

CITY OF STREETSBORO, OHIO

BOARD OF CONTROL MEETING MINUTES

Wednesday, May 19, 2021

This Board of Control meeting was called to order on Wednesday, May 19, 2021 at 8:35 a.m. by Mayor Broska in the Conference Room. Mayor Broska led the Pledge of Allegiance. [There is no audio recording of this meeting.]

PRESENT: Bill Miller, Frank Beni, Jenny Esarey, Mayor Broska

ABSENT: None.

ALSO PRESENT: Shawna Lockhart-Reese, HR Manager
Greg Mytinger, Parks and Recreation Director
Patricia Wain, Police Chief [joined late]
Caroline Kremer, Clerk

Disposition of Minutes

MOTION: TO APPROVE THE BOARD OF CONTROL MEETING MINUTES OF APRIL 14, 2021 AS WRITTEN.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

2021 Road Paving Bids

Mayor Broska said this agenda item would need to be postponed until after City Council approved some appropriation adjustments.

MOTION: TO TABLE THIS ITEM UNTIL AFTER COUNCIL'S MONDAY NIGHT MEETING AND SCHEDULE ANOTHER BOARD OF CONTROL MEETING FOR NEXT WEDNESDAY, MAY 26, 2021 AT 11:00 A.M.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

EAP Annual Renewal

Mrs. Lockhart-Reese asked to have this approved to move forward with the annual Employee Assistance Program renewal. It will cost \$1,080.24/quarter and \$4,320.96/year. The assistance program was available to all employees but was required to be available by the unions.

MOTION: TO APPROVE THE RENEWAL.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

RITA Subpoena Program

Ms. Esarey had sent a memo to the Board about the 2021 RITA Subpoena Program. Since the program will not be in-person, it will only cost \$1 per person subpoenaed. There are 5,037 delinquent accounts and many of those people will respond to the letter campaign conducted by RITA for no charge to the City. Those that do not respond to the letter will be subpoenaed, so the cost to Streetsboro will not exceed \$5,037, which can be charged to account #101-81-5315 RITA Administration.

MOTION: TO APPROVE PARTICIPATION IN THE 2021 RITA SUBPOENA PROGRAM NOT TO EXCEED \$5,100.

Moved by Mr. Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Renew PD HVAC Maintenance Agreement

Ms. Esarey said Chief Wain had told her this was an annual expenditure that was budgeted for 2021 not to exceed \$4,230 from account #101-11-5431 Building Contractual.

MOTION: TO APPROVE THE EXPENDITURE.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Replace Sprinkler Heads at Police Station

Ms. Esarey said she was fine with this expenditure. It was not a normal annual purchase, but replacement sprinkler heads were needed since the building was over 20 years old.

MOTION: TO APPROVE THE EXPENDITURE NOT TO EXCEED \$4,960 FROM ACCOUNT #101-11-5431 BUILDING CONTRACTUAL.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Agreement w/Teece Bros. Fence for Additional Expenditures for Wilcox Park Fence and Installation of Foul Poles at Field 8 & 9

Mr. Mytinger wanted to replace the fence at Wilcox Park and the cost had gone up by \$1,000 since the previous approval at the April 14, 2021 Board of Control Meeting. Mr. Mytinger also wanted to have the Teece Bros. install foul poles on Fields 8 & 9. The total expenditure for the fencing and foul poles was a total of \$7,000.

MOTION: TO APPROVE THE INCREASED EXPENDITURE FOR FENCING AND FOUL POLES UP TO \$7,000 FROM ACCOUNT #401-32-5714 PARKS IMPROVEMENTS.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Parks and Recreation Contract for Reptile Show

Mr. Mytinger said this program was scheduled for June 16, 2021 at City Park during Summer Camp.

