire Captain
Greg Mytinger, Parks and Recreation Director
John Cieszkowski, Planning Director
Caroline Kremer, Clerk

Disposition of Minutes

MOTION: TO APPROVE THE BOARD OF CONTROL MEETING MINUTES OF FEBRUARY 5, 2020 AS WRITTEN.

Moved by Mr. Miller, seconded by Mayor Broska. Upon voice vote, **motion carried with Ms. Esarey abstaining because she had not attended the meeting.**

MOTION: TO ADD TWO ITEMS TO THIS AGENDA: CONCESSION STAND RESTROOM STALL UPGRADES AND PARKS AND RECREATION CONTRACT WITH ERIN REUTER FOR CUPCAKES.

Moved by Mr. Miller, seconded by Mayor Broska. Upon voice vote, **motion carried.**

Contract with Hoffman Analytic for Annual Water Testing Requirements

Mr. Miller said this was for the annual EPA testing between the County and with Hoffman for more specialized testing. This was different EPA required testing beyond what Portage County did. Mr. Miller asked for authorization up to the Board of Control limit of \$8,499; he did not expect the total cost for the year to reach that limit.

MOTION: TO APPROVE EXPENDITURES UP TO \$8,499 FOR HOFFMAN ANALYTIC WATER TESTING OUT OF #501-52-5338.

Moved by Ms. Esarey, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Annual Google G Suite License Renewal for FD

Captain Grimm said there was a change. Chief Reinholz had talked with TTx, the City's IT

consultants, and found that that there would be a savings if the Department purchased the software for Office 365 instead of going with Google G Suite. So they wanted to purchase the software for Office 365 for \$2,600 for the annual licensing fee. Ms. Esarey interrupted that the purchase of Office 365 was a later agenda item. She asked if the Fire Department still needed the Google G Suite License Renewal. Captain Grimm did not think they did but Mel Layden had indicated to Ms. Esarey earlier that they did. The Board decided to table this item until it could be clarified if the Board of Control authorization for the Annual Google G Suite License Renewal for FD was needed.

MOTION: TO TABLE THIS AGENDA ITEM.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**
[It was later determined by the Fire Department that this agenda item was not needed.]

Purchase 3 Portable MARCS Radios from VASU for Parks and Recreation

Mr. Mytinger said these MARCS radios were similar to the ones just purchased for the Water and Service departments. The total cost for Parks and Recreation radios was within the Board of Control authorization limits.

MOTION: TO APPROVE THIS EXPENDITURE OF \$4,849.20 FOR MARCS RADIOS FROM VASU OUT OF #403-31-5745.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Parks and Recreation Contracts

Mr. Mytinger said most of these contract for 2020 were repeat programs from the previous year, but they were paid out of different account numbers.

Contract w/Snapology for STEAM Programs

MOTION: TO APPROVE THE CONTRACT OUT OF #205-32-5369.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Contract w/S. Martin to Officiate Youth Sports

MOTION: TO APPROVE THE CONTRACT OUT OF #205-32-5362.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Contract w/McLaury to Score Keep for Youth Sports

MOTION: TO APPROVE THE CONTRACT OUT OF #205-32-5362.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Contract w/Slutsky for Youth Sports Instruction

MOTION: TO APPROVE THE CONTRACT OUT OF #205-32-5369.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Contract w/Gessford to Instruct Art Club

MOTION: TO APPROVE THE CONTRACT OUT OF #205-32-5369.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Contract for Catering of Father/Daughter Dance

MOTION: TO APPROVE THE CONTRACT OUT OF #205-32-5369.

Moved by Ms. Esarey, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Contract w/M. Martin to Officiate Youth Basketball

MOTION: TO APPROVE THE CONTRACT OUT OF #205-32-5362.

Moved by Ms. Esarey, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Contract w/Gadus to Score Keep for Youth Sports

MOTION: TO APPROVE THE CONTRACT OUT OF #205-32-5362.

Moved by Ms. Esarey, seconded by Mr. Beni. Upon voice vote, **motion carried.**

OHM Services for Structural Review of Substation

Mr. Cieszkowski said Board of Control approval was needed to issue payment from the escrow account to OHM upon receipt of invoices for their structural review. The City had received checks from First Energy and Board of Control authorization was necessary to pay the invoices once they were received.

MOTION: TO APPROVE THE EXPENDITURE OF \$6,120 OUT OF #702-81-5951 FOR OHM SERVICES.

Moved by Ms. Esarey, seconded by Mr. Beni. Upon voice vote, **motion carried.**

TTx Services for Office 365 and Email Migration for FD

Captain Grimm said this was a quote from TTx for their services to migrate the Fire Department's email from Google to Microsoft for \$1,500 and a separate purchase of \$2,600 for buying the Exchange/Outlook annual license for a total cost of \$4,100 to TTx.

MOTION: TO APPROVE THE CONTRACT FOR \$4,100 FOR TTX PER QUOTE #BF1001145 OUT OF #101-12-5341.

Moved by Ms. Esarey, seconded by Mr. Miller. Mayor Broska was concerned that the Police Department had been approved to go to Google G Suite and now the Fire Department would be using a different vendor (Microsoft). Captain Grimm said the Fire Department staff did not like Google because there seemed to be a lot of compatibility issues for a lot of the documents they had on the system that were originally created in Microsoft. The problems they had with Microsoft previously, which caused the Department to change to Google, (according to TTx) was because they were using many different versions of the Microsoft software causing compatibility issues, but with this upgrade everything would be on the same software program and would be compatible and the people that wanted would still be able to get to their email remotely. Upon voice vote, **motion carried.**

Purchase Microsoft Office 2019 for FD Computers

This was to purchase software for each of the computers to keep them upgraded to the current Microsoft package.

MOTION: TO APPROVE THE \$2,249.91 EXPENDITURE FOR MICROSOFT OFFICE OUT OF #101-12-5745.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

City Park Concession Stand Restroom Stall Upgrades

Mr. Mytinger said they would take off the old stall doors that were broken beyond repair, some were missing, in the concession stand restroom and replace them with stall doors similar to the ones in the restroom close to the north pavilion.

MOTION: TO APPROVE THE \$4,000 EXPENDITURE THAT WAS BUDGETED FOR 2020 OUT OF #403-31-5714.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Parks and Recreation Contract w/Erin Reuter for Cupcakes at Father/Daughter Dance

This was to have these much desired cupcakes at the Father/Daughter Dance that was coming up soon.

MOTION: TO APPROVE THE CONTRACT OUT OF #205-32-5369.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

There being no further business to come before this Board, and upon motion by Ms. Esarey, seconded by Mr. Beni, this meeting adjourned at 9:03 a.m.

ATTEST:

APPROVED:

Caroline L. Kremer, Clerk of Council

Glenn M. Broska, Mayor