

THE CITY OF STREETSBORO, OHIO  
**FINANCE COMMITTEE MINUTES**

Monday, September 28, 2020

This Finance Committee Meeting was called to order on Monday, September 28, 2020 at 7:00 p.m. by Justin Ring, Chairman. Mayor Broska led the Pledge of Allegiance and then there was a moment of silence in place of an invocation.

**PRESENT:** Mike Lampa, Justin Ring, Jon Hannan, John Ruediger, Chuck Kocisko, Jennifer Wagner, Julie Field [joined at 7:02 p.m.]

**ABSENT:** None.

**ALSO PRESENT:** Glenn Broska, Mayor  
Frank Beni, Law Director  
Rob Reinholz, Fire Chief  
Shawna Lockhart-Reese, HR Manager  
Tricia Wain, Police Chief  
Caroline Kremer, Clerk of Council  
[by Zoom video conferencing:]  
Jenny Esarey, Finance Director  
Bill Miller, Service Director  
John Cieszkowski, Planning Director  
Patrick O'Malia, Economic Development Director  
Greg Mytinger, Parks and Recreation Director

**Disposition of Minutes**

None.

**MOTION: TO RECESS THE FINANCE COMMITTEE MEETING TO GO INTO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Ruediger, seconded by Mr. Lampa. Upon voice vote, **motion carried and the meeting recessed at 7:02 p.m.**

**MOTION: TO RECONVENE THE FINANCE COMMITTEE MEETING.**

Moved by Mr. Ruediger, seconded by Mrs. Field. Upon voice vote, **motion carried and the meeting reconvened at 7:16 p.m.**

**Monthly Financial Report**

Ms. Esarey said the August financial reports had been distributed to Council on September 1, 2020. At the time no departments had any negative balances for salary and wages. General Fund expenses

including encumbrances were above target at 74.5% and Total expenses were above target at 77%. The revenue was also above target with General Fund revenue at 71% and Total revenue at 75%. The City was at 76.23% of the budgeted municipal income tax for September with the target at 75%, so it was about \$178,000 surplus. She had moved some money with the last amendment and may make another adjustment closer to the end of the year regarding income tax; and probably another transfer to the Capital Fund.

Mr. Ring asked if Ms. Esarey anticipated any requests for net profit refunds. She didn't know for sure; at this time RITA didn't foresee any company asking for a sizable refund. There had been a request for about a \$35,000 net profit refund.

### **Old Business**

None.

### **New Business**

#### **T-6894 Annual Sundance Systems CAD Support**

Chief Wain had stepped out of the room. Mayor Broska thought this was done each year for the Police Department reporting system. He didn't know if there had been any change in price. Ms. Esarey said this was done each year and was planned for in the 2020 budget.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Ruediger, seconded by Mr. Lampa. Upon voice vote, **motion carried.**

#### **T-6895 Accept Donation of Friends of Pierce Streetsboro Library**

Mr. Mytinger said this was a \$650 donation toward the new StoryWalk program, which was a portable story walk that could be put into the parks to encourage people to walk in the park and read books along the trails. There would be pages of a story displayed at points along the trail so people could read the story as they encountered each display as they walked through the parks. Mrs. Field said she had seen this before and it was "really cool." Mr. Mytinger expected the story book to be changed out about 4 times per year/seasonally.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Ruediger, seconded by Mrs. Field. Upon voice vote, **motion carried.**

#### **T-6896 Accept Donation of Friends of Streetsboro Parks**

Mr. Mytinger said this was an additional donation for the same program.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Ruediger, seconded by Mrs. Field. Upon voice vote, **motion carried.**

#### **T-6897 Authorize Installation of Sand Volleyball Courts**

Mr. Mytinger said this was a request to work on a Capital Improvement project that had been slated

for 2021, but with some purchases not done in 2020, the department could now get a majority of the Sand Volleyball Courts project done in 2020. It would be two sand volleyball courts with a judge's stand in the middle and LED lighting that could be used for adult and youth leagues in City Park. He hoped that most of the construction could be started before the winter season but had to work around Cross Country and other events scheduled in the park.