MOTION: TO APPROVE THE EXPENDITURE FROM ACCOUNT #205-32-5666 SUMMER CAMP.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Parks and Recreation Contract Youth Sports Instruction - Summer Camp

Mr. Mytinger said they had used this instructor in the past for instruction of various youth sports activities.

MOTION: TO APPROVE THE EXPENDITURE FROM ACCOUNT #205-32-5666 SUMMER CAMP.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Parks and Recreation Contract Yoga – Summer Camp

Mr. Mytinger said Yoga Squirrel would instruct yoga for children at Summer Camp this year.

MOTION: TO APPROVE THE EXPENDITURE FROM ACCOUNT #205-32-5666 SUMMER CAMP.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Purchase Infield Rascal Pro

Mr. Mytinger said this was a drag behind piece of equipment used with the gator to groom the infield. Now that the Parks and Recreation Department had a Polaris vehicle he wanted to purchase a second Infield Rascal Pro to be able to do two fields at the same time. The updated quote was \$4,163.47 including extra pins.

MOTION: TO APPROVE THE PURCHASE NOT TO EXCEED \$4,500 FROM ACCOUNT #401-32-5745 PARKS EQUIPMENT.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Replace Wilcox Park Wall Climber

Mr. Mytinger said Wilcox Park had a climber, but it was old and cracked with holes. He wanted to replace it with a new Leaning Wall Climber since the old style was no longer available.

MOTION: TO APPROVE THE PURCHASE NOT TO EXCEED \$4,000 FROM ACCOUNT #401-32-5714 PARKS/RECREATION IMPROVEMENTS.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

MOTION: TO ADDED AN AGENDA ITEM FOR PARKS AND RECREATION.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Parks and Recreation Contract w/Dr. Awesome for Bubblepalooza – Summer Camp

Mr. Mytinger said this was an educational program for Summer Camp.

MOTION: TO APPROVE THE EXPENDITURE FROM ACCOUNT #205-32-5666 SUMMER CAMP.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Replace Cemetery Garage Roof

Mr. Miller said the cemetery garage roof was old and needed replaced. He had collected 5 quotes and Roy Bender was the best price for this job at \$3,795. All construction type costs were increasing this year so he asked for approval not to exceed \$4,550 from account #204-22-5713 Cemetery Improvements.

MOTION: TO APPROVE THE EXPENDITURE NOT TO EXCEED \$4,550.

Moved by Ms. Esarey, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Replace Salt Barn Roof

Mr. Miller said the old salt barn was still used for storage and the 20 year old roof needed replaced. A&B Roofing provided the best price quote for this job at \$6,590. All construction type costs were increasing this year so he asked for approval not to exceed \$8,400 from account #401-51-5723 Building Improvements.

MOTION: TO APPROVE THE EXPENDITURE NOT TO EXCEED \$8,400.

Moved by Ms. Esarey, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Authorize Expenditures for Tree Removal

Mr. Miller said this was an annual expense with Rich Harris for emergency work for trees that may need to be removed throughout the year. The costs could potentially be paid from three different accounts depending on where/why the work was done (Service, Parks, or Cemetery) Contractual Service.

MOTION: TO APPROVE THE EXPENDITURE NOT TO EXCEED \$8,499 FOR THE YEAR.

Moved by Ms. Esarey, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Contract to Review and Revise Sign Regulations

Mr. Beni proposed a contract w/Todd Hunt of Walter | Haverfield not to exceed \$7,500 to review and possibly revise the City's existing sign regulations and to see if it was feasible to create a new zoning district to use electronic messaging signs.

MOTION: TO AUTHORIZE THE CONTRACT NOT TO EXCEED \$7,500 FROM ACCOUNT #101-74-5331 LEGAL SERVICES.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

There being no further business to come before this Board, and upon motion by Ms. Esarey, seconded by Mr. Miller, this meeting adjourned at 8:52 a.m.

ATTEST:

APPROVED:

Caroline L. Kremer, Clerk of Council

Glenn M. Broska, Mayor