

**Town of Swansboro**  
**601 W. Corbett Ave**  
**Swansboro, NC 28584**  
**Phone: (910)326-4428**  
**Fax: (910)326-3101**

## FOOD TRUCK VENDOR APPLICATION

Select one of the following below.  
A zoning fee of \$50 applies to either selection in addition to permit fee.

Annual Permit **Fee: \$500**  
*Expires December 31st each year*

One-Day Event/Non-Exempt **Fee: \$100**  
Location: \_\_\_\_\_

Name of Food Truck: \_\_\_\_\_ Phone: \_\_\_\_\_

Vin#: \_\_\_\_\_ License Plate: \_\_\_\_\_

Name of Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Commissary: \_\_\_\_\_ Phone: \_\_\_\_\_

Commissary Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**SPECIFIC REQUIREMENTS ARE REQUIRED FOR THE VENDOR USE. THE APPLICANT IS RESPONSIBLE FOR REQUIRMENTS SET FORTH BY THE TOWN CODE OF ORDINANCES § 152.180 NOTES TO THE TABLE OF PERMITTED/SPECIAL USES/CONDITIONAL ZONING DISTRICTS (CD).**

(DD) Note 30. Food sales, push cart/food truck. A zoning permit is required prior to the establishment of a push cart or food truck on any property within the jurisdiction of the Town of Swansboro. The permit application must include the following information, documentation and acknowledgments by the vendor, and must be submitted at least three (3) business days prior to the vendor occupying the property:

- 1) List of the proposed location(s) of the cart/truck and duration for each location proposed. Vendors will be allowed in the zoning districts shown in the Table of Uses when the property is identified as being within the Traditional Town Center, Suburban Town Center, or Employment/Light Industrial land use designation as identified within the 2019 CAMA Land Use Plan on the Future Land Use Map;
- 2) The appropriate fee as established by the Town Schedule of Fees;
- 3) Push carts and food trucks may operate under an annual permit or may obtain a permit for a one-day event when not subject to the exemptions found in Chapter 112 of the Town Code. Vendors may set-up for a maximum of three (3) consecutive days per location and

may not be re-established in any one location for a period of seven (7) business days. No carts, trucks or other equipment may be stored on the premises.

- 4) Push carts and food trucks must be located on private property and not within any street right-of-way. Evidence of property ownership or written permission from the property owner for the proposed location(s) must be submitted;
- 5) Push carts and food trucks must be set back at least 50 feet from the right-of-way of NC Highway 24;
- 6) Any push cart or food truck must be located at least 100 feet from the main customer entrance of any restaurant or outdoor dining area, and at least 50 feet from any other permitted push cart or truck;
- 7) Food trucks and push carts may not occupy any handicap parking space;
- 8) Hours of operation are limited to 7:00 am to 10:00 pm daily;
- 9) Any food truck or trailer must display a valid license plate;
- 10) A copy of a Health Department inspection/score or a certificate issued by the Department of Agriculture must be provided;
- 11) Proof of insurance must be submitted;
- 12) Compliance with any applicable Building Code requirements must be demonstrated, such as inspection of electrical power connections;
- 13) No signage, to include banners or flags, external to the cart or truck is permitted other than one 2'x 3' sandwich board (portable) sign;
- 14) Vendors are responsible for maintaining their service areas to include trash removal;
- 15) A certificate of registration with the North Carolina Department of Revenue must be provided;
- 16) No music or other amplified sound is permitted to emanate from the push cart or food truck;
- 17) Flashing or moving lights are prohibited whether attached to or external of the push cart or food truck;
- 18) The Town Manager reserves the right to temporarily suspend food sales permits during special events; and
- 19) Violations of this section will result in the permit being revoked, and the vendor will be subject to the penalties as established by Section 152.133, Civil Penalties.

I HEREBY CERTIFY THAT I HAVE READ AND UNDERSTAND ALL OF THE CRITERIA MENTIONED ABOVE. I FURTHER UNDERSTAND THAT ANY VIOLATION OF ANY SECTION HEREIN SHALL CAUSE THIS PERMIT TO BE NULL AND VOID.

