

THE CITY OF STREETSBORO, OHIO
FINANCE COMMITTEE MEETING AGENDA

Monday, February 22, 2021

TIME: 7:00 p.m.
PLACE: Streetsboro City Council Chambers
CHAIR: Justin Ring 216-410-5267
VICE-CHAIR: John Ruediger 234-263-7600

1. **Call to Order**
2. **Invocation and Pledge of Allegiance**
3. **Roll Call**
4. **Disposition of Minutes**
Regular Finance Committee Meeting of November 23, 2020
5. **Monthly Financial Report**
6. **Old Business**
 - a. Discuss Setting Aggregate Natural Gas Rate for October 2022 (Lampa, Procop)
7. **New Business**
 - a. T-6993 Amend Ord. No. 2021-11 to add Sonic Wall Licensing Renewal (Procop)
 - b. T-6994 Purchase Police Body Armor (Wain)
 - c. T-6995 Purchase and Upfit Three Police Cruisers (Wain)
 - d. T-6996 Amend Res. No. 2021-16 Ratify 2020 Online Auction (Reinholz)
 - e. T-6997 Employ Legal Counsel for Defense of the City (Beni)
 - f. Discuss AECOM Water Rate Study (Lampa)
 - g. T-6998 Nominate and Apply for Water Supply Revolving Loan Account (Mayor)
 - h. T-6999 Go to Bid and Enter Contract for Trash and Recycling (Mayor)
 - i. T-7000 Authorize Letter of Arrangement w/Auditor of State for 2020 Audit (Esarey)
 - j. T-6992 Amend 2021 Annual Appropriations [#2] (Esarey)
8. **Citizens' Comments**
9. **Announcements**
A Regular Council Meeting will immediately follow this meeting.
10. **Adjournment**

Caroline Kremer

From: Melissa Procop
Sent: Tuesday, February 9, 2021 1:01 PM
To: Mike Lampa; council; Frank Beni
Cc: Glenn Broska
Subject: RE: Aggregate

RECEIVED
FEB 09 2021
CLERK OF COUNCIL
STREETSBORO, OHIO

Hello,

I wanted to update you on my meeting with IEC yesterday. They deal with almost all of our surrounding communities and are based in Aurora. They said we would need to enter into a contract with them before they can go out to bid for our residents. I am not sure how we would proceed since we are currently under contract with Buckeye Energy. They discussed customer service which sounds similar to Buckeye's-if I can't help a resident I give them Tom's number and they call him directly. This is an extremely important feature to me no matter who our broker may be. Rate negotiations seem to be the same as well, I am meeting with NOPEC next week and anticipate a comparable meeting.

Thanks,
Missy

From: Melissa Procop
Sent: Wednesday, January 27, 2021 9:01 AM
To: Mike Lampa <mlampa@cityofstreetsboro.com>; council <council@cityofstreetsboro.com>; Frank Beni <fbeni@cityofstreetsboro.com>
Cc: Glenn Broska <gbroska@cityofstreetsboro.com>
Subject: RE: Aggregate

Good morning,

I contacted IEC and NOPEC yesterday and will schedule a meeting with both to compare Buckeye Energy pricing. My takeaway from shopping around last time was Buckeye Energy offered a better quality of service with lower rates. I will bring to Council price comparisons at the February finance meeting.

Thanks,
Missy

From: Mike Lampa <mlampa@cityofstreetsboro.com>
Sent: Wednesday, January 27, 2021 8:40 AM
To: council <council@cityofstreetsboro.com>; Frank Beni <fbeni@cityofstreetsboro.com>
Cc: Melissa Procop <mprocop@cityofstreetsboro.com>; Glenn Broska <gbroska@cityofstreetsboro.com>
Subject: Fw: Aggregate

Good morning! I listened to the meeting the other night and wanted to send this updated chart. I understand Councilman Ring wishes to shop a new broker. However, we are locked into electric until 2024. I am not sure if we go with another broker if we lose that rate (since he negotiated it). Frank question

My point in bringing this up is to shop futures for 11/2022 for natural gas and I asked Mr Bellish to set a price alert at \$2.75 per mcf to lock in at which is lower than what we have.

Missy - you can see what IEC can do for us but then we would have a broker for Natural Gas and another broker for electric.

I will say, since I took this on and plan for the future and not last minute, Mr Bellish has been very responsive to my needs and wants.

Regards,

Mike Lampa
 City Council Ward 1
 Streetsboro, Ohio
 330-221-7591

From: Michael Lampa <Michael.Lampa@sherwin.com>
Sent: Wednesday, January 27, 2021 8:32 AM
To: Mike Lampa
Subject: Aggregate

1	City	Gas	Effective	Price	Supplier	Electric	Effective	I
2	Streetsboro	Y	10/2021 to 10/2022	\$2.84 per mcf	Constellation	Y	3/2021 to 3/2024	\$4.84
3	Ravenna	Y	11/2019 to 10/2021	\$2.97 per mcf	Direct Energy	Y	3/2018 to 3/2021	6% b
4	Aurora	Y	11/2019 to 10/2021	\$2.99 per mcf	Constellation	Y	to 4/2021	\$5.12
5	Twinsburg	Y	10/2019 to 9/2022	\$2.82 per mcf	Constellation	Y	24 month	\$5.46
6	Fairlawn	N				Y	to 5/2021	\$4.96
7	Stow	Y	4/2020 to 3/2024	\$2.84 per mcf	Constellation	Y	4/2018 to 3/2021	\$5.19
8	Tallmadge	Y	to 11/2021	\$3.09 per mcf	Constellation	Y	6/2018 to 5/2021	\$4.95
9	Hudson	Y	11/2020 to 10/2021	\$2.75 per mcf	Constellation			

Ordinance No. _____

Passed _____, _____

AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2021-11 AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH TELETRONICS, INC. DBA TTX FOR THE PURCHASE OF INFORMATION TECHNOLOGY SERVICES AND GOODS FOR USE BY ALL CITY DEPARTMENTS, AND DECLARING AN EMERGENCY IN ORDER TO EXPEDITE THE PURCHASE AND INSTALLATION OF SERVICES AND GOODS.

WHEREAS, by way of Ordinance No. 2021-11, passed January 25, 2021, this Council authorized the Mayor to enter into a contract with Teletronics, Inc. dba TTX for information and technology goods and services; and

WHEREAS, Teletronics, Inc. dba TTX made various proposals to the City of Streetsboro which were referenced in Ordinance No. 2021-11. Teletronics, Inc. dba TTX inadvertently forgot to include the proposal for the SonicWall CGSS renewal which should have been included in its proposals; and

WHEREAS, the purchase of services authorized by this ordinance is exempt from competitive bidding requirements pursuant to Section 133.05(d) of the Codified Ordinances, as well as Section 125.04 of the Ohio Revised Code; and

WHEREAS, this Council has determined to amend Section 1 of Ordinance No. 2021-11, to read in full as follows (new text underlined; deleted text strikethrough).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The Mayor is hereby authorized to enter into a contract with Teletronics, Inc. dba TTX, based upon its various proposals, for the purchase of information technology services and goods to: wit, Mitel phone support, Trend Micro renewal, Office 365, SonicWall CGSS licensing renewal and Datto Siris 4 Professional with infinite cloud storage, for use by City departments.

SECTION 2: The Director of Finance is hereby authorized to make payment for same from the General Fund, Account No. 101-80-5341.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 4: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that the City wishes to expedite the purchase of the services and goods, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor.

PASSED: _____
Date

Jon Hannan, President of Council

ATTEST: _____
Caroline L. Kremer, Clerk of Council

SonicWALL CGSS
Renewal

Quote #BF1002089 v1



TECHNICALLY, PEOPLE MATTER

Prepared for
City of Streetsboro



TECHNICALLY, PEOPLE MATTER.

SonicWALL CGSS Renewal

Prepared by:

TTX Inc
BFarina
216.739.2820
Fax 216.778.6511
Bfarina@tx-inc.com

Prepared for:

City of Streetsboro
555 Frost Road
Streetsboro, OH 44241
Melissa Procop
(330) 626-4942
mprocop@cityofstreetsboro.com

Quote Information:

Quote #: BF1002089
Version: 1
Delivery Date: 01/13/2021
Expiration Date: 02/10/2021

Software

Description	Price	Qty	Ext. Price
01-SSC-0638 "COMPREHENSIVE GATEWAY SEC STE LICS BNDL FOR TZ300 "COMPREHENSIVE GATEWAY SEC STE LICS BNDL FOR TZ300 1YR Product stocked by manufacturer. Delivery times vary. Country of Origin: US Weight: Dim Weight: "	\$499.00	2	\$998.00
Subtotal:			\$998.00

Quote Summary

Description	Amount
Software	\$998.00
Total:	\$998.00

Payment Options

Description	Payments	Interval	Amount
Full Payment			
100% Due Upon Order	1	One-Time	\$998.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Quote ID: BF1002089

22550 Ascoa Ct | Strongsville, OH 44149 | P: 216.778.6500 | F: 216.778.6511 | W: www.ttx-inc.com



TECHNICALLY, PEOPLE MATTER.

TTX Inc

City of Streetsboro

Signature: _____

Signature: _____

Name: Ben Farina

Name: Melissa Procop

Title: Account Manager

Date: _____

Date: 01/13/2021

Quote ID: BF1002089

22550 Ascoa Ct | Strongsville, OH 44149 | P: 216.778.6500 | F: 216.778.6511 | W: www.ttx-inc.com



STREETSBORO POLICE DEPARTMENT

2080 State Route 303
Streetsboro OH 44241-1707
www.streetsboropolice.org

Patricia J. Wain
Chief of Police
Phone: 330.626.4976
Fax: 330.626.5239
info@streetsboropolice.com

RECEIVED

FEB 11 2021

**CLERK OF COUNCIL
STREETSBORO, OHIO**

TO: City Council Members

FROM: Chief Patricia Wain

DATE: February 10, 2021

REFERENCE: Body Armor

I would request the following item be placed on the February 22, 2021 Finance Committee for discussion and the February 22, 2021 Full Council meeting under emergency legislation.

- | | |
|--------------|--|
| 1. Amount: | \$11,373.53 |
| Vendor(s): | Red Diamond, Levinson's, Pro-Tech |
| Account: | 101.11.5271 |
| Description: | Officer Body Armor |

Officers are mandated to wear body armor during their shifts. The body armor is designed to protect them from the ever-present danger of an armed encounter. Most recently, on January 16, 2021 a Kent City Police Department Officer was saved by his body armor stopping a round when he was shot in the torso. The armor is an integral part of the officer's uniform and a necessary precaution. Contractually, officers are guaranteed body armor to be replaced at the manufacturer's recommended replacement date of 5 (five) years. Each sworn member can spend \$1,000 (one thousand dollars) to purchase the body armor at approved suppliers to get a brand and style that falls under the department policy guidelines. Vendors used or to be used this year include Red Diamond, Levinson's and Pro-Tech.

Due to the total number of sworn members needing replacement body armor this year, the total is \$11,373.53. For 2021, the following sworn members are due to replace their regular patrol worn body armor: James Wagner, Richard Polivka, Matthew Plesz, Thomas Ondecker, Kyle French, and Troy Beaver for a total of \$6,000 (six thousand dollars). New hire John Lally required his first body armor for \$1,000 (one thousand dollars). Justin Leidel is due to replace his SWAT helmet, SWAT body armor and trauma plates. The SWAT body armor is much more extensive and includes neck, shoulder, groin and side panels, it has a higher impact rating and additional trauma plates. The trauma plates cover the crucial central organs and spine for extra protection. The helmet comes ballistic protection and mounting brackets for hearing protection and night vision.

Thank You

Patricia Wain
Chief of Police

RED DIAMOND UNIFORM I
4437 MAHONING AVE

QUOTE

02-09-2021 10:43:59
00111343

YOUNGSTOWN OH 44515
330-270-9653

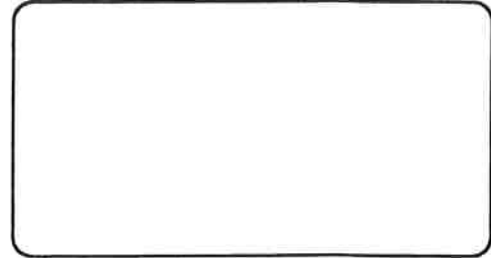
QUOTE
STORE: 1
REGISTER: 101
CLERK: RICK #2 BAKER

Customer

STREETSBORO POLICE DEPT.
STREETSBORO POLICE DEPT.
2080 STATE ROUTE 303

STREETSBORO OH 44241
Phone: 330-626-4976 fax: 330-626-5299

Sales Person Name
RICK #2 BAKER



Barcode	Brand	Style	Description	Size	Color	Qty	Price	Total
10203981	POINT BLANK	AM2UADC10J	ARMIS SE WARSOC COMPLETE		RANGER_GRE	1	3,113.55	3,113.55
10182207	SHOTSTOP	SE3+10X12SCPS	D1652PCS 10X12 SE DURITIUM			2	299.00	598.00
10203984	POINT BLANK	HLMDIALD201	OPERATOR ELITE HELMET		OLIVE	1	661.98	661.98
Total Units:								4

Original receipt # 0

Sub total: 4,373.53
Shipping charge: 0.00
Tax1: 0.00
Tax2: 0.00
Total: 4,373.53
Total Due: 0.00







TACTICAL EQUIPMENT

WARRANTY

SAFARILAND™ | PROTECH™

safari.land.com

TOGETHER, WE SAVE LIVES™

Tactical Products and Protective Systems, LLC © 2016 | 800.347.1200

SAFARILAND™ | PROTECH™

EXPRESS LIMITED WARRANTY FOR SAFARILAND® BALLISTIC RESISTANT EQUIPMENT

Subject to the limitations set forth herein, Safariland, LLC (the "Company") warrants its Ballistic Resistant Equipment ("Equipment") as follows:

WORKMANSHIP - Equipment, including but not limited to shields, helmets, face shields, shin guards, blankets and non-certified armor plates, is warranted to be free from defects in material and workmanship for a period of twelve (12) months from date of purchase.

BALLISTIC PERFORMANCE - Equipment has been tested for ballistic performance at an NIJ-accredited laboratory. For a period of sixty (60) months from the date of purchase, Equipment is warranted for ballistic performance in accordance with the applicable testing protocol, which may include NIJ STD-0106.01 (Ballistic Helmets), NIJ STD-0108.01 (Resistant Materials) and/or Safariland's independent testing protocol for non-certified products, as against the threat level designated on the Equipment's label. Equipment shall be tested without conditioning and will be deemed satisfactory so long as there are no perforations. Equipment should not be used after the expiration of this warranty period (i.e., "useful life" period).

This is a LIMITED WARRANTY and is the sole and exclusive warranty for the SAFARILAND® PROTECH® Tactical Equipment. It shall not be enlarged by any representation, description, course of dealing, trade usage, or otherwise.

This warranty does not apply if the Company's examination determines that the Equipment has been subjected to misuse, abuse, accident, neglect, alteration, breakage, damage, improper storage or handling, or unauthorized repair or service. Further, this warranty is subject to the proper use and care of the Equipment, which includes, but not limited to, avoidance of the following:

- Exposure to chemicals and/or solvents other than approved cleaning agents
- Storage in direct sunlight for prolonged periods of time
- Storage in damp areas
- Damage through misuse or mishandling

THANK YOU

Please complete the following information and retain this certificate for your records

NAME

/ /

DATE PURCHASED

MODEL #

PRODUCT SERIAL #

THE COMPANY MAKES NO OTHER WARRANTIES EXPRESS, IMPLIED, OR STATUTORY, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF FITNESS, FOR A PARTICULAR PURPOSE OR MERCHANTABILITY.

