

CITY OF STREETSBORO, OHIO

BOARD OF CONTROL MEETING MINUTES

Wednesday, January 12, 2022

This Board of Control meeting was called to order on Wednesday, January 12, 2022 at 9:03 a.m. by Mayor Broska. Mayor Broska led the Pledge of Allegiance.

PRESENT: Mayor Broska, Bill Miller, Frank Beni, Matt Miller

ABSENT: None.

ALSO PRESENT: Patricia Wain, Police Chief
Greg Mytinger, Parks and Recreation Director
Kara Dolansky, Financial Assistant
Justin Czekaj, City Engineer [joined at 9:11 a.m.]
Caroline Kremer, Clerk

Disposition of Minutes

MOTION: TO APPROVE THE BOARD OF CONTROL MEETING MINUTES OF DECEMBER 8, 2021 AS WRITTEN.

Moved by Bill Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Parks and Recreation Contracts

Contract w/Alleshouse for Yoga Classes Instructor
Contract w/Frazier for Fitness Classes
Contract w/Chumney to Officiate Youth Sports Leagues
Contract w/D. Gordon for DJ Service
Contract for Silver Sneakers Yoga Classes

Mr. Mytinger said these were all annual contracts with people that had worked with the Parks and Recreation Department in previous years and Parks and Recreation wanted to continue to use their services. He didn't think there had been any increases in prices. Matt Miller noticed the contract for Silver Sneakers Yoga Classes did not mention a required minimum number of participants for the class. Mr. Mytinger said it was a flat fee for that yoga class, not per participant, and would be reimbursed through the Silver Sneakers program. Since all these contracts were not paid out of the same account the Law Director recommended approving them separately.

MOTION: TO ACCEPT THE CONTRACT W/TREVA ALLESHOUSE FOR YOGA CLASSES INSTRUCTOR.

Moved by Bill Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

MOTION: TO ACCEPT THE CONTRACT W/MAGALIE FRAZER FOR FITNESS CLASSES.

Moved by Bill Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

MOTION: TO ACCEPT THE CONTRACT W/RON CHUMNEY TO OFFICIATE YOUTH SPORTS LEAGUES.

Moved by Bill Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

MOTION: TO ACCEPT THE CONTRACT W/DWAYNE GORDON FOR DJ SERVICES.

Moved by Bill Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

MOTION: TO ACCEPT THE CONTRACT W/GOPIKUMAR SUBRAMONIAM TO INSTRUCT SILVER SNEAKERS YOGA CLASSES.

Moved by Bill Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Annual Service Charge for MARCS Radio Service

Chief Wain said this was the standard annual service charge for the Police Department to use the MARCS Radio system. There was no price increase from last year.

MOTION: TO APPROVE THE EXPENDITURE.

Moved by Bill Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Annual Expense for LEADS Access

Chief Wain said this was an annually budgeted expense and there had been no increase in price from the previous year.

MOTION: TO APPROVE THE ANNUAL EXPENDITURE.

Moved by Bill Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Annual Expense w/Midwest Public Safety for GETAC Video Storage

Chief Wain said this was an annual expense. The Police Department had added an additional body camera so the price was slightly more than last year, but the per unit price was the same. The videos were stored based on their retention schedule: if no arrests and nothing of interest for about six months, anything with an arrest was kept until it was no longer needed for a case.

MOTION: TO APPROVE THE ANNUAL EXPENDITURE.

Moved by Bill Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Annual Subscription Expense for Google G Suite Services

Chief Wain said this was another annual expense and there had been no increase from last year. This was the in-house storage for email and Google docs.

MOTION: TO APPROVE THE EXPENDITURE.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Annual Metro SWAT Buy-in Fees

Annual Summit Metro Crash Response Team (SMCRT) Buy-in Fees

Chief Wain said she was asking for an amount up to \$6,250 for the SWAT team and the Crash Team dues. The fees were based on the population of each participating community, and the SWAT team fair share fees had increased a little from last year because the Streetsboro population had gone up by a couple hundred. Chief Wain said these fees were paid to the City of Stow, which managed these accounts for the teams.

This Metro SWAT team was very different than the SWAT team the Portage County Sheriff was trying to set up. Chief Wain would explain the differences to the Mayor outside the meeting.

