

THE CITY OF STREETSBORO, OHIO
FINANCE COMMITTEE MINUTES

Monday, December 27, 2021

This Finance Committee Meeting was called to order on Monday, December 27, 2021 at 7:00 p.m. by Steve Michniak, Vice Chairman. Mayor Broska gave an invocation and then Mr. Lombardo led the Pledge of Allegiance.

PRESENT: Mike Lampa, Anthony Lombardo, Jennifer Wagner, Steve Michniak

ABSENT: Julie Field, Jon Hannan

ALSO PRESENT: Glenn Broska, Mayor
Troy Beaver, Police Lieutenant
Bill Miller, Service Director
Patrick O'Malia, Economic Development Director
Shawna Lockhart-Reese, HR Manager
Caroline Kremer, Clerk of Council
[by Zoom video conferencing:]
Justin Ring, Councilman
Sara Fagnilli, Assistant Law Director/Prosecutor
Robert Reinholz, Fire Chief
Justin Czekaj, City Engineer
John Cieszkowski, Planning Director
Greg Mytinger, Parks and Recreation Director

MOTION: TO EXCUSE MRS. FIELD, MR. HANNAN AND MR. RING (WHO WAS PARTICIPATING ON ZOOM TELECONFERENCING, BUT COULD NOT VOTE).

Moved by Mr. Lampa, seconded by Ms. Wagner. Upon voice vote, **motion carried.**

Disposition of Minutes

MOTION: TO ACCEPT THE SPECIAL FINANCE COMMITTEE MEETING MINUTES OF NOVEMBER 8, 2021 AS WRITTEN.

Moved by Mr. Lampa, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

MOTION: TO ACCEPT THE SPECIAL FINANCE COMMITTEE MEETING MINUTES OF DECEMBER 13, 2021 AS WRITTEN.

Moved by Mr. Lampa, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

MOTION: TO RECESS THIS MEETING TO GO INTO TONIGHT'S REGULAR COUNCIL MEETING FOR A MAYORAL APPOINTMENT.

Moved by Mr. Lampa, seconded by Mr. Lombardo. Upon voice vote, **motion carried and the meeting recessed at 7:03 p.m.**

The Finance Committee Meeting reconvened at 7:07 p.m.

Monthly Financial Report

Mayor Broska reported that the City's finances were in good shape; the City had done well in 2021 and the future looked bright. [Ms. Esarey had distributed the November Financial Reports on December 1, 2021.]

Old Business

None.

New Business

MOTION: TO RECESS THIS MEETING TO GO INTO AN EXECUTIVE SESSION TO CONSIDER EMPLOYMENT-HIRING AND ECONOMIC DEVELOPMENT PACKAGES.

Moved by Mr. Lombardo, seconded by Mr. Lampa. Upon roll call vote, **motion carried and the meeting recessed at 7:09 p.m. with Mr. Ring and Sara Fagnilli planning to join the executive session by phone.**

MOTION TO RECONVENE FROM EXECUTIVE SESSION.

Moved by Mr. Lampa, seconded by Mr. Lombardo. Upon voice vote, **motion carried and the meeting reconvened at 8:08 p.m.** [Mr. Mytinger joined the meeting by Zoom teleconferencing about 7:25 p.m.] [It took about 7 minutes to get the You Tube Livestream working again after the executive session.]

Certification of Water Rates for 2022

Mr. Miller said this was done annually based off the existing ordinances. There would be a 3.5% increase for 2022 which was the annual 2% increase plus 1.5%. Ms. Esarey had contacted Portage County Water Resources and learned they had no planned increases for 2022. Mrs. Harrison had also contacted Portage County Water Resources and confirmed there were no County increases for 2022 (which the City would have passed on if there were any). There was no Council action needed. The Clerk explained that the Finance Director was required to annually certify the rates for the next year to Council before they could take effect and this agenda item was just to record and document that was done.

T-7164 Pay Annual CMI Hardware and Software Maintenance Fees

Mrs. Lockhart-Reese said this was for the annual contract renewal with CMI, which was for the Finance and Water Department's hardware and programming maintenance. The quote had been

included in Council's meeting packet. She asked that it be passed as emergency legislation as soon as possible to pay the rates/fee for 2022. There was a slight increase in the costs for the new year.

MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.

Moved by Mr. Lombardo, seconded by Mr. Lampa. Upon voice vote, **motion carried**. There were not enough Council Members present to pass this item as emergency legislation tonight, but it could get first reading tonight, and then be voted on as emergency legislation at the January 10, 2022 Regular Council Meeting.

T-7165 Contract w/ADP for Payroll Services

Mrs. Lockhart-Reese asked that this item be forwarded to the January 10, 2022 Regular Council Meeting because she had not received the updated quote from ADP yet. They had agreed to hold the rates at 0%, 0%, and 2% increases over the next three years, but she didn't have the written quote yet.

MOTION: TO MOVE THIS TO THE JANUARY 10, 2022 REGULAR COUNCIL MEETING.

Moved by Mr. Lampa, seconded by Mr. Lombardo. Upon voice vote, **motion carried**.

Citizens' Comments

None.

Announcements

A Regular Council Meeting will immediately follow this meeting.

There being no further business to come before this Finance Committee, and upon motion by Mr. Lampa, seconded by Mr. Lombardo, this meeting adjourned at 8:11 p.m.

ATTEST:

Caroline L. Kremer, Clerk of Council

Steve Michniak, Vice Chairman