

CITY OF STREETSBORO, OHIO

BOARD OF CONTROL MEETING MINUTES

Wednesday, January 10, 2024

This Board of Control meeting was called to order on Wednesday, January 10, 2024 at 9:30 a.m. by Mayor Broska. Mayor Broska led the Pledge of Allegiance.

PRESENT: Mayor Broska, Bill Miller, Matt Miller

ABSENT: Frank Beni

ALSO PRESENT: Matt Coffman, IT Network Administrator
Patricia Wain, Police Chief
Justin Czekaj, Municipal engineer
Caroline Kremer, Clerk

Disposition of Minutes

MOTION: TO APPROVE THE BOARD OF CONTROL MEETING MINUTES OF DECEMBER 13, 2023 AS WRITTEN.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Annual Expenditure for Lexipol Support

Chief Wain said this was the policy updates, case law, best practices, and training used through Lexipol. It was a planned expenditure for 2024 from #101-11-5591 and this year's amount was \$11,280.52. It had increase slightly from last year.

MOTION: TO APPROVE THE ANNUAL EXPENDITURE OF \$11,280.52.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Authorize Annual Expenditure for Code Updates

Mrs. Kremer said this was for the annual expenditure for the Code Updates that were done quarterly, not to exceed \$12,500. The price for the service had been the same for years.

MOTION: TO APPROVE THE ANNUAL EXPENDITURE FOR CODE UPDATES.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Authorize Spam Titan for 2024

Mr. Coffman said this was for the anti-spam service. The City was originally going to use a different product for anti-spam (Proofpoint Essentials) for 2024 through the City's new IT vendor (Streamline), but Spam Titan required a 60-day notice for cancellation and the City had not met that requirement. The City worked with Streamline to cancel Proofpoint Essentials with no penalty and

revert back to Spam Titan for 2024 and then Spam Titan would not renew for 2025. Spam Titan would cost \$6,600 for 2024. Matt Miller and Mayor Broska mentioned that they liked Spam Titan better anyway; it seemed to catch/block more spam messages. Mr. Coffman would monitor the spam software throughout the year and determine which way to go for 2025 later; the costs were similar.

MOTION: TO APPROVE SPAM TITAN FOR 2024.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Authorize Time Warner Cable for DSL Circuits for Intersection Cameras

Mr. Coffman said this was for the 3 DSL circuits for the different intersections to get cameras for the Police Department up and going. This was the annual expenditure of about \$5,500.

MOTION: TO APPROVE THE ANNUAL EXPENDITURE NOT TO EXCEED \$5,500.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Authorize Verizon Connect for 2024 Snow Plow Cameras

Bill Miller said the plow trucks have had cameras for a year now. The cameras faced the road, not the driver (although both were possible). The video was saved in the cloud for 60 days to give time to retrieve footage, if there was an incident. There was one incident last year where the cameras would have been very useful to show the citizen had tried to go around a plow truck, but thankfully there was no accident.

Mr. Coffman said he had originally budgeted \$5,500 for this in 2024, but the price had increased a little to \$6,338.40 and a budget adjustment would be needed at the next Council Meeting.

MOTION: TO APPROVE THE EXPENDITURE OF \$6,338.40 FOR SNOW PLOW CAMERAS PENDING AN APPROPRIATION ADJUSTMENT AT THE NEXT COUNCIL MEETING.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Authorize Newegg Office 365 2024 License Renewals

Mr. Coffman said this was the annual renewals for all the Office 365 licenses (PD, FD, City Hall). The total was \$18,100 and had been budgeted for 2024. It had increased a little for 2024 because the City had changed some of the licensing; the City would get the full Office 365 suite for new computers. Instead of buying Office with the purchase of a computer, the City would buy it through 365 so it would always be up to date.

MOTION: TO APPROVE THE ANNUAL EXPENDITURE OF \$18,100.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Annual HVAC Maintenance for Pierce Streetsboro Library

This was for \$1,194 annual general HVAC maintenance paid out of Contract Services. Matt Miller confirmed there was enough in the account line for 2024 for this expenditure.

