
 Town of Swansboro	Personnel Policy		Records and Reports Examining and/or Copying Confidential Material without Authorization	
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	Supersedes:		Approved By: 	

ARTICLE XI. RECORDS AND REPORTS

Section 7. Examining and/or Copying Confidential Material without Authorization

Section 160A-168 of the General Statutes of North Carolina provides that any person, not specifically authorized to have access to a personnel file designated as confidential, who shall knowingly and willfully examine in its official filing place, remove or copy any portion of a confidential personnel file shall be guilty of a misdemeanor and upon conviction shall be fined consistent with the General Statutes.