

THE CITY OF STREETSBORO, OHIO  
**FINANCE COMMITTEE MINUTES**

Monday, January 24, 2022

This Finance Committee Meeting was called to order on Monday, January 24, 2022 at 7:01 p.m. by Justin Ring, Chairman. Mrs. Field gave an invocation and then Mr. Lombardo led the Pledge of Allegiance.

PRESENT: Mike Lampa, Justin Ring, Anthony Lombardo, Jennifer Wagner, Julie Field

ABSENT: Steve Michniak, John Hannan [joined at 7:08 p.m.]

ALSO PRESENT: Glenn Broska, Mayor  
Frank Beni, Law Director  
Tricia Wain, Police Chief  
Robert Reinholz, Fire Chief  
Matt Miller, Finance Director  
Bill Miller, Service Director  
Justin Czekaj, City Engineer  
Patrick O'Malia, Economic Development Director  
Shawna Lockhart-Reese, HR Manager  
Missy Procop, Mayor's Executive Assistant  
Caroline Kremer, Clerk of Council  
[by Zoom video conferencing:]  
John Cieszkowski, Planning Director  
Greg Mytinger, Parks and Recreation Director  
Lesley Mitchell, Charter Review Commission appointee  
Robert Lytle, Charter Review Commission appointee

**MOTION: TO EXCUSE MR. MICHNIAK AND MR. HANNAN.**

Moved by Mrs. Field, seconded by Mr. Lampa. Upon voice vote, **motion carried with Mr. Ring opposing the motion because Mr. Michniak had not called in.** Mr. Hannan had called to say he would be late tonight.

**Disposition of Minutes**

**MOTION: TO ACCEPT THE SPECIAL FINANCE COMMITTEE MEETING MINUTES OF DECEMBER 22, 2021 AND THE REGULAR FINANCE COMMITTEE MEETING MINUTES OF DECEMBER 27, 2021 AS WRITTEN.**

Moved by Mr. Lampa, seconded by Mrs. Field. Upon voice vote, **motion carried.**

## **Monthly Financial Report**

Matt Miller gave a brief overview of the 2021 year end figures. He said the General Fund Balance had an amazing fund balance carryover. Matt Miller had added a section at the end of the 2021 General Fund Carryover Balance spreadsheet because there was no need to estimate anymore. He noted it was a 57% carryover; well beyond the required 25%, by about \$5.1 million. The General Fund revenue was over by about 1.37%, which was good news although overall the Total revenue for the year was just a little short at about 98.8%. RITA collections for 2021 was more than 2020 by about \$1.6 million. With all the other different RITA collections (net profits, utility quarterly, etc.) overall the City was over 2020 by about \$2.1 million.

The Total expenses and General Fund expenses were below target at 92% and 93% respectively. He had looked at the General Fund salaries for the year and it was about \$460,000 in savings in the General Fund. All funds for salaries (including the Water Fund) it was about \$576,000 in savings (budgeted but not expended) for 2021, even considering there was a 27<sup>th</sup> pay in 2020. One reason was that in 2021 there were vacancies in three police officer positions for several months. He thought these were very good final figures. [Mr. Hannan joined the meeting at 7:08 p.m.]

Mrs. Field asked for a further explanation and Mayor Broska told her if a police officer left Streetsboro, it could take 6-9 months to replace that officer and there were several resignations/retirements in the police and fire departments so the unexpended money added up quickly. When the City gets up to full staffing in the police and fire departments, the expenditures will be closer to the expected budget.

Mr. Lampa commented that he had to recently file a new tax form because he was working a couple days a week at home and a couple days a week at the office. He thought the City might see some changes in the RITA revenue because of the work from home programs businesses had instituted because of the COVID-19 pandemic. Mayor Broska said most of the jobs in Streetsboro that were the base of the City's income tax revenue were manufacturing jobs that could not be done from home, the City didn't have a base of office jobs, so he didn't think the new work from home programs would be detrimental to Streetsboro's tax revenue. He thought there might be an increase to the tax revenue because Streetsboro residents in Stonegate, Meadow View, Tinker's Green, etc. that worked in offices in Cleveland or Independence or elsewhere were now working from home. He said the City wouldn't know until another year or so. Mr. Ring expected the City to see a benefit from the new work format, not a loss. Matt Miller added that Streetsboro had received in January 2022 the December 2021 distribution and withholding vs. January 2021 was up by \$135,000.

## **Old Business**

None.

## **New Business**

### **Executive Session**

**MOTION: TO RECESS THIS MEETING TO GO INTO AN EXECUTIVE SESSION TO CONSIDER COMPENSATION – COLLECTIVE BARGAINING AGREEMENTS AND ECONOMIC DEVELOPMENT PACKAGE.**

Moved by Mr. Lampa, seconded by Mr. Hannan. Upon roll call vote, **motion carried and the meeting recessed at 7:16 p.m.**

**MOTION TO RECONVENE FROM EXECUTIVE SESSION.**

Moved by Mr. Lampa, seconded by Mr. Hannan. Upon voice vote, **motion carried and the meeting reconvened at 8:05 p.m.**

T-7177 Approve and Ratify FOP Contract

Mrs. Lockhart-Reese said this was a three-year contract with the FOP.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Lampa, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

T-7178 Accept Part-time Firefighters Contract

Mrs. Lockhart-Reese said this was a three-year contract for the Part-time Firefighters.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Lampa, seconded by Mrs. Field. Upon voice vote, **motion carried.**

T-7179 Accept AFSCME Contract

Mrs. Lockhart-Reese said this was also a three-year contract with the AFSCME bargaining unit.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Lampa, seconded by Mrs. Field. Upon voice vote, **motion carried.**

T-7180 Contract to Clean City Buildings

Mr. Ring noted that under the non-included heading all biohazard incidents were subject to charge, especially noted was rentals at the Senior Center at \$30 per event. Mr. Ring wondered if that charge was added into the rental fee. Mr. Mytinger answered that was included into the rental fee.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Lampa, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

T-7181 Contract w/Verizon for 2022 Services

Mrs. Procop asked that this be approved by Council tonight to continue the payment to Verizon for the City's cell phone services. There was no increase in the contract.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Lampa, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

T-7182 Amend Pay Ordinance for New PT Position in Parks and Recreation Department

Mrs. Lockhart-Reese said this was to add a part-time worker in the Parks and Recreation Department.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Lampa, seconded by Mrs. Field. Upon voice vote, **motion carried.**

T-7183 Accept EMS Grant

Chief Reinholz said this was an EMS grant for \$3,097.51. The Fire Department applied for this EMS grant from the State annually. The money was used to supplement the EMS budget line; it was used to buy disposable equipment (bandages, gauze, oxygen masks, etc.).

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING TO ACCEPT THE GRANT MONEY.**

Moved by Mr. Lombardo, seconded by Mrs. Field. Upon voice vote, **motion carried.**

T-7176 Amend 2022 Annual Appropriations [#1]

Matt Miller said this was the first budget amendment for the year. Some of the big items were for hiring the new Part-time Parks and Recreation worker, and moving some money around to take care of miscellaneous equipment for new hires, and also for hiring a new IT Network Administrator.

**MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.**

Moved by Mr. Lampa, seconded by Mrs. Field. Upon voice vote, **motion carried.**

**Citizens' Comments**

None.

**Announcements**

A Regular Council Meeting will immediately follow this meeting.

There being no further business to come before this Finance Committee, and upon motion by Mrs. Field, seconded by Mr. Lombardo, this meeting adjourned at 8:11 p.m.

ATTEST:

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Caroline L. Kremer, Clerk of Council

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Justin Ring, Chairman