Mr. Mytinger clarified for Mr. Ring that City Park officially closed at dusk each evening, but if there was an active program going on under the lights, it would continue until it was completed. He added that there had been discussion about putting a timer on the lights at Field 7 to allow for 60-90 minutes of light that would have to be reactivated if more time was needed, but the lights would time out and not be on all night.

Mr. Ring asked if adult volleyball leagues would be added to the program schedule. Mr. Mytinger said the Parks and Recreation Department had offered adult volleyball in the old gym, which was pretty popular, but the gym was very small. This new facility would allow the department to offer co-ed, men's, women's, teens', and youth leagues.

Mrs. Field asked for specifics on the type of courts this would be. Mr. Mytinger explained that there would be underdraining, a fabric layer, and a sand layer. The nets would be adjustable in height depending on the league playing. There would be a shared center platform for officiating with padding around the poles. There would be lighting and out-of-bounds rope lines in the sand.

Mr. Hannan clarified the location of these sand volleyball courts. He and Mr. Ring had visited City Park with Mr. Mytinger and Sal Ruffo with the new volleyball and basketball courts staked out. He said the sand volleyball courts were not technically in the location called for in the Parks Master Plan, which was next to the (to be constructed) basketball courts. Because of the layout of the Streetsboro Family Days activities, it was better to have the sand courts between the library and the skate park and not have the Streetsboro Family Days participants have to walk through the sand courts. It would also leave more options open for the area next to the (to be constructed) basketball courts which was often used now for youth soccer fields and could be used in the future for parking.

[Chief Wain rejoined the meeting at 7:29 p.m.] Mr. Kocisko wondered if the exact position of the (to be constructed) basketball courts had been determined. Mr. Mytinger said GPD had done a survey by the existing basketball courts and the stage area and GPD would present that information soon so it could be submitted to the Planning and Zoning Commission for construction approvals. The new basketball courts were proposed to go where the existing basket courts were, possibly a little closer (approximately 15 feet) to the concession stand to allow for more grass space on the road side (and possibly more parking in the future). It would be a larger footprint than the existing basketball concrete pad.

Mrs. Field asked if there would be benches near the new sand volleyball courts. Mr. Mytinger explained there would be concrete around the courts to prevent spillover of the sand into the grass and benches could also be added along the concrete walkways near there.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Lampa, seconded by Mrs. Field. Upon voice vote, **motion carried.**

#### Discuss Stage Rental for Streetsboro Family Days

Mr. Mytinger said he met with people regarding the need for a stage for the Streetsboro Family Days event after the new basketball courts were installed and the existing stage removed. He had come up with two options from Rock the House Entertainment: a platform and a mobile stage. He and Rock the House Entertainment had met with individuals from Streetsboro Family Days about the City covering the cost of renting the stage for the next couple of years until a long-term solution could be found for a permanent stage or an amphitheater. Mr. Mytinger brought this to Council for a discussion on whether this was something the City may want to put in the 2021 budget or even for longer until there was some determination regarding a permanent stage. The mobile stage with a roof for a four day rental would cost about \$8,000. The platform stage was about \$3,000 but could go higher if a roof was added. Rock the House Entertainment also offered sound and light options if the City or Streetsboro Family Days wanted to rent those features. Mr. Mytinger was estimating about \$10,000 per year rental cost for the four day event.

Mr. Ring said he supported this since the City was taking the stage from City Park, and because the City didn't usually support Streetsboro Family Days financially. Streetsboro Family Days was a community-wide event and even brought in a lot of people from out of town.

Mr. Ruediger asked what it would cost to build a new stage vs. \$10,000 rental annually for the next few years. Mr. Ring said as part of the Stage Committee they were looking at options that might cost hundreds of thousands of dollars for a proper permanent stage that was roofed, equipped with sound and lighting, etc.; and they had to determine a location too. This rental option was a temporary option until a proper stage could be constructed.

