



TAMALPAIS COMMUNITY SERVICES DISTRICT

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TCSO BOARD OF DIRECTORS MEETING

MINUTES

WEDNESDAY, FEBRUARY 9, 2022, 7:00 PM

1. CALL TO ORDER

The Tamalpais Community Services District Board of Directors Meeting was called to order by President Bartschat at 7:00pm on Wednesday, February 9, 2022.

2. ROLL CALL

President Steffen Bartschat

Vice President Jeff Brown, Directors Jim Jacobs, Steve Levine, Matt McMahon

Staff Present: General Manager Heather Abrams; Assistant General Manager Alan Shear; Wastewater and Facilities Superintendent, Mike Quecke; Parks and Recreation Coordinator, Amber Van Meter; Recording Secretary Cyndie Martel

Others Present: Elaine Wilkinson, SMFD NRG Coordinator; Fire Chief Chris Tubbs, SMFD; Pauline Sanguinetti, Croce, Sanguinetti and Vander Veen, Inc; Jim Kasper

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S/C: S. LEVINE/J. JACOBS

AYES: 5

NAYS: 0

ABSENT: 0

4. PUBLIC EXPRESSION

Pres Bartschat invited public expression on non-agenda items, in response to which there was the following:

- Dir Levine commented that Pam Keon, Lee Budish and Ted Barrone of NRG wanted to ask the Board to add a link on TCSO's website to NRG's website and asked that it be agendaized and approved at a future meeting.

5. PUBLIC PRESENTATION

A. Presentation from Elaine Wilkinson, SMFD NRG Coordinator and Chief Chris Tubbs

Ms. Wilkinson gave a presentation (attached) to the Board about the NRG and how the SMFD was working with the Marin NRG and CERT groups to organize emergency response.

Main takeaways included:

- Identifying Revenue Opportunities
- Communication
- Increasing outreach to broaden volunteer network
- Education & training opportunities

- The key to disaster survival? Friends and neighbors.

Chief Tubbs thanked TCSO for working closely with the SMFD and reinforced the need to build strategy around neighbors helping neighbors.

Dir Levine shared a concern in that current members of both NRG and CERT were generally older and to have continued success, recruiting younger residents would be key. Ms. Wilkerson and Chief Tubbs agreed and stated the plan was to get back into the schools to recruit a younger demographic who in turn could bring information back to their parents.

Public comment

- Mr. Kasper commented on Firesafe Marin and their programs in schools and an event called Ember Stop on Saturday, May 28 at the Civic Center Lagoon Island.
- Ms. Wilkerson commented that she was invited and would participate and looked forward to finding more ways to reach out to the community.

B. Introduction of new TCSO Parks and Recreation Coordinator Amber Van Meter

GM Abrams introduced the Board to the District's newest employee, Amber Van Meter, the Parks and Recreation Coordinator, who had been a park ranger throughout the country, a volunteer coordinator with GGNRA and had a degree in parks & recreation. Ms. Van Meter expressed that she was happy to be on board and looked forward to upcoming events.

The Board expressed the importance of the park and rec programs, welcomed Ms. Van Meter and stated they looked forward to her future contributions.

There was no public comment.

6. **REGULAR BUSINESS: Information Items**

A. Review 2021 annual financial audit

GM Abrams introduced Pauline Sanguinetti from Croce, Sanguinetti and Vander Veen and stated the 2020/2021 audit spoke well for the District's financial oversight.

Ms. Sanguinetti stated the District received a clean opinion, the highest level of assurance with no material errors or misstatements. She then went through the audit and answered questions from the Board. The Board was pleased with the District's progress.

There was no public comment.

B. Discuss repair projects for Tam Valley Community Center

GM Abrams stated this item was presented so the Board could review and discuss projects intended for the Tam Valley Community Center. Staff needed clear direction from the Board on project priorities.

The Board felt the list was comprehensive and prioritized projects as follows:

- Bathrooms – refurbish and bring to current standards

- Stage – lift for ADA requirements
- Security/Fire – replace aging fire and security system
- Kitchen – replace cabinets and install commercial dishwasher

Public comment;

- Mr. Kasper commented regular scheduled maintenance should be included.

GM Abrams stated the District could be served by having a long term master plan for funding that may include a special tax in addition to Measure A funds, grants or difficult choices in the budget.

C. Discuss purchasing replacement hydro truck for TCSD sewer enterprise

GM Abrams stated the District's current hydro-flush truck was on the list to be removed from service based on Bay Area Air Quality Management District (BAAQMD) and California Air Resources Board (CARB) emissions standards. The new Hydro-vector truck was fully equipped to service the District's sewer needs and once ordered would arrive approximately 10 months later.

