

City of Streetsboro



JOB POSTING

Deadline: December 10, 2021

JOB TITLE:	VAN/BUS DRIVER
DEPARTMENT:	SENIOR CENTER
IMMEDIATE SUPERVISOR:	DIRECTOR PARKS & REC.
STATUS:	PART TIME NON-EXEMPT, UNCLASSIFIED
COMPENSATION:	\$15.00 – 18.00/Hourly

POSITION SUMMARY

- Drives City owned van/bus.
- Transport passengers to and from special events, destinations, and trips using the city's Senior Center van/bus.
- Establish and maintain effective working relationships with senior citizens, staff and the public.
- Responsible for keeping the Senior Center Van/Bus clean and maintaining inspection logs.
- Performs related duties as assigned.

QUALIFICATION:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Previous experience in programming activities for seniors, recreation programming or related college coursework. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and /or ability required. Reasonable accommodations may be made to ensure that individuals with disabilities are able to perform the essential functions.

- High School diploma or general education degree (GED), and related experience and/or training; or equivalent combination of education and experience.
- Ability to read, and interpret documents such as safety rules, operating and maintenance instruction, general business periodicals, professional journals and technical procedures, or governmental regulations. Ability to write routine reports and correspondence. Ability to speak effectively.
- Must possess a valid State of Ohio driver's license with an acceptable driving record.
- Must be dependable and have flexible work schedule to include evenings, weekends and holidays.
- Must be eligible to work in the United States.

Applications are available on the City's website at www.cityofstreetsboro.com Department/Human Resources. Forward a completed, signed City employment application, resume, and (3) references to Slockhart-reese@cityofstreetsboro.com or mail to address listed below.:

Department of Human Resources

9184 State Route 43, Streetsboro, OH 44241 P:330.626.4942 F:330.626.6087

www.cityofstreetsboro.com