IN NO EVENT SHALL THE COMPANY BE LIABLE FOR ANY PUNITIVE, EXEMPLARY, OR CONSEQUENTIAL DAMAGES, ANTICIPATED OR LOST PROFITS, INCIDENTAL DAMAGES, LOSS OF TIME, OR OTHER INDIRECT LOSSES OR EXPENSES THAT ARISE FROM ANY CAUSE RELATING TO THE PRODUCT, REGARDLESS OF THE FORM OF THE ACTION, WHETHER IN TORT (INCLUDING NEGLIGENCE), CONTRACT, STRICT LIABILITY OR OTHERWISE, AND REGARDLESS OF WHETHER THE COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH CONSEQUENTIAL DAMAGES. SOME STATES DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATION OR EXCLUSION MAY NOT APPLY TO YOU. THIS WARRANTY GIVES YOU SPECIFIC LEGAL RIGHTS, AND YOU MAY ALSO HAVE OTHER RIGHTS WHICH VARY FROM STATE TO STATE.

SAFARILAND | **PROTECH**

For any warranty issue, please contact Customer Service for a prompt resolution to your concern at the number provided below.

Safariland, LLC, 13386 International Parkway, Jacksonville, FL 32218
Customer Service: 800-347-1200 (USA Only) or 909-923-7300

safariland.com

Ordinance No. _____

Passed _____, _____

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH RED DIAMOND UNIFORM & POLICE SUPPLY, INC., PRO-TECH SALES, AND LEVINSON'S UNIFORMS FOR THE PURCHASE OF BODY ARMOR VESTS, CARRIERS, SHOCK PLATES AND HELMETS FOR USE BY THE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY TO EXPEDITE THE PURCHASE.

WHEREAS, the police chief has obtained quotes from various equipment suppliers for replacement body armor, SWAT helmets, SWAT body armor and trauma plates and determined that Red Diamond Uniform & Police Supply Inc, Pro-Tech Sales and Levinson's Uniforms, provide the best quotes and, therefore, recommends such companies.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, three-fourths (3/4) or more of the members elected or appointed there-to concurring:

SECTION 1: That the Mayor be, and hereby is, authorized to enter into a contract with Red Diamond Uniform & Police Supply, Inc., Pro-Tech Sales and Levinson's Uniforms, for the needed police equipment and gear, in a total amount not to exceed \$11,400.00.

SECTION 2: That the Finance Director be, and hereby is, authorized to make payments under this ordinance, to the various vendors from Account No: 101-11-5271.

SECTION 3: That all formal actions of Council relating to the adoption of this Resolution, and all deliberations of Council and any of its committees leading to such action, were in meetings open to the public as required by R.C. 121.22.

SECTION 4: That this ordinance is declared to be an emergency measure necessary for the preservation of the public health, safety, convenience and welfare of the residents of this City, for the reason that it is immediately necessary to purchase replacement and new body armor for officer safety as soon as possible. For this reason and other reasons manifest to this Council, this ordinance shall take effect and be in force immediately upon proper passage by Council and approval by the Mayor.

PASSED: _____
Date Jon Hannan, President of Council

ATTEST: _____
Caroline L. Kremer, Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Franklin Beni, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored By: Chief of Police



STREETSBORO POLICE DEPARTMENT

2080 State Route 303
Streetsboro OH 44241-1707
www.streetsboropolice.org

Patricia J. Wain
Chief of Police
Phone: 330.626.4976
Fax: 330.626.5239
info@streetsboropolice.com

TO: City Council Members

FROM: Chief Patricia Wain

DATE: Friday, February 16, 2021

REFERENCE: Purchase of Police Vehicles

RECEIVED

FEB 16 2021

CLERK OF COUNCIL
STREETSBORO, OHIO

I would request the following item be placed on the February 22, 2021 Finance Committee agenda for discussion and the February 22, 2021 Full Council for consideration under emergency legislation:

1. Amount:		\$128,912.69	Total
Vendor(s):	Lebanon Ford:	\$95,826.00	(State Bid #RS900321)
	Hall Public Safety:	\$30,426.92	
	Graphics Expressions	\$2,659.77	
Account:	Capital Cruisers: 401-11-5741		

For several years, our department has attempted to maintain a rotation of vehicles in order to keep newer vehicles with lower mileage in the fleet. This allows our officers drive vehicles that are in good working condition and it keeps the maintenance costs low. We typically budget for and purchase three (3) vehicles per year for our marked patrol fleet. This year will be no exception. I would request that Council consider the purchase of three 2021 Ford SUV Interceptors as replacements to three (3) vehicles currently in the fleet.

In previous years, Lebanon Ford in Lebanon OH, has held the state bid for the Ford Interceptors (current contract #RS901321.) For the last two years we have purchased vehicles from Lebanon Ford and the purchases went smoothly. (2020 was slightly delayed due to plant shut downs and part shortages as a result of the Covid-19 pandemic.) Lebanon Ford did NOT get the State Bid for 2021, however, they beat the prices of the Ford State bid dealership, Larkin Greenwood in Connorsville, Indiana and a previous dealership where we have purchased Interceptors, Classic Ford in Mentor, Oh. Therefore, I am requesting Council approve the purchase of the three (3) vehicles through Lebanon Ford this year. The total cost of the three (3) vehicles will be \$95,826.00.

Lebanon Ford has also agreed to accept three (3) of our vehicles that will be taken out of service as trade ins. We plan to trade in three (3) 2018 Ford SUVs (see attached). Lebanon has provided us with an estimated trade in value of \$11,000.00 per car for a total of \$33,000.00 for those three (3) vehicles. This is only an estimate and can change depending on the condition and mileage of the vehicles at the time of trade in.

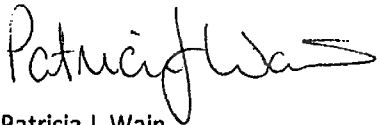
As always, we would like to use Hall Public Safety for our upfitting needs. We plan to purchase all the aftermarket equipment such as lightbars, consoles, push bumpers, etc from HPS and they will come to SPD and install the equipment. We have used HPS for our upfitting needs for many years and are very pleased with their service. With the passage of the contract with HPS in January, the city will be under contract with HPS through 2021 which allows us to

purchase their equipment and services without the need for quotes. HPS provided a quote for **\$30,426.92** to provide parts and labor for all three (3) vehicles.

We would also like to continue purchasing our graphics from Graphics Expressions. They have been supplying our graphics for over thirteen (13) years. The graphics they supply are designed and printed on site and cannot be replicated by another vendor. This is the second year of replacing the older graphics on the cars with a newer style which has reduced the cost from previous years. The total cost for the graphics for three (3) vehicles is **\$2,659.77**.

The total purchase cost of this project will be **\$128,912.69**. We did not include the trade in values when budgeting the project because those are estimated and cannot be depended on. This is a planned expenditure from our Capital Cruisers line. We request that this be placed on for emergency legislation to prevent any delays on getting cars ordered and delivered which will impact the value of the trade in vehicles.

Thank You,

A handwritten signature in black ink, appearing to read "Patricia J. Wain", with a long horizontal flourish extending to the right.

Patricia J. Wain
Chief of Police

Multiple Vendor List

Listed below are all awarded Vendors. Click on the Name (if linked) to see the Dealers for this Vendor on this Contract.

Vendor Name	OAKS Contract ID
Ganley Chevrolet of Aurora	RS900321-2 330 964-2128
Greve Chrysler Jeep Dodge of Van Wert	RS900321-1 419 238-3944
Larkwood Greene Enterprises LLC DBA Larkin Greenwood Ford Indiana	RS900321-3 765-825-0594

Close Window

PRICE SCHEDULE

ITEM #3 – AUTOMOBILE – POLICE SPECIAL – SPORT UTILITY VEHICLE – FULL SIZE – 4 DOOR – V6 – AWD

DELIVERY: 160 DAYS A.R.O. (SEE IV.A.)	INDICATE CITY/STATE OF MANUFACTURER: Chicago, Illinois		
CONTRACTOR: Larkwood Greene Enterprises LLC DBA Larkin Greenwood Ford	MFG: Ford	MODEL: Police Interceptor	MODEL NUMBER: K8A
REAR END GEAR RATIO: 3.73			
ITEM ID NO.: 38801		UNIT PRICE: \$ 31,984.00	

ITEM ID NO.	DELIVERY CHARGE	UNIT PRICE
38784	Delivery charge per mile, per vehicle round trip map mileage for delivery by the contractor	\$ 0.35
38785	Minimum Delivery Charge	\$ 105.00

Delayed Delivery Daily Storage Charge (see Section IV, D. Delayed Delivery; failure to include a dollar amount at bid submission for the Daily Storage Charge will be interpreted as \$0.00.) (Will not be used for evaluation) : \$ 7.00

ITEM ID NO.	DEALER OPTION/ORDER CODE	OPTION	UNIT COST
38786	45 DAY TAG	45-Day Tags	\$ 19.50
38787	ADD REMOTE/KEY	Additional Set of Keys with FOB Enabling Electronic Keyless Entry	\$ 160.00
38791	65L	Wheel Cover	\$ 59.00
38802	99W	Hybrid Engine	\$ 3,539.00
38803	68G	Inside Rear-Door Locks Inoperable	\$ 74.00
*	INCL. 68G	Inside Rear-Door Handles Inoperable	\$ 0.00
*	INCL. 68G	Inside Windows-Rear-Power Delete	\$ 0.00
38790	549	Heated Side View Mirrors	\$ 59.00
38804	16C	Carpet	\$ 124.00
38805	17T	Red/White Dome Light in Cargo Area	\$ 49.00

* Indicates included with option 68G

RECORD OF ORDINANCES

Ordinance No. _____

Passed _____, _____

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT OR CONTRACTS WITHOUT COMPETITIVE BIDDING WITH LEBANON FORD, INC., HALL PUBLIC SAFETY CO., INC, AND GRAPHIC EXPRESSIONS, INC. FOR THE PURCHASE, UPFITTING AND VEHICLE GRAPHICS OF NOT TO EXCEED THREE (3) FORD "SUV POLICE INTERCEPTOR" OR SIMILAR POLICE AUTOMOBILES, FOR USE BY THE POLICE DEPARTMENT, AUTHORIZING THE MAYOR TO TRADE IN THREE (3) CITY-OWNED VEHICLES AS PART OF THE TRANSACTION; AND DECLARING AN EMERGENCY IN ORDER TO ACCEPT TIME-SENSITIVE PROPOSALS.

WHEREAS, there is a need for the Police Department to purchase three (3) new police vehicles, to purchase the necessary equipment and accessories for each vehicle and to pay for the installation of those accessories; and

WHEREAS, the Police Chief has researched product lines and approved a quote from Lebanon Ford Inc. for the 2021 Ford Police Interceptor Sport Utility Vehicles; and

WHEREAS, the Police Chief also researched product lines and approved quotes from the vendors listed below for the purchase and installation of necessary accessories in the three (3) new police cruisers; and

WHEREAS, the 2021 Ford Police Interceptor Sport Utility Vehicle is an eligible purchase through Ohio's Cooperative Purchasing Program which allows for, but does not require, the City of Streetsboro to purchase or lease new police vehicles through the State program; and

WHEREAS, pursuant to the authority in Ohio Revised Code Section 125.04(C), the vehicles will be purchased from Lebanon Ford Inc. and will not be purchased through Ohio's Cooperative Purchasing Program due to the existence of a lower price, and equivalent terms, conditions and specifications from Lebanon Ford Inc.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The Mayor is hereby authorized to enter into a contract or contracts without competitive bidding with Lebanon Ford, Inc., Hall Public Safety Co., Inc., and Graphic Expressions, Inc., based upon their proposals dated January 12, 2021, January 12, 2021 and January 13, 2021, respectively, for the purchase, upfitting and vehicle graphics of not to exceed Three (3) Ford "SUV Police Interceptor" or similar police automobiles.

SECTION 2: The Mayor is authorized to trade-in the following three (3) City-owned vehicles without competitive bidding as part of the transaction authorized in Section 1 of this Ordinance, for the values to be determined after inspection, specified in the proposal of Lebanon Ford, Inc. dated January 12, 2021:

Vehicle Year/Make/Model	Vehicle I.D. Number
2018 Ford Explorer	1FM5K8AR0JGB58421
2018 Ford Explorer	1FM5K8AR2JGB58422
2018 Ford Explorer	1FM5K8AR9JGB58420

The vehicles identified in this Section are hereby declared no longer needed for any municipal purpose.

SECTION 3: The Director of Finance is hereby authorized and directed to make payment for the same from the Capital Fund, Account No. 401-11-5741.

RECORD OF ORDINANCES

BARRETT BROTHERS - DAYTON, OHIO

Form 8220S

Ordinance No. _____

Passed _____, _____

SECTION 4: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 5: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that it is necessary to timely act upon time-sensitive proposals for this purchase, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor.

PASSED: _____

Date

Jon Hannan, President of Council

ATTEST: _____

Caroline L. Kremer, Clerk of Council

APPROVED: _____

Date

Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____

Franklin Beni, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Safety Director

tabbies

Phone: (866) 427-5575

Cincyautos, Inc. D.B.A.

LEBANON FORD
VEHICLE PURCHASE CONTRACT
 AND/OR DEPOSIT RECEIPT
 770 Columbus Ave, Lebanon, OH 45036

Date **01/12/2021**

Deal No. **20009131**

Salesperson **RICHARD SUPE**

Cust. No. **534338**

Order # _____

The undersigned (Purchaser) hereby agrees, under the terms and conditions set forth below, to purchase from Lebanon Ford (Seller) the following:

PURCHASER

VEHICLE

Name **CITY OF STREETSBORO**
 Address **9184 STATE ROUTE 43**
 City **STREETSBORO** State **OH**
 County **PORTAGE** Zip Code **44241-5322**
 Home Phone _____ Bus. Phone **330-626-4942**
 Cell Phone (1) _____ Cell Phone (2) _____
 Email **jesarey@cityofstreetsboro.com**

NEW DEMO RENTAL UNIT USED
 Yr. **2021** Make **FORD** Stock No. **MGA64406**
 Model **EXPLORER K8A** Body Type **MP**
 Color **UM AGATE BLACK METALLIC/PLC**
 V.I.N. **1FM5K8AB6MGA64406** CC

All repairs & accessories must be completed within 30 days of delivery.

TRADE-IN (1)		PURCHASE	
Yr 2018 Make FORD		Selling Price	31942.00
Model EXPLORER		Protection Package	N/A
Vin # 1FM5K8AR0JGB58421		Added Equip.	N/A
Mileage		Doc Fee	N/A
Stock # JGB58421		Ext Serv Agrmnt	N/A
TRADE-IN (2)		N/A	N/A
Yr N/A Make N/A		N/A	N/A
Model N/A		N/A	N/A
Vin # N/A		N/A	N/A
Mileage N/A		SUB TOTAL	31942.00
Stock # N/A		Sales Tax	N/A
Combined Allowance	11000.00	New License <input type="checkbox"/>	N/A
Deposit	N/A	Trans <input type="checkbox"/>	N/A
Cash Due	N/A	Temp <input type="checkbox"/>	N/A
N/A	N/A	TITLE <input type="checkbox"/>	N/A
		TOTAL CASH PRICE	31942.00
TOTAL CREDITS	11000.00		(11000.00)

TERMS AND CONDITIONS

- The odometer of the purchased vehicle currently reads 7 miles and is accurate to the best of Seller's knowledge.
- This written Vehicle Purchase Contract constitutes the final expression of our agreement. Any and all representations, promises, warranties or statements by Seller's agents or employees that differ in any way from this written agreement shall be null and void. This contract is not binding upon Seller until accepted by Seller in writing.
- In the event Purchaser breaches this contract by failure to take delivery of the purchased vehicle, it is agreed that in lieu of proving damages, the Seller's liquidated damages shall be twenty percent (20%) of the Total Cash Price. The Seller shall have the right to apply any downpayment, deposit, or trade-in vehicle against such damages.
- Purchaser warrants to Seller that Purchaser's trade-in vehicle does not have a "salvage", "flood", "lemon law buyback" or other type of branded title. Purchaser further warrants that the emission system on the trade-in vehicle is in proper operating condition and has not been modified in any manner. Seller reserves the right to reappraise or reduce the trade-in allowance if the trade-in value or condition has diminished between the time this contract was executed and Purchaser delivered the trade-in to Seller.
- None of the above Terms and Conditions shall be construed to limit Seller's legal remedies against Purchaser. This contract shall be construed under Ohio law.