MOTION: TO APPROVE THE ANNUAL HVAC MAINTENANCE AGREEMENT FOR THE LIBRARY.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Authorize Additional Geotech for City Center Projects

Mr. Czekaj said they kept finding old things underground at the City Center site and this would allow the City to have a team on site to excavate, figure out what's there, and figure out what to do with it. This was for the location where the City Hall and the parking lot would go. This was for due diligence so there wouldn't be big issues when they went to construct a City Hall. ASC Group was the geotech firm the City would be hiring to do this work. The cost was hourly not to exceed \$16,000 in total and would come out of #101-43-5338 Contractual Services.

MOTION: TO APPROVE THE EXPENDITURE FOR GEOTECH SERVICES AT THE CITY CENTER NOT TO EXCEED \$16,000.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Contract w/Davey Resource Group for Amphitheater Wetland Permits

Mr. Czekaj said these were wetlands that he had not put on the site, but they were there, so the City had to get permits to fill them should the City decide to do anything at that site. They were very small wetlands that did not have any real ecological value. This service would help the City get ahead of the Army Corps of Engineers permit process. The permits would be good for two years, but could be extended if needed. The cost was \$6,000 from #101-43-5338 Contractual Services.

MOTION: TO APPROVE THE CONTRACT FOR \$6,000.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

MOTION: TO ADD FOUR MORE ITEMS TO TODAYS AGENDA: ANNUAL ADOBE LICENSES, PARKS AND RECREATION CONTRACT FOR SENIOR FITNESS CLASSES, REPAIR OF GUARDRAIL ON SR 303, AND REPAIR OF TRUCK #910.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Annual Adobe Licenses

Matt Coffman said this was originally for a total of 14 licenses at a cost of \$3,875.88 to be renewed for the year, but Parks and Recreation needed to add one additional license which would add Adobe's full suite of products for an additional cost of \$1,439.76. The 2024 budget had been for \$4,000, so an appropriation adjustment for \$1,500 to be added to the IT Software account would be needed at the next Council Meeting.

MOTION: TO APPROVE THE ANNUAL EXPENDITURE FOR ADOBE LICENSES NOT TO EXCEED \$5,500 [PENDING AN APPROPRIATION ADJUSTMENT AT THE NEXT COUNCIL MEETING].

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Parks and Recreation Contract for Senior Fitness Classes/Tai Chi

This was an independent contractor agreement for Senior Fitness classes, Tai Chi, and fall prevention classes. The instructor would probably be paid from the proceeds of the class. There were two General Ledger accounts listed on the contract.

MOTION: TO APPROVE THE CONTRACT.

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

Authorize Expenditure for Repair of Guardrail on SR 303

This was for repair of a guardrail on SR 303 across from Diagonal Road that was in an accident not to exceed \$10,000. Hopefully the cost would be reimbursed by the insurance company and Bill Miller was working on that now.

MOTION: TO APPROVE THE EXPENDITURE NOT TO EXCEED \$10,000.

Moved by Matt Miller, seconded by Bill Miller. Upon voice vote, **motion carried.**

Authorize Repairs of Truck #910

This was for more repairs to Truck #910 by Truck Specialists not to exceed \$6,554.35. Bill Miller said he was having problems with the emissions controls on three trucks right now; this truck was fully repaired and back in service. He had already made a payment of \$3,685.13, but the total bill came to \$6,554.35. At 8-10 years old the emissions tended to go out on these trucks and need extensive repairs. Truck #910 would be replaced as soon as a new truck was delivered (10+ months).

MOTION: TO APPROVE THE EXPENDITURE FOR REPAIRS TO TRUCK #910 UP TO \$6,554.35.

Moved by Matt Miller, seconded by Bill Miller. Upon voice vote, **motion carried.**

There being no further business to come before this Board, and upon motion by Bill Miller, seconded by Matt Miller, this meeting adjourned at 9:48 a.m.

ATTEST:

APPROVED:

Caroline L. Kremer, Clerk of Council

Glenn M. Broska, Mayor