



# TAMALPAIS COMMUNITY SERVICES DISTRICT

305 Bell Lane, Mill Valley, CA 94941 ♦ 415.388.6393 ♦ Fax: 415.388.4168  
info@tamcsd.org ♦ www.tamcsd.org

## TCSD PARKS AND RECREATION COMMISSION (PARC) SPECIAL MEETING MINUTES THURSDAY, AUGUST 10, 2023, 3:00 PM

### 1. CALL TO ORDER

The Parks and Recreation Commission (PARC) Special Meeting was called to order at 3:09pm on Friday, August 10, 2023, by Vice-Chair Keon.

### 2. ROLL CALL

Commissioners: Michael Bogart, Valerie Jordan, Michael Wisner, and Vice-Chair Pam Keon.

Absent: Chair Erin Rosenblatt

Staff Present: General Manager, Garrett Toy; Assistant General Manager (AGM) Alan Shear; Events and Communications Coordinator, Camille Esposito; Senior Parks Maintenance Worker, Josh Everhart.

Others Present: Jim Kasper; Pickleball Instructors Lori Riley and Cindy Polenski

### 3. APPROVE AGENDA

#### MOTION TO APPROVE THE AGENDA

M/S: V. JORDAN/M. WISNER

AYES: 4

NAYS: 0

ABSENT: 1 (Rosenblatt)

### 4. PUBLIC EXPRESSION

Vice-Chair Keon invited public expression on non-agenda items

Lori Riley provided a brief overview of the pickleball lessons at Eastwood Park.

Camille Esposito gave an update on upcoming special events, including Creekside Fridays.

### 5. REGULAR BUSINESS

A. Discuss topics/issues discussed by the TCSD Board at their special meetings held in Kay and Eastwood Parks on July 26<sup>th</sup>.

GM Toy briefly summarized both Board meetings, but due to the length of the PARC meeting, suggested the Commission continue all the items on the Regular Business calendar.

Vice-Chair Keon invited public expression. There was none.

B. Discuss park management and maintenance schedules, programs, and policies.

Senior Parks Maintenance worker Josh Everhart discussed parks maintenance and operations, and landscaping efforts by TCSD.

Vice-Chair Keon invited public expression.

Jim Kasper mentioned that TCSD owns 54 open space parcels and should devise a maintenance plan for the parcels.

Commissioners asked questions of staff. This item was continued to the next PARC meeting in September.

- C. Discuss/consider PARC short and long term goals and priorities

This item was continued to the next PARC meeting in September.

Vice-Chair Keon invited public expression. There was none.

- D. Discuss/consider options for the TCSD memorial bench/furnishing policy  
Assistant General Manager Shear gave a brief overview of the proposed policy.

Commissioners asked questions of staff. This item was continued to the next PARC meeting in September.

## 6. CONSENT CALENDAR

- A. Approve minutes of July 7, 2023 meeting

## MOTION TO APPROVE THE CONSENT CALENDAR

**M/S: V.JORDAN/M. BOGART**                      **AYES: 4**                      **NAYS: 0**                      **ABSENT: 1**

There was no public expression

## 8. FUTURE PARC AGENDA ITEMS

## Understanding role and relationship of TVIC and TCSD

Discuss maintenance needs for the 54 open space parcels owned by TCSD.

Next meeting of the Commission will take place on September 8, 2023, at 3:00 P.M.

## 9. ADJOURNMENT

**MOTION TO ADJOURN**

**M/S: M. WISNER/V. JORDAN**      **AYES: 4**      **NAYS: 0**      **ABSENT: 1**

**MEETING ADJOURNED AT 5:14 P.M.**

Approved by Commission on: September 8, 2023