The Board asked Superintendent Quecke and GM Abrams numerous questions and recommended the hydro-flush truck be added to the budget.

There was no public comment.

D. General Manager's update

i. EPA Quarterly report regarding sewers

GM Abrams presented the Board with her monthly update which included pump station flow through, CIP work, general park maintenance, specifics about the tree removal by PG&E at Eastwood Park and the fourth quarter 2021 report to the EPA which showed zero SSOs.

The Board inquired about the recruitment of the new GM, to which GM Abrams stated resumes were due on February 20 and more information would be available after that date.

At the Board's questions about COVID, GM Abrams stated most counties were following state guidelines and removing mask mandates except on public transportation and in health care facilities. The Board would need to make a decision about going back to in person Board meetings. The Board recommended agendaizing this item next month to discuss how staff felt about current COVID guidelines related to the office. She recommended moving forward on the office reconfiguration to accommodate residents at the front door.

The Board stated traditionally the District would have a celebration for a departing GM and recommended that GM Abrams come back to a Creekside for a proper send off. A proclamation was also in the works.

There was no public comment.

E. Financial reports

GM Abrams asked the Board if they had questions. As Ms. Mehtar was not at the meeting due to parental leave. When asked her return date, GM Abrams said that the District's parental leave program offered the minimum time off permitted by law at six weeks, unpaid. The Board may want to revisit this portion of the personnel policy.

At the Board's question about the percent of tax money received from the county being higher than expected, GM Abrams stated projections were better than expected throughout the county and Ms. Mehtar could revisit this topic upon her return.

There was no public comment.

F. Sewer treatment plants updates: SASM and SMCSO

SASM – Dir Jacobs reported that the January 2022 Board meeting was cancelled.

SMCSO – Dir Levine and the District's alternate were not available to attend the meeting in January.

There was no public comment.

7. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single action of the Board. There will be no separate discussion unless specific items are removed from the Consent Calendar during adoption of the Agenda for separate discussion and action.

- A. Review and Approve Resolution 2022-03 to add Assistant General Manager to TCSD's authorized LAIF signers
- B. Review and approve Resolution 2022-04 to add Assistant General Manager and update position titles in the district's conflict of interest code for Form 700 completion
- C. Approve Minutes of January 12, 2022 Board Meeting
- D. Approve Minutes of January 26, 2022 Work Session
- E. Approve resolution regarding continued COVID-19 emergency and TCSD continuing public meetings via Zoom pursuant to AB 361

MOTION TO APPROVE THE CONSENT CALENDAR

M/S/C: J. BROWN/S. LEVINE

AYES: 5

NAYS: 0

ABSENT: 0

8. FUTURE AGENDA ITEMS

- A. Cancellation of February 23, 2022 Work Session

MOTION TO CANCEL THE FEBRUARY 23, 2022 WORK SESSION

M/S/C: S. BARTSCHAT/J. JACOBS

AYES: 5

NAYS: 0

ABSENT: 0

There was no public comment.

- B. Board input for March 9, 2022 Board Meeting Agenda

- Dir McMahon stated a statewide sanitary sewer system general order was in the works that would significantly affect TCSD, with information being provided at a workshop on February 23 and 24, 2022 followed by a 60-day comment period. He suggested staff attend the workshop and discuss with the Board whether they wanted to offer a comment.
- Dir Brown asked that research into the current status of Measure A funding, how it was changing and whether those changes would affect the District be included.
- Pres Bartschat asked that developing the proclamation for GM Abrams be agendaized.
- Dir Levine asked that adding a link from the TCSD website to the NRG website be included.
- Pres Bartschat asked that any financial reports due in March be added, as well as discussion of the upcoming budget cycle and any modifications to financial reports and due dates.
- As indicated in Item 6D, next steps with regard to COVID.

There was no public comment.

9. ADJOURNMENT

MOTION TO ADJOURN THE MEETING

M/S/C: S. LEVINE/S. BARTSCHAT

AYES: 5

NAYS: 0

ABSENT: 0

MEETING ADJOURNED AT 9:19 P.M.



President



Secretary

NEXT TCSD BOARD MEETING

MARCH 9, 2022 – 7:00PM

Tamalpais Valley Community Center, 203 Marin Ave

Southern Marin NRG Roadshow 2022

‘Neighbors Helping Neighbors’

Building Community Preparedness & Resilience



The Key To Disaster Survival? Friends And Neighbors

Tsunami 2004 in Indonesia - Villagers who fared best after the disaster weren't those with the most money, or the most power. They were people who knew lots of other people — the most socially connected individuals.