NEGATIVE EQUITY TRANSFER AGREEMENT

I/WE ACKNOWLEDGE THE BALANCE OWED ON THE TRADE-IN VEHICLE EXCEEDS ITS ACTUAL CASH VALUE. I/WE AGREE TO TRANSFER \$ N/A OF THE TRADE-IN PAYOFF TO THE BALANCE DUE ON THE PURCHASED VEHICLE.

X _____
 Purchaser(s)

WARRANTY INFORMATION/OWNER DECLARATION

THE ONLY WARRANTY ON THE VEHICLE IS THAT WHICH IS SUPPLIED BY THE VEHICLE MANUFACTURER, UNLESS THE SELLER, AUTO CENTER USA, INC FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY, MADE BY SELLER ON ITS OWN BEHALF. IN ALL CASES EXCEPT SELLER'S SEPARATE WRITTEN WARRANTY, SELLER HEREBY EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE PURCHASER, BY EXECUTION OF THIS CONTRACT, ACKNOWLEDGES THAT HE/SHE HAS READ THE CONTRACT AND AGREES TO ALL ITS TERMS AND CONDITIONS.

If the vehicle purchased is a "used vehicle" as defined in The Federal Trade Commission Used Motor Vehicle Trade Regulation Rule, THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.

I/WE HEREBY CERTIFY THAT I/WE HAVE ACCEPTED DELIVERY OF THE VEHICLE, EITHER PHYSICALLY OR CONSTRUCTIVELY, THUS CONFIRMING MY/OUR OWNERSHIP EFFECTIVE THIS 13 DAY OF Jan

X _____
 Purchaser(s)

TRADE-IN BALANCE OWED TO	TRADE-IN PAYOFF	N/A
<input type="checkbox"/> SPOT DELIVERY Purchaser agrees that a Motor Vehicle Contingent Delivery Agreement and Modification to Purchaser's installment and/or Security Agreement is part of this Vehicle Purchase Contract.	BALANCE DUE	20942.00

RICHARD SUPE — FOR OFFICE USE ONLY —
 ACV. _____ UNPAID BALANCE OF CASH PRICE DUE FROM
 C. _____ **FLEET**
 D.F.M. _____

purchaser initials _____ DUE BILL is part of this contract
 purchaser initials _____ HOLD CHECK agreement is part of this contract

ACCEPTED **LEBANON FORD**
 by _____

Phone: (866) 427-5575

Cincyautos, Inc. D.B.A.

LEBANON FORD

VEHICLE PURCHASE CONTRACT
AND/OR DEPOSIT RECEIPT

Deal No. 20009132

Date 01/12/2021

Cust. No. 534338

770 Columbus Ave, Lebanon, OH 45036

Salesperson RICHARD SUPE

The undersigned (Purchaser) hereby agrees, under the terms and conditions set forth below, to purchase from Lebanon Ford (Seller) the following:

PURCHASER

VEHICLE

Name **CITY OF STREETSBORO**

Address **9184 STATE ROUTE 43**

City **STREETSBORO** State **OH**

County **PORTAGE** Zip Code **44241-5322**

Home Phone _____ Bus. Phone **330-626-4942**

Cell Phone (1) _____ Call Phone (2) _____

Email **jesarey@cityofstreetsboro.com**

All repairs & accessories must be completed within 30 days of delivery.

NEW DEMO RENTAL UNIT USED

Yr. **2021** Make **FORD** Stock No. **MGA64408**

Model **EXPLORER K8A** Body Type **MP**

Color **UM AGATE BLACK METALLIC/PLC**

V.I.N. **1FM5K8ABXMGA64408** CC

TRADE-IN (1)		PURCHASE	
Yr 2018 Make FORD	Selling Price	31942.00	
Model EXPLORER	Protection Package	N/A	
Vin # 1FM5K8AR2JGB58422	Added Equip.	N/A	
Mileage	Doc Fee	N/A	
Stock # JGB58422	Ext Serv Agrmnt	N/A	
TRADE-IN (2)		N/A	N/A
Yr N/A Make N/A	N/A	N/A	N/A
Model N/A	N/A	N/A	N/A
Vin # N/A	N/A	N/A	N/A
Mileage N/A	SUB TOTAL	31942.00	
Stock # N/A	Sales Tax	N/A	
Combined Allowance	New License <input type="checkbox"/>	N/A	
11000.00	Trans <input type="checkbox"/>	N/A	
Deposit	Temp <input type="checkbox"/>	N/A	
N/A	Title <input type="checkbox"/>	N/A	
Cash Due	N/A	N/A	N/A
N/A	N/A	N/A	N/A
	TOTAL CASH PRICE	31942.00	
TOTAL CREDITS	11000.00	(11000.00)	

- TERMS AND CONDITIONS**
- The odometer of the purchased vehicle currently reads 11 miles and is accurate to the best of Seller's knowledge.
 - This written Vehicle Purchase Contract constitutes the final expression of our agreement. Any and all representations, promises, warranties or statements by Seller's agents or employees that differ in any way from this written agreement shall be null and void. This contract is not binding upon Seller until accepted by Seller in writing.
 - In the event Purchaser breaches this contract by failure to take delivery of the purchased vehicle, it is agreed that in lieu of proving damages, the Seller's liquidated damages shall be twenty percent (20%) of the Total Cash Price. The Seller shall have the right to apply any downpayment, deposit, or trade-in vehicle against such damages.
 - Purchaser warrants to Seller that Purchaser's trade-in vehicle does not have a "salvage", "flood", "lemon law buyback" or other type of branded title. Purchaser further warrants that the emission system on the trade-in vehicle is in proper operating condition and has not been modified in any manner. Seller reserves the right to reappraise or reduce the trade-in allowance if the trade-in value or condition has diminished between the time this contract was executed and Purchaser delivered the trade-in to Seller.
 - None of the above Terms and Conditions shall be construed to limit Seller's legal remedies against Purchaser. This contract shall be construed under Ohio law.

NEGATIVE EQUITY TRANSFER AGREEMENT

I/WE ACKNOWLEDGE THE BALANCE OWED ON THE TRADE-IN VEHICLE EXCEEDS ITS ACTUAL CASH VALUE. I/WE AGREE TO TRANSFER \$ N/A OF THE TRADE-IN PAYOFF TO THE BALANCE DUE ON THE PURCHASED VEHICLE.

X _____
Purchaser(s)

WARRANTY INFORMATION/OWNER DECLARATION

THE ONLY WARRANTY ON THE VEHICLE IS THAT WHICH IS SUPPLIED BY THE VEHICLE MANUFACTURER, UNLESS THE SELLER, AUTO CENTER USA, INC FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY, MADE BY SELLER ON ITS OWN BEHALF. IN ALL CASES EXCEPT SELLER'S SEPARATE WRITTEN WARRANTY, SELLER HEREBY EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE PURCHASER, BY EXECUTION OF THIS CONTRACT, ACKNOWLEDGES THAT HE/SHE HAS READ THE CONTRACT AND AGREES TO ALL ITS TERMS AND CONDITIONS.

If the vehicle purchased is a "used vehicle" as defined in The Federal Trade Commission Used Motor Vehicle Trade Regulation Rule, THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.

I/WE HEREBY CERTIFY THAT I/WE HAVE ACCEPTED DELIVERY OF THE VEHICLE, EITHER PHYSICALLY OR CONSTRUCTIVELY, THIS 13 DAY OF Jan

X _____
Purchaser(s)

TRADE-IN BALANCE OWED TO	TRADE-IN PAYOFF	N/A
<input type="checkbox"/> SPOT DELIVERY Purchaser agrees that a Motor Vehicle Contingent Delivery Agreement and Modification to Purchaser's Installment and/or Security Agreement is part of this Vehicle Purchase Contract.	BALANCE DUE	20942.00
Initials X		

RICHARD SUPE — FOR OFFICE USE ONLY —

ACV. _____ UNPAID BALANCE OF CASH PRICE DUE FROM

C. _____ FLEET _____

D.F.M. _____

ACCEPTED
LEBANON FORD

by _____

purchase initials _____ DUE BILL is part of this contract

purchase initials _____ HOLD CHECK agreement is part of this contract

Cincyautos, Inc. D.B.A.

Phone: (866) 427-5575

LEBANON FORD

VEHICLE PURCHASE CONTRACT
AND/OR DEPOSIT RECEIPT

Date **01/12/2021**

Deal No. **20009130**

Salesperson **RICHARD SUPE**

Cust. No. **534338**

770 Columbus Ave, Lebanon, OH 45036

Order #

The undersigned (Purchaser) hereby agrees, under the terms and conditions set forth below, to purchase from Lebanon Ford (Seller) the following:

PURCHASER

VEHICLE

Name **CITY OF STREETSBORO**

Address **9184 STATE ROUTE 43**

City **STREETSBORO** State **OH**

County **PORTAGE** Zip Code **44241-5322**

Home Phone _____ Bus. Phone **330-626-4942**

Cell Phone (1) _____ Cell Phone (2) _____

Email **jesarey@cityofstreetsboro.com**

All repairs & accessories must be completed within 30 days of delivery.

NEW DEMO RENTAL UNIT USED

Yr. **2021** Make **FORD** Stock No. **MGA64407**

Model **EXPLORER K8A** Body Type **MP**

Color **UM AGATE BLACK METALLIC CPLC**

V.I.N. **1FM5K8AB8MGA64407** CC

- TERMS AND CONDITIONS**
- The odometer of the purchased vehicle currently reads 7 miles and is accurate to the best of Seller's knowledge.
 - This written Vehicle Purchase Contract constitutes the final expression of our agreement. Any and all representations, promises, warranties or statements by Seller's agents or employees that differ in any way from this written agreement shall be null and void. This contract is not binding upon Seller until accepted by Seller in writing.
 - In the event Purchaser breaches this contract by failure to take delivery of the purchased vehicle, it is agreed that in lieu of proving damages, the Seller's liquidated damages shall be twenty percent (20%) of the Total Cash Price. The Seller shall have the right to apply any downpayment, deposit, or trade-in vehicle against such damages.
 - Purchaser warrants to Seller that Purchaser's trade-in vehicle does not have a "salvage", "flood", "lemon law buyback" or other type of branded title. Purchaser further warrants that the emission system on the trade-in vehicle is in proper operating condition and has not been modified in any manner. Seller reserves the right to reappraise or reduce the trade-in allowance if the trade-in value or condition has diminished between the time this contract was executed and Purchaser delivered the trade-in to Seller.
 - None of the above Terms and Conditions shall be construed to limit Seller's legal remedies against Purchaser. This contract shall be construed under Ohio law.

NEGATIVE EQUITY TRANSFER AGREEMENT
 I/WE ACKNOWLEDGE THE BALANCE OWED ON THE TRADE-IN VEHICLE EXCEEDS ITS ACTUAL CASH VALUE. I/WE AGREE TO TRANSFER \$ N/A OF THE TRADE-IN PAYOFF TO THE BALANCE DUE ON THE PURCHASED VEHICLE.

X _____
 Purchaser(s)

WARRANTY INFORMATION/OWNER DECLARATION
 THE ONLY WARRANTY ON THE VEHICLE IS THAT WHICH IS SUPPLIED BY THE VEHICLE MANUFACTURER, UNLESS THE SELLER, AUTO CENTER USA, INC FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY, MADE BY SELLER ON ITS OWN BEHALF. IN ALL CASES EXCEPT SELLER'S SEPARATE WRITTEN WARRANTY, SELLER HEREBY EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES, EITHER EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE PURCHASER, BY EXECUTION OF THIS CONTRACT, ACKNOWLEDGES THAT HE/SHE HAS READ THE CONTRACT AND AGREES TO ALL ITS TERMS AND CONDITIONS.

If the vehicle purchased is a "used vehicle" as defined in The Federal Trade Commission Used Motor Vehicle Trade Regulation Rule, THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.

I/WE HEREBY CERTIFY THAT I/WE HAVE ACCEPTED DELIVERY OF THE VEHICLE, EITHER PHYSICALLY OR CONSTRUCTIVELY, THUS CONFIRMING MY/OUR OWNERSHIP EFFECTIVE THIS 13 DAY OF Jan

X _____
 Purchaser(s)

TRADE-IN (1)		PURCHASE	
Yr 2018 Make FORD	Selling Price		31942.00
Model EXPLORER	Protection Package		N/A
Vin # 1FM5K8AR9JGB58420	Added Equip.		N/A
Mileage	Doc Fee		N/A
Stock # JGB58420	Ext Serv Agrmnt		N/A
TRADE-IN (2)		N/A	N/A
Yr N/A Make N/A	N/A	N/A	N/A
Model N/A	N/A	N/A	N/A
Vin # N/A	N/A	N/A	N/A
Mileage N/A	SUB TOTAL		31942.00
Stock # N/A	Sales Tax		N/A
Combined Allowance	New License <input type="checkbox"/>		N/A
11000.00	Trans <input type="checkbox"/>		N/A
Deposit	Temp <input type="checkbox"/>		N/A
N/A	Title <input type="checkbox"/>		N/A
Cash Due		N/A	N/A
N/A		N/A	N/A
	TOTAL CASH PRICE		31942.00
TOTAL CREDITS	11000.00	(11000.00)	

TRADE-IN BALANCE OWED TO	TRADE-IN PAYOFF	N/A
<input type="checkbox"/> SPOT DELIVERY Purchaser agrees that a Motor Vehicle Contingent Delivery Agreement and Modification to Purchaser's Installment and/or Security Agreement is part of this Vehicle Purchase Contract.	BALANCE DUE	20942.00
Initials X		

RICHARD SUPE — FOR OFFICE USE ONLY —

ACV. _____ UNPAID BALANCE OF CASH PRICE DUE FROM _____

C. _____ FLEET _____

D.F.M. _____

_____ DUE BILL is part of this contract
 purchaser Initials _____

_____ HOLD CHECK agreement is part of this contract
 purchaser Initials _____

ACCEPTED
 LEBANON FORD
 by _____



Estimate

EST-9018

Hall Public Safety Upfitters
 Corporate Office
 8291 Darrow Rd.
 Twinsburg, Ohio 44087
 855-387-3911
 Hallpublicsafety.com

Remit to/Mailing Address
 12400 Beechlawn Ave. N.E.
 Alliance, Ohio 44601

Customer
Streetsboro Police Department
 2080 S.R. 303
 Streetsboro, OH 44241

Estimate Date : January 12, 2021
 Expiration Date : February 12, 2021
 Project : 2021 Utility Interceptor
 x 3- car 4, 7, 9
 Sales rep : Jason Hall

Ship To
 2080 S.R. 303
 Streetsboro, OH 44241

#	Item & Description	Qty	Rate	Amount
1	Will re use- Legacy lighbar, carbide system, front partition, gun rack, vertex lights, 2 head tracers, mobile radio, MDT, camera system, radar from all cars	1.00	0.00	0.00
2	Whelen Lightbar Mount Kit for 2020 Utility Interceptor SKU : MK105	3.00 EA	129.60	388.80
3	Whelen Clear End Dome for 48" Legacy Lightbar SKU : 02-036E690-30	6.00 EA	116.64	699.84
4	Whelen Mini ION T DUO Series light, Blue/White SKU : TLM12E front fenders below headlight	3.00 EA	90.00	270.00
5	Whelen Mini ION T DUO Series light, Red/White SKU : TLM12D front fenders below headlight	3.00 EA	90.00	270.00
6	Whelen ION-T Series Linear DUO Red/White SKU : TLI2D rear gate and side of push bumper	6.00 EA	125.60	753.60
7	Whelen ION T-Series Linear DUO Blue/White SKU : TLI2E rear gate and side of push bumper	6.00 EA	125.60	753.60
8	Whelen vertex LED light- Clear SKU : VTX609C front corners	6.00 EA	79.99	479.94
9	Whelen 1 "L" Bracket and Hardware for Tracer SKU : TCRLBKT 3 per car	9.00 EA	7.56	68.04
10	Whelen ION Duo Red/Blue SKU : I2J 2 for side windows	6.00 EA	138.40	830.40

