

TOWN OF SWANSBORO

GENERAL POLICY NO. 10  
LOCKOUT/TAGOUT SYSTEM POLICY AND PROCEDURE

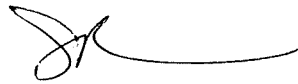
The purpose of this policy and procedure is to inform all Town of Swansboro employees of the intention of the Town of Swansboro to comply with the OSHA LOCKOUT/TAGOUT STANDARD, TITLE 29, CODE OF FEDERAL REGULATIONS 1910.147 and to ensure that all employees will avoid exposure to energy hazards under normal working condition and during emergency situations.

In order to provide safe working conditions for Town employees, copies of the Lockout/Tagout System Policy and Procedure will be available to all employees from the Department Heads and from the Safety Coordinator.

All employees, full time and part time, plus volunteers for the Fire Department and Police Department, are required to read the policy and sign the Acknowledgment Statement indicating their understanding of all requirements of the Lockout/Tagout System Policy and Procedures.

Training procedures will be implemented as well. This will be done on at least an annual basis.

APPROVED BY THE TOWN MANAGER THIS 10th DAY OF MARCH, 1995.



WILLIAM E. PRICE