

CITY OF STREETSBORO, OHIO

BOARD OF CONTROL MEETING MINUTES

Wednesday, June 14, 2023

This Board of Control meeting was called to order on Wednesday, June 14, 2023 at 9:30 a.m. by Mayor Broska. Mayor Broska led the Pledge of Allegiance.

PRESENT: Bill Miller, Matt Miller, Frank Beni, Mayor Broska

ABSENT: None.

ALSO PRESENT: Rachel Miller, Parks and Recreation Clerk
Katie Harrison, Water Dept. Administrator
Robert Reinholz, Fire Chief
Justin Czekaj, Municipal Engineer
Caroline Kremer, Clerk

Disposition of Minutes

MOTION: TO APPROVE THE BOARD OF CONTROL MEETING MINUTES OF MAY 10, 2023 AS WRITTEN.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Parks and Recreation Contract for Mad Science Programs

Mrs. Miller said this was a repeat program the Parks and Recreation Department had run for the past few years. Mad Science helped with Summer Camp and After School programs. This contract was for the Summer Camp activities. There was no price increase from the previous year.

MOTION: TO APPROVE THE CONTRACT.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Parks and Recreation Contract for Senior Fitness Class

Mrs. Miller said this was a new instructor. The instructor would teach a Tai Chi class for senior citizens, which had been popular in the past but was discontinued, and would now be re-introduced. Matt Miller said the account number needed to be changed to 217-33-5338.

MOTION: TO AMEND THE CONTRACT TO CHANGE THE ACCOUNT NUMBER TO 217-33-5338.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

MOTION: TO APPROVE THE CONTRACT AS AMENDED.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Parks and Recreation Contract w/J. Knight for Musical Entertainment

Mrs. Miller said this was also a new program. There were a few entertainers that would be coming to some of the Senior Center Programs/Events at the park. This was the first one.

MOTION: TO APPROVE THE CONTRACT AS SUBMITTED.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Parks and Recreation Contract w/R. Richards for Pickleball Instruction

Mrs. Miller said Pickleball was very popular and this instructor would be able to offer classes for adults and senior citizens. Matt Miller asked that this account number also be changed to 217-33-5338.

MOTION: TO AMEND THE CONTRACT TO CHANGE THE ACCOUNT NUMBER TO 217-33-5338.

Moved by Matt Miller, seconded by Bill Miller. Upon voice vote, **motion carried.**

MOTION: TO APPROVE THE CONTRACT AS AMENDED.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

HVAC Motor Repair at the Pierce Streetsboro Library

Matt Miller said \$7,000 had been budgeted for this in the 401- fund. This repair was under budget and was a necessary repair.

MOTION: TO APPROVE THE EXPENDITURE FOR THE REPAIR OF THE HVAC MOTOR AT THE PIERCE STREETSBORO LIBRARY.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Authorize Annual Street Striping

Bill Miller said this was an annual expense. This was the second year of the contract that was bid previously. The line items and amounts to be expended were listed in the attached request. Aero-Mark had started to do the street striping but would work on it off and on over time.

Matt Miller noted that if the \$80,000 purchase order from the 401- fund was authorized now for street striping, it would push back the City Center project because it would take more time to build up the 401- fund to afford to do the City Center Site Infrastructure. There was some discussion if the street striping work could be delayed until August so the purchase order from the 401- fund could be placed later, after the City Center Site Infrastructure purchase order. The purchase orders for street striping for the 201- and 203- funds could be placed now.

MOTION: TO AUTHORIZE THE ANNUAL STREET STRIPING CONTRACT WITH AERO-MARK COMPANY ALLOWING EXPENDITURE FROM THE 201- AND 203-FUNDS UP TO \$22,389 PENDING DELAY OF THE \$80,000 EXPENDITURE FROM THE 401- FUND UNTIL AUGUST 2023.

Moved by Matt Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

Authorize Aeration and Water Tower Repairs

Bill Miller said there was a leak in the water tower and this was a quote from Midwest Tank Management for \$15,370 to have it repaired. They would have to replace spray nozzles and the line going up the tank. This was a necessary repair to help circulate the water in the tank. The expenditure would come from the 501- Fund, account #501-52-5737 Water Tower Repairs. The repair work would be scheduled for next month.

