

CITY OF STREETSBORO, OHIO

**BOARD OF CONTROL MEETING MINUTES**

Wednesday, January 31, 2024

This Board of Control meeting was called to order on Wednesday, January 31, 2024 at 9:30 a.m. by Mayor Broska. Mayor Broska led the Pledge of Allegiance.

PRESENT: Frank Beni, Mayor Broska, Bill Miller, Matt Miller

ABSENT: None.

ALSO PRESENT: Patricia Wain, Police Chief  
Greg Mytinger, Parks and Recreation Director  
Caroline Kremer, Clerk

**Disposition of Minutes**

**MOTION: TO APPROVE THE BOARD OF CONTROL MEETING MINUTES OF JANUARY 10, 2024 AS WRITTEN.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

**Contract w/Signal Service for Traffic Control Cabinet Intersection Camera Upgrades**

Bill Miller said this was to run a 1" PVC conduit and a grounding block to each one of the three camera sites. This quote from Signal Service was for \$6,315 but Bill Miller asked for approval not to exceed \$8,000 just in case they run into any issues as they do the job.

**MOTION: TO APPROVE THE WORK NOT TO EXCEED \$8,000.**

Moved by Mr. Beni, seconded by Matt Miller. Upon voice vote, **motion carried.**

**Annual Maintenance Agreement Contract w/Signal Service**

Bill Miller said this was the hourly rate for Signal Service maintenance assistance for traffic lights that had gone up slightly for 2024. He asked for approval not to exceed \$11,000 until he could get this issue through City Council. The annual expenditure was usually around \$20,000 for just the traffic light maintenance/repairs. The cost would come out of #201-61-5453 Traffic Light Repair.

**MOTION: TO APPROVE THE AGREEMENT NOT TO EXCEED \$11,000.**

Moved by Mr. Beni, seconded by Matt Miller. Upon voice vote, **motion carried.**

**Authorize Expenditure for Beet Heet/Brine Mixture**

This was for brine mixture to mix in with the road salt. This approval would be enough for two loads (if needed), but they would probably only need one load this year. This was State pricing. The cost would come out of the Salt line items that were budgeted for 2024.

**MOTION: TO APPROVE THE EXPENDITURE UP TO \$19,000.**

Moved by Matt Miller, seconded by Mr. Beni. Upon voice vote, **motion carried.**

**Annual Portage Development Board Invoice**

Mayor said this was an annual expense that was budgeted for 2024. It was the City's dues for the Portage Development Board for their assistance with economic development.

**MOTION: TO APPROVE THE ANNUAL EXPENDITURE OF \$5,500.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

**Parks and Recreation Contracts**

- **Contract w/M. Dill to Officiate Youth Basketball**

**MOTION: TO APPROVE THE CONTRACT.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

- **Contract w/S. Martin to Officiate Youth Sports**

**MOTION: TO APPROVE THE CONTRACT.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

- **Contract w/K. Waugh for Balloon Services for the 2024 Father-Daughter Dance**

**MOTION: TO APPROVE THE CONTRACT.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

- **Contract w/Maple Heights Catering for the 2024 Father-Daughter Dance**

The caterer would provide typical kid-friendly food like chicken tenders and pasta.

**MOTION: TO APPROVE THE CONTRACT.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

**Police Department Annual Agreements**

- **Annual Metro SWAT Buy-in Fees**

Chief Wain said it would cost \$4,976.09 and had been budgeted for 2024 in account #101-11-5591 Special Fees/Dues to be paid to the City of Stow

**MOTION: TO APPROVE THE ANNUAL EXPENDITURE OF \$4,976.09.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

- **Annual Summit Metro Crash Response Team (SMCRT) Buy-in Fees**

Chief Wain said this was also paid to the City of Stow. It would cost \$1,150 for 2024 and had also been budgeted in account #101-11-5591 Special Fees/Dues to have access to the entire Summit Metro Crash Response Team if there was a severe injury or a fatal crash.

**MOTION: TO APPROVE THE ANNUAL EXPENDITURE OF \$1,150.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

- **Annual Service Agreement with Equature for Police Recording Equipment**

This was the fourth of five payments for the recording equipment before the pricing went down. This recorded all the police and fire phone lines. It would cost \$10,025 and had been budget in 2024 in account #101-11-5431 Building Contractual. The five-year agreement covered the cost of the service and the equipment. The recordings were stored in the cloud. After the fifth year, the cost would be reduced and the City would just be charged for software.

**MOTION: TO APPROVE THE EXPENDITURE OF \$10,025.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

- **Annual Agreement w/Everbridge for Nixle**

This was the City's paging system for inter-department messages and to send emergency notices to the public. The annual cost was \$6,457 and was budgeted in 2024 from account #101-81-5341 Contractual. Mayor Broska recommended doing another PSA to get more people on the system.

**MOTION: TO APPROVE THE EXPENDITURE OF \$6,457.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

- **Annual Service Charge for MARCS Radio Service**

**MOTION: TO APPROVE THE ANNUAL EXPENDITURE OF \$6,360.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

- **Annual Expense for LEADS Access**

**MOTION: TO APPROVE THE ANNUAL EXPENDITURE OF \$7,200.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

- **Annual Expenditure for CLEAR Investigative Tool**

This was the second year of a three-year agreement. This was for the officers to be able to access information/records on suspects.

**MOTION: TO APPROVE THE ANNUAL EXPENDITURE OF \$4,530.93.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

- **Annual Expense w/Midwest Public Safety for GETAC Video Storage**

This was for video storage for all the body cameras, dash cameras, and interview room cameras. The charge was per month per camera. The data was stored until the record retention schedule said it could be deleted. The Police Department would get additional body cameras later this year, so enough money (\$11,000) was included in the 2024 budget, but Chief Wain would ask for approval for the additional expenditure later when the additional body cams came in.

**MOTION: TO APPROVE THE EXPENDITURE FOR \$9,480.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

**Authorize Purchase of Intoximeter Machine**

The cost for the new machine was almost \$12,000. It would be 6-9 months for delivery. There was a one-year warranty on the new machine. Parts were no longer made for the current BAC Datamaster Intoxalizer machine.

**MOTION: TO APPROVE THE EXPENDITURE OF \$11,767.50.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

**MOTION: TO ADD LEXIPOL TO TODAY'S AGENDA.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

**Annual Lexipol Support Service for Police Department**

**MOTION: TO APPROVE THE ANNUAL EXPENDITURE OF \$11,280.52.**

Moved by Bill Miller, seconded by Matt Miller. Upon voice vote, **motion carried.**

There being no further business to come before this Board, and upon motion by Bill Miller, seconded by Matt Miller, this meeting adjourned at 9:47 a.m.

ATTEST:

APPROVED:

\_\_\_\_\_  
Caroline L. Kremer, Clerk of Council

\_\_\_\_\_  
Glenn M. Broska, Mayor