#	Item & Description	Qty	Rate	Amount
11	Whelen ION-T Series Linear DUO Red/Blue SKU : TL12J under rear gate	6.00 EA	125.60	753.60
12	Whelen ION super LED light head. Red SKU : IONR outside rear window	3.00 EA	110.00	330.00
13	Whelen ION super LED light head. Blue SKU : IONB outside rear window	3.00 EA	110.00	330.00
14	Whelen ION Rear Hatch Mounting Bracket, Pair for 2020 Utility Interceptor SKU : IONBKT8	3.00 EA	19.44	58.32
15	Whelen 3' Round LED compartment light, red/white SKU : 3SRCCDCR front compartment	3.00 EA	59.04	177.12
16	Whelen compact 100 Watt Composite Speaker SKU : SA315U	3.00 EA	197.82	593.46
17	Whelen SA315 Mount Kit, *2020 Utility Interceptor Driver Side SKU : SAK66D	3.00 EA	0.00	0.00
18	Whelen Installation Kit for CCSRN5 Series for 2020 Ford Interceptor Utility WITHOUT 61B Factory Option SKU : CC5K4	3.00 EA	35.28	105.84
19	Whelen Control WC Expansion Module SKU : CANEM16	3.00 EA	167.04	501.12
20	Whelen Microphone Extension for Cencorm SKU : CCMICX20	3.00 EA	74.88	224.64
21	Whelen remote head controller Cat5 Cable, 24 Ft SKU : 46-0743359-24A	3.00 EA	55.44	166.32
22	Havis Vehicle Specific 22" console for *2020 Ford SUV SKU : C-VS-1012-INUT	3.00 EA	375.81	1,127.43
23	Havis 1 piece equipment bracket for Whelen Carbide SKU : C-EB40-CCS-1P Havis 1 piece equipment bracket	3.00 EA	0.00	0.00
24	Havis 1 piece equipment bracket for Kenwood TK-5930 (SC) SKU : C-EB25-KNX-1P	3.00 EA	0.00	0.00
25	Havis Internal dual cup holder SKU : C-CUP2-I	3.00 EA	33.61	100.83
26	Havis large pad flip arm rest SKU : C-ARM-103	3.00 EA	106.44	319.32
27	Havis 2 Lighter Plug Outlet with 1 USB Cut Out SKU : C-LP2-PS1-USB	3.00 EA	90.94	272.82
28	Havis Charge Guard battery saver/timer SKU : CG-X	3.00 EA	75.43	226.29

#	Item & Description	Qty	Rate	Amount
29	Sound Off Dome light- red/white LED light, universal mount SKU : ECVDMLTALOO officer compartment	3.00 EA	72.54	217.62
30	Setina Tall Mans Partition Transfer Kit for a *2020 Utility Interceptor with Recess Panels and 2 PC Lower Extension Panels SKU : PT2185ITU20TM	3.00 EA	250.09	750.27
31	Setina Aluminum Push Bumper for 2020 Utility Interceptor SKU : PB40QSUV-UINT20	3.00 EA	391.21	1,173.63
32	Setina Stand Alone OEM Replacement Transport Seat, with #12 Coated Polycarbonate Cargo Partition, Center Pull Seat Belt for 2020 Utility Interceptor SKU : QK0566ITU20	3.00 EA	1,056.83	3,170.49
33	Setina Vertical Steel Window Bars- 2020 Utility Interceptor SKU : WK0514ITU20	3.00 EA	210.89	632.67
34	Hint Equipment Installation Case for SETINA Rear Cargo Partition with CUTOUT for 2020 PIU only SKU : OEM-HALL-EIC-771 2-20-SETINA	3.00 EA	320.93	962.79
35	Hint On-Dash Mount for Tablet with Single Arm, Double Pivot, and G.R.I.P. and Keyboard with Double Arm and G.R.I.P. Tilt/Swivel for 2020 Utility Interceptor.Includes Universal Adaptor Plate SKU : TM-5126-PIU-20	3.00 EA	548.43	1,645.29
36	Hint Adaptor Plate for Getac F110 Tablet with Gamber Johnson Docking Station on TM- 5120 Series On-Dash Mount SKU : AP-5120-GJ-TC-F110-DS	3.00 EA	50.53	151.59
37	Pro-Gard Safestop Module For 2020 Utility Interceptor SKU : SS0009	3.00 EA	142.08	426.24
38	Two way radio antenna and cable SKU : Antenna	3.00 EA	75.00	225.00
39	Labor - Mobile SKU : Labor - Mobile Remove equipment from old cruiser	3.00	350.00	1,050.00
40	Labor - Mobile SKU : Labor - Mobile Labor to install equipment into new cruiser including lightbar, partition, gun rack, console, MDT mount and antenna, lightbar/siren control, deck lights, push bumper and LED lights, corner LED kit, camera system and misc. other items, wire in and test.	3.00	2,850.00	8,550.00
41	Misc. wires SKU : Misc. wires Misc. wires, connectors and supplies	3.00 EA	250.00	750.00
42	Data control harness and cables SKU : Data control	3.00 EA	95.00	285.00
Sub Total				29,791.92
Shipping charge				635.00
Total				\$30,426.92

Notes

Thank you for your business !!

****Remit to/Mailing Address****

12400 Beechlawn Ave.
Alliance, Ohio 44601

Terms & Conditions

Estimate is good for 30 days



ESTIMATE #25584

1/13/2021

Prepared For:
 Streetsboro Police Dept.
 2080 SR 303
 Streetsboro, OH 44241
 Stan Siedlecki
 Scott Hermon
Phone: 3306264976 **Fax:**
Alt. Phone:
Email:

Prepared By:
 Katelyn
 LAAD Sign & Lighting & Graphic Expressions
 3097 St Rt 59
 Ravenna, OH 44266 USA
Phone: (330) 379-2297 **Fax:** (330) 376-0825
Alt. Phone: G.E.(330) 422-7446
Email: officeadmin@laadsignandlighting.com

Description: SCOPE - (3) 2021 FORD EXPLORED GRAPHICS WRAPS

Quantity	Description	Each	Total	Taxable
3	2021 Ford Explorer Wrap Printed vehicle wrap, 3M Scotchprint Wrap 1080-G47 Gloss Intense Blue BOTH SIDES Streetsboro Police Badge American Flag REAR GRAPHICS Police Blue and White Chevron	886.59	\$2,659.77	
		Subtotal	\$2,659.77	
		Total	\$2,659.77	

Terms: Payment due on receipt of invoice

By my signature, I authorize work to begin and agree to pay the above amount in full according to the terms on this agreement. Please sign your approval below and return to LAAD Sign & Lighting.

Signed by

Date

Amt. Paid Today

RECORD OF ORDINANCES

Ordinance No. _____

Passed _____

AN ORDINANCE AMENDING SECTION 3 OF RESOLUTION NO. 2021-16 RATIFYING THE SALE, BY INTERNET AUCTION, DURING THE CALENDAR YEAR 2020 OF CITY OWNED PERSONAL PROPERTY WHICH WAS NOT NEEDED FOR THE PUBLIC USE OR WHICH WAS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS INTENDED, AND DECLARING AN EMERGENCY IN ORDER TO PROVIDE FOR PUBLIC SAFETY.

WHEREAS, by way of Resolution. No. 2021-16, passed January 25, 2021, this Council ratified the sale of 49 items, no longer needed for municipal use, by way of internet auction; and

WHEREAS, the Fire Department inadvertently relayed the wrong winning bid amount to Council which was contained in Resolution No: 21021-16; and

WHEREAS, this Council wishes to correct the amount in Resolution No: 2021-16 to accurately reflect the winning bid amount; and

WHEREAS, this Council has determined to amend Section 3 of Resolution No. 2021-16, to read in full as follows (new text underlined; deleted text in strikethrough)

The Fire Chief, relying on Ordinance No: 2019-29, placed 49 items, no longer needed for municipal use for auction on Govdeals.com which resulted in a winning bid of ~~\$3,214.82~~ \$2,725.00 for the City's obsolete ~~an~~ and unneeded equipment. The City of Streetsboro received the sum of \$2,656.88 after deduction of applicable fees from the internet auction.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The Fire Chief, relying on Ordinance No: 2019-29, placed 49 items, no longer needed for municipal use for auction on Govdeals.com which resulted in a winning bid of \$2,725.00 for the City's obsolete and unneeded equipment. The City of Streetsboro received the sum of \$2,656.88 after deduction of applicable fees from the internet auction.

SECTION 2: The Director of Finance is hereby authorized to deposit the proceeds of the auction sale to the General, Account No. 101-81-4181.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 4: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that Council wishes to amend the legislation to correctly reflect the amount received by the City from the sale, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor.

PASSED:

_____ Date

_____ Jon Hannan, President of Council

ATTEST:

_____ Caroline L. Kremer, Clerk of Council

RECORD OF ORDINANCES

T-6997

BARRETT BROTHERS - DAYTON, OHIO

Form 6220S

Ordinance No. _____

Passed _____, _____

AN ORDINANCE AUTHORIZING THE MAYOR AND LAW DIRECTOR TO EMPLOY BRADY, COYLE & SCHMIDT, LTD AND MARGARET G. BECK ATTORNEYS AT LAW AS COUNSEL FOR THE CITY OF STREETSBORO IN PENDING LITIGATION, AND DECLARING AN EMERGENCY TO EXPEDITE THE LEGAL REPRESENTATION.

WHEREAS, the City of Streetsboro has determined it is in the best interests of the City to acquire legal counsel to provide legal services for the defense of the City in the case of State of Ohio ex rel. Sahbra Farms, Inc. vs The City of Streetsboro, Ohio et al Case No: 2020CV00501 currently pending in the Portage County Common Pleas Court; and

WHEREAS, Brady, Coyle & Schmidt, LTD and Margaret G. Beck have proposed to provide legal services in the February 4, 2021 proposal addressed to the law department and it is the best interests of the City to enter into a Retainer Agreement, in substantially the form attached hereto as Exhibit "A", with the law firm and attorney for legal services related to the pending litigation; and

WHEREAS, said attorneys have specialized knowledge with regard to the specific legal issues raised in the pending litigation and have agreed to assist the City in defense of the claims.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, three-fourths (3/4) or more of the members elected or appointed thereto concurring:

SECTION 1: The Mayor and Law Director are hereby authorized to enter into a Retainer Agreement with Brady, Coyle & Schmidt, LTD and Margaret G. Beck in the form attached hereto as Exhibit "A" and made a part hereof, for the provision of legal services to the City of Streetsboro with respect to economic development issues.

SECTION 2: That the Finance Director be, and hereby is, authorized and directed to make payment for said legal services from the General Fund, Legal Services Account No: 101-74-5331, in an amount not to exceed seventy-five thousand dollars (\$75,000.00).

SECTION 3: That all formal actions of Council relating to the adoption of this ordinance, and all deliberations of Council and any of its committees leading to such action, were in meetings open to the public as required by R.C. 121.22.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure, necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that the retention of such special legal services is immediately necessary to proceed with the City's defense. For this reason and other reasons manifest to this Council, this Ordinance shall take effect and be in force immediately upon proper passage by Council and approval by the Mayor.

PASSED: _____
Date Jon Hannan, President of Council

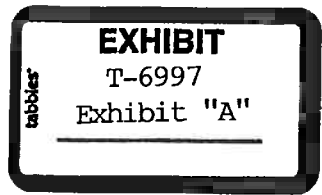
ATTEST: _____
Caroline L. Kremer, Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Franklin Beni, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored By: Law Department



MARGARET G. BECK **
AMANDA L. COYLE
PATRICIA J. KLEEBERGER
MARY BETH MORAN
JAMES B. RESTIVO *
PHILIP L. SCHMIDT **

*ALSO ADMITTED TO
PRACTICE IN FLORIDA

**ALSO ADMITTED TO
PRACTICE IN MICHIGAN

LAW OFFICES OF
BRADY, COYLE & SCHMIDT, LTD
4052 HOLLAND-SYLVANIA ROAD
TOLEDO, OHIO 43623-2591

TELEPHONE (419) 885-3000
FACSIMILE (419) 885-1120

Email: mgbeck@bcslawyers.com

LAMI H. COYLE
OF COUNSEL

JACK J. BRADY
(1958 - 2020)

February 4, 2021

Sent via email

Sara J. Fagnilli
Assistant Law Director/Prosecutor
City of Streetsboro
555 Frost Road
Streetsboro, OH 44241

**RE: State of Ohio ex rel. Sahbra Farms, Inc. vs. City of Streetsboro, Ohio, et al.
Case No. 2020CV00501**

Dear Sara:

Thank you for speaking with me yesterday. After reviewing the information you presented to us, as we have discussed, we will represent you concerning litigation now pending in the Portage County, Ohio Court of Common Pleas. Any other matter for which you wish us to represent you must be given separate consideration and a separate decision as to whether or not we will represent you.

Our fee will be based on the amount of billed time we devote to your case. It is impossible to determine in advance the amount of time that will be needed to complete your case. You will receive an invoice on a regular basis for our time and disbursements. Payment is due upon receipt of our invoice.

Accordingly, the fee is not contingent upon the outcome of the case and is owed regardless of the case's outcome, including dismissal or any other result.

In addition to my services, it may be necessary to have other professionals in this office work on your case. We will use our best judgment to determine the most economical use of our attorneys and staff personnel. Our hourly rate is \$250.00 for our most experienced partners, \$175.00 for associates and \$95.00 for paralegals. My hourly rate in this matter is \$250.00. Billed time will include all time spent on your case and may include conferences, meetings, telephone calls, pretrial discovery of data, investigation, trial preparation, drafting of documents, correspondence and pleadings, negotiations, review of applicable statutes and research of case

law, court appearances, and travel to and from locations away from our office. Time is billed in increments of tenths of an hour.

We do not represent clients on a fixed fee basis. Any figures we quote you for the total cost of our services are merely estimates. The opposing party, the opposing attorney, or others may engage in activities beyond our control requiring us to expend additional time not originally contemplated.

In addition, you will be responsible for costs which we incur on your behalf. These costs may include filing fees and other court costs, service of process, investigators, investigative reports, records directly attributable to your case, deposition costs, appraisals, witness fees, fees for accountants or other experts, long distance telephone calls, delivery charges, copying costs at \$.15 per copy, computer research costs, and travel expenses (if any). You are solely liable for the payment of the total court fees and costs. We will act as your agent to retain such experts as we determine to be necessary and to make such expenditures. However, this law firm will not engage expert witnesses without notice to you. We may advance these costs or, at our discretion, we may require you to deposit these costs with us before the fee is paid or the expert is retained. If costs are not reimbursed upon request, we reserve the right to stop all work on the matter until reimbursed in full.

All balances on your account are due 30 days after the date of the invoice. All unpaid balances may incur a service charge of two percent (2%) per month. If you do not pay your account when due, we have the right, at our discretion, to withdraw from your case. The interest provision shall survive termination of this agreement.

In the event you receive an invoice which you believe to be incorrect, or if you need more information about an invoice or a particular transaction reported on an invoice, you should contact me directly or write to us at 4052 Holland-Sylvania Road, Toledo, Ohio 43623, or by email, with a detailed description of your question and I will work to resolve any problems.

We have the right, at our discretion, to withdraw from your case if you have misrepresented or failed to disclose material facts to us, if you fail to follow our advice, or for any other appropriate reason. Likewise, you may discharge us at any time. However, you will be responsible for any fees and costs incurred prior to our withdrawal or discharge, including time expended to turn over the file(s) and other information to you or to substitute counsel.

The court may order the opposing party to pay part or all of your expenses, fees, and costs. Such awards are totally unpredictable, however, and you will remain primarily liable for payment of the total fees and costs. Any amount received pursuant to court order will be credited to your account, or refunded to you if we have already been paid in full.

This will clarify that we have made no guarantees as to the disposition of any phase of your case. All expressions relative to your case merely represent an opinion as to a possible likely outcome.

New fee arrangements may be required at our discretion for appellate work and the collection of amounts which the opposing party may be required to pay you.

