



## TAMALPAIS COMMUNITY SERVICES DISTRICT

305 Bell Lane, Mill Valley, CA 94941 ♦ 415.388.6393 ♦ Fax: 415.388.4168

info@tamcsd.org ♦ www.tamcsd.org

### TCSD PARKS AND RECREATION COMMISSION (PARC) SPECIAL MEETING MINUTES FRIDAY, SEPTEMBER 8, 2023, 3:00 PM

#### 1. CALL TO ORDER

The Parks and Recreation Commission (PARC) Special Meeting was called to order at 3:04pm on Friday, September 8, 2023, by Chair Rosenblatt.

#### 2. ROLL CALL

Commissioners: Michael Bogart, Valerie Jordan, Michael Wisner, Vice-Chair Pam Keon, and Chair Erin Rosenblatt

Staff Present: General Manager, Garrett Toy; Assistant General Manager (AGM) Alan Shear

#### 3. APPROVE AGENDA

##### MOTION TO APPROVE THE AGENDA

M/S: P. KEON/M. BOGART

AYES: 5

NAYS: 0

ABSENT: 0

#### 4. PUBLIC EXPRESSION

Chair Rosenblatt invited public expression on non-agenda items. There was none.

#### 5. REGULAR BUSINESS

- A. Discuss topics/issues discussed by the TCSD Board at their special meetings held in Kay and Eastwood Parks on July 26<sup>th</sup>.

This item was continued from the August PARC meeting.

GM Toy briefly summarized both Board meetings on operations, maintenance, improvements, uses, policies, rules/regulations, and other related issues in the parks.

Commissioners asked questions of staff.

Chair Rosenblatt invited public expression. There was none.

- B. Discuss park management and maintenance schedules, programs, and policies.

This item was continued from the August PARC meeting.

GM Toy provided a brief staff report updating the Commission.

Commissioners asked questions of staff.

Chair Rosenblatt invited public expression. There was none.

C. Discuss/consider PARC short and long term goals and priorities

This item was continued from the August PARC meeting.

GM Toy Commissioners summarized the list of short and long-term goals discussed at the July 7 PARC meeting.

The Commission made a few changes, primarily reordering of goals. asked questions of staff.

Chair Rosenblatt invited public expression. There was none.

D. Discuss/consider options for the TCSD memorial bench/furnishing policy

This item was continued from the August PARC meeting.

Assistant General Manager Shear gave a brief overview of the proposed policy. Commissioners discussed at length the long-term maintenance of the benches.

Commissioners asked questions of staff.

Staff was directed to bring back an inventory map of the benches currently in Tam Valley.

Chair Rosenblatt invited public expression. There was none.

E. Change 11/10 meeting date and consider regular meeting schedule for 2024.

Due to the Veterans Day holiday, the November PARC meeting scheduled for November 10 will take place on November 17 at 3:00 PM. The Commission also established a regular meeting schedule for 2024; the second Friday of each month at 3:00 PM in the Community Center.

Chair Rosenblatt invited public expression. There was none.

**MOTION TO APPROVE THE NOVEMBER PARC MEETING DATE CHANGE TO NOVEMBER 17<sup>TH</sup>**

**M/S: P. KEON/M. WISNER**                      **AYES: 5**                      **NAYS: 0**                      **ABSENT: 0**

**MOTION TO APPROVE THE 2024 REGULAR PARC MEETING SCHEDULE**

**M/S: P. KEON/M. WISNER**                      **AYES: 5**                      **NAYS: 0**                      **ABSENT: 0**

## 6. CONSENT CALENDAR

A. Approve minutes of August 10, 2023 meeting

## MOTION TO APPROVE THE CONSENT CALENDAR

**M/S: P. KEON/V. JORDAN**                      **AYES: 5**                      **NAYS: 0**                      **ABSENT: 0**

There was no public expression

**7. FUTURE PARC AGENDA ITEMS**

Update on the community survey

Next meeting of the Commission will be a special meeting at Eastwood Park on September 21, 2023, at 10:00 A.M.

**8. ADJOURNMENT**

**MOTION TO ADJOURN**

**M/S: M. WISNER/M. BOGART**

**AYES: 5**

**NAYS: 0**

**ABSENT: 0**

**MEETING ADJOURNED AT 4:58 P.M.**

Approved by Commission on: 10/20/23