MOTION: TO PAY THE METRO SWAT BUY-IN FEES.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

[Mr. Czekaj joined the meeting at 9:11 a.m.]

MOTION: TO PAY THE SMCRT BUY-IN FEES.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Annual Service Agreement w/B&C Communications

This was an annual service agreement expense and there was no increase from last year. Matt Miller commented that the Police Department planned to buy two new dispatch workstations in 2022 but this agreement was for three workstations. Chief Wain explained that the Department currently had three workstations but would go down to two when the new equipment was installed.

MOTION: TO APPROVE THE EXPENDITURE.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Purchase New Speed Trailer

Chief Wain said the old speed trailer was damaged in a crash and this was to purchase a replacement speed trailer. The insurance check had been received and was accepted by Council at their January 10, 2022 meeting. There was currently enough money in the Capital Equipment budget line to make

this purchase and the line could be reimbursed with the insurance check once it was processed. The new speed trailer was more expensive because the old one was 11 years old and this would be an upgrade with a small message board.

MOTION: TO AUTHORIZE THE EXPENDITURE.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Authorize Ohio EPA Public Water System License Fee

Bill Miller said this was the annual license for the EPA. It would come out of account #501-52-5339 Licensing Fees.

MOTION: TO APPROVE THE PURCHASES.

Moved by Mr. Beni, seconded by Matt Miller. Upon voice vote, **motion carried.**

Annual Water Testing Expenditures at Portage County Lab and Hoffman Analytic Services

This was for the yearly water tests and lead and copper. Bill Miller asked that the total amount authorized be increased to \$15,000 from the requested \$12,000 because there had been an increase in prices and an additional EPA test mandated since he wrote the request.

MOTION: TO AMEND THE REQUEST FROM \$12,000 TO \$15,000.

Moved by Mr. Beni, seconded by Matt Miller. Upon voice vote, **motion carried.**

MOTION: TO AUTHORIZE THE AMENDED REQUEST FOR WATER TESTING.

Moved by Mr. Beni, seconded by Matt Miller. Upon voice vote, **motion carried.**

MOTION: TO ADD TWO ADDITIONAL ITEMS TO THE AGENDA THIS MORNING.

Moved by Bill Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Purchase Beet Juice for Snow Removal

Bill Miller said the beet juice helped to make the brine with the road salt. This purchase would come out of line item #201-61-5657 Snow and Ice Materials. This was a normal annual expense but was not purchased last year because there was not much snow, but the Service Department was finally running out of beet juice today.

MOTION: TO APPROVE THE PURCHASE.

Moved by Mr. Beni, seconded by Matt Miller. Upon voice vote, **motion carried.**

Contract for Environmental Assessment and Nationwide Permit

Mayor Broska said the Engineering Department was asking for an environmental assessment for the Miracle Lane culvert that needed improved. The culvert was for the waters of the United States and had to follow the proper protocols so that when the culvert was eventually ready to be replaced and upgraded to a box culvert for vehicular access and emergency access through the back of the proposed amphitheater/Police Station area it would be ready to start design. The contract for design services would go to City Council at the appropriate time. The culvert had been deteriorating; it had been kept in service for the limited use it got by the Service Department. Mr. Czekaj recommended the Davey Resource Group for the environmental assessment at \$7,000 from account line #101-43-5338 Contractual Services. The construction work to replace and upgrade the culvert would come out of the Capital Funds. This culvert replacement was technically unrelated to the amphitheater; it needed to be done to improve the connection from City Park to the Police Station and make it safer. Mayor Broska mentioned that in the Parks Master Plan, that path was listed as a possible new entry into the park system so the culvert improvement was needed and this environmental assessment was required before the construction could be done.

MOTION: TO AUTHORIZE THE EXPENDITURE OF \$7,000 WITH DAVEY RESOURCE GROUP (DRG) FOR ENVIRONMENTAL ASSESSMENT.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

There being no further business to come before this Board, and upon motion by Bill Miller, seconded by Matt Miller, this meeting adjourned at 9:20 a.m.

ATTEST:

APPROVED:

Caroline L. Kremer, Clerk of Council

Glenn M. Broska, Mayor