
 Town of Swansboro	Personnel Policy		Position Classification Plan Adoption of the Position Classification Plan	
			Number: Article II; Section 5	Revisions:
	Supersedes:	Approved By: 		

ARTICLE II. POSITION CLASSIFICATION PLAN

Section 5. Adoption of the Position Classification Plan

The position classification plan shall be adopted by the Town Board of Commissioners and shall be on file with the Town Clerk. Copies will be available to all Town employees for review upon request. New positions shall be established upon recommendation of the Town Manager and approval of the Town Board of Commissioners after which the Town Manager shall either allocate the new position into the appropriate existing class, or revise the position classification plan to establish a new class to which the new position may be allocated.