

THE CITY OF STREETSBORO, OHIO
SERVICE COMMITTEE MEETING MINUTES

Monday, May 10, 2021

This Service Committee Meeting was called to order on Monday, May 10, 2021 at 7:11 p.m. by Michael Lampa, Chairman.

PRESENT: Mike Lampa, Jon Hannan, Jennifer Wagner, Chuck Kocisko

ABSENT: Julie Field, [vacancy-Ward 2]

ALSO PRESENT: Glenn Broska, Mayor
Frank Beni, Law Director
Patricia Wain, Police Chief
Rich Polivka, Police Lieutenant
Rob Reinholz, Fire Chief
Justin Czekaj, City Engineer
Shawna Lockhart-Reese, HR Manager
Caroline Kremer, Clerk of Council
[by Zoom video conferencing:]
Justin Ring, Council Member
Sara Fagnilli, Assistant Law Director/Prosecutor
Jenny Esarey, Finance Director
Bill Miller, Service Director
John Cieszkowski, Planning Director
Patrick O'Malia, Economic Development Director
Greg Mytinger, Parks and Recreation Director
Melissa Procop, Mayor's Administrative Assistant

MOTION: TO EXCUSE MRS. FIELD.

Moved by Mr. Ring, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

Disposition of Minutes

MOTION: TO ACCEPT THE REGULAR SERVICE COMMITTEE MEETING MINUTES OF MARCH 8, 2021 AND THE SPECIAL SERVICE COMMITTEE MEETING MINUTES OF APRIL 26, 2021 AS WRITTEN.

Moved by Mr. Ring, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

Old Business

Update on Forest Valley Development

Mrs. Fagnilli said they still had to have the engineers go out and check to see if everything was

finalized because she was hearing mixed reports. The retention ponds needed looked at, but it had been too wet to do that. Mayor Broska said the area at the top had been graded and seeded, and one of the detention ponds had been scraped clean, and they would do the other one soon. The City had not released their bond, and would continue to monitor the situation and not release their bond until everything was done according to the City's satisfaction.

Mayor Broska confirmed the road was complete and was built to the City's specifications, but it had not been accepted yet; the City had been plowing it for the taxpayers living there.

MOTION: TO MOVE THIS TO THE JUNE SERVICE COMMITTEE MEETING FOR ANOTHER UPDATE.

Moved by Mr. Ring, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

T-7024 Zoning Text Amendment Regarding Keeping Chickens in Selected Residential Districts
Mr. Cieszkowski said this was the revisions made by Mark Majewski after the April 12, 2021 Service Committee Meeting where Council asked to add the R-2 and R-T districts to the ordinance. The other request made by Councilman Ring was to provide a map that visually indicated the policy implications being discussed, but Mr. Cieszkowski had not been able to get that map created and asked to have this topic moved to the June Service Committee Meeting to allow him time to execute a contract, likely with Portage County Regional Planning, and to work with them to get the map that had been requested.

MOTION: TO MOVE THIS TO THE JUNE SERVICE COMMITTEE MEETING TO GIVE MR. CIESZKOWSKI TIME TO GET THE MAP.

Moved by Mr. Ring. Steve Suchy, 142 Harper Road, stated that he was in favor of allowing chickens in his area of town, and said most of his neighbors were too. Mr. Hannan said at the next meeting Council expected to have a map showing the areas where chickens would be allowed based on the current proposal. Mr. Hannan thought most of the lots on Harper Road were larger than 0.7 acre. Mr. Cieszkowski added that he wanted to be able to continue revising the proposal he had provided until it was at a point Council was comfortable with it, and then put it into the ordinance format instead of having the Law Department change and update it every time there was a slight revision. Seconded by Mr. Hannan. Upon voice vote, **motion carried.**

New Business

T-7036 Amend Ord. No. 2021-12 to Purchase 4 Licenses for FD Phones

Mrs. Procop explained that TTx had given the City a quote for 4 new licenses, 3 at the new fire station and 1 at City Hall for the new Finance Assistant. She asked that Ord. No. 2021-12 be amended to pay for three of the licenses. Ord. No. 2021-26 was the ordinance that was approved in February 2021 for the actual licensing that would allow the City to pay for the additional license at City Hall.

MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING AS EMERGENCY LEGISLATION.

Moved by Mr. Hannan, seconded by Mr. Ring. Upon voice vote, **motion carried.**

T-7037 Authorize Contract to Clean and Paint Exterior of Water Tower

Mr. Miller said a couple of years ago when the water tower was power washed the contractor had recommended to repaint and touch up the top section of the water tower in a couple of years as preventative maintenance, so the City would not have to paint the entire tower earlier than it planned. The worst case would cost about \$24,000 if they had to paint the whole top. The money was available in #501-52-5747 Water Tower Expenditures.

Mr. Kocisko said the water tower wasn't that old and wondered if there was longer-lasting paint that could be used. Mr. Miller said when they power washed it, they inspected it and discovered the paint on the top was just a thin coat and ought to be touched up.

MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING AS EMERGENCY LEGISLATION.

Moved by Mr. Hannan, seconded by Mr. Ring. Upon voice vote, **motion carried.**

T-7038 Amend Ord. No. 2021-59 GPD Design Services Proposal

Mayor Broska said there was a change in the fee for the design proposal for the waterline projects. Ms. Esarey said City Council had passed Ord. No. 2021-59 for GPD at the last meeting which referenced a proposal, but the proposal only had the City paying GPD \$780,873. When she was working with Tony Burgoyne on this he had mentioned another number that was \$10,542 larger. The \$10,5542 had to do with them having a 1.35% application fee for OWDA and WSRLA, so that would bring the new total to \$791,415. This ordinance was to see if Council would approve that additional \$10,000 expenditure. If it was approved, it would need a budget amendment at the next Finance Committee meeting because the original understanding was that the City would just be able to have the EPA, or whoever, pay GPD directly, but that's not the case; it's going to be a reimbursement.

MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING AS EMERGENCY LEGISLATION.

Moved by Mr. Ring, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

T-7039 Authorize Contract w/Consultant for Community Stage Conceptual Plan

Mr. Mytinger had presented a contract with the Thrasher Group to do the conceptual design for a community stage. This would be Phase I of the project. The money could come from the Parks and Recreation Capital Improvement Fund.

Mr. Ring said Council and the administration had been looking to potentially utilize funds that were to become available from the last round of federal stimulus money to fund the larger project. Ms. Esarey had sent an email a few days ago outlining the information she had so far about what the stimulus monies could be used for, and this definitely was not included. The things the monies

could be used for would make it very difficult to move money around because they weren't really expenses the City had or had in that large of an amount. The main thing Streetsboro would most likely be able to use the stimulus monies for was water projects.

Mr. Ring said he championed the stage project because he thought it was something that needed to be done and would be beneficial to the residents and bring the community together. He wanted to see this initial portion of the project still move forward to get the design done and get an estimate of what a stage/amphitheater might cost. And then Council could talk about funding sources at that point.

Mr. Ring wondered if Thrasher could design with a dollar amount limit for construction in mind so they wouldn't design something that was unattainable. He understood the first part of their work would be meeting with the public to see what was wanted. He thought it might be hard to give a ballpark budget figure when the City didn't really know exactly what it could use the stimulus monies for. He mentioned right now the City had about \$750,000 in mind, but didn't know if that was going to be available.

Mr. Mytinger said all this Phase I agreement was doing was the conceptual design. Thrasher would discuss with the community and the community leaders about locations, possible size, maybe produce some renderings, and then based off of those things they could give the City an idea of what it could afford for the amount of money it was able to spend. If the City said it wanted to spend X amount of dollars on a community stage, Thrasher could create that document and design, and then together as a community the City could find creative ways to find funding to make it a reality.

Mr. Ring was in favor of getting this design phase done, but he was concerned Thrasher would design something that may be unattainable. Mr. Mytinger said during the discussions with Thrasher the City would be able to tell them "the City felt it could raise X dollars" to avoid the issue that Mr. Ring was concerned about.

Mayor Broska also wanted to move forward with the conceptual plan because the cost of the project would only increase if it was delayed, and there would still be plenty of time to discuss the project even after Thrasher presented a plan. Mayor Broska expected Thrasher would give the City a variety of plans so the City could decide which direction to go. Once the City decide which way to go and raised some funds, the conceptual plan would already exist and the City could move forward.

