

THE CITY OF STREETSBORO, OHIO

**SPECIAL FINANCE COMMITTEE MINUTES**

Monday, November 9, 2020

This Special Finance Committee Meeting was called to order on Monday, November 9, 2020 at 7:40 p.m. by Justin Ring, Chairman.

PRESENT: John Ruediger, Jon Hannan, Mike Lampa, Justin Ring, Jennifer Wagner, Chuck Kocisko, Julie Field

ABSENT: None.

ALSO PRESENT: Glenn Broska, Mayor  
Frank Beni, Law Director  
Shawna Lockhart-Reese, HR Manager  
Tricia Wain, Police Chief  
Rob Reinholz, Fire Chief  
Melissa Procop, Mayor's Executive Assistant  
Caroline Kremer, Clerk of Council  
[By Zoom video conferencing:]  
Jenny Esarey, Finance Director  
Bill Miller, Service Director  
Matt Glass, GPD Group  
John Cieszkowski, Planning Director  
Patrick O'Malia, Economic Development Director  
Greg Mytinger, Parks and Recreation Director  
Sara Fagnilli, Assistant Law Director/Prosecutor

**Special Business**

**Update on Use of Local Coronavirus Relief Fund**

Ms. Esarey had contacted the state with a question and learned that not only the first and second round of CARES Act funding but also the third round of funding needed to be encumbered by November 20, 2020. She had included \$5,000 in Materials and Supplies in the list she had presented earlier to be used if someone needed something COVID-19 related because we thought we had until the end of December to get it encumbered and received. But because the November 20, 2020 deadline was for all three rounds, she presented some minor changes [see attached memo].

In order to spend every single dollar of the CARES Act funding received she proposed increasing the amount of wages for Police and Fire for pay period ending 5/29/2020 to be included in the list of eligible expenditures. She noted the interest earned from the funding received had to be booked, so she was increasing the amount toward Police and Fire wages by \$50 to use this potential amount of interest.

She asked that City Council approve this updated memo to confirm their acceptance of this list of expenditures, as Council did with the previous memos, for the audit.

Mr. Lampa asked if the \$1,800 purchase of masks listed here was needed since the City would be accepting a donation of 10,000 masks. Ms. Esarey said that \$1,800 purchase was already made to partner with the Streetsboro Area Chamber of Commerce to distribute masks and hand sanitizer to local businesses, which was an allowable expense.

**MOTION: TO ACCEPT AND APPROVE THIS MEMO REGARDING COVID-19 EXPENDITURE AS PRESENTED BY MS. ESAREY, THE FINANCE DIRECTOR.**

Moved by Mr. Ruediger, seconded by Mr. Lampa. Mr. Kocisko asked if some of the masks purchased to partner with the Chamber of Commerce could be shared with Lisa Wild at the Visitor and Convention Bureau because she worked with the local hotels and businesses. Ms. Esarey thought Deb Covert at the Chamber of Commerce would be glad to work with the VCB to support the local businesses. Mr. O'Malia added that the City had already purchased the masks and hand sanitizer for the Chamber of Commerce so he and Ms. Covert could go visit the businesses, however there was no specific list of businesses to be visited and they had enough supplies, so they could probably include the hotels in their visits and track them along with the other business that would get some of these supplies. Upon voice vote, **motion carried.**

T-6926 Amend 2020 Appropriations [#14]

Mr. Ruediger felt these items had already been explained tonight.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Ruediger, seconded by Mrs. Field. Upon voice vote, **motion carried.**

### **Announcements**

The Regular Council Meeting will immediately follow this meeting.

There being no further business to come before this Special Finance Committee, and upon motion by Mr. Ruediger, seconded by Mrs. Field, this meeting adjourned at 7:48 p.m.

ATTEST:

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Caroline L. Kremer, Clerk of Council

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Justin Ring, Chairman