

This Regular Meeting of Council was called to order on Monday, November 27, 2023 at 7:09 p.m. by Jon Hannan, Council President.

PRESENT: Justin Ring, Jon Hannan, Anthony Lombardo, Marianne Glenn, Jennifer Wagner, Steve Michniak, Lisa McDaniel

ABSENT: None.

ALSO PRESENT: Glenn Broska, Mayor
Frank Beni, Law Director
Patricia Wain, Police Chief
Rob Reinholz, Fire Chief
Matt Miller, Finance Director
Bill Miller, Service Director
Justin Czekaj, Municipal Engineer
Patrick O'Malia, Economic Development Director
Greg Mytinger, Parks and Recreation Director
Shawna Lockhart-Reese, HR Manager
Melissa Procop, Mayor's Executive Assistant
Caroline Kremer, Clerk of Council

Mr. Hannan skipped to the emergency legislation on the agenda so Council could vote on the first item.

Introduction of Legislation Containing Statement of Emergency

T-7499 A RESOLUTION OF COMMENDATION FOR JULIE FIELD TO RECOGNIZE HER MANY YEARS OF DEDICATED SERVICE TO THE CITY OF STREETSBORO.

Clerk read by title as directed.

MOTION: TO SUSPEND THE RULE OF THREE READINGS.

Moved by Mr. Michniak, seconded by Mr. Ring. Upon roll call vote, **motion carried unanimously.**

MOTION: TO ADOPT RESOLUTION NO. 2023-147.

Moved by Mr. Michniak, seconded by Mrs. Glenn. Upon roll call, **motion carried unanimously.** Mr. Hannan read the Resolution in its entirety to Mrs. Field and then handed her the Resolution [applause].

Mayor's Report

Mayor Broska said he had two reappointments to make tonight. He asked to reappoint Todd Cooper to the Board of Zoning and Building Appeals - Ward 2 for his second term.

MOTION: TO CONFIRM THE REAPPOINTMENT OF TODD COOPER TO THE BZBA – WARD 2.

Moved by Mr. Ring, seconded by Mr. Michniak. Mr. Hannan thanked Mr. Cooper for offering to continue to serve the City on the BZBA. Upon roll call vote, **motion carried unanimously.** Mayor Broska swore in Mr. Cooper.

Mayor Broska asked to reappoint Keith Smith to the Parks, Recreation and Conservation Advisory Committee (PRCAC) for his third term.

MOTION: TO CONFIRM THE REAPPOINTMENT OF KEITH SMITH TO PRCAC – AT-LARGE.

Moved by Mr. Ring, seconded by Mr. Michniak. Mr. Hannan also thanked Mr. Smith for his continuing willingness to serve the City. Upon roll call vote, **motion carried unanimously.** Mayor Broska swore in Mr. Smith.

MOTION: TO RECESS THIS REGULAR COUNCIL MEETING TO RETURN TO TONIGHT’S FINANCE COMMITTEE MEETING.

Moved by Mr. Ring, seconded by Mr. Michniak. Upon voice vote, **motion carried and the meeting recessed at 7:20 p.m.**

MOTION: TO RECONVENE THE REGULAR COUNCIL MEETING.

Moved by Mr. Ring, seconded by Mr. Michniak. Upon voice vote, **motion carried and the meeting reconvened at 7:40 p.m.**

Disposition of Minutes

MOTION: TO ACCEPT THE PUBLIC HEARING MINUTES OF NOVEMBER 13, 2023 – ZONING CODE CHANGES AND THE REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 13, 2023 AS WRITTEN.

Moved by Mr. Michniak, seconded by Mr. Ring. Upon voice vote, **motion carried.**

Citizens’ Comments

None.

