

CITY OF STREETSBORO, OHIO

**BOARD OF CONTROL MEETING MINUTES**

Wednesday, March 8, 2023

This Board of Control meeting was called to order on Wednesday, March 8, 2023 at 9:30 a.m. by Mayor Broska. Mayor Broska led the Pledge of Allegiance.

PRESENT: Bill Miller, Matt Miller, Mayor Broska, Frank Beni

ABSENT: None.

ALSO PRESENT: Patricia Wain, Police Chief  
Rob Reinholz, Fire Chief  
Greg Mytinger, Parks and Recreation Director  
Rachel Miller, Parks and Recreation Clerk  
Justin Czekaj, Municipal Engineer  
Katie Harrison, Water Dept. Administrator  
Caroline Kremer, Clerk

**Disposition of Minutes**

**MOTION: TO APPROVE THE BOARD OF CONTROL MEETING MINUTES OF FEBRUARY 8, 2023 AS WRITTEN.**

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

**MOTION: TO ADD AN ITEM TO TODAY'S AGENDA REGARDING CDL TRAINING FOR A NEW HIRE AT THE SERVICE DEPARTMENT.**

Moved by Matt Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

**Renew Agreement w/Everbridge for Nixle**

Chief Wain said this was a yearly expense out of the Statutory account. This was the service the City used for emergency and general notifications regarding road closures, weather alerts, etc. to anyone that signed up for the service. The cost this year was \$6,457 out of #101-81-5341 Contractual. There were about 8,700 people registered for the service, which had increased each year, but it was uncertain how many were current Streetsboro residents. Mayor Broska suggested a marketing program to get more people on the program; it was a great service.

**MOTION: TO APPROVE THE ANNUAL AGREEMENT.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

**Authorize Repairs to Truck #910**

Bill Miller said this truck was on schedule to be replaced next year, but it needed more repairs right now. The repairs had already been completed as emergency repairs and a previous Purchase Order for \$3,100 had been issued, but Mr. Miller was requesting authorization for an additional Purchase Order for \$3,231 (\$6,331 total) out of account #101-81-5613 Vehicle Parts and Supplies.

**MOTION: TO APPROVE THE EXPENDITURE NOT TO EXCEED \$6,331.**

Moved by Matt Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

**Authorize Purchases from Advantech for Fire Department**

Chief Reinholz said the Fire Department purchased the E-1 equipment from Advantech and the costs were approaching the \$5,000 threshold for Board of Control approval. The department had already purchased a blower motor, AC control wire, and some other repair parts for the engines this year. Last year the department had spent about \$10,000 with Advantech. Chief Reinholz asked for approval for future purchases from account #101-12-5613 Vehicle Parts and Supplies because Advantech was a sole source vendor.

**MOTION: TO CHANGE THE REQUEST AMOUNT TO \$10,000.**

Moved by Matt Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

**MOTION: TO APPROVE THE PURCHASES FROM ADVANTECH UP TO \$10,000 FOR 2023.**

Moved by Matt Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

**Approve Food Service for Father Daughter Dance**

Mr. Mytinger said the Father Daughter Dance would be on Saturday, March 18, 2023 at the NEW Center. There would be over 200 registered to attend the event. The cost was \$25 per plate, plus some rentals and a service charge. The menu was basic plus a variety of cookies and pastries for dessert. This would be the only time the City used the NEW Center; next year would be held at the City's new Community Center facility. The cost would come out of account #205-32-5369 Program Supplies. The participants paid a program fee to cover these costs.

**MOTION: TO APPROVE THE EXPENDITURE FOR THE FATHER DAUGHTER DANCE AT THE NEW CENTER.**

Moved by Matt Miller, seconded by Bill Miller. Upon voice vote, **motion carried.**

**Contract with levelHEADS to Design Addition to Maintenance Garage**

Mr. Mytinger said this was a contract to design an addition to increase the size of the maintenance garage to add another garage bay and a break room and an office for the Parks staff. This would allow the staff to receive emails and work orders, etc. at City Park; they could clock in and out at this office and limit the traffic and dirt at the anticipated Community Center facility.

**MOTION: TO AMEND THE REQUEST TO CHANGE THE GL LINE TO #401-32-5714 SINCE IT WAS PART OF THE COST OF PUTTING THE BUILDING IN.**

Moved by Matt Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

**MOTION: TO APPROVE THE \$2,200 EXPENDITURE AS AMENDED.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

**Parks and Recreation Contract w/Anderson for Dance Classes**

Mr. Mytinger said this was a continuation of the dance classes program. This individual had provided youth dance classes for quite some time for the Parks and Recreation Department. This came out of the #205- Fund because the participants paid for the cost of the program.

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

**Authorize CDL Training Classes for Service Department**

Bill Miller said this was about \$5,600 for 160 hours of CDLA training for a new employee (Jeff Smith in the Water Department). The City had agreed to provide this as a condition of employment. He added that this would probably be the last time because the new trucks the City had purchased were getting away from the need for the CDLA license. The City had budgeted \$12,000 in the HR Training line, but this would take almost half the 2023 budget for that line.

**MOTION: TO APPROVE THE EXPENDITURE.**

Moved by Matt Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

There being no further business to come before this Board, and upon motion by Bill Miller, seconded by Matt Miller, this meeting adjourned at 9:42 a.m.

ATTEST:

APPROVED:

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Caroline L. Kremer, Clerk of Council

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Glenn M. Broska, Mayor