

THE CITY OF STREETSBORO, OHIO  
**SERVICE COMMITTEE MEETING MINUTES**

Monday, December 13, 2021

This Service Committee Meeting was called to order on Monday, December 13, 2021 at 7:22 p.m. by Jon Hannan, Chairman.

PRESENT: Justin Ring, Mike Lampa, Anthony Lombardo, Jon Hannan, Jennifer Wagner, Julie Field, Steve Michniak

ABSENT: None.

ALSO PRESENT: Glenn Broska, Mayor  
Sara Fagnilli, Assistant Law Director/Prosecutor  
Tricia Wain, Police Chief  
Robert Reinholz, Fire Chief  
Bill Miller, Service Director  
Patrick O'Malia, Economic Development Director  
Shawna Lockhart-Reese, HR Manager  
Caroline Kremer, Clerk of Council  
[by Zoom video conferencing:]  
Justin Czekaj, City Engineer  
John Cieszkowski, Planning Director  
Greg Mytinger, Parks and Recreation Director

**Disposition of Minutes**

**MOTION: TO ACCEPT THE REGULAR SERVICE COMMITTEE MEETING MINUTES OF NOVEMBER 8, 2021 AS WRITTEN.**

Moved by Mr. Lampa, seconded by Mrs. Field. Upon voice vote, **motion carried.**

**Old Business**

None.

**New Business**

**T-7158 Amend Chapter 927 Backflow Prevention and Cross-Connection Control**

Mr. Miller explained this was to bring this Chapter of the Code up to date with the new EPA standards. It could go through three readings.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING FOR FIRST READING.**

Moved by Mrs. Field, seconded by Mr. Lampa. Upon voice vote, **motion carried.**

T-7148 Purchase Vehicle Power Washer for New Truck Storage Building

Mr. Miller said the mechanics had reviewed two power washing systems. They were similar in price, but the mechanics liked the Enzo system better. The system had a salt neutralizing spray for the bottom of the plow trucks to help prolong the life of the vehicles. The power washing system would be installed in the wash bay of the new truck storage building. The system could be used for any vehicle, not just the plow trucks. Mr. Miller planned to make it a drive thru system within the next two years by adding concrete around the back and another door.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING AS EMERGENCY LEGISLATION.**

Moved by Mr. Lampa, seconded by Mrs. Field. Upon voice vote, **motion carried.**

T-7149 Appropriate Real Property for SR 43 Widening Project

Mrs. Fagnilli said this was for the SR 43 project. O.R. Colan had been doing easement/right-of-way acquisition for this project and he was down to about 12 properties they had not been able to come to an agreement with the owners, and it may end up being less by the time they actually file for the appropriations. In order for the project to be able to move forward these appropriations would need to be filed so the State would have the rights they needed to start the project. These needed to be filed by the middle of January, so she asked that this be passed at tonight's Regular Council Meeting.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING AS EMERGENCY LEGISLATION.**

Moved by Mr. Ring, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

T-7150 Annual Contract for Rick Locanti

T-7151 Annual Contract for Inspection Solutions

Mayor Broska said these were annual contract for back-up inspectors for the Building Department.

**MOTION: TO MOVE T-7150 TO TONIGHT'S REGULAR COUNCIL MEETING AS EMERGENCY LEGISLATION.**

Moved by Mrs. Field, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

**MOTION: TO MOVE T-7151 TO TONIGHT'S REGULAR COUNCIL MEETING AS EMERGENCY LEGISLATION.**

Moved by Mrs. Field, seconded by Mr. Michniak. Upon voice vote, **motion carried.**

T-7152 Approve Third Quarter Code Updates

Mrs. Kremer said the City started in 2021 to update the City Code Book every quarter instead of once a year. This was for the third quarter of 2021 updates to keep the electronic version online up to date. The codifying agent included any State law changes in addition to the City law changes.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING AS EMERGENCY LEGISLATION.**