This Agreement contains all of the terms of our financial arrangement with you and can only be modified by a written document signed by both parties.

We ask that you acknowledge receiving a duly executed duplicate original copy of this Agreement by signing and returning one of the copies to us.

Yours very truly,



Margaret G. Beck

MGB/mlb

READ, APPROVED, AND ACCEPTED:

CITY OF STREETSBORO

By: _____
Sara J. Fanilli
Assistant Law Director/Prosecutor

MARGARET G. BECK

Margaret G. Beck is a partner in the Toledo law firm of Brady, Coyle & Schmidt, Ltd., where her main areas of practice are civil and business litigation, family law, land use and zoning, insurance claims, and professional malpractice defense (excluding medical malpractice). Ms. Beck has represented Fortune 500 companies in various aspects of business and contract litigation. She has successfully defended local law firms, insurance agencies, and engineering firms against claims of professional malpractice. Ms. Beck is able to use her business knowledge to represent parties in complicated divorce proceedings, particularly when business assets are involved. She also has great compassion for all divorces involving children. Previously, Ms. Beck assisted special counsel appointed by the Ohio Attorney General to collect delinquent taxes, fees and assessments owed to the State.

Ms. Beck received her B.A. degree from Michigan State University and her J.D. degree from the University of Michigan Law School in 1992. She is licensed in both Ohio and Michigan as well as numerous Federal Courts. She is a member of the Toledo and Ohio State bar associations, and the State Bar of Michigan. She is AV rated by Martindale-Hubbell and has served as an officer and trustee of the Toledo Bar Association.

She is active in her local bar association's certified grievance committee and in the community, and was formerly the Secretary of the Toledo Area Humane Society, a board member and First Vice Chair for the Girl Scouts of Western Ohio Council, and has acted as a Trustee and Treasurer of the Greater Toledo Area Chapter of the American Red Cross.

Caroline Kremer

From: Jennifer Esarey
Sent: Tuesday, February 9, 2021 4:42 PM
To: Glenn Broska; Justin Ring; Jon Hannan; Julie Field; John Ruediger; Chuck Kocisko; Mike Lampa; Jennifer Wagner
Cc: Caroline Kremer; Bill Miller
Subject: Requested Information - Water Rates
Attachments: Rate Increase - Requested Information - 2-9-2021.xlsx

RECEIVED

FEB 10 2021

CLERK OF COUNCIL
STREETSBORO, OHIO

Hello Everyone,

Attached is what I believe Council was requesting from last evening's Service Committee Meeting.

The first tab is "Total Bill – Estimated." This tab has estimated various quarterly bill amounts and projects the quarterly increase and annual (4 quarter) increase based on the 3% and then separating the 2% and 1% for 2022, 2023, 2024, 2025, 2026, and 2027. Please note that I just randomly picked amounts for the 2021 quarterly bill amounts to try and provide a range of what the quarterly/annual costs would be for the residents and commercial users with the percentage increase.

The second tab is "Minimum Bill." This tab starts with the 2021 quarterly minimum amount (1,000 Cubic Feet) and projects the quarterly increase and annual (4 quarter) increase based on the 3% and then separating the 2% and 1% for 2022, 2023, 2024, 2025, 2026, and 2027.

I hope the attached is what council was requesting.

Please let me know if you have any questions or need anything further.

Thank you!!

Jenny Esarey
Finance Director
City of Streetsboro
9184 State Route 43
Streetsboro, Ohio 44241
(330) 626-4942, ext. 4110
(234) 284-8330 - Fax
[*jesarey@cityofstreetsboro.com*](mailto:jesarey@cityofstreetsboro.com)

City of Streetsboro

**Estimated Quarterly and Annual Costs with 3% Rate Increase for 2022, 2023, 2024, 2025, 2026, and 2027
(Also Broken Out by 2% and 1% Separately)**

2022 Quarterly and Annual Charges --- 3% Total and Break-Out of 2% and 1%														
2021 Quarterly Bill	2022			2022			2021			2022				
	3%	Quarterly Increase	4 Quarter Increase	2%	Quarterly Increase	4 Quarter Increase	Quarterly Bill	2%	Quarterly Increase	4 Quarter Increase	1%	Quarterly Increase	4 Quarter Increase	
\$ 60.00	\$ 61.80	\$ 1.80	\$ 7.20	\$ 61.20	\$ 1.20	\$ 4.80	\$ 60.00	\$ 61.20	\$ 1.20	\$ 4.80	\$ 60.00	\$ 60.60	\$ 0.60	\$ 2.40
\$ 75.00	\$ 77.25	\$ 2.25	\$ 9.00	\$ 76.50	\$ 1.50	\$ 6.00	\$ 75.00	\$ 76.50	\$ 1.50	\$ 6.00	\$ 75.00	\$ 75.75	\$ 0.75	\$ 3.00
\$ 100.00	\$ 103.00	\$ 3.00	\$ 12.00	\$ 102.00	\$ 2.00	\$ 8.00	\$ 100.00	\$ 102.00	\$ 2.00	\$ 8.00	\$ 100.00	\$ 101.00	\$ 1.00	\$ 4.00
\$ 125.00	\$ 128.75	\$ 3.75	\$ 15.00	\$ 127.50	\$ 2.50	\$ 10.00	\$ 125.00	\$ 127.50	\$ 2.50	\$ 10.00	\$ 125.00	\$ 126.25	\$ 1.25	\$ 5.00
\$ 150.00	\$ 154.50	\$ 4.50	\$ 18.00	\$ 153.00	\$ 3.00	\$ 12.00	\$ 150.00	\$ 153.00	\$ 3.00	\$ 12.00	\$ 150.00	\$ 151.50	\$ 1.50	\$ 6.00
\$ 175.00	\$ 180.25	\$ 5.25	\$ 21.00	\$ 178.50	\$ 3.50	\$ 14.00	\$ 175.00	\$ 178.50	\$ 3.50	\$ 14.00	\$ 175.00	\$ 176.75	\$ 1.75	\$ 7.00
\$ 200.00	\$ 206.00	\$ 6.00	\$ 24.00	\$ 204.00	\$ 4.00	\$ 16.00	\$ 200.00	\$ 204.00	\$ 4.00	\$ 16.00	\$ 200.00	\$ 202.00	\$ 2.00	\$ 8.00
\$ 300.00	\$ 309.00	\$ 9.00	\$ 36.00	\$ 306.00	\$ 6.00	\$ 24.00	\$ 300.00	\$ 306.00	\$ 6.00	\$ 24.00	\$ 300.00	\$ 303.00	\$ 3.00	\$ 12.00
\$ 400.00	\$ 412.00	\$ 12.00	\$ 48.00	\$ 408.00	\$ 8.00	\$ 32.00	\$ 400.00	\$ 408.00	\$ 8.00	\$ 32.00	\$ 400.00	\$ 404.00	\$ 4.00	\$ 16.00
\$ 500.00	\$ 515.00	\$ 15.00	\$ 60.00	\$ 510.00	\$ 10.00	\$ 40.00	\$ 500.00	\$ 510.00	\$ 10.00	\$ 40.00	\$ 500.00	\$ 505.00	\$ 5.00	\$ 20.00
\$ 750.00	\$ 772.50	\$ 22.50	\$ 90.00	\$ 765.00	\$ 15.00	\$ 60.00	\$ 750.00	\$ 765.00	\$ 15.00	\$ 60.00	\$ 750.00	\$ 757.50	\$ 7.50	\$ 30.00
\$ 850.00	\$ 875.50	\$ 25.50	\$ 102.00	\$ 867.00	\$ 17.00	\$ 68.00	\$ 850.00	\$ 867.00	\$ 17.00	\$ 68.00	\$ 850.00	\$ 858.50	\$ 8.50	\$ 34.00
\$ 1,000.00	\$ 1,030.00	\$ 30.00	\$ 120.00	\$ 1,020.00	\$ 20.00	\$ 80.00	\$ 1,000.00	\$ 1,020.00	\$ 20.00	\$ 80.00	\$ 1,000.00	\$ 1,010.00	\$ 10.00	\$ 40.00
\$ 1,250.00	\$ 1,287.50	\$ 37.50	\$ 150.00	\$ 1,275.00	\$ 25.00	\$ 100.00	\$ 1,250.00	\$ 1,275.00	\$ 25.00	\$ 100.00	\$ 1,250.00	\$ 1,262.50	\$ 12.50	\$ 50.00

2023 Quarterly and Annual Charges --- 3% Total and Break-Out of 2% and 1%														
2022 Quarterly Bill	2023			2023			2022			2023				
	3%	Quarterly Increase	4 Quarter Increase	2%	Quarterly Increase	4 Quarter Increase	Quarterly Bill	2%	Quarterly Increase	4 Quarter Increase	1%	Quarterly Increase	4 Quarter Increase	
\$ 61.80	\$ 63.65	\$ 1.85	\$ 7.42	\$ 63.04	\$ 1.24	\$ 4.94	\$ 61.80	\$ 63.04	\$ 1.24	\$ 4.94	\$ 61.80	\$ 62.42	\$ 0.62	\$ 2.47
\$ 77.25	\$ 79.57	\$ 2.32	\$ 9.27	\$ 78.80	\$ 1.55	\$ 6.18	\$ 77.25	\$ 78.80	\$ 1.55	\$ 6.18	\$ 77.25	\$ 78.02	\$ 0.77	\$ 3.09
\$ 103.00	\$ 106.09	\$ 3.09	\$ 12.36	\$ 105.06	\$ 2.06	\$ 8.24	\$ 103.00	\$ 105.06	\$ 2.06	\$ 8.24	\$ 103.00	\$ 104.03	\$ 1.03	\$ 4.12
\$ 128.75	\$ 132.61	\$ 3.86	\$ 15.45	\$ 131.33	\$ 2.57	\$ 10.30	\$ 128.75	\$ 131.33	\$ 2.57	\$ 10.30	\$ 128.75	\$ 130.04	\$ 1.29	\$ 5.15
\$ 154.50	\$ 159.14	\$ 4.63	\$ 18.54	\$ 157.59	\$ 3.09	\$ 12.36	\$ 154.50	\$ 157.59	\$ 3.09	\$ 12.36	\$ 154.50	\$ 156.05	\$ 1.54	\$ 6.18
\$ 180.25	\$ 185.66	\$ 5.41	\$ 21.63	\$ 183.86	\$ 3.60	\$ 14.42	\$ 180.25	\$ 183.86	\$ 3.60	\$ 14.42	\$ 180.25	\$ 182.05	\$ 1.80	\$ 7.21
\$ 206.00	\$ 212.18	\$ 6.18	\$ 24.72	\$ 210.12	\$ 4.12	\$ 16.48	\$ 206.00	\$ 210.12	\$ 4.12	\$ 16.48	\$ 206.00	\$ 208.06	\$ 2.06	\$ 8.24
\$ 309.00	\$ 318.27	\$ 9.27	\$ 37.08	\$ 315.18	\$ 6.18	\$ 24.72	\$ 309.00	\$ 315.18	\$ 6.18	\$ 24.72	\$ 309.00	\$ 312.09	\$ 3.09	\$ 12.36
\$ 412.00	\$ 424.36	\$ 12.36	\$ 49.44	\$ 420.24	\$ 8.24	\$ 32.96	\$ 412.00	\$ 420.24	\$ 8.24	\$ 32.96	\$ 412.00	\$ 416.12	\$ 4.12	\$ 16.48
\$ 515.00	\$ 530.45	\$ 15.45	\$ 61.80	\$ 525.30	\$ 10.30	\$ 41.20	\$ 515.00	\$ 525.30	\$ 10.30	\$ 41.20	\$ 515.00	\$ 520.15	\$ 5.15	\$ 20.60
\$ 772.50	\$ 795.68	\$ 23.18	\$ 92.70	\$ 787.95	\$ 15.45	\$ 61.80	\$ 772.50	\$ 787.95	\$ 15.45	\$ 61.80	\$ 772.50	\$ 780.23	\$ 7.73	\$ 30.90
\$ 875.50	\$ 901.77	\$ 26.27	\$ 105.06	\$ 893.01	\$ 17.51	\$ 70.04	\$ 875.50	\$ 893.01	\$ 17.51	\$ 70.04	\$ 875.50	\$ 884.26	\$ 8.76	\$ 35.02
\$ 1,030.00	\$ 1,060.90	\$ 30.90	\$ 123.60	\$ 1,050.60	\$ 20.60	\$ 82.40	\$ 1,030.00	\$ 1,050.60	\$ 20.60	\$ 82.40	\$ 1,030.00	\$ 1,040.30	\$ 10.30	\$ 41.20
\$ 1,287.50	\$ 1,326.13	\$ 38.63	\$ 154.50	\$ 1,313.25	\$ 25.75	\$ 103.00	\$ 1,287.50	\$ 1,313.25	\$ 25.75	\$ 103.00	\$ 1,287.50	\$ 1,300.38	\$ 12.88	\$ 51.50

City of Streetsboro

**Estimated Quarterly and Annual Costs with 3% Rate Increase for 2022, 2023, 2024, 2025, 2026, and 2027
(Also Broken Out by 2% and 1% Separately)**

2024 Quarterly and Annual Charges --- 3% Total and Break-Out of 2% and 1%											
2024			2024			2024			2024		
2023	3%	4 Quarter Increase	2023	2%	4 Quarter Increase	2023	1%	4 Quarter Increase	2023	1%	4 Quarter Increase
Quarterly Bill	Quarterly Increase	Quarterly Increase	Quarterly Bill	Quarterly Increase	Quarterly Increase	Quarterly Bill	Quarterly Increase	Quarterly Increase	Quarterly Bill	Quarterly Increase	Quarterly Increase
\$ 63.65	\$ 1.91	\$ 7.64	\$ 63.65	\$ 1.27	\$ 5.09	\$ 63.65	\$ 0.64	\$ 2.55	\$ 63.65	\$ 0.64	\$ 2.55
\$ 79.57	\$ 2.39	\$ 9.55	\$ 79.57	\$ 1.59	\$ 6.37	\$ 79.57	\$ 0.80	\$ 3.18	\$ 79.57	\$ 0.80	\$ 3.18
\$ 106.09	\$ 3.18	\$ 12.73	\$ 106.09	\$ 2.12	\$ 8.49	\$ 106.09	\$ 1.06	\$ 4.24	\$ 106.09	\$ 1.06	\$ 4.24
\$ 132.61	\$ 3.98	\$ 15.91	\$ 132.61	\$ 2.65	\$ 10.61	\$ 132.61	\$ 1.33	\$ 5.30	\$ 132.61	\$ 1.33	\$ 5.30
\$ 159.14	\$ 4.77	\$ 19.10	\$ 159.14	\$ 3.18	\$ 12.73	\$ 159.14	\$ 1.59	\$ 6.37	\$ 159.14	\$ 1.59	\$ 6.37
\$ 185.66	\$ 5.57	\$ 22.28	\$ 185.66	\$ 3.71	\$ 14.85	\$ 185.66	\$ 1.86	\$ 7.43	\$ 185.66	\$ 1.86	\$ 7.43
\$ 212.18	\$ 6.37	\$ 25.46	\$ 212.18	\$ 4.24	\$ 16.97	\$ 212.18	\$ 2.12	\$ 8.49	\$ 212.18	\$ 2.12	\$ 8.49
\$ 318.27	\$ 9.55	\$ 38.19	\$ 318.27	\$ 6.37	\$ 25.46	\$ 318.27	\$ 3.18	\$ 12.73	\$ 318.27	\$ 3.18	\$ 12.73
\$ 424.36	\$ 12.73	\$ 50.92	\$ 424.36	\$ 8.49	\$ 33.95	\$ 424.36	\$ 4.24	\$ 16.97	\$ 424.36	\$ 4.24	\$ 16.97
\$ 530.45	\$ 15.91	\$ 63.65	\$ 530.45	\$ 10.61	\$ 42.44	\$ 530.45	\$ 5.30	\$ 21.22	\$ 530.45	\$ 5.30	\$ 21.22
\$ 795.68	\$ 23.87	\$ 95.48	\$ 795.68	\$ 15.91	\$ 63.65	\$ 795.68	\$ 7.96	\$ 31.83	\$ 795.68	\$ 7.96	\$ 31.83
\$ 901.77	\$ 27.05	\$ 108.21	\$ 901.77	\$ 18.04	\$ 72.14	\$ 901.77	\$ 9.02	\$ 36.07	\$ 901.77	\$ 9.02	\$ 36.07
\$ 1,060.90	\$ 31.83	\$ 127.31	\$ 1,060.90	\$ 21.22	\$ 84.87	\$ 1,060.90	\$ 10.61	\$ 42.44	\$ 1,060.90	\$ 10.61	\$ 42.44
\$ 1,326.13	\$ 39.78	\$ 159.14	\$ 1,326.13	\$ 26.52	\$ 106.09	\$ 1,326.13	\$ 13.26	\$ 53.05	\$ 1,326.13	\$ 13.26	\$ 53.05

