

# The City of Streetsboro Planning and Zoning Department

## SWIMMING POOL

### Zoning Certificate Application Requirements

A Zoning Certificate is required prior to installing a swimming pool. This Zoning Certificate will not be issued until it has been determined that all buildings, structures and uses are in accordance with all Planning and Zoning regulations. If a fence is required, and not a part of this application, this certificate will not be issued unless and until a fence certificate has been issued for the subject property. After securing this zoning certificate, you must apply for and obtain all required building permits from the Building Department.

### Online Application Instructions

1. Navigate to the [Planning and Zoning Department's Applications webpage](#) and select the blue Zoning Applications box at the bottom of the page to access the [CitizenServe portal](#)
2. Locate the Planning and Zoning section and select "Apply for a Planning and Zoning Approval"
3. Log in using your username and password or Register to create a new CitizenServe account
4. For Project Type, select "Pool - Zoning Certificate"
5. Ensure all required and optional remaining fields are completed as accurately as possible
6. Attach required Submittal Documents:
  - a. Site Plan
  - b. Rendering/Elevation of Pool (including height)
  - c. Rendering/Elevation of Fence – new and/or existing (including height) or lockable gate/access (for above ground pools meeting other requirements).
7. Complete digital Applicant Signature
8. Application fee is \$50.00 and will be approved for payment once Staff has completed the intake process.

### Zoning Requirements

- Please refer to [Section 1151.22 \(SWIMMING POOLS\)](#) of the CODIFIED ORDINANCES OF THE CITY OF STREETSBORO OHIO. Access the zoning code only through this link or through the City of Streetsboro website, [www.cityofstreetsboro.com](http://www.cityofstreetsboro.com).
- The Planning and Zoning Department is not responsible for separate/additional requirements or approval processes of applicable homeowner associations.

### Submittal Checklist

- ☐ Site Plan
  - Property Boundaries
  - Existing Building(s)
  - Location of proposed pool
  - Distance of pool from property line(s), buildings, etc.
  - Existing/proposed easements, setbacks, and/or riparian/wetland areas (*as known*)
- ☐ Rendering/Elevation of fence (existing and/or proposed) or lockable gate/access (for above ground pools meeting other requirements).
  - Style
  - Material
  - Color
  - Measurements
    - Height
    - Width between any/all openings or gaps
    - Dimension of gap from grade to bottom of fence

**Questions?** Contact Angella Fausset, Planning & Zoning Clerk at (330) 422-2098 or [afausset@cityofstreetsboro.com](mailto:afausset@cityofstreetsboro.com)