

CITY OF STREETSBORO, OHIO

BOARD OF CONTROL MEETING MINUTES

Wednesday, January 11, 2023

This Board of Control meeting was called to order on Wednesday, January 11, 2023 at 9:34 a.m. by Mayor Broska. Mayor Broska led the Pledge of Allegiance.

PRESENT: Frank Beni, Mayor Broska, Bill Miller

ABSENT: Matt Miller

ALSO PRESENT: Patricia Wain, Police Chief
Greg Mytinger, Parks and Recreation Director
Matt Coffman, IT Network Administrator
Justin Czekaj, Municipal Engineer
Caroline Kremer, Clerk

Disposition of Minutes

MOTION: TO APPROVE THE BOARD OF CONTROL MEETING MINUTES OF DECEMBER 7, 2022 AS WRITTEN.

Moved by Bill Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Parks and Recreation 2023 Contracts

Mr. Mytinger said these were all reoccurring contracts or continuing programs from last year. A lot of these contract were for officials for youth basketball which would be starting soon. All of these independent contractors had been used by the Parks and Recreation Department in the past, some for many years. Mr. Mytinger did not think any of the prices had changed. The costs for these independent contractors were covered by the participant's fees. The DJ services with Dwayne Gordon were for the Father Daughter Dance.

Contract w/Joelson for Chess Instruction

MOTION: TO APPROVE THE CONTRACT

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Contract w/Alleshouse for Yoga Classes Instructor

MOTION: TO APPROVE THE CONTRACT

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Contract w/(Rookie Sports Club) Rininger for Youth Sports Instruction

MOTION: TO APPROVE THE CONTRACT

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Contract w/Chumney to Officiate Youth Sports Leagues

MOTION: TO APPROVE THE CONTRACT

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Contract w/Thomson for Youth Sports Score Keeping

MOTION: TO APPROVE THE CONTRACT

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Contract w/Martin to Officiate Youth Sports Leagues

MOTION: TO APPROVE THE CONTRACT

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Contract w/Dill to Officiate Youth Basketball Leagues

MOTION: TO APPROVE THE CONTRACT

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Contract w/D. Gordon for DJ Services

MOTION: TO APPROVE THE CONTRACT

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Contract w/Summers to Instruct Art Classes

MOTION: TO APPROVE THE CONTRACT

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Contract w/Gessford to Instruct Art Club

MOTION: TO APPROVE THE CONTRACT

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Contract w/Reese for Mad Science Programs

MOTION: TO APPROVE THE CONTRACT

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Contract w/McLaury for Youth Sports Score Keeping

MOTION: TO APPROVE THE CONTRACT

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Contract for Silver Sneakers Yoga Classes

MOTION: TO APPROVE THE CONTRACT

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Authorize 2023 Quarterly Payments for Code Updates

Mrs. Kremer said this was the annual expenditure to get the Code Book updated by Walter H. Drane Company (hard copy and online). Walter Drane charged the City quarterly, but this would be for the annual approval, not to exceed the appropriated amount in #101-81-5337.

MOTION: TO APPROVE THE 2023 EXPENDITURES.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Contract w/Great Lakes Community Action Partnership for Storm Sewer GPS/GIS Mapping

Mr. Czekaj said a lot of what had already been approved by City Council and Board of Control for storm water was for a lot of the desk work required for the City's storm water program. This contract was to get "boots on the grounds" to start collecting data. The Great Lake Community Partnership was a non-profit organization, not a consulting firm. This would allow the City to collect data from the field and confirm data the City already had so the City could continue to move forward with the storm water program. This would cost \$18,000 and was budgeted in 2023. This may not encapsulate all their work, but it was the contract for the first year, and their progress would be evaluated at the

end of the year. There may be another contract for next year.

MOTION: TO APPROVE THE CONTRACT.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Police Department Annual Agreements:

Metro SWAT Annual Buy-in Amount

Summit Metro Crash Response Team (SMCRT) Annual Buy-in Amount

Chief Wain said the Metro SWAT and the SMCRT had the same amount budgeted as last year. The actual cost would be invoiced later into the year; it was based on the number of departments on the team for the fiscal year. Metro SWAT was budgeted at \$5,100 and SMCRT was budgeted at \$1,150 for a total of \$6,250. These would be paid together through the City of Stow out of the same 101-account. Streetsboro had used the Crash Investigation Team often and had used the SWAT team recently. There was no increase in costs this year for any of these Police Department items; they were all the same as last year.

