

TOWN OF SWANSBORO

**PUBLIC UTILITIES POLICY--NO. 2
MULTI-USER WATER METER BILLING**

The Board of Commissioners recognize that there are properties located in the Town of Swansboro and within our ETJ area whereby two (2) or more units are being served from a single water meter. The Board further recognizes that these situations exist, through no fault of any party, but need to be addressed and corrected to avoid future confusion and problems.

Therefore, it is the policy of the Board of Commissioners of the Town of Swansboro that:

The total charge for a utility bill, for properties which have more than one (1) user on a water meter, will be equally distributed between the number of existing units. The amount for each unit will be reflected on the current utility bill beginning with the October 1990 billing cycle. A garbage tip fee per residential rate shall also be charged to residential units.

Such billing is not based upon occupancy and as a result, will not be deducted for vacancies.

Property owners may request that a meter be installed for each unit by making a written request to the Town of Swansboro. A tap-on fee consisting of the time and materials will be charged on a case by case basis. No individual accounts will be established for units without individual meter installation.

APPROVED BY THE BOARD OF COMMISSIONERS THIS 11TH DAY OF
SEPTEMBER 1990.

Paul W. Edgerton