

THE CITY OF STREETSBORO, OHIO  
**SERVICE COMMITTEE MEETING MINUTES**

Monday, January 11, 2021

This Service Committee Meeting was called to order on Monday, January 11, 2021 at 7:04 p.m. by Mike Lampa, Chairman.

PRESENT: Jon Hannan, Chuck Kocisko, Mike Lampa, John Ruediger, Jennifer Wagner, Julie Field

ABSENT: None.

ALSO PRESENT: Frank Beni, Law Director  
Caroline Kremer, Clerk of Council  
[by Zoom video conferencing:]  
Justin Ring, Council Member  
Glenn Broska, Mayor  
Tricia Wain, Police Chief  
Rob Reinholz, Fire Chief  
Jenny Esarey, Finance Director  
Bill Miller, Service Director  
Matt Glass, GPD Group  
John Cieszkowski, Planning Director  
Patrick O'Malia, Economic Development Director  
Greg Mytinger, Parks and Recreation Director  
Sara Fagnilli, Assistant Law Director/Prosecutor  
Shawna Lockhart-Reese, HR Manager  
Melissa Procop, Mayor's Executive Assistant

**Disposition of Minutes**

None.

**Old Business**

**Update on Forest Valley Development**

Mr. Ruediger asked Mrs. Fagnilli to report on this topic. She had sent Mr. Ruediger an email today regarding this issue. Mrs. Fagnilli said the developer was basically done except for the detention ponds and fencing. The developer had said through emails that they have had a hard time getting a contractor to do the work, and they may not be able to do it in the current weather anyway. She said they did need to get it done; with that piece it would be all done. She said even with contractor/supply issues they have had long enough, since July, so if the City didn't get a positive response in the next couple of days, the City would send another email and include the bonding company representative so they would know the developer was still not done with that issue. Mr. Glass agreed the fencing should have been in by now, there was no excuse for it. He said the City would continue to follow up and keep pushing as hard as it could.

**MOTION: TO MOVE THIS TO THE FEBRUARY SERVICE COMMITTEE MEETING FOR ADDITIONAL FOLLOW UP.**

Moved by Mr. Ruediger, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

**New Business**

**T-6975 Signal Service and Lampion/Perram Annual Traffic Signal Maintenance**

Mr. Miller this was for a yearly contract with Signal Service to do signal maintenance and he wanted to add Lampion since they did the new signalization recently. They would be covering the warranty items, but he wanted both companies under contract in case the City needed to use them for anything else. He expected to mostly use Signal Service because they were a little cheaper rate (\$62/hr. vs. \$75/hr.).

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING AS EMERGENCY LEGISLATION.**

Moved by Mr. Ruediger, seconded by Mr. Kocisko. Upon voice vote, **motion carried.**

**T-6976 Annual Verizon Cell Phone Service**

Mrs. Procop said this was a standard request to enter into contract with Verizon to cover the City's wireless communication services. There wasn't really a standard contract. The City had used Verizon since before Mrs. Procop started with the City. Every time the City updated a phone number or someone got cell service, the City entered into another two year agreement, but because the City wanted to be able to get government pricing and be able to cancel the service with them at any time, it wasn't a standard contract with Verizon. Mrs. Fagnilli said it wasn't uncommon for utility type services; the City didn't typically have contracts with them every year. There may have been a contract 20+ years ago and it just kept continuing year to year and it was budgeted each year; that was typically how the utility type contracts were done. Mrs. Procop confirmed nothing changed, it was all standard and carried through year to year, unless the City added a new service that may be requested by a department.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING AS EMERGENCY LEGISLATION.**

Moved by Mr. Ruediger, seconded by Mrs. Field. Upon voice vote, **motion carried.**

**T-6977 Annual Cleaning Service Contract**

Mrs. Procop said she had requested three quotes, had received two quotes, and this was a request to accept the lowest quote from RKS, the City's current provider. They had not changed the price for the last six years. Even after the offices moved out of the old City Hall to 555 Frost Road and the McMichael Building the price didn't change because it was similar to the old square footage. Mrs. Procop confirmed this contract did not include the COVID-19 biohazard disinfecting service, that was a separate service/additional charge, and was budgeted for a few months in 2021.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING AS EMERGENCY LEGISLATION.**

Moved by Mr. Ruediger, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

Discuss Lease Renewal at McMichael Professional Bldg.

Mr. Mytinger wanted to bring this up for discussion. It was a lease renewal for an additional two years for the Parks and Recreation Department and the Senior Center at the McMichael Professional Building. The rent would go up by \$100 per month according to the original agreement that was signed in 2018.

