BS&A Online – Utility Billing Account Lookup

- 1. There are three ways to search for your account:
 - a. Search by Address
 - b. Search by Name
 - c. Search by Account Number (include the . when entering the number example 1.23456.7)



2. Results will show below after searching. Double click on the correct account.

By	By: Account Number 03.00360.1								
		1			ĺ				
	Search Results for	03.00360.1" using the A	ccount Number Search in Utility Billing						
_	Not finding what you ar	e looking for? Try refining your search	to narrow your results or changing your search type.						
_	Sort By: Address 🔻 Disp	ay Style: List View 🔻 Want more searc	h result detail? Click to the left to change your Display Style		ce				
	H 4 1 + H								
	Reference #		Name	Address					
	03.00360.1 (Account Numb	er)			e				
	**Disclaimer: BS&A Software any kind, expressed or inferred	provides BS&A Online as a way for municipa d. Please contact your local municipality if you	lities to display information online and is not responsible for the content or J believe there are errors in the data.	r accuracy of the data herein. This data is provided for reference					

3. You will need to enter your account PIN that is located on your water bill in order to view account details. This is a unique set of numbers and letters assigned to your account. Press "submit" to view your account detail.

Account Numbe	r 🔻 Enter an account number			
lome > Search R	esults > Record Details			
		(Property Address)		
Account Number: (3.00360.1			
UB Customer	Name:			
Summary Infor > Utility Billing in	mation formation found			
Utility Bill Info.				
Jump To:	ustomer Information			
Custome	r Information			
1	lame			
ļ.	ddress		Account Number	03.00360.
Access ac	lditional details with you	r Account PIN		
A secure DINK	ccess additional account details for tr	ns Customer, please enter your uniqu	a Pin for this Account of Resident.	
Account PIN:	Submit			
Your PIN municip	should be located on your bill. If you are un ality.	able to locate your PIN, or if you have lost y	your bill, please contact your local	

4. Where can I find my PIN? Starting with October's billing cycle, (See example below), you will notice that there is now an "Account Pin" number. You can find this in two different places on your bill. The first area to find your "Account Pin" is directly under your "Total Due After MM/DD/YYYY" Section. The second area that the "Account Pin" is located is directly under your account number on the detachable bottom portion of your bill that you return with your payment. Please refer to the example below for reference.



CITY OF STREETSBORO 9184 State Route 43 Streetsboro, OH 44241-5322 Phone: (330) 626-4942

Pay Online: cityofstreetsboro.com Pay-by-Phone: (844) 943-3983 Drop Box: 555 Frost Road

Office Hours: 8:15am - 4:15pm After Hours Emergency: (330) 626-4976 Message Center

HYDRANT FLUSHING OCTOBER 10TH - OCTOBER 26TH

YOU CAN NOW VIEW YOUR BILLING ACCOUNT INFORMATION BY VISITING THE CITYOFSTREETSBORO.COM HOMEPAGE. SEE BELOW FOR ACCOUNT PIN NUMBER AND FOLLOW INSTRUCTIONS ON THE SITE.

Service Address:					
Statement Date	Account Number	Billing Period		Due Date	
10/07/2022		07/01/2022 -	09/27/2022	11/04/2022	
	CURRENT CHA	RGES			
Description	Prior Reading	Current Reading	Usage	Amount	
VATER CHARGE - 5/8" METER	216,700	219,180	2,480	\$149.07	
			Current Charges	\$149.07	
Water Consumption History in Cubic F	eet LAST PA	YMENT RECEIVED	07/18/2022	\$186.83	
	20	PAST DU	E BALANCE	\$0.00	
	34	TOTAL CURRENT	CHARGES	\$149.07	
3000 +		TOTAL DUE BY	11/04/2022	\$149.07	
2500 4 8	- 34		11/04/2022	\$163.08	
			UNT PIN:		
500 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	ul-1 Sep-27	FAILUF	RE TO RECEIVE A NOT WAIVE PEN	A BILL DOES IALTY	
RETURN BOTTOM PORTION WITH PAYMENT.	MAKE CHECKS PAYABLE TO CITY			UMBER ON CHECK.	
CITY OF STREETSB 9184 State Route 43 Streetsbare, OH 442	ORO	ACCOUNT NO ACCOUN SERVICE ADD	NBER: IT PIN: RESS:	5	
Pounde tax	42	•			
Check this box fi address correction message. Pleas on reverse side	or on or se print	TOTAL DUE	BY 11/04/2022	\$149.(
		TOTAL DUE AFT	ER 11/04/2022	\$163.9	

