

 Town of Swansboro	Personnel Policy		Holidays and Leaves of Absence Holidays: Compensations When Work is Required or Regularly Scheduled Off for Shift Personnel	
	Number: Article VII; Section 4	Revisions: 3	Effective Date: July 1, 2023	Page of 1 1
	Supersedes: All		Approved By: <i>Paula W. Wild</i>	

ARTICLE VII. HOLIDAYS AND LEAVES OF ABSENCE

Section 4. Holidays: Compensations When Work is Required or Regularly Scheduled Off for Shift Personnel

Employees required to perform work on regularly scheduled holidays/festivals and/or events shall receive one and a half times their regular salary for hours worked. The hours worked will be added to the employees pay on the following payday but not added to the employee's accumulative bi-weekly hours. Every full-time employee will receive eight (8) hours of holiday pay for each paid Holiday.

(Reference Article VII Section 2)