

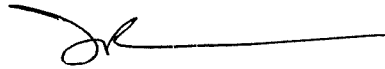
TOWN OF SWANSBORO

GENERAL POLICY NO. 5  
CONFINED SPACE ENTRY PROCEDURES AND GUIDELINES

It is the policy of the Town of Swansboro to comply with the Occupational Safety and Health Act (OSHA) confined space standards (1910.252, 1926.21, 1926.352 and 1926.353). It is the intent of this policy to provide guidelines and procedures designed to eliminate the incidence of confined space accidents, injuries and illnesses when employees enter and work in confined spaces. These procedures and guidelines apply to all departments and to all employees who, while performing their duties, are exposed to or enter confined spaces.

In order to provide safe working conditions for Town employees, copies of the Confined Space Entry Procedures and Guidelines are available to all employees. All employees, regular and part time, are required to read and sign the form indicating they understand all requirements of the Confined Space Entry Procedures and Guidelines. Regular annual training procedures will be implemented as well.

APPROVED BY THE TOWN MANAGER THIS 9th DAY OF MARCH, 1994.



WILLIAM E. PRICE