Mr. Ruediger thought the City had donated money to Streetsboro Family Days in the past. Mr. Kocisko clarified that in 2003, the first year, the City donated \$5,000 for fireworks; that was it. Mr. Ruediger thought the City should do more for Streetsboro Family Days since it did so much for the enjoyment of the residents each year, and this stage was a good start.

Mrs. Field felt differently. She said Streetsboro Family Days was a non-profit organization that did its own fundraising. She did not want the City to use taxpayer money to rent a stage for \$10,000 for a few days a year annually for a few years; she would rather use that money for a permanent upgrade that all the residents could use year round instead of just four days a year.

Mr. Lampa said he was a member of the Streetsboro Family Days committee last year, which works hard and puts on a great show each year. He said Council couldn't even be sure Streetsboro Family Days could hold their festival next July if the coronavirus pandemic might still be going on, so he would prefer to make a decision on where to put a permanent stage and use the money to build a permanent stage that Streetsboro Family Days, THRIVE, and others could use. He didn't want the City to lease more things. He'd be OK with it temporarily (1 or 2 years), but he would prefer to put the money toward a permanent stage.

Mr. Lampa asked Mr. Kocisko if Streetsboro Family Days had ever considered a three day event to lessen the cost. Mr. Kocisko answered that it had been suggested many times, but due to unpredictable weather conditions it was better to have four days in case one or two days were rained out.

Mr. Ring said this proposal was meant to be a temporary measure. Ms. Esarey told him the City didn't have \$150,000 in the budget next year to construct a stage unless it cut other things department heads had put in as a priority, or take it as a transfer from the General Fund. Ms. Esarey said, after talking with Mr. Mytinger, she thought the stage rental cost could be closer to \$14,000 annually and she had earmarked that amount in the 2021 budget in Contractual Services in the General Fund if this was a short term item Council might want to budget for in 2021.

Mr. Hannan thought Streetsboro Family Days already rented equipment for the stage, so this was nothing new. He wanted to help Streetsboro Family Days. He noted that the City had built a shed for Streetsboro Junior Baseball and United Soccer to use to store stuff since they provided a service in the City, so the City should help Streetsboro Family Days also, at least for one year. That would give the City time to get the Stage Committee together again to determine what to build and where to locate it.

Mr. Ring said renting a stage for one year or two years was an appropriate gesture since the City was taking away the existing stage at City Park that Streetsboro Family Days depended on and would not be able to build a permanent stage right away. Mr. Ring encouraged building a permanent stage with City money because it would benefit the whole community.

Mrs. Field commented that the storage shed at City Park served a longer purpose than four days. She said she could not support spending \$10,000 for four days for an optional activity that people still had to pay to get into and a lot of the people that attended Streetsboro Family Days were not even from Streetsboro. She didn't want to spend taxpayer money for a stage that Streetsboro Family Days could maybe get donations for. She thought maybe another way to do something for the residents might be to put money toward fireworks. Mr. Hannan agreed that if the City could contribute in another way, then Streetsboro Family Days would have the money to put toward renting a stage themselves. Mr. Ring noted fireworks were only one night of the four day festival, so that suggestion didn't make sense. Mrs. Field said she had not meant fireworks for Streetsboro Family Days, just something for the residents.

Mr. Ring said Streetsboro Family Days was de facto the City's "home days" because the City did not put on a summer festival; just like Streetsboro Junior Baseball was the City's baseball league even though it was a private organization. He felt it was appropriate to use a little bit of City funds to encourage and assist the festival.

Mr. Kocisko said most of the entertainers Streetsboro Family Days had contracted with over the years wanted a 40' stage, but Mr. Mytinger said Rock the House Entertainment didn't have many 40' mobile stages but could build one of 4' x 8' stage decks. Mr. Kocisko said Streetsboro Family Days added on to the existing stage and had a 40' x 28' stage for their performers. Mr. Kocisko said Streetsboro Family Days also rented a 40' x 30' tent because they needed a roof and walls for the bad

weather days. The original tent company had wanted \$2,400 for four days for a heavy duty tent, but now it cost \$1,500 for four days for a little bit smaller tent for the stage. There was a separate cost for a separate sound/lights company.