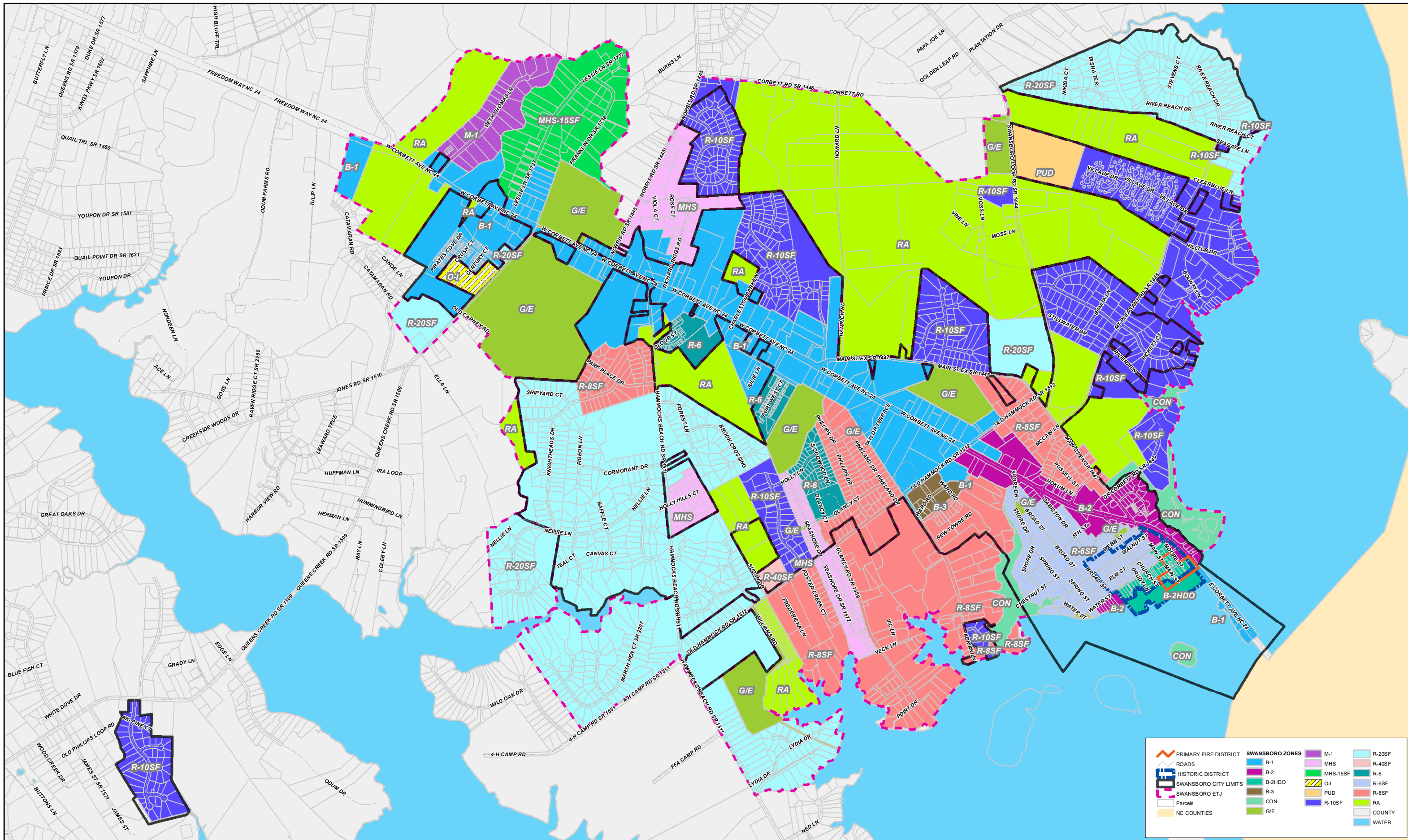
Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ATTACH A COPY OF THE FOLLOWING:**

- List of the proposed location(s) and duration
- Health Department Inspection/Score or a certificate issued by the Department of Agriculture
- Proof of Insurance
- Certificate of Registration with the North Carolina Department of Revenue

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**TOWN USE ONLY**

FEE	DATE PAID	RECEIPT #	APPROVED BY	DATE APPROVED



ZONING INFORMATION PROVIDED BY MUNICIPALITY. ONSLOW COUNTY GIS TAKES NO RESPONSIBILITY FOR ACCURACY OF ZONING INFORMATION.

