
 Town of Swansboro	Personnel Policy		Position Classification Plan Use of the Position Classification Plan	
			Number: Article II; Section 3	Revisions:
	Supersedes:	Approved By: 		

ARTICLE II. POSITION CLASSIFICATION PLAN

Section 3. Use of the Position Classification Plan

The classification plan is to be used:

- a) as a guide in recruiting and examining applicants for employment;
- b) in determining lines of promotion and in developing employee training programs;
- c) in determining salary to be paid for various types of work;
- d) in determining personnel service items in departmental budgets; and
- e) in providing uniform job terminology.