Mr. Kocisko said a new stage at \$100,000+ would be out of the question for Streetsboro Family Days, but they agreed a new stage would benefit a lot of entities and activities throughout the summer. He thought a 40' x 40' stage might be built with a roof and sides for \$50,000 to \$75,000 with donations of lumber and volunteer labor.

Mr. Ring wondered if the City should go with the rented 4' x 8' stage decks to make a 40' x 32' stage for less than about \$8,000 and let Streetsboro Family Days continue to rent a tent as a cover for \$1,500 to save the City money. Mr. Ring agreed a permanent stage that would last was needed/wanted. The Stage Committee had considered something like the amphitheater/stage that Twinsburg had and it would cost around \$100,000+; of course, a stage could be built for much less but it wouldn't last and wouldn't be what the community wanted.

Mr. Ruediger suggested building a stage in phases to save money; start with the building without the lighting/sound/speakers that could be rented for the specific events that needed them and add them later. Mr. Ring preferred to build it properly the first time with the sound/light systems included instead of renting all that for multiple weekends if the City wanted to do a summer "rock the park" type schedule; do it right the first time to save money in the long run.

Mr. Mytinger explained that when they started the process of doing a new permanent stage they had gotten to the point of collecting information from consultants and building groups. Most of them had fees of about \$18,000 to \$20,000 for the initial plans before construction. He thought \$150,000 might be a low estimate depending on what the City wanted to build and where they wanted to build it. He thought it might be beneficial to try to maximize dollars by putting an amphitheater as an extension of another structure. There had been various discussions about a field house or a permanent site for a Senior Center and maybe all three could be in one large structure, but he understood that kind of project was years down the road. That's why he brought this idea of a temporary stage to Council so a dollar amount could be put aside so the City could have a temporary stage set up for the Streetsboro Family Days festival for our residents for the next few years until the thoughts and plans for all the facilities could be worked out and a funding plan/source was found and agreed to by all parties.

Ms. Wagner commented that Twinsburg charged for tickets to the Rock the Park events and usually sold out very quickly, so Streetsboro could expect to make some money toward the project once it was built.

Mr. Ring agreed the construction of a permanent stage was a different topic from today's agenda item. Mrs. Field noted there were several large projects still to be considered including the permanent stage and a field house, possibly a splash pad, etc. She hoped to get input from the community members on what they might want first or want the most instead of just the seven Council Members deciding what to save for, especially if a levy was to be proposed at some point.

Mr. Ring asked that Mr. Mytinger work with Streetsboro Family Days to determine what size stage was needed and what the cost to the City would be for that stage, especially if Streetsboro Family Days would rent the tent to cover the stage. Mrs. Field thought Streetsboro Family Days should investigate the cost instead of Mr. Mytinger doing the work.

Mr. Kocisko mentioned that wherever the temporary stage might be located next year, since it would not be exactly where the existing stage is now because of the new basketball courts, the City needed to consider access to electric power for the stage. He noted that Streetsboro Family Days did not have \$8,000 to \$10,000 in their budget to rent a temporary stage, but whatever the City rented for their use needed to be close to the size the performers had already contracted for in their agreements with Streetsboro Family Days.

Mr. Mytinger thought the basketball courts would go to bid in November or December 2020 with a construction date of April or May 2021. He said he had discussed with Rob and Von Starkey of Streetsboro Family Days about the availability of electrical power to the stage and the ability of turning the rented stage so the sun would not be in the performer's eyes. He said this all was being discussed now so everything could be covered by the time of the festival the last full weekend in July 2021 [July 22-25, 2021]. Mr. Ruediger suggested moving the basketball construction date until after the July festival, but others preferred to have the new basketball courts open earlier in the year.