Moved by Mr. Ring, seconded by Mrs. Field. Upon voice vote, **motion carried.**

T-7153 Authorize Electric Utility Easement for Truck Storage Garage

Mr. Czekaj said this was an easement that was initiated before he joined the City of Streetsboro staff. This easement authorization was required by the electric company to provide service to the new truck storage buildings, so this was just some paperwork that needed to be filed before the easement could be officially recorded with the County. Mr. Miller explained that the electricity came off the transformer at the police station and ran back to another transformer by the new building, so that was the easement that was needed.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING AS EMERGENCY LEGISLATION.**

Moved by Mr. Ring, seconded by Mrs. Field. Upon voice vote, **motion carried.**

T-7154 Purchase Replacement Suretrac Trailer

Mr. Miller said during the summer there had been an accident when the Service Department crews were doing a job on Myers Drive. A lady ran into the back of the City's trailer which twisted the frame and the insurance company totaled the trailer. The insurance coverage would be used to purchase this replacement trailer, plus another \$600-\$700 from the Equipment budget line. This ordinance would give permission to get rid of the old damaged trailer to the insurance company and purchase a replacement one.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING AS EMERGENCY LEGISLATION.**

Moved by Mr. Ring, seconded by Mrs. Field. Upon voice vote, **motion carried.**

T-7155 Waive Tap-In Fee Due to Economic Hardship

Mayor Broska explained he had sent an email to Council last week to explain this situation. A gentleman in town had been talking with the Mayor over the last few weeks. When the waterline was put into the Sunny Slopes subdivision this gentleman was pretty ill and not working and financially unable to connect into the waterline at that time. Since then he had a heart transplant and was still ill, but had obtained some help from NDS with getting some of the work done, but he was now requesting the City help by waiving the tap-in fee so he can get City water at his home as recommended by his physician. Mayor Broska supported helping this resident in this manner.

Mr. Hannan noted that in the past when waterline projects were done, the City had waived the tap-in fees for a specific period of time. He knew there were new waterline projects coming up in the near future. He wanted to encourage people to get onto the City water system whenever they could even after the specific period of time, and felt the City should waive the tap-in fee whenever the resident

wanted to connect. Mayor Broska said that would be up to City Council to legislate that. Mrs. Field agreed people should connect to the City water system, but this avenue of making a request to City Council was available. Mayor Broska clarified that the folks in Sunny Slopes were given two full construction seasons to connect in without a tap-in fee, and the folks along the new waterline to go in at Pleasant Valley Drive and Twin Hills Drive would be given two full construction seasons to connect in without a tap-in fee. He said the tap-in fee of \$1,500 was a necessity but was waived for a short time to encourage people to connect to the system. It was an additional \$268 cost to the resident for the water meter. There would be no assessment for the residents on the new waterline to go in at Pleasant Valley Drive and Twin Hills Drive. Mayor Broska said if someone's well went dry, they were supposed to connect to City water if it was available and weren't allowed to drill a new well. There were people on Pleasant Valley Drive and Twin Hills Drive that were waiting for this waterline because their wells were failing.

Mr. Lampa agreed with helping this gentleman, but he did not support waiving the tap-in fees indefinitely. This option to review an individual, special needs request was available. Mr. Michniak agreed; he thought it would disincentivize people to connect in if the tap-in fee was always waived. The option for Council review was available and if the Mayor felt a request wasn't merited, he probably wouldn't bring it to City Council.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING AS EMERGENCY LEGISLATION.**

Moved by Mrs. Field, seconded by Mr. Lampa. Upon voice vote, **motion carried.**

**Citizens' Comments**

None.

**Announcements**

A Special Finance Committee Meeting will immediately follow this meeting.

There being no further business to be addressed by this committee, and upon motion by Mrs. Field, seconded by Mr. Lampa, this meeting adjourned at 7:37 p.m.

ATTEST:

---

Caroline L. Kremer, Clerk of Council

---

Jon Hannan, Chairman