MOTION: TO APPROVE THE \$6,250 EXPENDITURE.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Service Agreement w/B&C Communications for Radio Equipment

MOTION: TO APPROVE THE \$5,160 EXPENDITURE.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Service Agreement w/Equature for Recording Equipment

MOTION: TO APPROVE THE \$10,025 EXPENDITURE.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Getac Online Video Storage Service

MOTION: TO APPROVE THE \$9,480 EXPENDITURE.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

2023 Monthly Service Charges for LEADS Access

MOTION: TO APPROVE THE \$7,200 ANNUAL EXPENDITURE.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

2023 Monthly Service Charges for MARCS Radio System

MOTION: TO APPROVE THE \$6,360 ANNUAL EXPENDITURE.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Annual Sundance Systems CAD Support

MOTION: TO APPROVE THE \$10,850 ANNUAL EXPENDITURE.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Annual Water Testing at Portage County Lab and Hoffman Analytic Services

Bill Miller said this was for the normal testing that needed to happen during the year not to exceed \$15,000. Portage County and Hoffman Analytic Services did all the lead and bacteria lab testing for Streetsboro. It would be paid out of 501-52-5338 Contractual Services. Last year there were two lead tests required, this year Bill Miller hoped to get out of doing those tests.

MOTION: TO APPROVE THE EXPENDITURE NOT TO EXCEED \$15,000.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Expenditure w/Anderson Technologies for 2023 Network Assistance

Mr. Coffman said this was for a block of 50 hours the City could use throughout 2023 to help Mr. Coffman with any network specific issues. This was the same company he had used last year to help with the upgrade of the switches. Mr. Coffman had some planned work for which he would use Anderson Technologies and then the rest of the 50 hours would be used as needed. The cost would be \$5,625 for the block of 50 hours from Option 2 of their quote.

MOTION: TO APPROVE THE EXPENDITURE UP TO \$5,625.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Expenditure w/Safe TITAN for Anti-Phishing, Training

Mr. Coffman said this went along with the new Spam TITAN subscription the City already had for anti-spam. This part would give the City the ability to do a City employee training program that it did not have right now. The cost was \$3,998.

MOTION: TO ACCEPT THE SALES ORDER FROM TITAN HQ FOR ANTI-PHISHING TRAINING FOR \$3,998.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Purchase Dell Laptops and Accessories

Mr. Coffman said this was for several laptops 1) for Justin Czekaj--an upgrade, 2) a replacement for the cemetery laptop that was 6 years old and starting to have issues, 3) a laptop for a new conference room, 4) a floater to be used as a backup when people had issues with their hardware, which the City did not have right now.

MOTION: TO APPROVE THE EXPENDITURE OF \$9,640.20 TO PURCHASE LAPTOPS.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

Office 365 Licensing Renewals for 2023

Mr. Coffman said this was for the annual licensing for the City Hall, the Fire Department, and for the Police Department when it was moved over to Office 365. The total cost should be \$19,000, but there was no contract or invoice available today.

The Mayor tabled this item until documentation of the costs could be provided.

Stage Rental for 2023 Streetsboro Family Days

Mr. Mytinger said this was a rental agreement with Rock the House Entertainment to rent the same stage in 2023 as Streetsboro Family Days had used last year. It was the same price as last year.

MOTION: TO APPROVE THE EXPENDITURE TO RENT A STAGE.

Moved by Bill Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Create Floyd North Bicentennial Park Site Master Plan

Mr. Mytinger said this was a contract agreement with Environmental Design Group to create the Floyd North Bicentennial Park master plan. The cost was \$7,889 for task 1 in the proposal. This was needed to receive the state funding the City had been granted last year. The cost for this contract agreement was budgeted in 403-31-5714.

MOTION: TO APPROVE THE EXPENDITURE.

Moved by Bill Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

There being no further business to come before this Board, and upon motion by Bill Miller, seconded by Mr. Beni, this meeting adjourned at 9:55 a.m.

ATTEST:

APPROVED:

Caroline L. Kremer, Clerk of Council

Glenn M. Broska, Mayor