5. You can click 'Pay Now' to make a payment through Invoice Cloud.

(Property Ad	ldress)	Map It 🌬 Print 🚢
Account Number: 03.00360.1		
UB Customer Name:		
Summary Information > Utility Billing information found		
Utility Bill Info.		
Jump To: Customer Information Current Bill History (171 Items Found) Usage	e History Chart	
Click here to add this account to your favorite records for easy access on your next visit		0
Customer Information		Back To Top Amount Due
Name Address	Account Number 03.00360.1	Total Amount Due \$0.00 This allows you to make an online payment through
		Invoice Cloud.

6. You are able to print or save a copy of your bill by clicking 'Click here for your current Utility Bill.' This section will also show your account balance with a breakdown of previous amounts due, current amounts due and penalties/interest due.

nt Bill					
Click here for your current Utility Bill Note: The format of the bill printed online may differ from the original bill.			Click here for a printer friendly versio		
Amount Due	\$0.00		Bill From	No Data to Display	
Due Date	08/05/2022		Bill To	No Data to Display	
Billing Item		Previous Amount	Current Amount	Penalties & Interest	Balano
WATER 5/8" CHG		\$0.00	\$0.00	\$0.00	\$0.00

- 7. Your account history is displayed in this section.
 - a. You can filter by a specific date range.
 - b. You can print your history

tarti	ng Date		Ending Date				2 <u>Cli</u>	ck here for a printe	r friendly version
	Posted	Action	Other Info		Read Type	Read	Usage	Amount	Balance
	9/27/2022	Meter Read	WATER		Auto Read	205215.00	1690.00	\$0.00	\$0.00
۲	8/5/2022	Payment Posted				0.00	0.00	(\$96.02)	\$0.00
۲	7/7/2022	Bill Calculated (Print)				0.00	0.00	\$96.02	\$96.02
	7/1/2022	Meter Read	WATER		Actual	203525.00	1595.00	\$0.00	\$0.00
۲	5/6/2022	Payment Posted			_	0.00	0.00	(\$91.83)	\$0.00
۲	4/7/2022	Bill Calculated (Print)		Account History		0.00	0.00	\$91.83	\$91.83
	4/1/2022	Meter Read	WATER		Actual	201930.00	1525.00	\$0.00	\$0.00
۲	2/4/2022	Payment Posted				0.00	0.00	(\$86.99)	\$0.00
۲	1/6/2022	Bill Calculated (Print)				0.00	0.00	\$86.99	\$86.99
	12/31/2021	Meter Read	WATER		Actual	200405.00	1495.00	\$0.00	\$0.00
۲	11/5/2021	Payment Posted				0.00	0.00	(\$167.77)	\$0.00
۲	10/7/2021	Bill Calculated (Print)				0.00	0.00	\$167.77	\$167.77
	10/1/2021	Meter Read	WATER		Actual	198910.00	2890.00	\$0.00	\$0.00

8. While it is **not** a requirement to create a BS&A Online account, it does allow you to favorite your account(s) in order to easily view them after signing in. First crate an account and then you will be able to favorite your account(s).



9. After creating an account, you will see your favorite records here for easy access.

book online nome - 3	ervices -	asunivan@bsasonware.com		
City of Streets	OOFO Portage County OH	powered by BS&A		
Search: Utility Billing *	By: Account Number Enter an account number	P Search		
SERVICES	Home > Search Results > Record Details			
 Public Records Search 	(Property Address)	Map It 🍋 Print 🖳		
Utility Billing Search	Account Number: 03.00360.1			
 Online Payments 	UB Customer Name:			
Utility Billing Payments	Summary Information			
MUNICIPALITIES	> Utility Billing information found			
Select a Municipality	Utility Bill Info.			
 Recent 	The Trans Contempolation 1 Council Dill 1 Minute (07) News Transfer 1 Minute Minute Count			
BS&A Software	with to: Customer information Current bill History (1/1) items Found) Usage History Chart			
Taymouth Township				