Mr. Ring said the location of the basketball courts, sand volleyball courts and other park features were not based on one event when there were 51 other weekends in City Park, that's why the stage would be torn down. He supported the proposal of a temporary stage for a year or two to help out an event that benefited the resident. He asked for a size determination to get a cost for a stage platform so Council could vote on that expenditure at a future meeting. Mr. Kocisko suggested a 40' x 28' stage because that's what Streetsboro Family Days had used in recent years. Mr. Ring thought a 40' x 28' temporary stage platform, with Streetsboro Family Days renting the covering tent, could cost closer to \$3,000.

Mr. Lampa proposed buying lumber to just rebuild the existing 30+ year old stage platform elsewhere. Mr. Ring thought Mr. Mytinger could price out the lumber and labor. Mr. Mytinger said he could look into it, but if the City would make it a temporary stage to be taken down each year, there would need to be a place to store it. Mayor Broska said even if the City would build a simple temporary platform stage it would have to follow the Building Code and still need to be engineered/designed and planned, with footers, and be assembled, with electricity run to it, which would be a lot more than \$3,000. So, Mr. Ring asked again for a cost quote for a 40' x 28' platform rental. Mr. Mytinger would look into it.

Mr. Hannan suggested the Stage Committee start meeting again because this could lead into many other projects and the committee needed to work out what could be done and when and how to afford them. He didn't think there was a point to have a stage discussion in the Council Meeting if they were also going to talk about a field house and everything else that the City could not afford. He noted a platform stage could be set up inside a field house for special events. He said for next year the City should support Streetsboro Family Days and rent a stage and then spend the year working out the other items.

**MOTION: TO MOVE THIS TO THE OCTOBER 12, 2020 SERVICE COMMITTEE FOR AN UPDATED QUOTE.**

Moved by Mr. Ruediger, seconded by Mr. Lampa. Upon voice vote, **motion carried with Mrs. Field opposing the motion.** Mr. Kocisko said the existing stage had about \$15,000 worth of electrical work, so the demolitions crews should be careful about not destroying it when they removed the stage so a future stage could tap into that electrical source. He asked to participate in the next Stage Committee meetings too even though Rob and Von Starkey were members of the committee.

Discuss Use of Coronavirus Funds

Ms. Esarey had distributed a memo she had drafted [see attached] that detailed the expenditures that were to be processed as part of the Federal CARES act money. This memo was important for the audit trail. The memo had been reviewed and signed off by the Law Director and the Mayor. She asked Council to discuss the expenditures and if they were satisfied with it, to vote to approve it this evening. There was an interim report that was due to the state by October 6, 2020 showing where the funds were going to be spent by the end of October. She did not want to have to give any CARES money back to the county.

She went through the memo: due to HB 481 the City had received about \$237,000 in the first distribution and then got a second distribution of about \$118,000 (about \$356,000 total). The City had spent about \$16,000 on biohazard cleaning and another \$4,630 for various materials and cleaning supplies, protective gear, webcams, and signage. There was still money to be used and there were encumbrances in place. The other proposed expenditures were items that had been decided by the Department of the Treasury or the State of Ohio regarding allowable expenses, i.e., touchless plumbing fixtures for the Police Department, laptops for department directors for teleworking from home, two UV disinfecting lights for the squads, four UV lights with tripods to sanitize the police cruisers. Other proposed expenditures were proposed payroll expenditures for Police and Fire because the Department of the Treasury had stated that pay for public safety workers (which included police and fire) may be used from March 1 through December 30, 2020. So she had broken out the pay period ending April 3 and the pay period ending April 17, which was not a large percentage to be charged to the Local Coronavirus Relief Fund (about 6% to about 8% of the line items). She noted the reason they had included some of the payroll items was because award time through the Ohio Office of Budget and Management was deemed not to be allowable because the City did increase the budget to offset the award time.

She said these were being presented for Council's review and to make sure there was an audit trail. She asked if Council had any questions.

Mr. Lampa asked about the quote for the touchless plumbing fixtures for the Police Department which seemed high. Ms. Esarey said there was one quote because she was just trying to get an estimate on how the City was proposing to spend the CARES money. The actual purchase would have to go through Council with multiple quotes like usual.



