TEMPORARY **PROJECT** SIGN PERMIT APPLICATION
Business and Industrial Districts

Business Name _____

Business Address_____

Business Phone_____

*Contact Name/Email_____

Per Sections 1159.14(f) and 1159.16(d)

- Temporary project sign to be located on the lot of a proposed building or building under construction.
- Illumination is not permitted.

☐ $100 fee per sign . Permit for such sign shall be for a period not to exceed one year. Project signs shall be removed within fourteen (14) days of the commencement of the intended use or issuance of the certificate of occupancy.

☐ Sign face shall not exceed 32 sq. ft. in area , 8 ft. in height. Provide scaled rendering with sign dimensions; height and square footage.

☐ Sign must be located not less than 100 ft from the nearest residential lot line, 25 ft from a non-residential lot line and 25 ft from the street right-of-way. Application must include to-scale site plan of property showing existing structures, property lines, location of proposed sign and dimensions from sign location to property lines and right-of-way.

*The recipient of this sign permit agrees to allow City Staff the right to enter onto their property for the purpose of inspecting signs for compliance with City Code.

Signature_____ Date _____

Section 1159.99 Penalties—The erection or maintenance of a prohibited sign, the erection of signs without a permit, the failure to remove a nuisance sign under Section 1159.23 or an abandoned sign under Section 1159.19 not authorized by this Chapter, including the failure to comply with any condition(s) established in connection with the approval of any sign or variance, shall be an unclassified misdemeanor and shall be subject to a fine of not more than one thousand ($1,000.00). Each day on which a violation occur or continues to occur shall be deemed a separate offense.

(Staff use only)
Date Received _____   Application Approved   Y   N
Fee Paid   _____   Authorized by _____
Receipt No.   _____   Date _____