Mr. Lampa wondered if the City could get out of the 2-year lease if something changed for Parks and Recreation before then. Mr. Mytinger said the renewal was for two years and he didn't know of anything happening in the foreseeable future.

Mrs. Field agreed the City needed to move forward with some type of lease for Parks and Recreation although she would be more comfortable with a one year lease, but realized it might take two years to get something done. She said in 2020 the City had not been able to move any big projects forward because of the uncertainty with COVID-19, but in the near future the City really needed to look at what the City would prioritize, and make a plan. Many things had been discussed over the years regarding a Parks and Recreation Center, a Senior Center, a field house, etc. so the City needed to start the process to get a decision made. She felt a priority, even before a City Hall, was a field house that would include a Senior Center and maybe offices for Parks and Recreation that the local youth and adult teams could use. Also to make it more usable for the whole community she felt it should include some type of indoor track. She understood the more that was included the more expensive it would be, but she felt the City could find something that could really be functional for a lot of people and a lot of different demographics. It always came down to how the City would pay for something like this, so maybe the City would have to look at a levy of some sort. She knew that was hard, but if that's what the residents wanted the City could find that out.

She agreed the City did need to renew the McMichael Building lease, even though the building was not ideal, it's what we have.

Mr. Ruediger agreed with Mrs. Field. He also thought a 2-year lease might be long, but it might take that long or longer to get through the discussions, decision making, funding, planning and actual construction if the City were to pursue a field house or something similar for the residents to use, so a 2-year lease was good and the price increase was not that much. He also agreed that once things got more normal after COVID-19 this year it would be best to start discussing which way to go. A field house would be something the whole City would benefit from. Unlike a rec center it would be more simple and used more, even by the Schools.

Mr. Ring asked Mr. Mytinger if other lengths of contract had been conserved. Mr. Mytinger said no, this extension was built into the original contract (3 years with optional 2-year extension), so the City didn't have to negotiate, just let the property owners know if the City wanted the extension or not. Mr. Ring agreed since the City didn't know yet what it would be doing regarding locations in

the next year or so, and any plans to move would take quite some time, so he was comfortable with the 2-year lease extension. Mayor Broska added that even if the City started tomorrow, it would take about two years before the City would have something under roof. He thought a 2-year lease was adequate.

He said the discussion had been had frequently, but at some point in time there needed to be a decision. In April/May 2021 the fire station would be done and there would be a big open lot available with lots of options for the City. He said Council and the Administration needed to collaborate and determine what to do.

Mr. Hannan commented that he always shared the Council agendas on Facebook and he'd received some comments from some Seniors. They said they didn't go to the Senior Center because it wasn't big enough. Mr. Hannan wanted to get the opinion of Seniors about what was needed/wanted for building a center, but he wasn't sure how to do that. He envisioned a Senior Center and Parks and Recreation Department together. Mr. Lampa agreed the Senior Center was small. Mr. Mytinger said the attendance had been sparse especially because of the COVID-19 restrictions but the new activities coordinator had arranged some programs with small social gatherings, and the free bread was still available for pick up on Mondays.

Mr. Mytinger said the comments on social media were correct in that the facility was not large enough for the large gatherings that people wanted to do in a Senior/activity center; that was the biggest hurdle they had.

Mr. Kocisko said he was still against a field house unless it was incorporated with a City Hall. He'd like to have the City Hall where it used to be near the center of town; there was plenty of property there for a City Hall, Senior Center, etc., the City already owned it, and it was next to the Fire Department. Mr. Kocisko thought the McMichael Building lease could be extended for three or four years and the City would still be talking about what to do; he didn't know if everyone would be able to come to an agreement within the next 2-4 years on the whole project (where to get the money, what to build, where to build, etc.). He didn't really want to propose another tax to the residents.

Mr. Ruediger commented that if a Senior Center was incorporated with a field house with a track and opportunities for more activities there would be a bigger attendance. He also noted that the City owned a lot of property near the police station. Mrs. Field added that she envisioned a field house with multipurpose rooms, not rooms just structured for Seniors and how many of them might attend.

Mr. Hannan said the City needed to determine how to fund any construction that might happen. The Senior posts on social media emphasized that they were already taxed enough. Mr. Hannan suggested the topic be put on the agenda in a few months; he thought a couple members of Council could talk with the administration regarding options until then since the lease was only for two years and a plan would be needed by the time the lease was up. There was no Council action.

### **Citizens' Comments**

None.

**Announcements**

A Regular Council Meeting will immediately follow this meeting.

There being no further business to be addressed by this committee, and upon motion by Mr. Hannan, seconded by Mr. Ruediger, this meeting adjourned at 7:30 p.m.

ATTEST:

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Caroline L. Kremer, Clerk of Council

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Michael L. Lampa, Chairman