Mr. Ruediger thanked Ms. Esarey for the detailed memo. He asked if the Council Members could also get iPads or laptops for teleconferencing from home without having to use their personal machines. Ms. Esarey said all the CARES money so far had been spoken for, but there was a new House Bill that would give additional money that could then be used for additional equipment for others including Council to work remotely.

Ms. Esarey confirmed today's discussion was about the first two rounds of CARES funding (\$356,000). There was a very limited number of things this money could be spent on and in October it had to be reported that the money was spent or encumbered so it wouldn't have to be given back to the State or the County.

The third round of funding was to be over \$500,000 and may be difficult to spend even with the slightly broader restrictions. Mr. Ring said the money could be spent on "personnel costs for substantially dedicated public safety and public health employees" so he asked if the CARES money could be spent on the Mayor's salary since he was also the Public Safety Director. He added the money could be spent on "making it easier for the public to access the meetings" so he asked if the CARES money could be spent to upgrade the antiquated audio/video/recording equipment in Council Chamber to make it easier to stream the meetings on social media. He also asked if the money could be used in some way to pay for getting online bill pay available to make access easier for all the citizens on line to reduce in-person interactions. Ms. Esarey said she would look into these ideas, but didn't think the Public Safety Director had been listed as a salary option. She reminded everyone that the timeline to use the money was very short (encumbered by the end of November) so it may depend on when the audio/video equipment or the online bill pay could be activated. The Mayor and Economic Development Director had some ideas for using the CARES money to maybe help the residents with overdue utility bills also (not water bills because that would financially benefit the City's revenues).

Mr. O'Malia confirmed he and Ms. Esarey would have a conversation with the State Office of Management and Budget and the County Auditor to make sure Streetsboro was spending this CARES money appropriately. He commented that it may be difficult to deal with the utility companies while trying to assist the residents because their customer service wasn't the best. Mr. Lampa also suggested giving some funds to the local food banks that help vulnerable residents (senior citizens or handicapped individuals) as an allowable expenditure.

Mr. Ruediger asked about touchless plumbing features for the new fire station. Chief Reinholz said they had not gotten that far for the new station and he didn't want to install touchless plumbing faucets in the old station and then try to move them next year. The CARES funding could only be used for things that would be installed and used in 2020.

Ms. Esarey asked that, although there was no legislation attached, that Council take a vote to confirm they acknowledged and accepted these coronavirus relief expenditures as presented on the memo so the audit record would reflect that there had been a discussion with Council and the Council Members were comfortable with what the administration presented for the first two rounds of coronavirus relief funding. The large expenditures would have to be approved individually by Council ordinance later.

**MOTION: TO RECOGNIZE THE MEMO REGARDING USE OF CORONAVIRUS RELIEF FUNDS AS PRESENTED BY THE FINANCE DIRECTOR.**

Moved by Mr. Ruediger, seconded by Mrs. Field. Upon voice vote, **motion carried**. Ms. Esarey stated she would contact Council as soon as she found out more information about the new House Bill.

**MOTION: TO MOVE THIS TOPIC TO THE OCTOBER FINANCE COMMITTEE MEETING BECAUSE THERE SHOULD BE MORE INFORMATION BY THEN.**

Moved by Mr. Ruediger, seconded by Mrs. Field. Upon voice vote, **motion carried**.

Discuss Audio to Text Software

Mr. Lampa asked that this item be moved to the next Finance Committee Meeting so he could do some further investigation after he had received some information tonight.

**MOTION: TO MOVE THIS TO THE OCTOBER FINANCE COMMITTEE MEETING.**

Moved by Mr. Ruediger, seconded by Mrs. Field. Upon voice vote, **motion carried**.

T-6898 Apply for OPWC Grant to Resurface Pike Pkwy, Wellman Road, Aurora-Hudson Road

Mayor Broska said this was just authorization to allow the administration to move forward with the application for the OPWC grant. The City applied each year and had been very successful in the past; that's how the City got Ravenna Road and Page Road paved this year. The City usually used this grant money for the more lengthy roads and Pike Parkway was almost 1 mile long. He thought the estimated total cost for these three roads was over \$1 million and with the OPWC 40% grant it would be about \$400,000.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Ruediger, seconded by Mrs. Field. Upon voice vote, **motion carried**.

