

# City of Streetsboro



## JOB POSTING

Deadline: December 10, 2021

JOB TITLE:	CONSTRUCTION TECHNICIAN
DEPARTMENT:	ENGINEERING
IMMEDIATE SUPERVISOR:	ENGINEER
STATUS:	FULL-TIME NON-EXEMPT, UNCLASSIFIED
COMPENSATION:	\$60,000.00 - \$75,000/Annual

### **POSITION SUMMARY**

Manages and/or conducts regular and periodic construction observation of subdivision construction and all private work within City owned property or right-of-way. Manages or conducts construction observation of public improvement/construction projects (i.e., sanitary & storm sewers, streets, roads, waterlines, etc.) to ensure compliance with approved plans and all applicable construction regulations, standards, specifications, codes, and ordinances. Manages the annual City road programs. Work is performed under the general supervision of the City Engineer, with the incumbent having considerable latitude to resolve disputes and problems encountered in the field in accordance with defined policies and procedures. Work is reviewed through conferences, reports, and results obtained. Incumbent has no direct valuation/supervisory responsibilities of City personnel, but may supervise as directed, private inspectors hired under contract to the City.

- Reviews site plans, blueprints, sub-division drawings for compliance with all applicable Ohio Revised Codes, Federal and State Environmental Protection Act regulations, County regulations, and City of Streetsboro codes, regulations, and ordinances. Supervises as directed, the work of private contracted construction representatives performing observation of subdivision construction, and all private work within City owned property or right-of-way.
- Supervises and manages the construction of the annual road programs, including the road tours, contractors, and reports to the City Engineer.
- Answers inquiries regarding construction methods, practices, principles, and procedures, providing instruction to the public on proper application of codes and standards. Investigates complaints from residents during and after the construction process and recommends appropriate corrective measures.
- Issues warnings and stop-work orders and takes other appropriate measures, including recommendation to the City Engineer that contractor be cited, when observations reveal noncompliance with codes, regulations, and ordinances.

### **Department of Human Resources**

9184 State Route 43, Streetsboro, OH 44241 P:330.626.4942 F:330.626.6087

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- Acts as liaison with other City Departments, and other agencies and agencies as required. Participates in planning and cost estimation of public works projects, e.g. bike paths, street lighting, sidewalks, storm sewers; coordinates completion of said projects.
- Must establish and maintain effective working relationships with supervisors, co-workers, contractors, builders, vendors and the public.
- Must have regular, reliable, and punctual attendance.
- Must follow and comply with City rules and policies.
- May perform other construction observation duties, as directed.

**QUALIFICATION:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and /or ability required. Reasonable accommodations may be made to ensure that individuals with disabilities are able to perform the essential functions.

Completion of a Bachelor's degree in Bachelor of Science in Civil Engineering (BSCE) degree or equal, and considerable experience in construction observation or as a construction supervisor; construction observation record keeping or equivalent experience is preferred; or any equivalent combination of education and/or experience that provides the following knowledge, abilities, and skills:

Knowledge of construction practices, principles, methods, and procedures. Knowledge of the construction requirements contained within applicable Federal, State, County, and City Codes, regulations, and ordinances.

Skilled in making accurate measurements and reading building prints. Good written and verbal communication skills. Ability to interpret and apply the provisions of applicable codes, ordinances, and regulations to construction plans and field conditions and determine plan compliance.

Ability to analyze, interpret and apply construction plans to field conditions to ensure compliance with said plans. Ability to organize and prioritize daily work assignments and activities. Ability to understand/ interpret and utilize manuals, and written and verbal instructions, which are technical in nature.

Ability to make simple arithmetic and measuring calculations, to copy records precisely, to complete routine forms and maintain accurate records, and to gather, collate, and classify information and data regarding /construction activities.

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Ability to operate a personal computer for the purpose of entering, accessing, and retrieving information and data regarding construction activities. Ability to answer inquiries and resolve complaints from contractors, builders, and the public in an effective, tactful, courteous manner.

Ability to establish and maintain effective working relationships with builders, contractors, supervisors, co-workers, and other City officials & employees.

Must possess a valid State of Ohio driver's license with an acceptable driving record.  
Must be eligible to work in the United States.

Applications are available on the City's website at [www.cityofstreetsboro.com](http://www.cityofstreetsboro.com) Department/Human Resources. Forward a completed, signed City employment application, resume, and (3) references to [Slockhart-reese@cityofstreetsboro.com](mailto:Slockhart-reese@cityofstreetsboro.com) or:

City of Streetsboro  
Human Resources Dept.  
9184 S.R. 43  
Streetsboro, Ohio 44241

The City of Streetsboro is an Equal Opportunity Employer

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