2025 Quarterly and Annual Charges --- 3% Total and Break-Out of 2% and 1%											
2025			2025			2025			2025		
2024	3%	4 Quarter Increase	2024	2%	4 Quarter Increase	2024	1%	4 Quarter Increase	2024	1%	4 Quarter Increase
Quarterly Bill	Quarterly Increase	Quarterly Increase	Quarterly Bill	Quarterly Increase	Quarterly Increase	Quarterly Bill	Quarterly Increase	Quarterly Increase	Quarterly Bill	Quarterly Increase	Quarterly Increase
\$ 65.56	\$ 1.97	\$ 7.87	\$ 65.56	\$ 1.31	\$ 5.25	\$ 65.56	\$ 0.66	\$ 2.62	\$ 65.56	\$ 0.66	\$ 2.62
\$ 81.95	\$ 2.46	\$ 9.83	\$ 81.95	\$ 1.64	\$ 6.56	\$ 81.95	\$ 0.82	\$ 3.28	\$ 81.95	\$ 0.82	\$ 3.28
\$ 109.27	\$ 3.28	\$ 13.11	\$ 109.27	\$ 2.19	\$ 8.74	\$ 109.27	\$ 1.09	\$ 4.37	\$ 109.27	\$ 1.09	\$ 4.37
\$ 136.59	\$ 4.10	\$ 16.39	\$ 136.59	\$ 2.73	\$ 10.93	\$ 136.59	\$ 1.37	\$ 5.46	\$ 136.59	\$ 1.37	\$ 5.46
\$ 163.91	\$ 4.92	\$ 19.67	\$ 163.91	\$ 3.28	\$ 13.11	\$ 163.91	\$ 1.64	\$ 6.56	\$ 163.91	\$ 1.64	\$ 6.56
\$ 191.23	\$ 5.74	\$ 22.95	\$ 191.23	\$ 3.82	\$ 15.30	\$ 191.23	\$ 1.91	\$ 7.65	\$ 191.23	\$ 1.91	\$ 7.65
\$ 218.55	\$ 6.56	\$ 26.23	\$ 218.55	\$ 4.37	\$ 17.48	\$ 218.55	\$ 2.19	\$ 8.74	\$ 218.55	\$ 2.19	\$ 8.74
\$ 327.82	\$ 9.83	\$ 39.34	\$ 327.82	\$ 6.56	\$ 26.23	\$ 327.82	\$ 3.28	\$ 13.11	\$ 327.82	\$ 3.28	\$ 13.11
\$ 437.09	\$ 13.11	\$ 52.45	\$ 437.09	\$ 8.74	\$ 34.97	\$ 437.09	\$ 4.37	\$ 17.48	\$ 437.09	\$ 4.37	\$ 17.48
\$ 546.36	\$ 16.39	\$ 65.56	\$ 546.36	\$ 10.93	\$ 43.71	\$ 546.36	\$ 5.46	\$ 21.85	\$ 546.36	\$ 5.46	\$ 21.85
\$ 819.55	\$ 24.59	\$ 98.35	\$ 819.55	\$ 16.39	\$ 65.56	\$ 819.55	\$ 8.20	\$ 32.78	\$ 819.55	\$ 8.20	\$ 32.78
\$ 928.82	\$ 27.86	\$ 111.46	\$ 928.82	\$ 18.58	\$ 74.31	\$ 928.82	\$ 9.29	\$ 37.15	\$ 928.82	\$ 9.29	\$ 37.15
\$ 1,092.73	\$ 32.78	\$ 131.13	\$ 1,092.73	\$ 21.85	\$ 87.42	\$ 1,092.73	\$ 10.93	\$ 43.71	\$ 1,092.73	\$ 10.93	\$ 43.71
\$ 1,365.91	\$ 40.98	\$ 163.91	\$ 1,365.91	\$ 27.32	\$ 109.27	\$ 1,365.91	\$ 13.66	\$ 54.64	\$ 1,365.91	\$ 13.66	\$ 54.64

City of Streetsboro

**Estimated Quarterly and Annual Costs with 3% Rate Increase for 2022, 2023, 2024, 2025, 2026, and 2027
(Also Broken Out by 2% and 1% Separately)**

2026 Quarterly and Annual Charges --- 3% Total and Break-Out of 2% and 1%											
2025		2026		2026		2025		2026		2026	
Quarterly Bill	3%	Quarterly Increase	4	Quarterly Bill	2%	Quarterly Increase	4	Quarterly Bill	1%	Quarterly Increase	4
\$ 67.53	\$ 69.56	\$ 2.03	\$ 8.10	\$ 67.53	\$ 68.88	\$ 1.35	\$ 5.40	\$ 67.53	\$ 68.21	\$ 0.68	\$ 2.70
\$ 84.41	\$ 86.95	\$ 2.53	\$ 10.13	\$ 84.41	\$ 86.10	\$ 1.69	\$ 6.75	\$ 84.41	\$ 85.26	\$ 0.84	\$ 3.38
\$ 112.55	\$ 115.93	\$ 3.38	\$ 13.51	\$ 112.55	\$ 114.80	\$ 2.25	\$ 9.00	\$ 112.55	\$ 113.68	\$ 1.13	\$ 4.50
\$ 140.69	\$ 144.91	\$ 4.22	\$ 16.88	\$ 140.69	\$ 143.50	\$ 2.81	\$ 11.26	\$ 140.69	\$ 142.10	\$ 1.41	\$ 5.63
\$ 168.83	\$ 173.89	\$ 5.06	\$ 20.26	\$ 168.83	\$ 172.20	\$ 3.38	\$ 13.51	\$ 168.83	\$ 170.51	\$ 1.69	\$ 6.75
\$ 196.96	\$ 202.87	\$ 5.91	\$ 23.64	\$ 196.96	\$ 200.90	\$ 3.94	\$ 15.76	\$ 196.96	\$ 198.93	\$ 1.97	\$ 7.88
\$ 225.10	\$ 231.85	\$ 6.75	\$ 27.01	\$ 225.10	\$ 229.60	\$ 4.50	\$ 18.01	\$ 225.10	\$ 227.35	\$ 2.25	\$ 9.00
\$ 337.65	\$ 347.78	\$ 10.13	\$ 40.52	\$ 337.65	\$ 344.41	\$ 6.75	\$ 27.01	\$ 337.65	\$ 341.03	\$ 3.38	\$ 13.51
\$ 450.20	\$ 463.71	\$ 13.51	\$ 54.02	\$ 450.20	\$ 459.21	\$ 9.00	\$ 36.02	\$ 450.20	\$ 454.71	\$ 4.50	\$ 18.01
\$ 562.75	\$ 579.64	\$ 16.88	\$ 67.53	\$ 562.75	\$ 574.01	\$ 11.26	\$ 45.02	\$ 562.75	\$ 568.38	\$ 5.63	\$ 22.51
\$ 844.13	\$ 869.46	\$ 25.32	\$ 101.30	\$ 844.13	\$ 861.01	\$ 16.88	\$ 67.53	\$ 844.13	\$ 852.57	\$ 8.44	\$ 33.77
\$ 956.68	\$ 985.38	\$ 28.70	\$ 114.80	\$ 956.68	\$ 975.82	\$ 19.13	\$ 76.53	\$ 956.68	\$ 966.25	\$ 9.57	\$ 38.27
\$ 1,125.51	\$ 1,159.27	\$ 33.77	\$ 135.06	\$ 1,125.51	\$ 1,148.02	\$ 22.51	\$ 90.04	\$ 1,125.51	\$ 1,136.76	\$ 11.26	\$ 45.02
\$ 1,406.89	\$ 1,449.09	\$ 42.21	\$ 168.83	\$ 1,406.89	\$ 1,435.02	\$ 28.14	\$ 112.55	\$ 1,406.89	\$ 1,420.95	\$ 14.07	\$ 56.28

2027 Quarterly and Annual Charges --- 3% Total and Break-Out of 2% and 1%											
2026		2027		2026		2027		2026		2027	
Quarterly Bill	3%	Quarterly Increase	4	Quarterly Bill	2%	Quarterly Increase	4	Quarterly Bill	1%	Quarterly Increase	4
\$ 69.56	\$ 71.64	\$ 2.09	\$ 8.35	\$ 69.56	\$ 70.95	\$ 1.39	\$ 5.56	\$ 69.56	\$ 70.25	\$ 0.70	\$ 2.78
\$ 86.95	\$ 89.55	\$ 2.61	\$ 10.43	\$ 86.95	\$ 88.68	\$ 1.74	\$ 6.96	\$ 86.95	\$ 87.82	\$ 0.87	\$ 3.48
\$ 115.93	\$ 119.41	\$ 3.48	\$ 13.91	\$ 115.93	\$ 118.25	\$ 2.32	\$ 9.27	\$ 115.93	\$ 117.09	\$ 1.16	\$ 4.64
\$ 144.91	\$ 149.26	\$ 4.35	\$ 17.39	\$ 144.91	\$ 147.81	\$ 2.90	\$ 11.59	\$ 144.91	\$ 146.36	\$ 1.45	\$ 5.80
\$ 173.89	\$ 179.11	\$ 5.22	\$ 20.87	\$ 173.89	\$ 177.37	\$ 3.48	\$ 13.91	\$ 173.89	\$ 175.63	\$ 1.74	\$ 6.96
\$ 202.87	\$ 208.96	\$ 6.09	\$ 24.34	\$ 202.87	\$ 206.93	\$ 4.06	\$ 16.23	\$ 202.87	\$ 204.90	\$ 2.03	\$ 8.11
\$ 231.85	\$ 238.81	\$ 6.96	\$ 27.82	\$ 231.85	\$ 236.49	\$ 4.64	\$ 18.55	\$ 231.85	\$ 234.17	\$ 2.32	\$ 9.27
\$ 347.78	\$ 358.22	\$ 10.43	\$ 41.73	\$ 347.78	\$ 354.74	\$ 6.96	\$ 27.82	\$ 347.78	\$ 351.26	\$ 3.48	\$ 13.91
\$ 463.71	\$ 477.62	\$ 13.91	\$ 55.65	\$ 463.71	\$ 472.98	\$ 9.27	\$ 37.10	\$ 463.71	\$ 468.35	\$ 4.64	\$ 18.55
\$ 579.64	\$ 597.03	\$ 17.39	\$ 69.56	\$ 579.64	\$ 591.23	\$ 11.59	\$ 46.37	\$ 579.64	\$ 585.43	\$ 5.80	\$ 23.19
\$ 869.46	\$ 895.54	\$ 26.08	\$ 104.33	\$ 869.46	\$ 886.84	\$ 17.39	\$ 69.56	\$ 869.46	\$ 878.15	\$ 8.69	\$ 34.78
\$ 985.38	\$ 1,014.94	\$ 29.56	\$ 118.25	\$ 985.38	\$ 1,005.09	\$ 19.71	\$ 78.83	\$ 985.38	\$ 995.24	\$ 9.85	\$ 39.42
\$ 1,159.27	\$ 1,194.05	\$ 34.78	\$ 139.11	\$ 1,159.27	\$ 1,182.46	\$ 23.19	\$ 92.74	\$ 1,159.27	\$ 1,170.87	\$ 11.59	\$ 46.37
\$ 1,449.09	\$ 1,492.57	\$ 43.47	\$ 173.89	\$ 1,449.09	\$ 1,478.07	\$ 28.98	\$ 115.93	\$ 1,449.09	\$ 1,463.58	\$ 14.49	\$ 57.96

Ordinance No. _____

Passed _____, _____

AN ORDINANCE AUTHORIZING THE CITY'S CONSULTANT ENGINEER AND/OR MAYOR OR OTHER DESIGNEE TO NOMINATE AND APPLY FOR A REVOLVING LOAN ACCOUNT AGREEMENT ON BEHALF OF THE CITY OF STREETSBORO FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WATER FACILITIES, AND DECLARING AN EMERGENCY IN ORDER TO EXPEDITE THE NOMINATION PROCESS.

WHEREAS, the City of Streetsboro seeks to upgrade its existing water facilities; and

WHEREAS, the City of Streetsboro intends to apply for a Water Supply Revolving Loan Account (WSRLA) for the planning, design and or construction of its water facilities.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The City's Consultant Engineer and/or Mayor or other designee are hereby authorized to nominate and apply for a water supply revolving loan account for WSRLA funds for the planning, design and/or construction of its water facilities from the Ohio Environmental Protection Agency for the planning, design and/or construction to upgrade the City of Streetsboro's water facilities.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 3: This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that the Council wishes to expedite the nomination process, and provided it receives the affirmative vote of three-fourths of the members elected or appointed to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise it shall take effect and be in force at the earliest period allowed by law.

PASSED: _____
Date Jon Hannan, President of Council

ATTEST: _____
Caroline L. Kremer, Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Franklin Beni, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Mayor

Ordinance No. _____

Passed _____, _____

AN ORDINANCE AUTHORIZING THE MAYOR TO CREATE SPECIFICATIONS, ADVERTISE FOR BIDS, AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE CURBSIDE PICK UP AND DISPOSAL OF GARBAGE, RUBBISH AND RECYCLABLE MATERIALS, AND DECLARING AN EMERGENCY TO EXPEDITE THE PROCESS.

WHEREAS, Section 715.43 of the Ohio Revised Code provides the City with the authority to provide for the collection and disposal of garbage and refuse from properties located in the City: and

WHEREAS, this Council has determined it is in the best interest of the residents of the City to have uniform curbside pick up of garbage, rubbish and recyclable materials; and

WHEREAS, the current contract with Kimble Recycling and Disposal, Inc/. expires on July 15, 2021,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, three-fourths (3/4) or more of the members elected or appointed thereto concurring:

SECTION 1: That the Mayor be, and hereby is, authorized to create specifications, advertise for bids and to enter into a contract for the providing of curbside pick up and disposal of garbage, rubbish and recyclable materials for residential properties in the City of Streetsboro, subscribers under Codified Ordinance Chapters 941 and 943.

SECTION 2: That all formal actions of Council relating to the adoption of this ordinance, and all deliberations of Council and any of its committees leading to such action, were in meetings open to the public as required by R.C. 121.22.

SECTION 3: That this ordinance is adopted pursuant to the City of Streetsboro's home rule powers under Article XVIII, Section 3 of the Ohio Constitution and is expressly intended to supercede any provisions of the Ohio Revised Code in conflict with its provisions.

SECTION 4: That this ordinance is hereby declared to be an emergency measure, necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that it is immediately necessary to provide garbage and rubbish collection in a uniform and efficient manner through one hauler before the current contract expires. For that reason and other reasons manifest to this Council, this ordinance shall take effect and be in force immediately upon proper passage by Council and approval by the Mayor.

PASSED: _____
Date Jon Hannan, President of Council

ATTEST: _____
Caroline L. Kremer, Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Franklin Beni, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored By: Mayor Broska

MEMO

Date: February 8, 2021
To: Mayor Glenn M. Broska and City Council
From: Jenny Esarey, Finance Director
Re: 2020 Audit Contract – Auditor of State’s Office

RECEIVED
FEB 08 2021
CLERK OF COUNCIL
STREETSBORO, OHIO

Hello Everyone,

Ordinance #2015-109 authorized James Zupka CPA’s Office to perform the 2015, 2016, 2017, 2018, and 2019 Audit. I received word from the Auditor of State’s Office that they wanted to bring us back for a year or two to perform the audit (which is very normal to cycle from the Auditor of State’s Office to a private firm).