T-6899 Apply for OPWC Grant for Waterline Replacement on Cherokee Trail and Apache Pass

Mayor Broska said the waterline on Cherokee Trail and Apache Pass was first on the list of needed replacements in the Water Study. The City would apply to OPWC for partial funding for this project.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Ruediger, seconded by Mrs. Field. Upon voice vote, **motion carried**.

T-6900 Contract for Signal Service to do Final Inspection of City-wide Signalization Project

Mayor Broska said the City had to hire an outside entity to do the final inspection for this signalization project. He said Signal Service was very familiar with the City's traffic signal system and would be the best firm to accomplish this task.

Mr. Hannan mentioned some complaints he'd seen on social media about the new signals and new traffic patterns. Mayor Broska said people were still getting used to the changes and the system had not been linked yet; the signals were still on their own cycles. The programming would follow after this final inspection process and there would be a six month period to fine tune and adjust things as needed. There was some discussion about the Pike Parkway and SR 43 intersection that did not have any pattern change but a signal was added for a future turn lane. Mayor Broska said the intersections would be a lot safer with left turns only on green arrows.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mrs. Field, seconded by Mr. Ruediger. Upon voice vote, **motion carried.**

T-6901 Amend Ord. No. 2020-104 regarding Golf Cart Inspection Fee

Mayor Broska said after the Golf Cart ordinance had passed a couple issues arose. He thought the \$100 annual inspection was a little overreach. He didn't think the golf carts needed to be inspected annually at \$100 each time. The \$100 fee for the inspection was to cover the City's cost for a police officer on overtime to do the inspections. The inspections would be scheduled after the resident showed a driver's license, proof of insurance and paid the \$100 inspection fee at the police station. Mayor Broska didn't feel an inspection was needed each year, but a sticker could be issued each year. When the sticker expired the resident would have to go to the police station again with their driver's license, proof of insurance and pay a \$5 renewal fee. Mr. Ring agreed an annual inspection was a little excessive. He felt cars were not inspected every year so the golf carts didn't need to be inspected annually either, but if there was a headlight out or some other equipment failure, the police officer could give the driver a ticket.

Mr. Ring also mentioned that the original ordinance had included a conflict regarding children who were required to use a car seat. This amendment removed the conflict and just required the golf carts to have that safety device if it was required by law. Mr. Ring added that a number of golf cart inspections had already been conducted and the inspecting officer had been very good and thorough.

Mrs. Field asked how often the golf carts should be inspected after the initial inspection. Mayor Broska said cars were never inspected, so after the initial golf cart inspection it did not need to be repeated. If, during a traffic stop, an officer found something amiss, the driver would be issued an equipment violation. Mr. Ring agreed that once the owner went through the initial hassle of getting their golf cart properly equipped and inspected they would most likely keep the cart in working order. Mr. Ring thought after a few years if the Police Department found that there were many issues with owners having removed safety devices from their golf carts, then maybe Council could consider reinstating an inspection period. Chief Wain confirmed that 8 golf carts had been inspected already.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Ruediger, seconded by Mr. Lampa. Upon voice vote, **motion carried with Mr. Kocisko opposing the motion.**

T-6902 Authorize Agreement for Firefighter Physicals

Chief Reinholz said the annual physical was part of the full-time firefighter contract. He had collected three quotes for the specific exams that needed to be done included checks for heavy metals for the two Streetsboro members of the County HAZMAT team. He recommended using Unity Health Network, even though they were the most expensive, because of the problems he had before with University Hospitals. Unity Health Network did well last year. The money in the account was not enough to cover this agreement, so Ms. Esarey had included an appropriation adjustment in tonight's budget amendment.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mrs. Field, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

