



# TOWN OF SWANSBORO

Budget Ordinance

2021-2022

**TOWN OF SWANSBORO  
BUDGET ORDINANCE  
FISCAL YEAR 2021/2022**

**BE IT ORDAINED** by the Board of Commissioners of the Town of Swansboro, North Carolina that the following ordinance be adopted to make appropriations and raise revenue for the current operations of the Town of Swansboro for fiscal year beginning July 1, 2021 and ending June 30, 2022.

**SECTION 1.** It is estimated that the following revenues will be available in the General Fund for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Ad Valorem Tax.....	\$1,854,122
Ad Valorem Tax prior years.....	\$ 10,000
Penalties and Interest.....	\$ 5,000
Sales and Use Tax.....	\$1,050,000
Powell Bill Funds.....	\$ 80,205
County Funding (Fire).....	\$ 174,087
Utility Franchise Taxes.....	\$ 230,000
Building Permit Fees.....	\$ 150,000
ABC Distribution.....	\$ 50,000
Beer & Wine Tax.....	\$ 14,000
Interest/Investments.....	\$ 1,000
ONWASA Satellite Office Payment.....	\$ 35,000
Rental Fees/Leases.....	\$ 62,255
Festivals & Events.....	\$ 18,050
Appropriation from Fund Balance-.....	\$ 249,260
Appropriation from Fund Balance-Powell Bill.....	\$ 8,745
Other Revenues.....	\$ <u>212,088</u>
<b>TOTAL REVENUES</b>	<b>\$ 4,203,812</b>

**SECTION 2.** The following amounts are hereby appropriated in the General Fund for the expenses of the town government and its activities for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Governing Body.....	\$ 27,422
Administrative Services.....	\$ 390,913
Finance.....	\$ 253,881
Legal.....	\$ 42,000
Public Buildings.....	\$ 356,657
Fire Department.....	\$ 791,080
Permitting.....	\$ 259,117
Police Department.....	\$ 1,043,180
Streets Municipal.....	\$ 157,039
Streets State Aid.....	\$ 88,950
Parks and Recreation.....	\$ 295,040
Church Street Town Dock.....	\$ 13,708
Emergency Management.....	\$ 1,125
Festivals & Events.....	\$ 117,804
Non-Departmental.....	\$ 365,896
<b>TOTAL EXPENSES</b>	<b>\$ 4,203,812</b>

**SECTION 3. Revenues.** It is estimated that the following revenues will be available in the Solid Waste Enterprise Funds for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Solid Waste Fund.....	\$ 448,321
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**SECTION 4. Expenditures.** The following amounts are hereby appropriated in the Solid Waste Enterprise Funds for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Solid Waste Fund.....	\$ 448,231
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**SECTION 5. Revenues.** It is estimated that the following revenues will be available in the Stormwater Enterprise Funds for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Stormwater Fund.....	\$ 160,426
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**SECTION 6. Expenditures.** The following amounts are hereby appropriated in the Stormwater Enterprise Funds for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Stormwater Fund..... \$ 160,426

**SECTION 7. Debt Service.** The following amounts are hereby appropriated in the General Fund for the annual debt service payments for the fiscal year beginning July 1, 2021 and ending June 30, 2022 are as follows;

Town Hall.....	\$ 72,863
Fire Truck.....	\$ 11,861
Public Safety Building.....	\$ 44,128
Sleeping Quarters-PSB.....	\$ 28,645
New Fire Truck.....	\$ 47,512
Equipment/Police Vehicles.....	\$ 51,783
Grapple Truck.....	\$ 32,593
Town Hall Generator.....	\$ 15,324
Vehicles & Software.....	\$ 28,271
<b>TOTAL DEBT SERVICE</b>	<b>\$332,980</b>

**SECTION 8. Capital Projects.** The FY 2021-22 budget ordinance hereby authorizes the following capital improvement projects:

- A. Waterfront Plan Implementation Project: Fund #24..... \$ 554,817
- B. Municipal Park Improvements Project: Fund #57..... \$1,325,104

**SECTION 9. Tax Rate.** There is hereby levied for the fiscal year 2021-2022 a tax at the rate of \$0.35 on each one hundred dollars (\$100) assessed valuation of property located within the Town of Swansboro as listed as of January 1, 2020, for the purpose of raising revenue in the General Fund Section 1 of this ordinance.

**SECTION 10.** The Town Manager (Budget Officer) and the Finance Director are hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- A. He/She may transfer amounts between objects of expenditures within a department without limitation and without a report being required.
- B. He/She may transfer amounts between departments within the same fund. An official report must be made at the next regular meeting of the Board of Commissioners.
- C. He/She may utilize appropriations contained in the contingencies or emergency fund appropriations, as needed without limitation and without a report being required.

- D. He/She may transfer amounts between funds, with prior approval by the Governing Board in an amendment to the Budget Ordinance.
- E. He/She may transfer funds from reserve funds, up to \$20,000 per purpose, to meet current needs for the purpose for which such funds are being held in reserve provided that a report of such transfers be made no later than the next regular meeting of the Board of Commissioners.
- F. He/She may make interfund loans as necessary to meet cash flow needs. They may make advances to the various funds for working capital purposes, without additional approval from the Town Board.

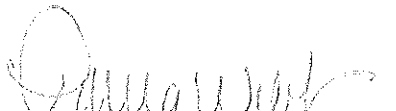
**SECTION 11. Fee Schedule.** The Town of Swansboro Schedule of Fees for Fiscal Year 2021-2022, amended from the Schedule of Fees for the previous fiscal year, is hereby adopted by reference. In addition, Policy No. 10 reflects the Board of Commissioner's ability to waive permit related and/or annexation fees in exchange for voluntary annexation and is hereby adopted by reference.

**SECTION 12. Salary Schedule.** The Town of Swansboro Salary Schedule for Fiscal Year 2021-2021, amended from the schedule for the previous fiscal year, is hereby adopted by reference with a 2% COLA.

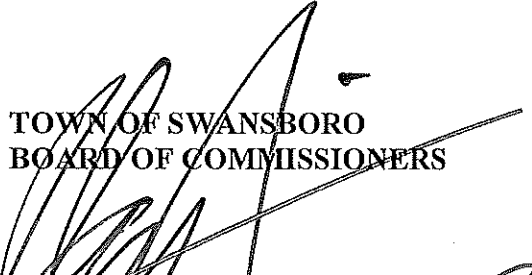
**SECTION 13.** Copies of this budget ordinance shall be furnished to the Town Manager (Budget Officer), Finance Director, Town Clerk, and the Tax Supervisor for their direction to carry out their duties.

**SECTION 14.** This ordinance shall become effective on July 1, 2021, following its adoption, this 28th day of June 2021.

**ATTEST:**

  
 Paula W. Webb, Town Clerk

**TOWN OF SWANSBORO  
 BOARD OF COMMISSIONERS**

  
 John Davis, Mayor