MOTION: TO APPROVE THE EXPENDITURE.

Moved by Mr. Beni, seconded by Bill Miller. Upon voice vote, **motion carried.**

HVAC Maintenance Service Contract for Fire Department

Chief Reinholz said Gardiner had recently done some major repairs to the HVAC system for about \$3,800. This was an annual preventative maintenance contract for \$3,492 per year. There was money budgeted in the FD Contractual Service account for 2023. This contract was to remain in effect from year to year unless terminated by either part with 30 days notice. Mr. Beni noted that the Board of Control did not have authority to grant an on-going, renewing contract; this contract would have to go to City Council for approval. Mr. Beni would prepare emergency legislation for the June 26, 2023 City Council Meeting.

Authorize Fabrizi Trucking to Move Dirt for the City Center Soil Stockpile

Mr. Czekaj said dirt would be moved from the Community Center site at City Park to the City Center site near the fire station. To avoid the cost of moving the dirt multiple times, the contractor at the Community Center site, Fabrizi, provided a quote for stockpiling the dirt at one spot at the City Center site. The length of time for the project was not certain because it depended on how the trucks would run and the weather so the total cost was not certain. Mr. Czekaj requested a not to exceed amount of \$15,000 for Fabrizi to do the earthwork operations from account #101-43-5338 Engineering Contractual Services. Matt Miller said the account number needed to come from the 401- Fund because it was site work/land remediation that would go toward the City Center infrastructure asset which was a capital improvement; it should be account #401-81-5751. The 101- Contractual Services account was for things like GPD or EDG engineering services, not really for dirt moving that would be part of a future asset.

This \$15,000 expenditure was not part of the \$1.8 million that City Council had recently approved for the City Center infrastructure project. Matt Miller said he needed to move money around between different accounts at the June 26, 2023 Council Meeting to have money in the line. The Engineering Department could do a Purchase Order for this \$15,000 as soon as this was approved because there was money in the line.

There was some conversation about, if the dirt was moved to the City Center and would become part of that project, maybe this expenditure should go to City Council for approval. Mr. Czekaj said moving the dirt from the Community Center site to a location was included in the Community Center project price, but the cost to do anything with the dirt (spread it, grade it, seed it, or move it again) was not included in either project price. This dirt would be used to set a pad for a future City Hall at the City Center site. Mr. Czekaj said the dirt was being moved today from the Community Center site, so this was an emergency item; he had not realized the account number was going to be an issue. Matt Miller said he needed to report this work under the City Center 401- expenses so if Council ever asked what all the expenses were, he would have the record. Mr. Beni said if this was considered a separate project, maybe it did not have to get Council's approval. Mr. Czekaj said it was a separate project because Fabrizi was stockpiling it in a mound that they would seed. Matt Miller thought maybe he could take this project cost out of 101-81- Contractual Services, but Mr. Beni did not want to separate it and later have Council say this was a cost for the City Center that they were not aware of. Matt Miller said this was an unusual item that was kind of an emergency so he was looking for appropriate account lines that currently had funding to cover this cost. Mayor Broska suggested he could use the "emergency clause" to get this emergency work done and notify Council of the emergency, and Matt Miller could do a budget adjustment at the June 26, 2023 Council Meeting. Mr. Beni said that could be done if the Mayor would notify Council today with an email. If this earth work was not done now, the dirt would probably have to be moved three times at a significant cost. The stockpiling of the dirt and seeding it was the emergency work that needed to happen to save the City money.

MOTION: TO APPROVE THE EXPENDITURE FOR FABRIZI NOT TO EXCEED \$15,000 FOR EARTHWORK OPERATIONS.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.** [This item was also reviewed at the June 26, 2023 Regular Council Meeting as T-7450 Authorize Contract w/Fabrizi Trucking to Move Soil.]

There being no further business to come before this Board, and upon motion by Bill Miller, seconded by Matt Miller, this meeting adjourned at 9:49 a.m.

ATTEST:

APPROVED:

Caroline L. Kremer, Clerk of Council

Glenn M. Broska, Mayor