

CITY OF STREETSBORO, OHIO

**BOARD OF CONTROL MEETING MINUTES**

Wednesday, September 9, 2020

This Board of Control meeting was called to order on Wednesday, September 9, 2020 at 8:32 a.m. by Mayor Broska.

PRESENT: Frank Beni, Jenny Esarey, Mayor Broska

ABSENT: Bill Miller [joined at 8:34 a.m.]

ALSO PRESENT: Rob Reinholz, Fire Chief  
Greg Mytinger, Parks and Recreation Director  
Melissa Procop, Mayor's Administrative Assistant  
Caroline Kremer, Clerk

**Disposition of Minutes**

**MOTION: TO APPROVE THE BOARD OF CONTROL MEETING MINUTES OF AUGUST 12, 2020 AS WRITTEN.**

Moved by Ms. Esarey, seconded by Mr. Beni. Upon voice vote, **motion carried.**

**Increase Expenditures to Rebuild the Parks Lawn Mower**

Ms. Esarey explained the mechanics had underestimated the cost to repair the mower by about \$500. There was money available in the line item.

**MOTION: TO APPROVE THE EXPENDITURE NOT TO EXCEED A TOTAL OF \$5,000.**

Moved by Ms. Esarey, seconded by Mr. Beni. Upon voice vote, **motion carried.**

**Authorize Annual Service Plan for LUCAS Devices**

Chief Reinholz said this was for the mechanical CPR machines. The Fire Department had three LUCAS devices. The department did not have a preventative maintenance contract for them because the price was outrageous. This was a one-year contract for \$4,000 that included batteries for all three machines which were \$500 apiece, so the department would get \$3,000 worth of batteries because of this contract. They would go over the machines and replace anything that needed replaced. There had been no preventative maintenance done on these machines for a couple of years, so it would be good to get them examined and get new batteries. [Mr. Miller joined the meeting at 8:34 a.m.]

**MOTION: TO APPROVE THE CONTRACT WITH STRYKER FOR \$4,001.40 FROM THE CONTRACTUAL SERVICES ACCOUNT.**

Moved by Ms. Esarey, seconded by Mr. Beni. Upon voice vote, **motion carried.**

**Website Redesign Service by Proud City**

Mrs. Procop said this was for a redesign of the City website and the \$4,000 amount for the setup fee to do the redesign would come out of the Network Contractual Services account. Proud City had been good to work with so far. Once it was up and running, the cost was about the same as Revise, the current website company. Proud City offered similar features as Revise but Council had told the administration that they were not happy with the current service, so the administration was looking to move in a new direction.

It still needed to be confirmed if there would be a payment due to Revise before the end of 2020. Ms. Esarey didn't want to enter a contract with a new company if the City would have to pay both companies. Mrs. Procop understood the City could get out of the Revise contract but she would have to find out if the \$1,900 payment was for 2020 or 2021 services. Mr. Mytinger assumed it was a payment for 2021. He didn't know how long it would take to build and launch a new website with Proud City or if the services would overlap at all.

**MOTION: TO APPROVE THE EXPENDITURE FOR PROUD CITY.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**MOTION: TO ADD ANOTHER ITEM TO TODAY'S AGENDA REGARDING A PROGRAM PARTNERSHIP FOR A SCAVENGER HUNT PROGRAM.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

**Partnership Between the Parks and the Chamber of Commerce for a Scavenger Hunt Program**

Mr. Mytinger said this was a partnership with the Parks and Recreation Department and the Streetsboro Area Chamber of Commerce and local businesses. This Scavenger Hunt idea was a creative way for citizens to explore the City while still staying socially distanced during the COVID-19 pandemic. There was a cost for the app individuals would use on their smart phones. There were about 50-60 locations around the City identified. A portion of those would be posted to the app once a week on Saturday mornings in October so families or individuals could explore the City and find things and places around town and record it with a photo or GPS through the app. This request was to authorize the up-front cost of about \$750 for the app. The partnership agreement outlined that there would be cost sharing, and revenue sharing as well. Ms. Esarey and Mayor Broska said this was a great idea.

**MOTION: TO APPROVE THE AGREEMENT AND THE EXPENDITURE FOR THE SCAVENGER HUNT PROGRAM.**

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

There being no further business to come before this Board, and upon motion by Ms. Esarey, seconded by Mr. Miller, this meeting adjourned at 8:40 a.m.

ATTEST:

APPROVED:

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Caroline L. Kremer, Clerk of Council

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Glenn M. Broska, Mayor