# SWANSBORO ZONING MAP

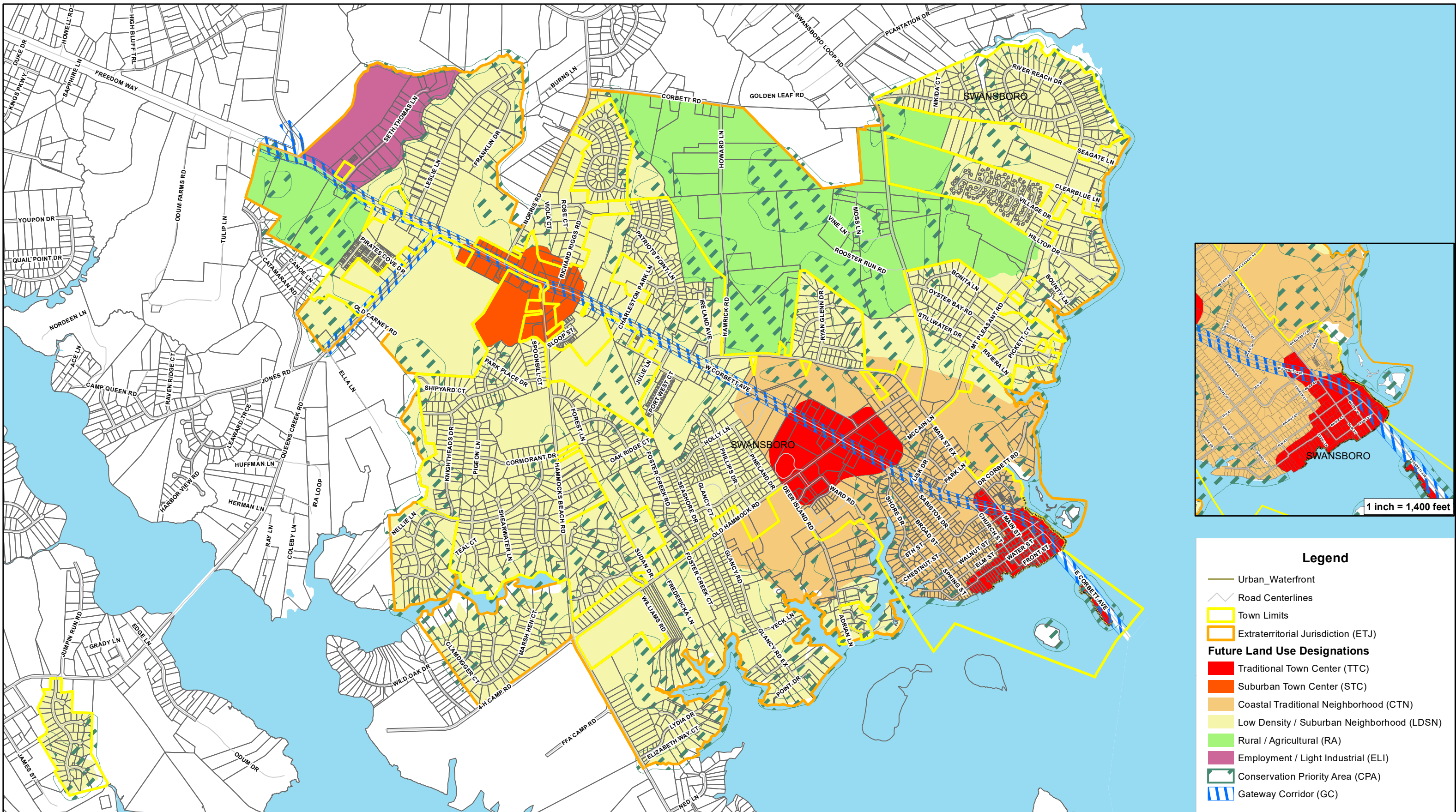
PRODUCED BY ONSLOW COUNTY GIS

Date: 1/28/2020

THIS MAP IS INTENDED FOR REFERENCE ONLY. ALL DIMENSIONS ARE APPROXIMATE. AS PER NORTH CAROLINA G.S. 132-10, THIS MAP IS NOT TO BE RESOLD OR OTHERWISE USED FOR COMMERCIAL PURPOSES.

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**Legend**

- Urban\_Waterfront
- Road Centerlines
- Town Limits
- Extraterritorial Jurisdiction (ETJ)

**Future Land Use Designations**

- Traditional Town Center (TTC)
- Suburban Town Center (STC)
- Coastal Traditional Neighborhood (CTN)
- Low Density / Suburban Neighborhood (LDSN)
- Rural / Agricultural (RA)
- Employment / Light Industrial (ELI)
- Conservation Priority Area (CPA)
- Gateway Corridor (GC)

# SWANSBORO CAMA LAND USE PLAN UPDATE

- Future Land Use -

Date printed: 2/12/2020



1 inch = 1,600 feet

Adopted: January 22, 2019