On Tuesday, February 2, 2021, I received the attached Engagement Letter from the Auditor of State’s Office for audit year 2020.

The fee for the Auditor of State’s Office to complete the 2020 Audit is \$30,340.

The engagement letter details all the services to be provided for the 2020 Audit for the \$30,340 fee.

Please note that I was able to confirm via e-mail (also attached) that the \$30,340 fee includes the Auditor of State’s Office to complete the required Single Audit (Schedule of Expenditures of Federal Awards).

The 2021 Budget has the following unencumbered balances appropriated for Auditing Services:

- 101-81-5334 - \$31,230
- 501-52-5334 - \$2,846

I would kindly request that we move this for emergency passage at the Monday, February 22, 2021 City Council Meeting.

Thank you!
Jenny ☺

Ordinance No. _____

Passed _____, _____

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A LETTER OF ARRANGEMENT WITH THE AUDITOR OF STATE TO PERFORM THE AUDIT FOR 2020; AND DECLARING AN EMERGENCY TO EXPEDITE THE PROCESS.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio:

SECTION 1: That the Mayor be, and hereby is, authorized to enter into the Letter of Arrangement with the State of Ohio's Auditor, attached as Exhibit "A", for an audit of the basic financial statements of the City of Streetsboro as of and for the year 2020, and in an amount not to exceed \$30,340.00.

SECTION 2: That the Finance Director be, and hereby is, authorized to encumber and pay the funds necessary to meet this obligation, and by signing below certifies, in accordance with R.C. 5705.41(D), that such amount in fiscal year 2021 has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of the appropriate funds as follows; line item #101.81.5334 and line item #501.52.5334, free from any previous encumbrances.

SECTION 3: That all formal actions of Council relating to the adoption of this ordinance, and all deliberations of Council and any of its committees leading to such action, were in meetings open to the public as required by R.C. 121.22.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure, necessary for the preservation of the public peace, health, safety, convenience and welfare of the residents of this City for the reason that this audit is required by the State Auditor's Office and needs to be completed expeditiously. For these reasons and other reasons manifest to this Council, this Ordinance shall take effect and be in force immediately upon proper passage by Council and approval by the Mayor.

PASSED:

_____ Date

_____ Jon Hannan, President of Council

ATTEST:

_____ Caroline L. Kremer, Clerk of Council

APPROVED:

_____ Date

_____ Glenn M. Broska, Mayor

Certified as to available funds (R.C. 5705.41(D)) by: _____

_____ Jennifer Esarey, Finance Director

Prepared and approved as to legal content by: _____

_____ Franklin Beni, Law Director

Date Submitted to Mayor for Approval: _____

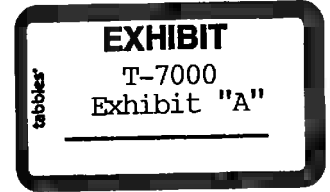
Returned: _____

Sponsored by: Finance Department

OHIO AUDITOR OF STATE KEITH FABER



Conference Center, Suite 154
6000 Frank Ave. NW
North Canton, OH 44720
East
Region@ohioauditor.gov
(800) 443-9272



January 27, 2021

Jenny Esarey, Finance Director
City of Streetsboro

This engagement letter describes the arrangement between the City of Streetsboro (the City) and the Auditor of State including the objective and scope of the services we will provide, the City's required involvement and assistance in support of our services, the related fee arrangements, and other terms and conditions designed to ensure that our professional services satisfy the City's audit requirements.

Summary of Services

We will audit the City's basic financial statements as of and for the year ended December 31, 2020. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. The objective of an audit is to express our opinion concerning whether the basic financial statements and related notes present fairly, in all material respects, the City's financial position, changes in financial position, required budgetary comparisons, and cash flows (where applicable), in conformity with U.S. generally accepted accounting principles.

We expect to deliver our report on or about September 30, 2021.

We will apply certain limited procedures to required supplementary information. However, we will not opine or provide any assurance on this information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any other assurance.

Engagement Team

The engagement will be led by:

- * Michele Porter, Chief Auditor, who will be responsible for assuring the overall quality, value, and timeliness of our services to you;
- * Kevin Head, Senior Audit Manager, who will be responsible for managing the delivery of our services to you; and
- * Stephen Bertsch, Audit Manager, who will be responsible for on-site administration of our services to you.

The Auditing Process

Our Responsibilities:

The *Summary of Services* above describes our responsibilities for the City's basic statements and other financial information.

We will conduct our audit in accordance with U.S. generally accepted auditing standards (GAAS) and the Comptroller General of the United States' standards for financial audits included in *Government Auditing Standards*, the Single Audit Act Amendments of 1996, and *Title 2 U.S. Code of Federal Regulations (CFR)*

Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards require that we plan and perform the audit to reasonably assure that the financial statements are free of material misstatement.

Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatement may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

We may limit certain procedures to selective testing of data. Therefore we might not detect material error and fraud if it exists. It is not cost-efficient to design procedures to detect immaterial error or immaterial fraud. Also, because of the characteristics of fraud, including attempts at concealment through collusion and forgery, a properly designed and executed audit may not detect a material fraud.

We will communicate all instances where we believe fraud *may* exist to you. These would include instances where we:

- Have persuasive evidence that fraud occurred.
- Determined fraud risks exist and were unable to obtain convincing evidence to determine that fraud was unlikely.

Similarly, noncompliance may have occurred. However, our audit provides no assurance that noncompliance generally will be detected and only reasonable assurance that we will detect noncompliance directly and materially affecting the determination of financial statement amounts. We will inform you regarding material error or noncompliance that come to our attention.

Our evaluation of internal control may provide evidence of waste or abuse. Because the determination of waste and abuse is subjective, we are not required to perform specific procedures to detect waste or abuse. If we detect waste or abuse, we will determine whether and how to communicate such matters.

If for any reason we are unable to complete the audit or are unable to form an opinion, we may disclaim an opinion on your financial statements. In this unlikely event, we will communicate the reason for disclaiming an opinion to you, and to those charged with governance, in writing.

Your Responsibilities and Identification of the Applicable Reporting Framework:

We will audit assuming that management and those charged with governance acknowledge and understand they are responsible for:

1. Preparing the financial statements and other financial information, including related disclosures and selecting and applying accounting principles in accordance with accounting principles generally accepted in the United States of America. This includes compliance with Ohio Admin. Code § 117-2-01 which requires designing, implementing and maintaining internal controls relevant to preparing and fairly presenting financial statements free from material misstatement whether due to fraud or error.
2. Providing us with:
 - a. Access to all information of which management is aware that is relevant to preparing and fairly presenting the financial statements such as records, documentation, and other matters;
 - b. Written representations as part of the engagement, from management and/or attorneys, understanding separate legal fees from attorneys may result;
 - c. Additional information that we may request from management for the audit; and
 - d. Unrestricted access to persons within the City from whom we determine it necessary to obtain audit evidence.
3. Inform us of events occurring or facts discovered subsequent to the date of the financial statements, of which management may become aware, that may affect the financial statements.
4. Preparing supplementary information (including the Schedule of Expenditures of Federal Awards) in accordance with the applicable criteria.

- a. Include our report on the supplementary information in any document that includes the supplementary information and that indicates that the auditor has reported on this supplementary information.
 - b. Present the supplementary information with the audited financial statements or, if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by the City of the supplementary information and the auditor's report thereon.
5. Reporting fraud and noncompliance of which you are aware to us.
 6. Making available to the auditor draft financial statements and any accompanying other information in time to allow the auditor to complete the audit in accordance with the proposed timeline.
 7. Reviewing drafts of the audited financial statements, footnotes, any supplemental information, auditor's reports and any findings; and informing us of any edits you believe may be necessary.
 8. Designing and implementing programs and controls to prevent and detect fraud.

You should not rely on our audit as your primary means of detecting fraud.

Compliance with Laws and Regulations

Our Responsibilities

As part of reasonably assuring whether the financial statements are free of material misstatement, we will test the City's compliance with certain provisions of laws, regulations, contracts, and grants if noncompliance might reasonably directly and materially affect the financial statements. However, except for major federal financial assistance programs, our objective is not to opine on overall compliance with these provisions.

Your Responsibilities:

Management and those charged with governance are responsible for:

1. Being knowledgeable of, and complying with, laws, regulations, contracts, and grants applicable to the City.
2. Identifying for us other financial audits, attestation engagements, performance audits, internal audits, reports from regulators or other studies related to the City (if any), and the corrective actions taken to address these audits' significant findings and recommendations.
3. Tracking the status of prior audit findings.
4. Taking timely and appropriate steps to remedy fraud, noncompliance, violations of provisions of laws, regulations, contracts or grant agreements, or abuse we may report.
5. Providing your views and planned corrective action on audit findings we may report.

Internal Control

Our Responsibilities:

As a part of our audit, we will obtain an understanding of your City and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses.

In assessing risk, we consider internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not

for the purpose of opining on the effectiveness of the City's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

Your Responsibilities:

Design, implement and maintain internal control relevant to compliance and the preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error. Appropriate supervisory reviews are necessary to reasonably assure that adopted policies and prescribed procedures are followed.

Your Responsibility for Service Organizations:

Service organizations are other governmental entities, organizations, or companies that provide services to you, as the user City, relevant to your internal controls over financial reporting. Service organizations process transactions reflected in your City's financial statements, and therefore fall within the scope of our audit. While service organizations are responsible for establishing and maintaining their internal control, you are responsible for being aware of the service organizations your City uses, and for establishing controls to monitor the service organization's performance. Because the complexity of service organization transaction processing can vary considerably, your monitoring activities can vary accordingly.

When transaction processing is complex and the volume of transactions is relatively high, obtaining and reviewing a service organization auditor's *Independent Service Auditor's Report on Management's Description of a Service Organization's System and the Suitability of the Design and Operating Effectiveness of Controls* Report (Type 2 Service Organization Control Report (SOC 1)) may be the most effective method of meeting your responsibility to monitor a service organization, and may also be the only efficient means by which we can obtain sufficient evidence regarding their internal controls. AT Section 801, *Reporting on Controls at a Service Organization* for service organization reports dated prior to May 1, 2017 and AT-C Section 320, *Reporting on an Examination of Controls at a Service Organization Relevant to User Entities' Internal Control Over Financial Reporting* for service organization reports dated on or after May 1, 2017 discuss the aforementioned report. (In some circumstances, we can accept a suitably-designed agreed-upon procedures report (AUP) in lieu of a SOC 1 report.)

You are responsible for informing our staff of the service organizations your County uses, and for monitoring these service organizations' performance.

Service organizations of which we are aware are:

- Automatic Data Processing, Inc. (ADP), which processes payroll transactions;
- Regional Income Tax Agency (RITA), which collects and distributes income taxes;
- Life Force Management, which processes emergency medical services billings and collections;
- Portage County Auditor, which processes and distributes property tax collections;
- Neighborhood Development Services, which administers CHIP and Revolving Loans Fund programs.

Please confirm to us that, to the best of your knowledge, the above listing is complete.

Additional Responsibilities and Reporting Under the Uniform Guidance

Our Responsibilities:

For grant funding subject to the Uniform Guidance, as the Guidance requires, we will test controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to opine on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

Additionally, the Uniform Guidance requires that we also plan and perform the audit to reasonably assure whether the auditee has complied with applicable federal statutes, regulations, and terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB *Compliance Supplement* for the types of compliance

requirements that could directly and materially affect each of your major programs.

In accordance with the Uniform Guidance, we will prepare the following report:

Independent Auditor's Report on Compliance with Requirements Applicable To Each Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance

Our report on compliance will include our opinion on compliance with major federal financial assistance programs and also describe instances of noncompliance with Federal requirements we detect that require reporting per the Uniform Guidance . This report will also describe any significant deficiencies and/or material weaknesses we identify relating to controls used to administer Federal award programs. However, this report will not opine on internal control used to administer Federal award programs.

We are also responsible for completing certain parts of OMB Form SF-SAC (the Data Collection Form).

Your Responsibilities:

You are responsible for identifying federal statutes, regulations and the terms and conditions relating to Federal award programs, and for complying with them. You are responsible for compiling the Schedule of Expenditures of Federal Awards and accompanying notes.

For grant funding subject to the Uniform Guidance, you are required to establish and maintain effective internal controls to reasonably assure compliance with federal statutes, regulations and terms and conditions of federal awards and controls relating to preparing the Schedule of Expenditures of Federal Awards. Additionally, you are responsible for evaluating and monitoring noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; taking prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly following up and taking corrective action on reported audit findings; and for preparing a summary of schedule of prior audit findings and a separate corrective action plan.

You are responsible for informing us of significant subrecipient relationships and contractor relationships (previously known as vendor relationships), when the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for completing your City's Data Collection Form and assuring the reporting package (including the Data Collection Form) is filed in accordance with the electronic submission requirements.

You are responsible for providing electronic files that are unlocked, unencrypted and in an 85% text searchable PDF format for your City's single audit submission of the reporting package to the Federal Audit Clearinghouse.

Representations from Management

Your Responsibilities

Upon concluding our engagement, management and, when appropriate, those charged with governance will provide to us written representations about the audit that, among other things, will confirm, to the best of their knowledge and belief:

- Management's responsibility for preparing the financial statements in conformity with generally accepted accounting principles, and the Schedule of Expenditures of Federal Awards in accordance with the Uniform Guidance
- The availability of original financial records and related data, the completeness and availability of all minutes of the legislative or other bodies and committee meetings;
- Management's responsibility for the City's compliance with laws and regulations;
- The identification and disclosure to the auditor of all laws, regulations, and provisions of contracts and grant agreements directly and materially affecting the determination of financial statement amounts and;
- The absence of fraud involving management or employees with significant roles in internal control.

Additionally, we will request representations, as applicable, regarding:

- The inclusion of all components, and the disclosure of all joint ventures and other related organizations;
- The proper classification of funds, net position and fund balances;
- The proper approval of reserves of fund equity;
- Compliance with laws, regulations, and provisions of contracts and grant agreements, including budget laws or ordinances; compliance with any tax or debt limits, and any debt covenants;
- Representations relative to required supplementary information;
- The identification of all federal assistance programs, and compliance with grant requirements.
- Events occurring subsequent to the fiscal year end requiring adjustment to or disclosure in the financial statements or Schedule of Expenditures of Federal Awards.

Management is responsible for adjusting the financial statements to correct misstatements we may detect during our audit and for affirming to us in the representation letter that the effects of any uncorrected misstatements we aggregate during our engagement and pertaining to the latest period the statements present are immaterial, both individually and in the aggregate, to the opinion units. (*Financial statements* include the related footnotes and required and other supplemental information).

Communication

Our Responsibilities

As part of this engagement the Auditor of State will communicate certain additional matters (if applicable) to the appropriate members of management and to those charged with governance. These matters include:

- The initial selection of and changes in significant accounting policies and their application;
- The process management uses to formulate particularly sensitive accounting estimates and the basis for their conclusions regarding the reasonableness of those estimates;
- Audit adjustments, whether posted or waived;
- Any disagreements with management, whether or not satisfactorily resolved, about matters that individually or in the aggregate could be significant to the financial statements or our opinion;
- Our views about matters that were the subject of management's consultation with other accountants about auditing and accounting matters;
- Major issues that were discussed with management related to retaining our services, including, among other matters, any discussions regarding the application of accounting principles and auditing standards; and
- Serious difficulties we encountered in dealing with management during the audit.

We will present those charged with governance our Summary of Identified Misstatements (if any) at the conclusion of our audit.

Terms and Conditions Supporting Fee

As a result of our planning process, the City and the Auditor of State have agreed to an approach designed to meet the City's objectives for an agreed-upon fee, subject to the following conditions.

