

TOWN OF SWANSBORO


**PUBLIC WORKS POLICY NO. 1
TRENCHING AND EXCAVATING POLICY**

It is the intent of the Town of Swansboro to provide a procedure designed to eliminate the incidence of excavation and trenching accidents.

Should duties of Town employees require trenching or excavation, a Competent Person must be present at the job sight. "Competent Person" is defined as one who is capable of the identification of existing or predictable hazards in the surroundings, or working conditions which are unsanitary, hazardous or dangerous to employees, and who has authorization to take prompt corrective measures to eliminate them. It is the responsibility of the Competent Person to implement methods of operation in accordance with his training and knowledge relative to soils analysis, the use of protective systems and the requirements of OSHA standards.

Specifically, Town employees may NOT excavate or trench to a depth greater than five feet. Should the project require a depth greater than five feet, steps will be taken to have the project contracted out.

APPROVED BY THE TOWN MANAGER THIS 25TH DAY OF JANUARY, 1995.



William E. Price