Reports/Communications from Depts/Boards/Commissions

Mr. O’Malia reported that previously he had announced that a German manufacturer was considering the JEDD. They are a manufacturer of copper fittings used in plumbing applications. They recently closed on 80 acres within the JEDD and phase 1 would create 65 jobs, which could net Streetsboro about \$20,000/year and about \$44,000/year for Shalersville and another \$7,500 for the JEDD’s infrastructure. There was a petition for the German manufacturer to join the JEDD. In order for them to receive tax abatement Streetsboro wanted them to pay income taxes and join the JEDD. By law the City needed to schedule a 30-day public notice so anyone could come in to review the application. The Shalersville Trustees would hold a public hearing on the matter on January 2, 2024 and Streetsboro would like to hold their public hearing on the matter on January 8, 2024, the first Council Meeting of 2024.

MOTION: TO SCHEDULE A PUBLIC HEARING REGARDING THE PETITION TO JOIN THE JEDD FOR JANUARY 8, 2024.

Moved by Mr. Michniak, seconded by Mr. Ring. Upon voice vote, **motion carried.**

Mr. Mytinger reported the Holiday Lighting ceremony would be this Thursday, December 7, 2023 at 6:15 p.m. at public square and then cookies and stories with Santa Claus and Mrs. Claus at the fire station. He asked everyone to be careful parking because of the City Center construction zone near the fire station. He said the Community Center construction in City Park was coming along very well.

Chief Reinholz said there would be a live burn on Thursday with Tri-C, then the Holiday Lighting and Santa at the fire station in the evening. There had been two fires in the last two weeks. One in Kent on Thanksgiving Day without much damage to the house. The Fire Department had been

notified that they had been awarded a \$3,000 BWC grant toward a LUCAS machine and would bring the paperwork to Council once the details had been worked out. The department currently had one LUCAS machine for each squad and was working to replace each one over time with updated versions; They were about \$15,000 each. They were doing fall housecleaning and regular training sessions at the station this month.

Chief Wain said Shop With A Cop was going to be on Saturday, December 9, 2023 starting at 9 a.m. and they were looking for additional adult volunteers to help with the program. Twinsburg PD would join in the event and it would start with a gathering at the Middle School and then caravan to Walmart who had given a generous grant that would help about 25 kids to join the program, then go to Dairy Queen for a provided lunch, and finish back at the Middle School.

Mr. Czekaj said the City Center electrical conduit installation had begun. The mound that had been created was more than could be mowed, so he was discussing with the contractor to truck some of it off site in the spring under a line item that was already in the contract. Mr. Czekaj also noted that the RFQ had been distributed for the Construction Manager at Risk (CMR) for the new City Hall and expected quite a few responses by the December 6, 2023 deadline.

Bill Miller confirmed the Service Department was prepped for this year's snowstorms, even the one expected tonight.

Introduction of Legislation Containing Statement of Emergency (continued)

MOTION: TO MOVE T-7500 RESOLUTION APPOINTING AND CONFIRMING DEPARTMENT HEADS TO FIRST READING.

Moved by Mr. Ring, seconded by Mr. Lombardo. Upon voice vote, **motion carried.**

T-7500 A RESOLUTION APPOINTING AND CONFIRMING DEPARTMENT HEADS FOR THE CITY OF STREETSBORO PURSUANT TO THE CITY CHARTER AND ORDINANCES, AND DECLARING AN EMERGENCY SO THAT SUCH TERMS WILL BEGIN IMMEDIATELY.

Clerk read by title as directed for first reading.

MOTION: TO SUSPEND THE RULE OF THREE READINGS FOR T-7501, T-7502, T-7503, T-7504, T-7505, T-7506, T-7507, AND T-7508.

Moved by Mr. Ring, seconded by Mr. Michniak. Upon roll call vote, **motion carried unanimously.**

T-7501 AN ORDINANCE AMENDING ORDINANCE NO. 2022-185, THE 2023 ANNUAL APPROPRIATION ORDINANCE. [#13]

Clerk read by title as directed.

MOTION: TO ADOPT ORDINANCE NO. 2023-148 AS AMENDED IN TONIGHT'S REGULAR FINANCE COMMITTEE MEETING.

Moved by Mr. Michniak, seconded by Mr. Lombardo. Upon roll call, **motion carried unanimously.**

T-7502 AN ORDINANCE AUTHORIZING THE MAYOR TO

ENTER INTO A CONTRACT WITHOUT COMPETITIVE BIDDING WITH PHOENIX SAFETY OUTFITTERS FOR THE PURCHASE OF FOUR (4) SETS OF NEW FIRE GEAR FOR USE BY THE FIRE DEPARTMENT, AND DECLARING AN EMERGENCY IN ORDER TO EXPEDITE THE PURCHASE.

