

THE CITY OF STREETSBORO, OHIO
SERVICE COMMITTEE MEETING MINUTES

Monday, September 11, 2023

This Service Committee Meeting was called to order on Monday, September 11, 2023 at 7:00 p.m. by Jon Hannan, Council President. Mr. Hannan called for a moment of silence to remember the terrorist attacks of 9-11-2001, 22 years ago; then Mayor Broska led the Pledge of Allegiance.

PRESENT: Jon Hannan, Justin Ring, Marianne Glenn, Anthony Lombardo

ABSENT: Julie Field, Jennifer Wagner, Steve Michniak [joined at 7:02 p.m.]

ALSO PRESENT: Glenn Broska, Mayor
Frank Beni, Law Director
Patricia Wain, Police Chief
Rob Reinholz, Fire Chief
Matt Miller, Finance Director
Bill Miller, Service Director
Justin Czekaj, Municipal Engineer
John Cieszkowski, Planning Director
Patrick O'Malia, Economic Development Director
Greg Mytinger, Parks and Recreation Director
Shawna Lockhart-Reese, HR Manager
Matt Coffman, IT Network Administrator
Caroline Kremer, Clerk of Council

MOTION: TO EXCUSE MS. WAGNER AND MRS. FIELD WHO HAD BOTH CALLED IN TO REPORT THEY WERE UNABLE TO ATTEND TONIGHT.

Moved by Mr. Ring, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

Disposition of Minutes

MOTION: TO ACCEPT THE REGULAR SERVICE COMMITTEE MEETING MINUTES OF AUGUST 14, 2023 AS WRITTEN.

Moved by Mr. Ring, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

Old Business

None.

[Mr. Michniak joined the meeting at 7:02 p.m. and took over as Chair of the meeting.]

New Business

T-7468 Authorize Change Order with Cistone's for Miracle Lane Culvert Replacement Waterline Relocation

Mr. Czekaj said he had previously alerted Council to the fact that they had needed to relocate a waterline that was located directly under the box culvert and they did that and encased it in a steel casing so future replacement would be easier with a new line under that box culvert. They had used the majority of the contingency money that was in the contract and the remaining balance was what Mr. Czekaj was requesting tonight as a change order to that contract.

Mr. Hannan noted the culvert looked really good now that it had been replaced. Mr. Czekaj said Cistone's was an amazing contractor to work with and the grass restoration filled in very quickly.

MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.

Moved by Mr. Ring, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

T-7469 Acquisition of Real Property from Portage County

Mr. Czekaj said this was a re-do. This issue had come before City Council in 2018. These parcels were given to the City by Portage County and the City had executed Ordinance No. 2018-153, but the agreement was never executed by the County Commissioners. Portage County had requested that the City redo the ordinance for the parcels listed in the legislation. There were some slight changes to the agreement terms; the County now included first refusal rights in the agreement if the City were to ever sell these parcels. The property included unusable/unbuildable land on the curve of Tower Drive and the land behind Tai Wah and Dunkin Donuts up to the Streetsboro Plaza. At the east end of the land there were a lot of easements and rights-of-way because it used to be the wastewater treatment plant, right in the middle of town. Mr. Czekaj clarified that the City found out this had never been completed because the City recently tried to consolidate the parcels for the purposes of redeveloping the City Center and creating the passive park area and learned that couldn't be done until this acquisition/ownership was completed.

MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.

Moved by Mr. Ring, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

T-7472 Authorize RFQ for City Hall Design

Mayor Broska said this legislation was prepared for Council as full transparency. According to the Law Department the administration did not have to have authorization from City Council to request qualifications, but the administration had wanted Council to know what they were doing.

The legislation was written as non-emergency, but Mayor Broska had intended to have City Council amend it to be emergency legislation tonight so the administration could get started on the process. Since there were not enough Council Members present to pass emergency legislation, that amendment could be done at the next meeting, after first reading tonight, and the

administration would go ahead and start the RFQ process tomorrow anyway. It was clarified that the administration would not award a contract or authorize any expenditures without City Council authorization at a later time.

MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING FOR FIRST READING.