Mr. Kocisko wondered if there would be any extra costs if the City selected a plan but then asked for it to be downsized or changed in some way. Mr. Ring said this was just for a conceptual design plan, and no engineering would be done yet. Mr. Mytinger agreed and said if changes were needed or adjustments made (to increase or decrease the amenities depending on the money raised), then those could be made when the City got to the engineering portion of the project when the construction plans were developed to go out to bid. Mr. Kocisko just wanted to be sure Thrasher would be flexible since things were uncertain at this point; Mr. Mytinger thought they would be.

Mr. Mytinger confirmed for Mr. Lampa that the \$19,250 for this consultant contract would come out of the Parks and Recreation Capital Improvement Fund. Mr. Lampa wonder what other project(s)

would not be done this year to get this completed within the 2021 budget. Ms. Esarey said there had been some money budgeted in 2021 for digitizing old records, but the City had found a service that was much cheaper and not actually purchasing a physical piece of equipment, so the money for the consultant contract could come out of the General Fund Statutory Contractual Service account (#401-81-). The Parks and Recreation Department would not have to give up anything they had budgeted for 2021. At the next Finance Committee Meeting she would transfer money from #401-81- Statutory to #401-32-5714 Parks Improvements to replenish that Parks line.

MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING FOR FIRST READING.

Moved by Mr. Ring, seconded by Mr. Kocisko. Upon voice vote, **motion carried.**

Citizens' Comments

Stephan Kolar, 6615 Meadow Farm Drive, Hudson, and 9208 Olga Drive, said he'd collected copies of the RFPs and bid specs for trash and recycling from the Mayor's Office the other day. He noticed some things he wanted to point out to City Council. He said most importantly the RFP packages were available on May 5 and due back to the City on May 24. He talked to a couple trash companies including Portage County Recycling and some of them may not even have bid because normally they get 45 days to prepare a response. Mr. Kolar said right now it was a lock for Kimble because the others didn't really have time to prepare a proposal. He thought the City was supposed to get a report every month from Kimble, Streetsboro's current trash hauler, about tonnage/customer service and asked if that was happening. Mrs. Procop said the City got the reports sporadically, not monthly.

Mr. Kolar thought other haulers didn't have a chance to research the City and prepare a proposal and it would have been better for Streetsboro to get more proposals. He thought the RFP package was confusing because it mentioned the 2015 Portage County Waste Management Program, but the Portage County Waste Management Program had been updated in 2019, and because it was missing Section 7 (maybe a numbering error), and felt the document was flawed. He had many other questions. He asked City Council to stop this.

He said the initial Ordinance to go out for bids authorized the Mayor to create specs, advertise for bids, and enter into a contract with City Council approval, but since then someone had noticed the Charter required it to go to Planning Commission because it was franchise, and then go to City Council. He thought the timing of this did not even give three or four of the big haulers a chance to even bid on this, which wasn't fair to the community. He said the City wanted to go with the best, but wanted to get a low price too, and Kimble hadn't been the low price for other neighboring communities because Aurora went with Rumpke, and Hudson had five haulers, and he found Allied/Republic the lowest for his own household. They all had the lift arms on their trucks. He said City Council needed to stop this and have the administration go back and take a look at it to give the bidders 45 days to respond.

Mr. Kolar said he'd heard that Portage County wanted out of the recycling business quickly, but when he talked to Bill Steiner, Director of the Portage County Solid Waste Management District,

Mr. Steiner said they wanted to go out quickly, but they would hold on long enough and give the towns the time needed to make sure it was right for their customers. Mr. Kolar said he'd sent his notes to a couple City Council Members. He asked City Council to stop this and fix it because it had substantial mistakes that he thought would hurt the City in the long run.

Announcements

A Regular Council Meeting will immediately follow this meeting.

There being no further business to be addressed by this committee, and upon motion by Mr. Hannan, seconded by Mr. Ring, this meeting adjourned at 7:39 p.m.

ATTEST:

Caroline L. Kremer, Clerk of Council

Michael L. Lampa, Chairman