T-6905 Authorize Ambulance Refurbishing

Chief Reinholz said the department had planned to get a used tanker in 2020 to replace the current 1991 tanker according to the 10 year equipment plan. A new tanker was about \$350,000-\$400,000, so they planned to get Bainbridge's 2006 tanker in 2020 and then refurbish an ambulance and get a fire prevention vehicle in 2021. Unfortunately, Bainbridge was not able to replace their tanker this year but hoped to get their new tanker in spring or summer of 2021. Chief Reinholz proposed to refurbish the ambulance and get a fire prevention vehicle this year and get Bainbridge's old tanker next year and just switch the 2020 and 2021 equipment purchases in the 10 year equipment plan. He brought forward an ordinance to refurbish the ambulance tonight and would present an ordinance for the fire prevention vehicle as soon as he got all the price quotes to upfit it; the fire prevention vehicle would be state bid pricing.

Mr. Ring asked if Streetsboro would get a better price on the 2006 tanker from Bainbridge next year when it was 6-9 months older. Chief Reinholz said there was no Blue Book value on apparatus but he would try to negotiate a better price. The Streetsboro mechanics and the Bainbridge mechanic had all felt the tanker had been well maintained.

Mr. Ruediger mentioned that the ordinance presented had the wrong name listed for the account line that would be used for the ambulance refurbishing expense.

**MOTION: TO AMEND THE ORDINANCE TO CHANGE "FIRE VEHICLE FUND" TO "FIRE/AMBULANCE IMPROVEMENT FUND."**

Moved by Mr. Ruediger, seconded by Mrs. Field. Upon voice vote, **motion carried.**

**MOTION: TO MOVE T-6905 AS AMENDED TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Ruediger, seconded by Mrs. Field. Upon voice vote, **motion carried.**

T-6903 Amend Ord. No. 2020-62 Purchase Cargo Van for Water Dept.

Mr. Miller explained when this purchase was originally authorized he hadn't realized that he had provided the wrong estimate from the previous year. The price was actually a little higher by about \$300. The dealer had also recommended a floor mat in the back of the van which Mr. Miller wanted to have installed. He said there was money in the line item to cover all of this. He asked that Council authorize the amendment to the purchasing ordinance so they could finish the van and get it delivered to the City.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mrs. Field, seconded Mr. Ruediger. Upon voice vote, **motion carried.**

T-6904 Service Garage Owner Contingency

Mayor Broska said this had been budgeted but need Council authorization to encumber the funds before year end. It was the same as Council had done for the fire station owner contingency for utilities and contingency money for Classical Construction. This had been discussed with Council during the budgeting process.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Lampa, seconded by Mr. Ruediger. Upon voice vote, **motion carried.**

Executive Session

Mr. Ring had confirmed with the Law Director that there was no need for an executive session tonight so he removed it from the agenda.

T-6890 Amend 2020 Annual Appropriations [#12]

Ms. Esarey said Exhibit "A" included the needed amount to cover the firefighter physicals, an amount was moved within the Capital Fund for the sand volleyball courts, and the other things were ins and outs. There was a transfer of \$5,000 to process a retainer from the 2020 budget since a PO in 2018 for chip and seal was closed although Ord. No. 2018-73 authorized the payment of the retainer.

Ms. Esarey commented that the Fire/Ambulance Improvement Fund was being increased to cover the ambulance refurbishing and the fire prevention vehicle in 2020. In 2021 the annual budget in the Fire/Ambulance Improvement Fund would be less than originally planned to accommodate the switch in equipment purchases.

Exhibit "B" was for the Coronavirus Relief Funds first and second distribution as discussed earlier tonight for the wages and various equipment pieces. This was needed to meet the October 6, 2020 reporting deadline.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Ruediger, seconded by Mr. Lampa. Upon voice vote, **motion carried.**

**Citizens' Comments**

None.

**Announcements**

A Regular Council Meeting will immediately follow this meeting.

There being no further business to come before this Finance Committee, and upon motion by Mr. Ruediger, seconded by Mrs. Field, this meeting adjourned at 9:08 p.m.

ATTEST:

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Caroline L. Kremer, Clerk of Council

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Justin Ring, Chairman