



TAMALPAIS COMMUNITY SERVICES DISTRICT

305 Bell Lane, Mill Valley, CA 94941 ♦ 415.388.6393 ♦ Fax: 415.388.4168
info@tamcsd.org ♦ www.tamcsd.org

TCSO PARKS AND RECREATION COMMISSION (PARC) SPECIAL MEETING

MINUTES

TUESDAY, APRIL 25, 2023, 6:00 PM

1. CALL TO ORDER

The Parks and Recreation Commission (PARC) Special Meeting was called to order at 6:01pm on Tuesday, April 25, 2023.

2. ROLL CALL

Commissioners: Michael Bogart, Valerie Jordan, Pam Keon, and Erin Rosenblatt

Absent: Michael Wisner

Staff Present: General Manager, Garrett Toy; Assistant General Manager (AGM) Alan Shear; Event and Communication Coordinator, Camille Esposito

Others Present: Steve Levine, Jim Kasper

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S: P. KEON/E. ROSENBLATT

AYES: 4

NAYS: 0

ABSENT: 1 (M. WISNER)

4. ADMINISTER OATH OF OFFICE TO COMMISSIONERS

General Manager Toy administered the oath of office to the commissioners present at the meeting.

5. SELECT INTERIM CHAIR TO CONDUCT THE INAUGURAL MEETING

Commissioner Rosenblatt was selected as interim chair. A permanent chair and vice-chair will be selected at a subsequent meeting when all commissioners are present.

MOTION TO APPROVE ERIN ROSENBLATT AS INTERIM CHAIR

M/S: M. BOGART/V. JORDAN

AYES: 4

NAYS: 0

ABSENT: 1 (M. WISNER)

6. PUBLIC EXPRESSION

Chair Rosenblatt invited public expression on non-agenda items, in response to which there was the following:

- Steve Levine welcomed the group of new commissioners.
- Jim Kasper mentioned the number of parcels owned and maintained by TCSO and the potential budget constraints.

7. REGULAR BUSINESS

GM Toy conducted an orientation of new PARC members, including, but not limited to the following topics:

1. Introduction of Commissioners and staff
2. Overview of TCSD operations including Parks and Recreation
3. Discuss Rosenberg's Rules of Order to conduct meetings
4. Discuss Brown Act regulations
5. Discuss PARC's roles and responsibilities including policies, studies, and strategies to review
6. Discuss contact information for the public including TCSD website
7. Discuss terms of office
8. Establish regular meeting date and time
9. Select chair and vice-chair
10. Other topics of interest and/or question/recommendations for the Board.

8. CONSENT CALENDAR

None

9. FUTURE PARC AGENDA ITEMS

Next meeting of the commission will take place on May 19, 2023 at 3:00 P.M.

Select Chair and Vice-Chair

Continue orientation of policies and procedures, review Parks and Recreation budget, and discuss other topics of interest.

10. ADJOURNMENT

MOTION TO ADJOURN

M/S: P. KEON/E. ROSENBLATT

AYES: 4

NAYS: 0

ABSENT: 1 (M.WISNER)

MEETING ADJOURNED AT 7:26 P.M.

Approved by Commission on: 5/19/23 G70K