

**TOWN OF SWANSBORO**

**BOARD OF COMMISSIONERS POLICY NO. 1- C  
MONTHLY MEETINGS**

The Board of Commissioners and the Town Manager realize that communication is essential to good government and, as a result, are always striving to improve the lines of information.

Therefore, the following Board of Commissioners Policy shall apply. The Board of Commissioners will hold two meetings a month at 6:00 pm on the second and fourth Tuesday of the month in the Community Room at Town Hall. The Town Manager, Clerk and/or other staff will update the Board on current activities and projects; provide information on matters relating to the upcoming agenda and discuss other pertinent items during the Future Agenda Topics portion of each meeting.

Amended this 17<sup>th</sup> day of July 2007 by the Board of Commissioners.

Amended this 20<sup>th</sup> day of October 2015 by the Board of Commissioners.

Amended this 15<sup>th</sup> day of December 2023 by the Board of Commissioners.

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Mayor



*Original Policy dated 12/15/1992*