



TAMALPAIS COMMUNITY SERVICES DISTRICT

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TCSD PARKS AND RECREATION COMMISSION (PARC) SPECIAL MEETING

MINUTES

FRIDAY, MAY 19, 2023, 3:00 PM

1. CALL TO ORDER

The Parks and Recreation Commission (PARC) Special Meeting was called to order at 3:07pm on Friday, May 19, 2023.

2. ROLL CALL

Commissioners: Michael Bogart, Valerie Jordan, Pam Keon, Michael Wisner, and Interim Chair Erin Rosenblatt

Staff Present: General Manager, Garrett Toy; Assistant General Manager (AGM) Alan Shear

Others Present: None

3. APPROVE AGENDA

MOTION TO APPROVE THE AGENDA

M/S: M. WISNER/V. JORDAN

AYES: 5

NAYS: 0

ABSENT: 0

4. ADMINISTER OATH OF OFFICE TO COMMISSIONERS

General Manager Toy administered the oath of office to the Commissioner Wisner.

5. PUBLIC EXPRESSION

Interim Chair Rosenblatt invited public expression on non-agenda items

There was no public expression.

6. REGULAR BUSINESS

A. GM Toy continued from the previous meeting, the orientation of new PARC members, including but not limited to, the following topics:

- Review of Parks and Recreation FY22-23 budget and preliminary Five-Year operating and CIP budgets.
- Review of Management Partners Study February 2021 and status of updates
- Overview of Parks and Recreation (P&R) operations and maintenance
- Discuss PARC roles and responsibilities
- Other topics of interest and general questions and answers

B. Establish regular Commission meeting day and time

The Commission discussed possible days and times to meet on a consistent basis but did not settle on a regular meeting frequency. Instead, the Commission selected the date and time for their next meeting, June 9, and will determine the regular meeting frequency then.

C. Select chair and vice-chair

MOTION TO SELECT INTERIM CHAIR ROSENBLATT AS CHAIR AND COMMISSIONER KEON AS VICE-CHAIR

M/S: M. BOGART/V. JORDAN

AYES: 5

NAYS: 0

ABSENT: 0

There was no public expression

7. CONSENT CALENDAR

A. Approve minutes of April 25, 2023 meeting

MOTION TO APPROVE THE CONSENT CALENDAR

M/S: M. WISNER/V. JORDAN

AYES: 5

NAYS: 0

ABSENT: 0

There was on public expression

8. FUTURE PARC AGENDA ITEMS

Communication plan to promote TCSD events and services.

Topics for the Commission to work on during the next year.

Next meeting of the commission will take place on June 9, 2023 at 3:00 P.M.

9. ADJOURNMENT

MOTION TO ADJOURN

M/S: M. WISNER/V. JORDAN

AYES: 5

NAYS: 0

ABSENT: 0

MEETING ADJOURNED AT 4:42 P.M.

Approved by Commission on: 6/9/23 GTON