## TOWN OF SWANSBORO

## PUBLIC WORKS POLICY # 6 TOWN BANNERS

The purpose of this policy is to clarify dates for which the Town banners are to be installed and removed for certain events during a calendar year. These dates do not show certain "special" events that may occur where the banners would be erected for that event or by directive.

## Welcome to Banners

Story telling

(1 week before)

(2<sup>nd</sup> Saturday in June)

July 4th

(Removed 1 week after)

Mullet Festival

(1 week before and 1 week after)

(2<sup>nd</sup> Saturday in October)

## Holiday Banners

Candle light service

(Erect one week before)

Thanksgiving

Christmas

New Years

(Remove 1 week after)

Approved by the Town Manager this / day of /64 2005

Larry Faison Town Manager