Clerk read by title as directed.

MOTION: TO ADOPT ORDINANCE NO. 2023-149.

Moved by Mr. Lombardo, seconded by Mr. Michniak. Upon roll call, **motion carried unanimously.**

T-7503 AN ORDINANCE AUTHORIZING A SECOND AMENDMENT TO ORDINANCE NO. 2023-79 AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT AFTER COMPETITIVE BIDDING TO CONDUCT THE STREETSBORO CITY CENTER IMPROVEMENT PROJECT; AND DECLARING AN EMERGENCY TO EXPEDITE THE REPLACEMENT OF A WATER LINE.

Clerk read by title as directed.

MOTION: TO ADOPT ORDINANCE NO. 2023-150.

Moved by Mr. Ring, seconded by Mr. Michniak. Upon roll call, **motion carried unanimously.**

T-7504 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE OFFICE OF THE PUBLIC DEFENDER OF PORTAGE COUNTY TO OBTAIN PROFESSIONAL SERVICES AS NECESSARY TO PROVIDE THE CITY'S REQUIREMENTS FOR INDIGENT DEFENSE COUNSEL DURING 2024; AND DECLARING AN EMERGENCY IN ORDER TO MAINTAIN CONTINUITY OF SERVICES.

Clerk read by title as directed.

MOTION: TO ADOPT ORDINANCE NO. 2023-151.

Moved by Mr. Michniak, seconded by Mr. Lombardo. Upon roll call, **motion carried unanimously.**

T-7505 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH STREAMLINE TECHNOLOGY GROUP LLC TO PROVIDE BACK UP GENERAL INFORMATION TECHNOLOGY SUPPORT AND MANAGEMENT SERVICES FOR THE CITY OF STREETSBORO; AND DECLARING AN EMERGENCY TO IMPLEMENT THE CONTRACT.

Clerk read by title as directed.

MOTION: TO ADOPT ORDINANCE NO. 2023-152.

Moved by Mr. Lombardo, seconded by Mr. Michniak. Upon roll call, **motion carried unanimously.**

T-7506 AN ORDINANCE AMENDING CODIFIED ORDINANCE §133.09 TO ALLOW THE CITY TO WRITE OFF CERTAIN DELINQUENT WATER BILLS; AND DECLARING AN EMERGENCY TO IMMEDIATELY ALLOW THE DELINQUENT ACCOUNTS TO BE WRITTEN OFF.

Clerk read by title as directed.

MOTION: TO ADOPT ORDINANCE NO. 2023-153.

Moved by Mr. Michniak, seconded by Mr. Lombardo. Upon roll call, **motion carried unanimously.**

T-7507 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITHOUT COMPETITIVE BIDDING WITH INSURANCE SPECIALISTS GROUP, INC. DBA LOVE INSURANCE AGENCY FOR THE PROFESSIONAL SERVICES NECESSARY TO MANAGE THE CITY'S RISK MANAGEMENT AND INSURANCE PROGRAM AND FOR THE PURCHASE OF PUBLIC ENTITY INSURANCE COVERAGES FOR A PERIOD OF ONE YEAR COMMENCING JANUARY 1, 2024; AND DECLARING AN EMERGENCY IN ORDER TO MAINTAIN CONTINUITY OF COVERAGE.

Clerk read by title as directed.

MOTION: TO ADOPT ORDINANCE NO. 2023-154.

Moved by Mr. Michniak, seconded by Mr. Lombardo. Upon roll call, **motion carried unanimously.**

T-7508 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITHOUT COMPETITIVE BIDDING WITH INSURANCE SPECIALISTS GROUP, INC. DBA LOVE INSURANCE AGENCY FOR THE CITY'S CYBER SECURITY LIABILITY INSURANCE FOR A PERIOD OF ONE YEAR COMMENCING JANUARY 1, 2024; AND DECLARING AN EMERGENCY IN ORDER TO MAINTAIN CONTINUITY OF COVERAGE.

