

CITY OF STREETSBORO, OHIO

BOARD OF CONTROL MEETING MINUTES

Wednesday, August 11, 2021

This Board of Control meeting was called to order on Wednesday, August 11, 2021 at 8:33 a.m. by Mayor Broska. Mayor Broska led the Pledge of Allegiance.

PRESENT: Jenny Esarey, Mayor Broska, Frank Beni, Bill Miller

ABSENT: None.

ALSO PRESENT: Patricia Wain, Police Chief
Kevin Grimm, Fire Captain
Shawna Lockhart-Reese, HR Manager
Rachel Miller, Parks and Recreation Clerk
Caroline Kremer, Clerk

Disposition of Minutes

MOTION: TO ACCEPT THE BOARD OF CONTROL MEETING MINUTES OF JULY 21, 2021 AS WRITTEN.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Parks and Recreation Contract for Silver Sneakers Yoga Classes

Mrs. Miller said the department had used this instructor in the past and would like to bring him back again to teach yoga classes at the Senior Center.

MOTION: TO APPROVE THE CONTRACT FOR YOGA CLASSES OUT OF ACCOUNT #101-33-5338.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Authorize Payment(s) Made on our Behalf by ADP

Ms. Esarey explained that in 2020, during COVID, the City started using Family First credits for employees who were out with the coronavirus. In February 2021 the City received a letter from the IRS saying, as a government entity, Streetsboro was not eligible to use those credits. Because the City had taken those credits, she had to work with ADP for weeks to get reverse batches so the City could properly pay the second quarter of 2020, third quarter of 2020, fourth quarter of 2020, and first quarter of 2021. In the meantime, even though the City made the actual tax payments, the IRS assessed penalties. Mrs. Lockhart-Reese had been working with the IRS for an appeal process to get the penalties removed. The City had paid \$268.36 for second and third quarter of 2020, but for first quarter of 2021 the City was assessed \$3,643.50. Without talking with the City or asking for approval, ADP took it upon itself to make the \$3,643.50 payment, which was still in an appeal

process. Ms. Esarey said if the IRS determined to grant the appeal and remove or reduce the assessed amount, it would become a credit on the City's account (the City might receive a refund check or have less liability on a future payment).

She asked for approval from the Board of Control for an amount not to exceed \$6,500 because the City also had a potential penalty of \$2,515.69 and if it was deemed in the appeal process to be due, she would already have the authorization for the total amount from account #101-81-5591.

MOTION: TO AUTHORIZE AN EXPENDITURE NOT TO EXCEED \$6,500 FROM ACCOUNT #101-81-5591.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Authorize Purchase of Tires for Fire Department

Captain Grimm said the department was requesting authorization for the possibility of future tire purchases over \$3,500. There had already been a previous purchase of \$681.76 for this year and a quote provided for a contemplated tire purchase.

MOTION: TO APPROVE AN AMOUNT NOT TO EXCEED \$8,499 FOR 2021 FOR TIRES OUT OF ACCOUNT #101-12-5613.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Authorize Purchase of Tires for Police Fleet

Chief Wain asked for an additional \$1,500 for tires for a total of \$5,500 for 2021 out of account #101-11-5432. Due to delays for vehicles being delivered, and some emergency repairs, the department was pretty low on funds and some tire replacements were expected in the future.

MOTION: TO APPROVE AN AMOUNT NOT TO EXCEED \$5,500 FROM ACCOUNT #101-11-5432.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

Authorize HVAC Preventative Maintenance

Chief Wain asked for an additional \$3,642 out of account #101-11-5431 Building Contractual for some preventative maintenance for the Police Department HVAC system. The boilers were building up "sludge" which turned into a crystallization in the boiler tubes, which would then cause much more problems in the future, which they were trying to prevent by the use of RYDLYME.

Ms. Esarey noted that Repair 1 on the quote was not part of the boiler preventative maintenance issue. There was a separate PO already opened for Repair 1.

MOTION: TO APPROVE THE \$3,642 BOILER REPAIR OUT OF ACCOUNT #101-11-5431.

Moved by Ms. Esarey, seconded by Mr. Miller. Upon voice vote, **motion carried.**

There being no further business to come before this Board, and upon motion by Ms. Esarey, seconded by Mr. Miller, this meeting adjourned at 8:40 a.m.

ATTEST:

APPROVED:

Caroline L. Kremer, Clerk of Council

Glenn M. Broska, Mayor