Our Responsibilities:

In providing our services, we will consult with the City regarding matters of accounting, financial reporting or other significant business issues. Accordingly, our fee includes estimated time necessary for this consultation. Circumstances may require the Auditor of State to confirm balances with your financial institution resulting in additional nominal charges which will not require an amendment to this agreement. However, should a matter require research, consultation or audit work beyond this estimate, the Auditor of State and the City will agree to an appropriate revision in services and fee. These revisions will also be set forth in the form of the attached *Amendment to Engagement Letter*.

Your Responsibilities:

The City will provide in a timely manner all financial records and related information to us, an initial list of which has been furnished to you, including timely communication of all significant accounting and financial reporting matters, as well as working space and clerical assistance as mutually agreed upon and as is normal and reasonable in the circumstances. When and if for any reason the City is unable to provide these schedules, information and assistance, the Auditor of State and the City will mutually revise the fee

to reflect additional services, if any, we require to achieve these objectives. These revisions will be set forth in the form of the attached *Amendment to Engagement Letter*.

Confidential Information:

You should make every attempt to minimize or eliminate the transmission of personal information to the Auditor of State (AOS). All documents you provide to the AOS in connection with our services including financial records and reports, payroll records, employee rosters, health and medical records, tax records, etc. should be redacted of any personal information. Personal information includes social security numbers, date of birth, drivers' license numbers or financial institution account numbers associated with an individual. The public office should redact all personal information from electronic records before they are transmitted to the AOS. This information should be fully blacked out in all paper documents prior to sending to the AOS. If personal information cannot be redacted from any records or documents; the public office must identify these records to the AOS.

If redacting this personal information compromises the audit or the ability to prepare financial statements, the public office and the AOS will consider these exceptions on a case-by-case basis. Additionally, if redacting this information creates a hardship on the public office in terms of resources, recordkeeping or other issues, the public office and the AOS may collaborate on alternative methods of providing the public office's data to the AOS without compromising the personal information of individuals served by the public office. The AOS is willing to work with the public office and it is our intent to greatly reduce the amount of personal information submitted to the AOS for audit or financial statement preparation purposes. It is important that the public office review internal policies to find ways to eliminate as much personal information from financial records as possible by substituting non-personal information (i.e., change social security numbers to employee identification numbers).

Fee

Except for any changes in fees and expenses which may result from the circumstances described above, we expect our fees and expenses for our audit services will not exceed \$30,340.

Pursuant to Ohio Rev. Code Section 117.13, you may charge all of this audit's cost to the general fund or you may allocate the cost among the general fund and other eligible funds.

Reporting

We will issue a written report upon completing our audit of your financial statements. We will address our report to those charged with governance. We cannot assure you that we will issue an unmodified opinion. Circumstances may arise in which it is necessary for us to modify our opinion, add an other matters or emphasis-of-matter paragraph or withdraw from the engagement.

Upon completing our audit, we will also issue a written report in accordance with Government Auditing Standards on internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters.

Access to Our Reports and Working Papers

AU-C 905—*Alert That Restricts the Use of the Auditor's Written Communication* requires our reports to disclose the following:

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Required by Government Auditing Standards:

This report only describes the scope of our internal control and compliance testing and our testing results, and does not opine on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed under *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

Independent Auditor's Report on Compliance with Requirements Applicable to Each Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance:

This report only describes the scope of our internal control compliance tests and the results of this testing based on Uniform Guidance requirements. Accordingly, this report is not suitable for any other purpose.

AU-C 905 requires us to include this restrictive language in our reports due to concerns that other readers may not fully understand the purpose of the report, the nature of the procedures applied in its preparation, the basis or assumptions used in its preparation, the extent to which the procedures performed are generally known or understood, and the potential for the report to be misunderstood, when taken out of the context for which it was intended.

However, under Revised Code Section 117.26, an audit report becomes a public record under Section 149.43, Revised Code, when we file copies of the report with the public officers enumerated in the Revised Code. When we file the reports, our working papers become available to the public upon request, subject to information protected for criminal investigations, by attorney-client privilege or by local, state or federal law. AU-C 905 does not affect public access to our reports or working papers.

Under generally accepted auditing standards, we must retain working papers for five years after the release date of our opinion. However, AOS policy requires we retain working papers for seven years or longer, as needed.

Peer Review Report

As required by *Government Auditing Standards*, we have made our most recent external quality control review report (Peer Review) publicly available, at https://www.ohioauditor.gov/publications/Peer_Opinion_2018.pdf. Audit organizations can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. The Auditor of State received a peer review rating of *pass*.

Please sign and return this letter to indicate your acknowledgement of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities. If you have any questions, please call Kevin Head, Senior Audit Manager at 330-438-0617.

Sincerely,

KEITH FABER
Auditor of State



Michele Porter, CPA, CISA
Assistant Chief Auditor, East Region

Attachment

cc: Mayor and City Council

ACCEPTED BY

DATE

TITLE

2CFR Part 200 REPORTING PACKAGE

2CFR Part 200 Ref.	Item	Responsibility	
		Auditee	Auditor
.508(b); .510(a)	Financial Statements	✓	
.515(a)	Report (opinion) on financial statements		✓
508(b); .510(b)	Schedule of Expenditures of Federal Awards	✓	
.515(a)	Report ("in-relation-to" opinion) on Schedule of Expenditures of Federal Awards		✓
.515(b)	Report on Compliance and Internal Controls - Financial Statements		✓
.515(c)	Report on Compliance and Internal Controls - (Major) Federal Awards		✓
.515(d)	Schedule of Findings and Questioned Costs ¹		✓
.508(c); .511(a),(b)	Schedule of Prior Audit Findings ⁴	✓	
.512(a), (b)	Data Collection Form ²	✓	✓
.511(c)	Corrective Action Plan ³	✓	

¹ Required in all cases

² You may only submit the reporting package and Data Collection Form electronically. The reporting package will be uploaded and submitted along with the Data Collection Form. The Federal Audit Clearinghouse will distribute the required reporting packages to the Federal agencies per Section __.512(g) of the Uniform Guidance , if the audit requires distribution to a Federal-funding agency. Complete the auditee certification process and submit the single audit reporting package and the Data Collection Form electronically to the Federal Audit Clearinghouse within the earlier of 30 days after receipt of our reports or nine months after the end of the audit period.

³ Required for any GAGAS level or UG findings

**SAMPLE
AMENDMENT # ___ TO ENGAGEMENT LETTER**

[Date]

[ENGAGEMENT LETTER ADDRESSEE]

Dear _____:

The engagement letter dated _____ between the Auditor of State and the City is hereby amended to reflect the following:

<u>Description of / Causes for Amendment</u>	<u>Estimated Fee Effect</u>
1	
2	
3	
4	_____
Total this amendment	\$0.00
Previous fee estimate	_____
Revised fee estimate	<u><u>\$0.00</u></u>

Please sign the copy of this letter in the space provided and return it to us. If you should have any questions, please call _____ at _____.

Sincerely,

KEITH FABER
Auditor of State

[Name of Chief Auditor]
Chief Auditor, [Name] Region

cc: [Engagement Letter cc's]

ACCEPTED BY

DATE


TITLE

MEMO

RECEIVED

FEB 16 2021

CLERK OF COUNCIL
STREETSBORO, OHIO

Date: February 16, 2021
To: Mayor Broska and City Council
From: Jenny Esarey, Finance Director 
Re: Amend Permanent Appropriations (Amendment #2) – 2021 Permanent Budget

Hello Everyone,

The second (2nd) Amendment to the 2021 Permanent Appropriations, is being presented to adjust the following items:

Exhibit A

Estimated Resources

General Fund (#101)

- + \$50,000 – Acct #101-74-4169 (New) – Misc. Receipts
 - Monies to be received relating to reimbursements for legal services for the Sahbra Farms case

Fire Station and Service Garage Levy Fund (#304)

- + \$6,055,000 – Acct #304-81-4172 – Sale of Bonds
 - Monies to be received from the Sale of the 2021 Bonds for the Fire Station and Service Garage
 - Monies will be used to pay off the 2020 BAN's

Appropriations

General Fund #101

- Parks and Recreation – 101-32
 - + \$1,000 – Acct #101-32-5745 - Equipment
 - - \$1,000 – Acct #101-32-5446 – Rentals
 - Monies needed for estimated remaining 2021 equipment expenditures
- Law – 101-74
 - + \$50,000 – Acct#101-74-5331 – Legal Services
 - Fees for Legal Counsel to provide legal services for the defense relating to the Sahbra Farms Case
 - The agreement is also being presented to City Council for approval at the February 22, 2021 Finance Committee/Council Meeting.

Other Funds

Recreation Fund (#205)

- + \$1,500 – Acct #205-32-5735 – Data Processing
- - \$1,500 – Acct #205-32-5369 – Other Rec Program Contract Services
 - Monies needed for estimated remaining 2021 Data Processing Expenditures

MEMO

Appropriations (Continued)

Other Funds (Continued)

Fire Station and Service Garage Levy Fund (#304)

- + \$5,855,000 – Acct #304-81-5821 – G/O Note Principal
 - This increase in appropriations is to be used to pay off the 2020 BAN's including a \$200,000 Paydown
 - The 2020 BAN Payoff Totals \$6,255,000, and the City will be using monies received from levy in 2020 to pay down \$200,000 prior to issuance of the 2021 Bonds (which is why we are only receiving \$6,055,000 = \$6,255,000 – \$200,000 = \$6,055,000)
 - The 2021 Budget already had \$401,306 appropriated for a paydown so if you take the \$6,255,000 less the \$400,000 (rounded) that would equal the proposed amendment of \$5,855,000
 - Please note that the 2021 Budget assumed the 1st Half Property Tax Receipts would be included in the pay down, but since the 1st Half Property Tax Receipts aren't guaranteed till on or before April 1, 2021, Baker Tiller, Squire Sanders, and I agreed to not account for those monies in the BAN paydown just to be safe due to timing.
 - Squire Sanders and Baker Tilly agreed that since the levy proceeds are specifically to be used to pay for debt payments (principal and interest), the levy proceeds received will be used for future Bond Principal and Interest Payments.
 - Also note that the City will also be paying the required BAN Interest Payment (\$164,193.75) in 2021 (already budgeted/appropriated in Acct #304-81-5822 – G/O Note Interest).

Fire/Ambulance Improvement Fund (#402)

- + \$50,000 – Acct #402-12-5745 – Equipment
- - \$50,000 – Acct #402-12-5722 – Building Improvements
 - Monies needed for estimated remaining 2021 equipment expenditures

The Net Effect to the 2021 Permanent Budget is \$200,000 for Exhibit A.

- This is due to the city "paying down" on the principal prior to issuing Bonds

Thank you!

Jenny

Ordinance No. _____ Passed _____, _____

AN ORDINANCE AMENDING ORDINANCE NO. 2020-180, THE 2021 ANNUAL APPROPRIATION ORDINANCE. [#2]

WHEREAS, it is necessary to amend certain 2021 appropriations provided for in the 2021 Annual Appropriations Ordinance in order to adequately administer the City's resources in accordance with financial requirements now known; and

WHEREAS, the 2021 appropriations were previously amended by Ordinance No. 2021-09 passed January 25, 2021; and

WHEREAS, pursuant to Section 4.13 of the City Charter, this Ordinance will take effect immediately upon approval by the Mayor,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Streetsboro, Portage County, Ohio, that:

SECTION 1: The 2021 Annual Appropriations Ordinance is hereby amended as set forth in Exhibit "A" hereto, which is attached and incorporated as if fully rewritten herein.

SECTION 2: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, to the extent applicable, including Chapter 107 of the Codified Ordinances.

SECTION 3: This Ordinance shall take effect immediately upon the signature of the Mayor pursuant to Section 4.13 of the City Charter.

PASSED: _____
Date Jon Hannan, President of Council

ATTEST: _____
Caroline L. Kremer, Clerk of Council

APPROVED: _____
Date Glenn M. Broska, Mayor

Prepared and approved as to legal content by: _____
Franklin Beni, Law Director

Date Submitted to Mayor for Approval: _____ Returned: _____

Sponsored by: Finance Dept.

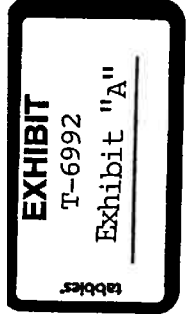


Exhibit A

INCREASE IN ESTIMATED RESOURCES:

Line Item	Project #	Department	Description	Amount	Comment(s):
101-74-4169 (New)		Law	Misc. Receipts	\$ 50,000.00	Monies to be received relating to reimbursements for legal services for the Sahbra Farms Case
			Total Legal	\$ 50,000.00	
			Total General Fund	\$ 50,000.00	
304-81-4172		Statutory	Sale of Bonds	\$ 6,055,000.00	Monies to be received from the Sale of the 2021 Bonds for the Fire Station and Service Garage
			Total Fire Station and Service Garage Levy Fund	\$ 6,055,000.00	
			Total Increase in Estimated Resources	\$ 6,105,000.00	

INCREASE APPROPRIATIONS:

Line Item	Project #	Department	Description	Amount	Comment(s):
101-32-5745		Parks and Recreation	Equipment	\$ 1,000.00	Monies needed for est. remaining 2021 Equipment Expenditures
			Total Parks and Recreation	\$ 1,000.00	
101-74-5331		Law	Legal Services	\$ 50,000.00	Fees for Legal Counsel to provide legal services for the defense relating to the Sahbra Farms Case (The agreement is also being presented to City Council for approval at the February 22, 2021 Finance Committee/Council Meeting.
			Total Law	\$ 50,000.00	
			Total General Fund	\$ 51,000.00	
205-32-5735		Recreation	Data Processing	\$ 1,500.00	Monies needed for est. remaining 2021 Data Processing Exp.
			Total Recreation Fund	\$ 1,500.00	

304-81-5821		Statutory	G/O Note Principal	\$ 5,855,000.00	The 2020 BAN payoff totals \$6,255,000, and the 2021 Budget already had \$401,306 appropriated for pay down, so the \$6,255,000 less the \$400,000 (rounded) is the \$5,855,000 being requested to be appropriated to accommodate the payoff of the 2020 BAN's.
			Total Fire Station and Service Garage Levy Fund	\$ 5,855,000.00	

402-12-5745		Fire	Equipment	\$ 50,000.00	Monies needed for Est. Remaining 2021 Equipment Expenditures
			Total Fire/Ambulance Improvement Fund	\$ 50,000.00	
			Total Increase to Appropriations	\$ 5,957,500.00	

DECREASE APPROPRIATIONS:

Line Item	Project #	Department	Description	Amount	Comment(s):
101-32-5446		Parks and Recreation	Rentals	\$ 1,000.00	Monies needed for est. remaining 2021 Equipment Expenditures
			Total Parks and Recreation	\$ 1,000.00	
			Total General Fund	\$ 1,000.00	

DECREASE APPROPRIATIONS: (Continued)

Line Item	Project #	Department	Description	Amount	Comment(s):
205-32-5369		Recreation Fund	Other Rec Program Contract Services	\$ 1,500.00	Monies needed for est. remaining 2021 Data Processing Exp.
			Total Recreation Fund	\$ 1,500.00	
402-12-5722		Fire	Building Improvements	\$ 50,000.00	Monies needed for Est. Remaining 2021 Equipment Expenditures
			Total Fire/Ambulance Improvement Fund	\$ 50,000.00	
			Total Decrease in Appropriations	\$ 52,500.00	
<hr style="border-top: 1px dashed black;"/>					
			Total Increases in Estimated Resources	\$ 6,105,000.00	
			Total Decrease in Estimated Resources	\$ -	
			Plus Decreases in Appropriations	\$ 52,500.00	
			Less Increases in Appropriations	\$ 5,957,500.00	
			Net Change to 2021 Permanent Appropriations Budget	\$ (200,000.00)	
<hr style="border-top: 1px dashed black;"/>					
\$ 200,000.00			Net change due to the City choosing to pay down \$200,000 prior to issuance of the 2021 Bonds (which is why we are paying \$6,255,000 and only receiving \$6,055,000).		