Clerk read by title as directed.

MOTION: TO ADOPT ORDINANCE NO. 2023-155.

Moved by Mr. Michniak, seconded by Mr. Lombardo. Upon roll call, **motion carried unanimously.**

First Reading

None.

Second Reading

None.

Third Reading

T-7492

AN ORDINANCE PROVIDING FOR THE ANNUAL APPROPRIATIONS OF MONIES FOR PLANNED EXPENDITURES OF THE CITY FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024.

Matt Miller had provided Council with an email regarding the changes that were made to the 2024 budget based on information that had been received in the last few weeks. He wanted to have a good start to the year instead of making a lot of adjustment in January and February. This should be the final version of the 2024 budget to start the next year.

MOTION: TO AMEND T-7492 EXHIBIT “A” TO BE THE MOST CURRENT VERSION DATED 11/22/2023 WITH APPROPRIATIONS AND REVENUES TOGETHER.

Moved by Mr. Ring, seconded by Mr. Michniak. Upon voice vote, **motion carried.**

Clerk read by title as directed for third reading.

MOTION: TO ADOPT ORDINANCE NO. 2023-156 AS AMENDED.

Moved by Mr. Ring, seconded by Mr. Lombardo. Upon roll call, **motion carried unanimously.**

Mayor’s Report (continued)

Mayor Broska said last night about 7:43 p.m. Mr. Hannan had texted the Mayor because Fechko Excavating had sent Mr. Hannan a text reminder about closing SR 43 southbound between 8 a.m. and 3 p.m., but Mayor Broska had not been informed. There was a breakdown in communications somewhere because the Project Engineer for ODOT had been changed, but the Mayor was working to get it fixed, and had posted the lane closure notice to Facebook for the public as soon as he could. Periodic lane closures would continue for the next two to three weeks, and the project would last for two years.

Mayor Broska congratulated Matt Miller, Kara Dolansky, and Leslie Bair for the great job they did with the 2022 audit. There were no citations or management letters or any issues [applause].

Mayor Broska was looking forward to participating in Shop With A Cop again this year to help the kids. He congratulated the four Council Members sworn in tonight and was glad to keep the City going with them.

President of Council’s Comments

Mr. Hannan also congratulated the four Council Members sworn in tonight to their new terms in office and looked forward to working with them all. He asked everyone to drive safely in the snowstorm that was coming in tonight.

Council Members’ Comments

All the Council Members congratulated the four Council Members that were sworn in tonight, especially welcoming Mrs. McDaniel to City Council. Ms. Wagner said she would be helping the Twinsburg Police Department who would be joining the Streetsboro Police Department for

Shop With A Cop next month. They were expecting about 12-15 kids from Twinsburg and about 25-30 kids from Streetsboro to go shopping at Walmart.

Mrs. McDaniel was excited to be on Council. She had been in the audience for the Council Meetings for the last eleven months preparing to join the group. She was open to receiving help from the current or previous Council Members and department heads as she began this journey.

MOTION: TO RECESS INTO EXECUTIVE SESSION TO CONSIDER ECONOMIC DEVELOPMENT PACKAGE.

Moved by Mr. Michniak, seconded by Mr. Ring. Upon roll call vote, **motion carried and the meeting recessed at 8:09 p.m.** All the department heads except Mr. O'Malia were allowed to leave.

MOTION: TO RECONVENE FROM EXECUTIVE SESSION.

Moved by Mr. Ring, seconded by Mr. Lombardo. Upon voice vote, **motion carried and the meeting reconvened at 8:34 p.m.**

Announcements

There will be an Organizational Meeting, a Safety Committee, a Service Committee, and a Regular Council Meeting on Monday, December 11, 2023 starting at 7:00 p.m. in Council Chambers.

There being no further business to come before this Council, and upon motion by Mr. Ring, seconded by Mr. Lombardo, this meeting adjourned at 8:35 p.m.

ATTEST:

Caroline L. Kremer, Clerk of Council

Jon Hannan, Council President