In Japan 2011 - firetrucks and ambulances didn't save the most lives after earthquakes and resulting tsunami. Neighbors did.

December 2021 - Storm Arwen in Northern Europe leaves 1000s with no power for over 10 days - communities rally in sub zero temperatures.



So what is the NRG program all about?

Residents are engaged in the community and connected to each other

Households have supplies and plans in case of an emergency

Community members have access to education & basic training

Neighbors are self-sufficient for a limited time



Preparedness & Resilience

| Traditional Disaster Preparedness Focus | Community Resilience Approach Focus |
|---|---|
| Individual Households & their readiness to respond to emergencies | Community members working together to respond to & recover from emergencies |
| Disaster specific functions | Merging of other community efforts |
| Emergency plans & supplies | Collaboration & engagement of the whole of community for problem solving & support |
| Self sufficient individuals or households | Self-sufficient community through neighbor to neighbor connections and strong social networks |

BETTER TOGETHER



SOUTHERN MARIN FIRE PROTECTION DISTRICT
MILL VALLEY FIRE DEPARTMENT



Community Landscape Challenges

Approx 45,000 Residents
From sea level to 2500 feet
Multi family units to floating
homes

- Wildfire
- Floods
- Earthquakes
- Power Outages
- Poor AQ



Community Resident Challenges

On-going Covid

Community Apathy

Lack of funding

Volunteer exhaustion



Building Stronger Partnerships

Strengthening the collaboration with SMFD & residents

Establish working groups with clear goals

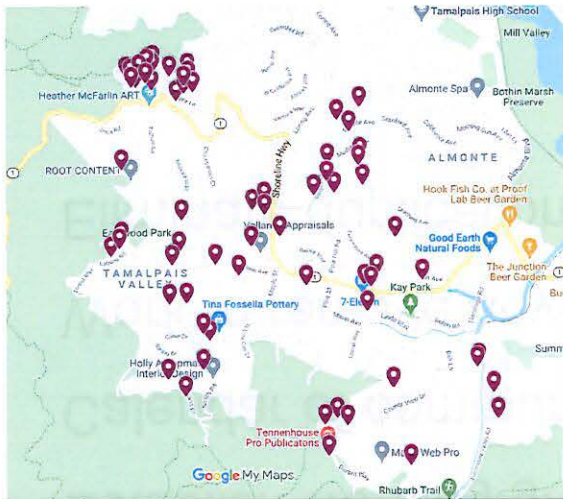
Calendar of community events eg Scott Valley

Work to remove any and all barriers

Eliminate duplication of effort eg CERT & NRGs



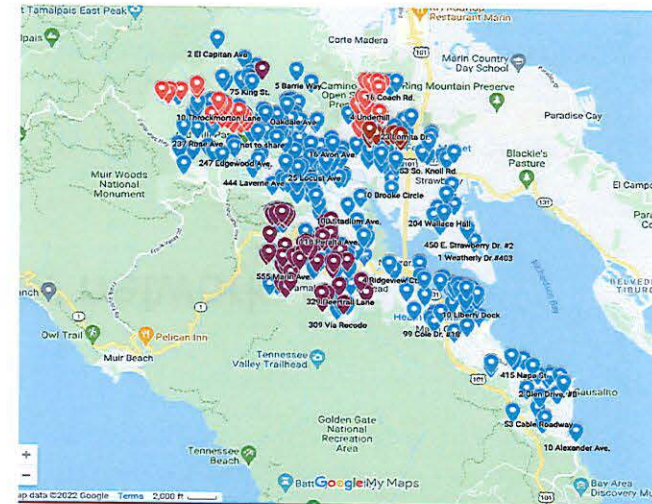
Where are we up to now?



- Scattered Coverage Across Southern Marin
- Well established program in Tam Valley
- Mainly self funded
- Skewed demographic



Partnership Opps with CERTS & NRGs



BETTER TOGETHER



SOUTHERN MARIN FIRE PROTECTION DISTRICT
MILL VALLEY FIRE DEPARTMENT



How We Can Support Tam Valley NRGs

Identifying Revenue Opportunities

Communication

Increase in outreach to broaden volunteer network

Education & training opportunities



And Finally...

The Key To Disaster Survival? Friends And Neighbors

***Communities are not the sum of their roads, schools and malls.

They are the sum of their *relationships*.***