Moved by Mr. Ring, seconded by Mr. Hannan. Upon voice vote, **motion carried.**

T-7470 Adopt 2023 2nd Quarter Code Updates

Mrs. Kremer said City Council adopted the Code updates from the codifying agent every quarter now. This was for the updates for the second quarter of 2023. There were a lot of changes at the State level that needed to be adopted at the City level so they could be enforced here.

MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.

Moved by Mr. Hannan, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

T-7471 Authorize 5-yr. Contract w/Spectrum for Internet Services for New Community Center

Mr. Coffman said this legislation was to authorize a 5-year contract for the new Community Center. Installation was about 90 days out, so he had requested this way before construction would be completed on the Community Center. This would be added to all the other City ELANS so all the City buildings would remain connected. There was no installation cost from Spectrum. There would be a monthly fee of \$407 fixed for the five year contract period. There may be one month of charges in 2023 and he had money available in his budget. Mr. Coffman said this contract would add 200 megabits (same as City Hall) to the City's main pipeline. Mr. Ring noted that the agreement stated 500 megabit for no monthly fee then 100 megabit for \$407. Mr. Coffman would investigate the discrepancy before the next reading of the legislation on September 25.

MOTION: TO MOVE THIS TO TONIGHT'S REGULAR COUNCIL MEETING.

Moved by Mr. Ring, seconded by Ms. Glenn. Upon voice vote, **motion carried.**

Citizens' Comments

Mary Kay Reynolds, 9171 Olga Drive, spoke about a letter the residents on Olga Drive and Walters Drive had received from the City dated August 10, 2023. The letter was not signed but was on City of Streetsboro Administrative Offices letterhead. Ms. Reynolds said the letter talked about the cost of installation of waterlines (around \$10,000), and the cost of connecting to the waterlines (about \$10,000-\$12,000), and asked the residents to respond to a survey indicating their interest in getting connected to the City water service. She said the letter had upset, scared, and concerned a lot of her neighbors because it indicated a high cost for getting water service and the letter wasn't signed. She had called into the City and was able to speak to Justin Czekaj about the letter and had submitted her response to the survey. She explained that there had been a similar survey done years ago for her neighborhood. There were a lot of older homes and old families in her

neighborhood and they did not have the financial ability to get this water service, so it was concerning to them. She questioned why the waterlines to Olga/Walters couldn't connect from Hidden Valley instead of having to come from SR 303. She was told that Hidden Valley has private lines and they don't want to allow the connections to their lines. She also wondered if the drainage ditches would be filled in and piped when waterlines were installed, and if the existing wells would be collapsed or could people keep them too. She suggested in-person meetings rather than unsigned letters for issues such as this in the future to avoid scaring the residents and to let them get their questions answered instead of worrying what was going to happen.

Mr. Michniak appreciated her concerns and thanked her for coming in person to present the neighbors' concerns. He explained that while Council was trying to determine where to extend water service and who might be interested, Council asked the administration to do the surveys. The letters were not intended to scare anyone, but to get input on the residents' wishes. He suggested Ms. Reynolds encourage all her neighbors to submit their survey responses. He said the City did not want to force anyone to get the water service if they could not afford it.

Mayor Broska said the City had a water study done years ago by AECOM that clarified where waterlines needed replaced and where waterlines should be extended to. The letters had been sent to a portion of Stone Road, the Hale/Harper area as well as the Olga/Walters area and the survey results were about 75% against getting water service and 25% for getting water service, so the City would not pursue waterlines for those areas as this time. He added that even if waterlines were done at some time in the future the cost would be assessed to the property to be paid over time and residents would have the option to connect into the waterline (unless their well went dry). The water service would get fire hydrants on the street for better fire protection and possible lowered insurance rates, but for now the neighbors did not have to worry out it.

Mr. Czeka reported the City had officially turned down the Ohio Builds money for waterline extensions with a written letter. The City would apply in October when the new round of funding became available for repair/replacing of waterlines.

Announcements

A Regular Council Meeting will immediately follow this meeting.

There being no further business to be addressed by this committee, and upon motion by Mr. Ring, seconded by Mr. Lombardo, this meeting adjourned at 7:25 p.m.

ATTEST:

Caroline L. Kremer, Clerk of Council

Julie Field, Chairman